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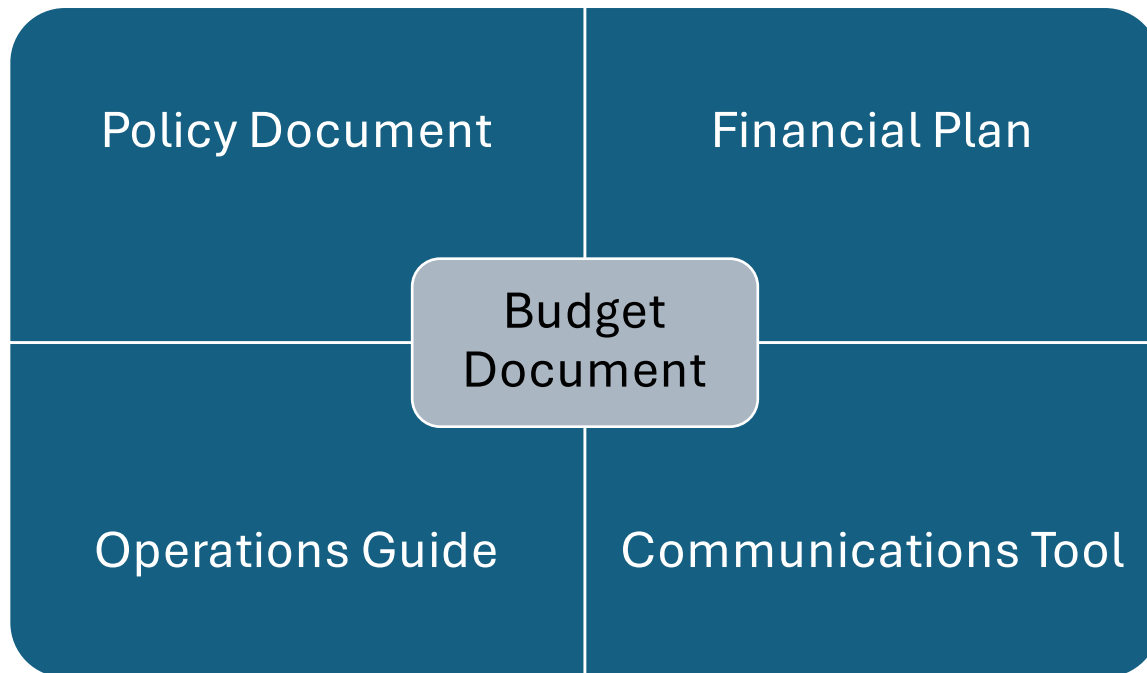
**ALACHUA
COUNTY**
BICENTENNIAL



County Manager's Budget Book FY25 - 26

ALACHUA COUNTY MANAGER BUDGET FISCAL YEAR 2025-2026

The annual budget document fulfills multiple roles. As a policy document it outlines policy objectives, showcases budgetary goals, strategies, and priorities, and details financial policies and processes. It also serves as a comprehensive financial plan, encompassing revenues, expenses, fund balances, reserves, debt management, and capital programs. Additionally, it presents historical data and trend analyses to inform decision-making.



The budget document provides an overview of the organization's operations, encompassing its structure, departments, and performance metrics. It also acts as a means of communicating strategic initiatives and associated costs to the community in a clear and understandable manner. This communication is facilitated through various elements such as the County Manager's Budget Message, Budget in Brief, as well as narrative explanations, schedules, summaries, and visual aids like charts and graphs throughout the document.

This book presents the County Manager Budget Book for Fiscal Year 2025-2026. It has nine sections: 1. Introduction including the County Manager Message and Budget in Brief, 2. Consolidated Reports, 3. Functional Department Budgets 4. Budget Process and Fund Structure 5. Debt Management 6. Capital Budget and Financial Plan 7. Strategic Performance 8. Long Term Financial Forecasting and 9. Appendices

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Introduction



FY26 BUDGET MESSAGE



**RESPONSIBLE BUDGETING IN
UNCERTAIN FINANCIAL TIMES**

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June 24, 2025

INTRODUCTION

To the Honorable Alachua County Board of County Commissioners:

The FY26 Tentative Budget reflects our continued commitment to fiscal responsibility and service excellence. It is a balanced budget that honors the public trust through disciplined stewardship of taxpayer resources.

I am pleased to recommend that for the ninth consecutive year I am recommending a modest millage-rate decrease. These decreases are a tangible reflection of our prudent financial planning and strong economic foundation.



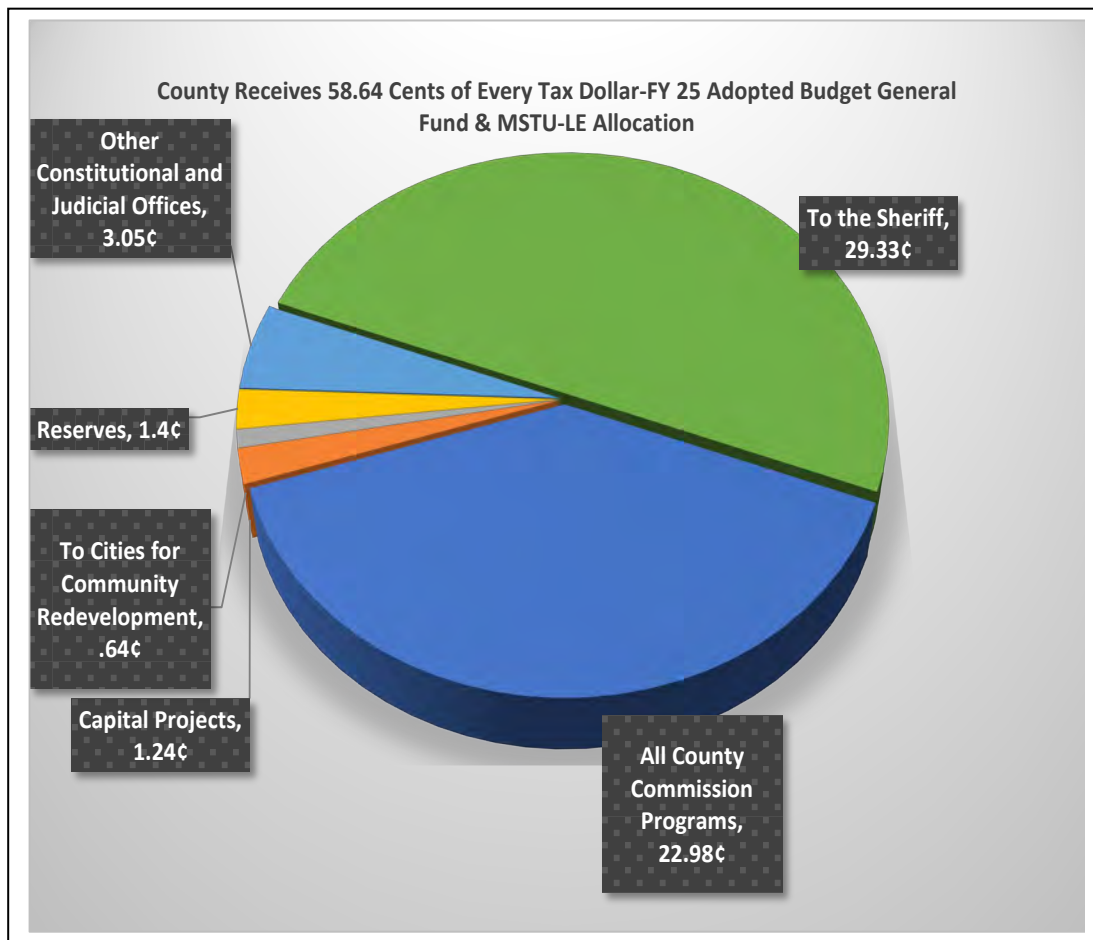
We are living in an era of heightened fiscal uncertainty that includes inflationary pressures, escalating labor and materials costs, and the looming possibilities of more federal and state funding cuts. At the time of this report, it is unclear if FEMA will continue disaster support for local governments and the Governor is considering signing a budget bill that would abolish the sales tax on commercial leases that could have millions in negative impacts on County infrastructure sales tax revenue and our share of State sales tax. This challenging and uncertain environment underscores the need for us to find new ways for our programs and services to be sustainable, and where possible, self-sustaining. These uncertainties also highlight the need to manage the expectations of our residents, non-profits, and other public entities.

While this budget was created with increased scrutiny on all spending, it remains responsive to our core services and County Commission priorities. The core services requiring the most resources include public safety (fire/rescue and law enforcement), and transportation infrastructure. In this budget we have devoted over \$343 million to these two critical services areas. This budget also continues funding the services that are fundamental to the values of our community such as our permanent supportive and affordable housing projects, social services, environmental protection, land conservation, parks and recreation, animal services, smart growth, economic development, recycling and others.

The FY26 Tentative Budget upholds our long-standing standards of fiscal discipline by delivering a balanced budget with a lowered tax burden. It is a blueprint for responsible governance that meets today's realities while safeguarding tomorrow's promise.

Alachua County's Share of Each Property Tax Dollar

In FY25, the County received 58.64 cents of every property tax dollar. Of this amount, 22.98 cents were used for County departmental operations, and 1.24 cents funded capital projects. The remaining 34.42 cents were distributed as follows: 29.33 cents to the Sheriff; 3.05 cents to other Constitutional and Judicial offices; .64 cents to cities for community redevelopment; and 1.40 cents were held in reserves. The following chart illustrates how the Commission allocated its property tax dollars.



PROPERTY VALUES AND MILLAGE RATES

FY26 represents the ninth consecutive year Alachua County's property values are rising and the General Fund Millage is lowered. This Tentative Budget demonstrates a 6.85% increase in General Fund Values and a 5.48% increase in the Municipal Service Taxing Unit – Law Enforcement Values. The increases are based on estimated taxable values provided to us by the Property Appraiser on June 1, 2025.

The Property Appraiser will submit certifiable values on July 1, 2025; revenue estimates will be adjusted accordingly. The Commission will be asked to set the tentative millage rates at the public hearing on July 8, 2025, County Commission evening meeting.

GENERAL FUND

I am recommending reducing the General Fund Millage rate for the ninth year in a row to a lowered rate of 7.6000 mills. The General Fund provides resources for most County departments and Constitutional offices. The FY26 General Fund sum of all property tax revenues is \$180,773,649. The total of all General Fund revenue sources is \$319,481,440.

The General Fund budget totals include many revenue sources such as Ad Valorem Tax, State Sales Tax, Communications Service Tax, and Public Service Tax.

Looking ahead, the FY27 budget will be developed following the Board's upcoming strategic planning process, which will help guide long-term priorities and investments in alignment with evolving community goals.

FY26 Proposed Millage Rates June 24, 2025		
Property Tax Revenue Only	General Fund	MSTU Law Enforcement
Tax Year 2025 Projected Taxable Value	25,005,000,000	10,160,000,000
Tax Year 2024 Final Gross Taxable Value	23,401,116,914	9,632,405,257
Current Millage	7.6180	3.5678
FY26 Projected Revenue	180,963,686	34,436,406
FY25 Projected Revenue	169,356,223	32,648,171
Difference	11,607,462	1,788,235
Simple Majority Cap	9.8640	3.6391
Millage Change	2.2460	0.0713
FY26 Projected Revenue	234,316,854	35,124,593
FY25 Projected Revenue	169,356,223	32,648,171
Difference	64,960,631	2,476,422
Super Majority Cap	10.0000	4.0030
Millage Change	2.3820	0.4352
FY26 Projected Revenue	237,547,500	38,636,956
FY25 Projected Revenue	169,356,223	32,648,171
Difference	68,191,277	5,988,785
Rollback Rate	7.2802	3.4432
Millage Change	-0.3378	-0.1246
FY26 Projected Revenue	172,939,331	33,233,766
FY25 Projected Revenue	169,356,223	32,648,171
Difference	3,583,108	585,596
Recommended	7.6000	3.5678
Millage Change	-0.0180	0.0000
FY26 Projected Revenue	180,536,101	34,436,407
FY25 Projected Revenue	169,356,223	32,648,171
Difference	11,179,878	1,788,236

MUNICIPAL SERVICES TAXING UNIT (MSTU), MUNICIPAL SERVICES BENEFIT UNITS (MSBU) & GAS TAX

MSTU Law Enforcement

I recommend no increase to the MSTU Law Enforcement Fund millage rate of 3.5678. The FY26 MSTU Law Enforcement total from property tax revenue is \$34,436,407. This represents 24% of the \$143 million in County funding provided to the Sheriff.

MSBU Fire Protection

Fire Protection will continue to be funded through an MSBU assessment fee, Tier 1 will be \$132.47 and \$7.28 for Tier 2. Further evaluations and discussions of the Fire Assessment Fee Study will continue to be developed. The total budget for this fund is \$39,763,118.

MSBU Stormwater

Stormwater management will continue to be funded through an MSBU assessment fee for FY26, and I recommend no increase. Stormwater management projects will continue, and a long-term plan will be presented in FY27. The total fund budget is \$6,222,142.

MSBU Refuse Collection

I recommend no increase in refuse collection fees for FY26. The tipping fee will remain at \$65.00. We will be renegotiating our service contract in FY26 and based upon its outcome fees will adjust accordingly in FY27. MSBU estimated revenue only is \$10,851,577 and the total budget for all waste funds will be \$40,115,257.

Gas Tax Fund

The Gas Tax Fund (Fund 149) is used to collect and spend local option gas tax revenues, which come from a per-gallon tax on motor fuel sold in Alachua County. These revenues are restricted to transportation-related expenses, such as road construction, maintenance, improvements, and traffic signal systems. The fund is essential for maintaining and improving the County's transportation infrastructure, ensuring safe and efficient travel for residents and visitors.

In FY24, actual gas tax revenues increased by only 0.43%, prompting the County to redirect 20% of its Communications Services Tax to support this fund. For FY26, the projected total for Fund 149 is \$18,365,073. Of this, 56% comes from gas tax revenues, 35% from fund balance, 5% from the Communications Services Tax transfer, and 4% from other revenue sources.

Wild Spaces Public Places (WSPP), Infrastructure Surtax

On November 8, 2022, Alachua County voters passed the ten-year one-cent surtax. One-half penny for conservation lands and parks and one-half penny for roads and affordable housing. Surtax funds for the FY26 Tentative Budget includes \$14,420,296, for land conservation, \$3,605,074 for parks, \$12,617,759 for roads, and \$5,407,611 for housing.

COUNTY INITIATIVES AND IMPERATIVES

COLA and Minimum Wage Increase

Each of our revenue funds will pay its fair share of the Florida Retirement System (FRS) contributions, health insurance increases, employee compensation increases, and reserves.

To support the County and Constitutional Officers' ability to be more competitive in hiring and retaining talent I recommend providing a 4% Cost-of-Living Adjustment (COLA) for employee compensation and the Board approved the 2% health insurance increase. This recommendation includes an equivalent level of funding for bargaining unit employees and employees of the Constitutional and Judicial Officers.

Continuing the effort to reach a living wage, the FY26 Tentative Budget recommends increasing the County Minimum Wage from \$18.00 to \$18.50 an hour. I recommend this increase for all County, Constitutional, and Judicial employees funded by the County.

Public Safety

As our largest budgeted core service, funds continue to be directed towards improving public safety. Increases in Law Enforcement, additional Fire Rescue Stations, and a commitment to a modernized fleet and equipment remain an ongoing priority. The FY26 budget reflects a commitment of \$143 million to Law Enforcement and \$96 Million to Fire Rescue services.

Transportation

As our second largest budgeted core service, the County's transportation infrastructure is funded through a combination of dedicated sources, each with specific purposes. Fund 149, the Gas Tax Fund, is restricted to road maintenance activities only, supporting ongoing resurfacing and preservation efforts. Fund 146 is dedicated solely to stormwater management, addressing drainage and flood prevention needs. In addition, four other funds—including the infrastructure surtax—support road and bridge construction projects.

These funds are supplemented by transportation-related fees, state and federal grants, and a debt issuance payment. Combined, these revenue sources for FY26 provide a total of \$104 million to maintain and improve the County's road and bridge network, ensuring long-term safety, mobility, and resilience.

Housing Initiatives

Housing remains a top priority in FY26, reflected in several major initiatives. Renovations are currently underway at the Budget Inn and Scottish Inn, with completion expected by September 30, 2025. Good progress is being made on our container home pilot project located on the property adjacent to the motels. In addition, the County has acquired the Sunrise Apartments, preserving 35 units of affordable housing.

The voter-approved Infrastructure Sales Surtax will fund the development of new homes, expanding access to housing and supporting the creation of generational wealth—contributing to long-term community stability and prosperity.

The Housing Trust also continues to receive \$1 million annually from the General Fund. This continued investment underscores the County's commitment to increasing housing options, particularly through opportunities for single-family homeownership that help build lasting economic security for individuals and families.

Pandemic Revenue Recovery Funds

We continue to utilize the one-time Pandemic Revenue Recovery dollars we received as a response to the pandemic. In FY25, key initiatives advanced in alignment with the Board's strategic priorities. The Eastside Clinic officially opened, and the Broadband Deployment Project was awarded to Windstream. Design work is underway for improvements to the Santa Fe Hills Water System. Other ongoing efforts include public health support through the development of the Central Receiving Facility, as well as programs addressing negative economic impacts—such as continued food security efforts and housing initiatives.

Addressing the County's Critical Building Needs

Being mindful that many of our buildings are over 50 years old, and some over 100 years old, this budget continues the planning and execution of Phase 1 of the Facilities Master Plan, which includes a combination of financial and implementation strategies. The Plan aims to consolidate offices, increase building efficiency, and create sustainable, citizen-focused spaces. Phase 1 (2023-2026) includes:

- The incorporation of Court Services into the new Civil Courthouse building
- Locating permanent space for the Environmental Protection Department
- Building a Chill Water Central Energy plant and Parking Garage at the court complex
- Moving Fire Rescue Headquarters and the Emergency Operations Center into the Armory site
- Building a new Animal Resources facility
- Relocation of County Administration to the current civil courthouse upon completion of the new civil courthouse

CONCLUSION

The FY26 Tentative Budget reflects a disciplined, pragmatic response to current economic conditions and long-term obligations. This budget emphasizes fiscal restraint, realistic expectations, and a focus on core responsibilities. However, it does not lose sight of the County's mission, vision, values and the Commission's strategic plan. I appreciate the Commission's guidance and look forward to its continued direction during the budget process.

INTRODUCTION TO ALACHUA COUNTY

WHERE NATURE AND CULTURE MEET

Alachua County's seat, Gainesville, was established in 1854 on land that was part of a grant that the King of Spain gave to Don Fernando Arredondo in 1817. The name "Alachua" is a Seminole word that means jug and the County likely takes its name from the sinkhole in Paynes Prairie.

Alachua County is proud of its history, having over 65 listings on the National Register Historic Places including two National Historic Landmarks: Marjorie Kinnan Rawlings House and Farm and the Dudley Farm.

Alachua County encompasses 969 square miles and includes the municipalities of Archer, Alachua, Gainesville, Hawthorne, High Springs, LaCrosse, Micanopy, Newberry, and Waldo. Located in the north central part of Florida, 85 miles from the Georgia state line, 50 miles from the Gulf of Mexico and 67 miles from the Atlantic Ocean.

The County has an estimated year-round population of 293,040 (4/21/23) including 50,000 University of Florida students which is a 1.80% increase over prior year.

Alachua County is a political subdivision of the State of Florida and is guided by an elected five-member Board of County Commissioners. Florida Statutes, Chapter 125 establishes the powers and duties of the County Commission and the County Manager.

The County Manager is appointed by the Board of County Commissioners and is responsible for carrying out the directives and policies of the Board. The County Manager is also responsible for the management and supervision of all functions and personnel under the Board of County Commissioners. The County Attorney, who is also appointed by and responsible to the Board of County Commissioners, provides legal counsel to the Board and departments/offices of the Board of County Commissioners in all manners of civil law relating to Alachua County.

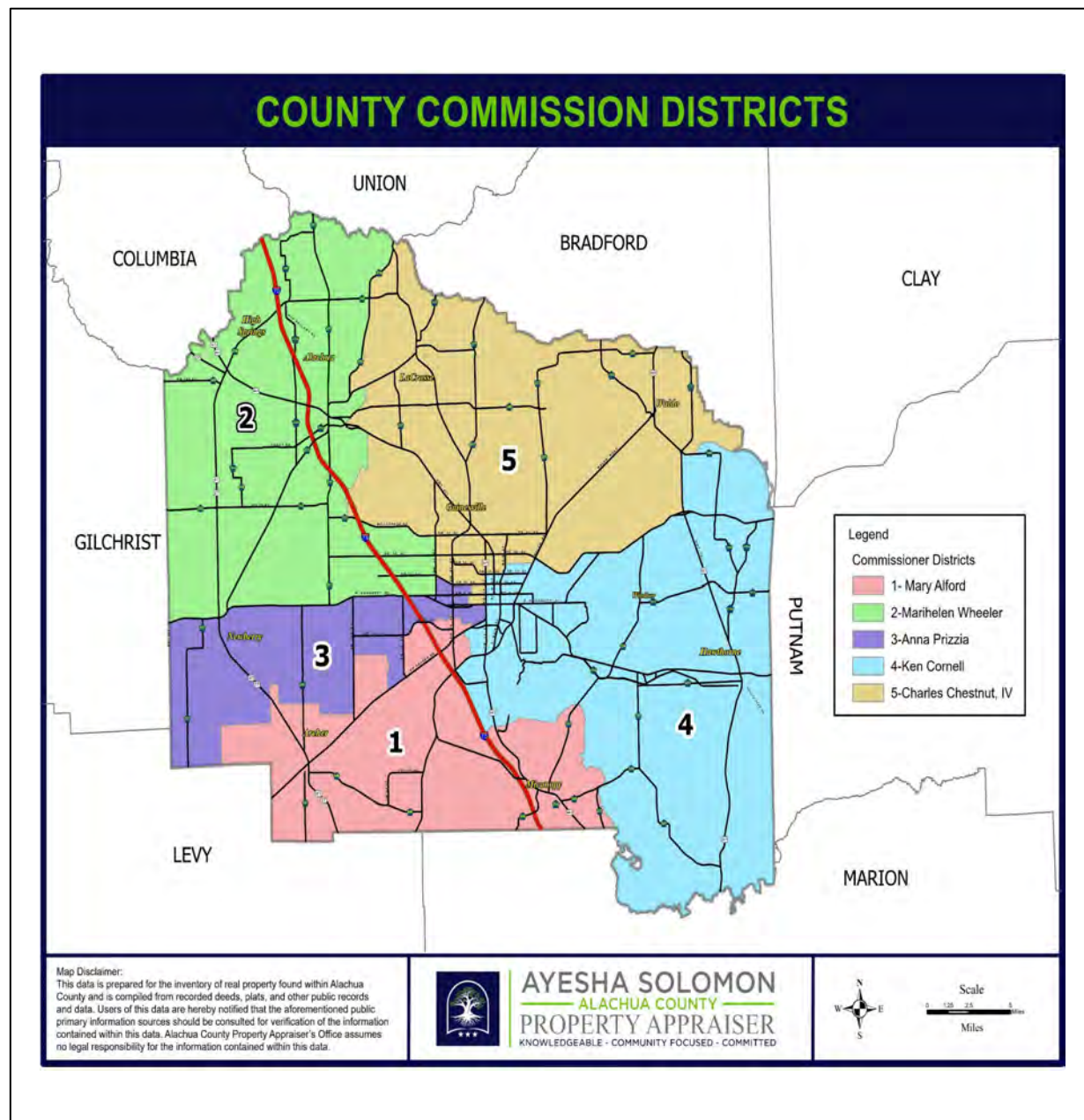
Alachua County has five Constitutional Officers, which include the Clerk of the Court, the Property Appraiser, the Sheriff, the Supervisor of Elections, and the Tax Collector. Constitutional Officers are elected to administer a specific function of County government and are directly accountable to the public. Other elected officials of Alachua County include the Judiciary, State Attorney, and Public Defender.

The Board of County Commissioners is obligated to fund the operating budget of elected officials partly or in whole. Alachua County also has several appointed Boards and Committees that serve in an advisory capacity to the Board of County Commissioners.

Alachua County is committed to fiscal responsibility as well as providing responsive, quality services to our citizens. As mandated by Florida law, we adopt a balanced budget yearly—revenues must offset expenditures.

The County continues to provide many beneficial services to the community; however, macroeconomic, and other external factors, such as state mandates, continue to increase the costs for these services.

As with any government, there are always going to be calls for either more services, demand for efficiency or changes in levels of taxation. The County continually balances these interests through a series of budget preparation meetings.



FACT SHEET

ABOUT ALACHUA COUNTY

Florida's 24th Most Populous County

Population – 296,313

114,207 Unincorporated – 182,106 Incorporated

Median Household Income - \$59,659

Per Capita Income - \$40,272

Households – 121,753

Registered Voters – 173,081

Form of Government = Commission – County Manager

Municipalities - 9



EXPLORE

1 Cuscowilla Nature & Retreat Center

4 Live Music Venues

5 Wildlife Sanctuaries and Zoo

7 Museums & Galleries

8 State Parks

9 Attraction & Sports Venues

Including Alachua County Sports & Events Center

11 Theaters & Performing Arts Venues

12 Living History & Historic sites

13 Community parks

100 miles of biking, birding and hiking trails

Visit Gainesville, Alachua County, FL at

www.visitgainesville.com

Alachua County Board of County Commissioners



Chair
Charles "Chuck" Chestnut IV



Vice Chair
Ken Cornell



Mary Alford



Anna Prizzia



Marihelen Wheeler

Principal Officials



Appointed Officials



Michele Lieberman
County Manager



Sylvia E. Torres
County Attorney

Constitutional Officers



Kim A. Barton
Supervisor of
Elections



Ayesha Solomon
Property Appraiser



Chad D. Scott
Sheriff



John Power
Tax Collector



J.K. "Jess" Irby
Clerk of Circuit
Courts

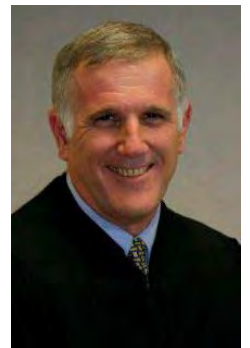
Judicial



Brian S. Kramer
State Attorney



Stacy A. Scott
Public Defender



James P. Nilon
Chief Judge

COUNTYWIDE VISION & VALUES





Mission Statement:

Alachua County's mission is to provide responsive service to citizens and responsible stewardship of county resources for current and future generations.

Alachua County's proposed millage rate at 7.6000 mils, reflecting a reduction of 0.018 mils. MSTU Law Enforcement Millage rate remains unchanged at 3.5678 mils. The Board of County Commissioners will hold a public hearing on July 8, 2025 at 5:01 p.m. to set the tentative millage and assessment rates. Further special budget meetings will be held in August and final public hearings to adopt the millage rate, assessment rates and budgets will be held on September 11, 2025 and September 23, 2025.

This budget incorporates updated revenue sources based upon property values as of June 1, provided by the Alachua County Property Appraiser. Revenue projections from the State Department of Revenue along with the Property Appraiser's final property values come in the month of July and the Office of Management and Budget will update revenue estimates accordingly.

The County Manager budget maintains support for existing initiatives and departments, aligning with the strategic goals and priorities set by the Alachua County Board of County Commissioners. Importantly the budget is balanced and adheres to all County budget and financial policies.

The implementation of the 1 cent surtax is anticipated to generate funding for various purposes, including the realization of the parks master plan, improvements to road infrastructure, and affordable and workforce housing and land preservation.

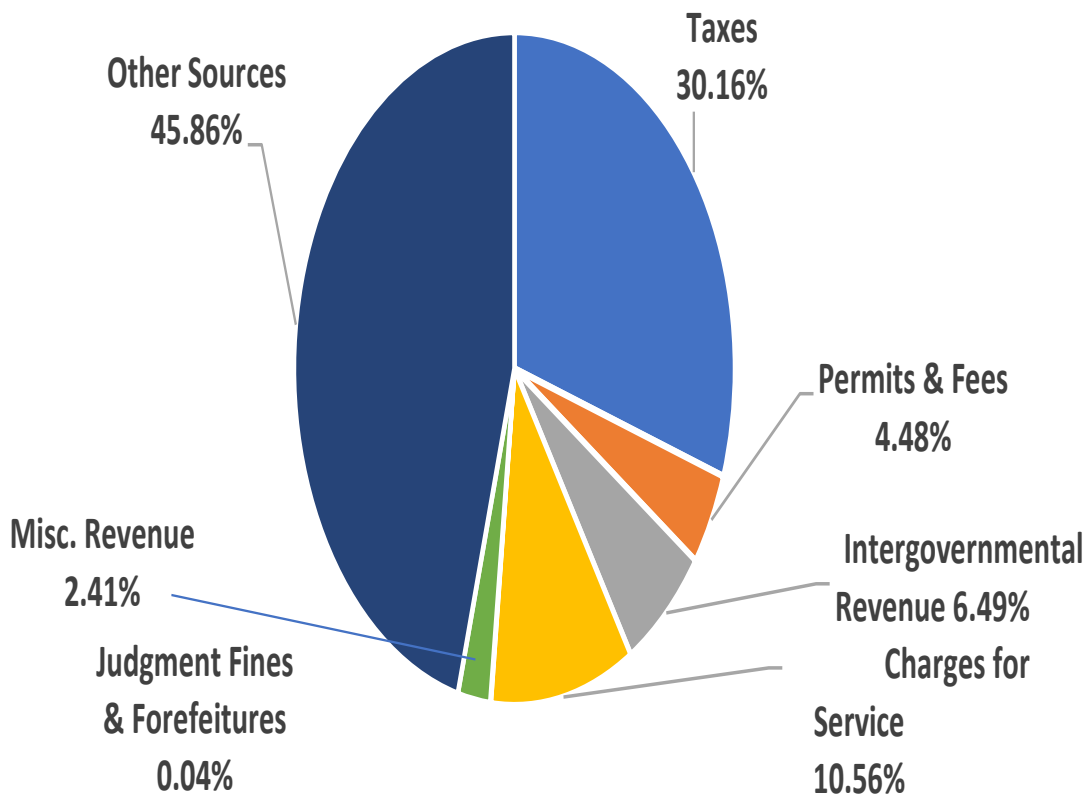
Assessments are proposed as follows:

- Fire Assessment Tier 1 \$132.47 per Unit. Fire Assessment Tier 2 \$7.28 per Unit Updated to meet legal criteria and budget remains revenue neutral.
- Stormwater Assessment \$60.00 Equivalent Residential Unit (ERU) - No Change.
- Solid Waste Tipping Fee \$65.00 per ton – No Change.

Revenue Sources History:

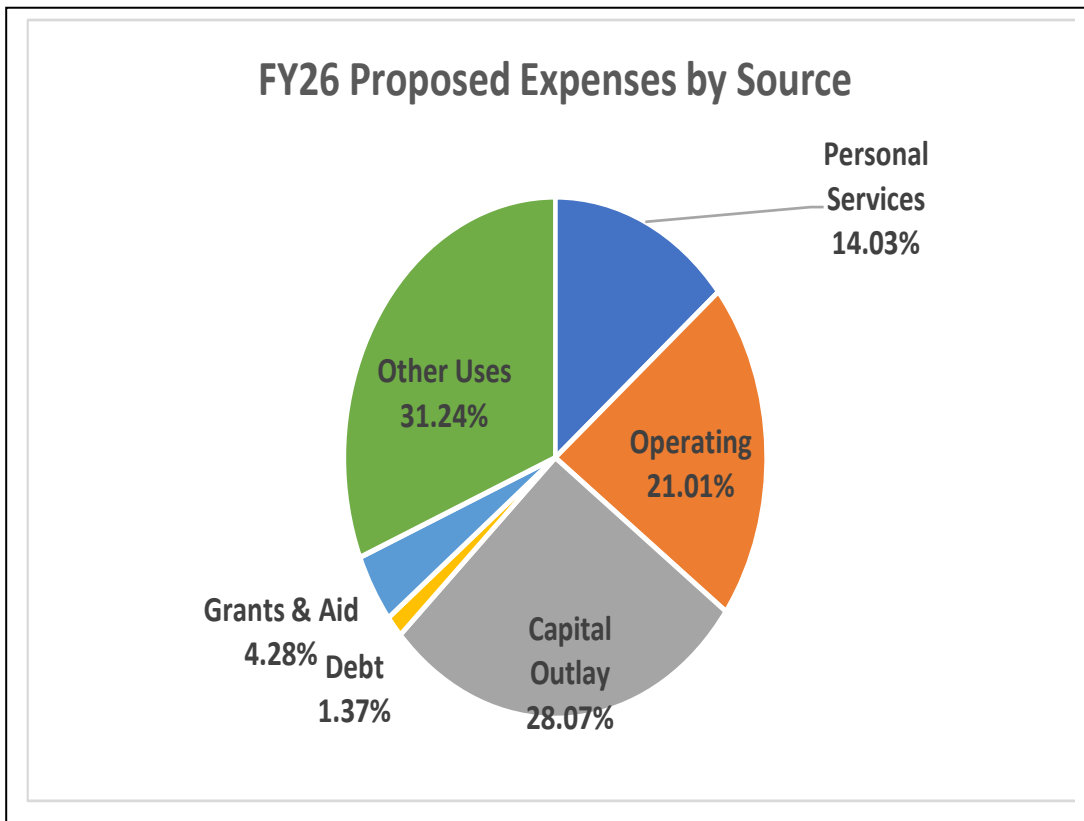
Revenues All Funds	FY22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY26 Proposed
Taxes	\$ 195,506,309	\$ 210,357,832	\$ 253,549,578	\$ 271,296,994	\$ 284,784,210
Permits & Fees	\$ 33,297,984	\$ 36,253,726	\$ 40,329,163	\$ 41,175,915	\$ 42,282,629
Intergovernmental Revenue	\$ 35,757,490	\$ 35,148,425	\$ 36,006,922	\$ 59,457,749	\$ 61,292,410
Charges for Service	\$ 82,760,106	\$ 87,963,137	\$ 92,571,940	\$ 104,208,174	\$ 99,746,373
Judgment Fines & Forefeiture	\$ 520,500	\$ 503,000	\$ 458,000	\$ 405,350	\$ 412,700
Misc. Revenue	\$ 10,001,536	\$ 9,942,018	\$ 10,934,185	\$ 27,325,163	\$ 22,784,065
Other Sources	\$ 211,092,347	\$ 320,845,701	\$ 323,186,708	\$ 363,026,793	\$ 433,023,393
Total Revenues	\$ 568,936,272	\$ 701,013,839	\$ 757,036,496	\$ 866,896,138	\$ 944,325,780

FY26 Proposed Revenues



Expenses History:

Expenses All Funds	FY22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY26 Proposed
Personal Services	\$ 89,483,848	\$ 100,273,952	\$ 114,044,797	\$ 129,467,618	\$ 132,499,229
Operating	\$ 146,504,217	\$ 158,777,158	\$ 189,900,414	\$ 209,132,552	\$ 198,404,238
Capital Outlay	\$ 74,467,048	\$ 150,742,230	\$ 117,264,766	\$ 170,198,940	\$ 254,028,549
Debt	\$ 12,476,475	\$ 12,480,207	\$ 11,210,315	\$ 13,276,822	\$ 12,963,141
Grants & Aid	\$ 13,382,203	\$ 14,530,814	\$ 24,234,125	\$ 47,418,883	\$ 40,393,567
Other Uses	\$ 232,622,481	\$ 264,209,478	\$ 294,390,391	\$ 297,401,323	\$ 295,037,056
Total Expenses	\$ 568,936,272	\$ 701,013,839	\$ 751,044,808	\$ 866,896,138	\$ 944,325,780



Revenue

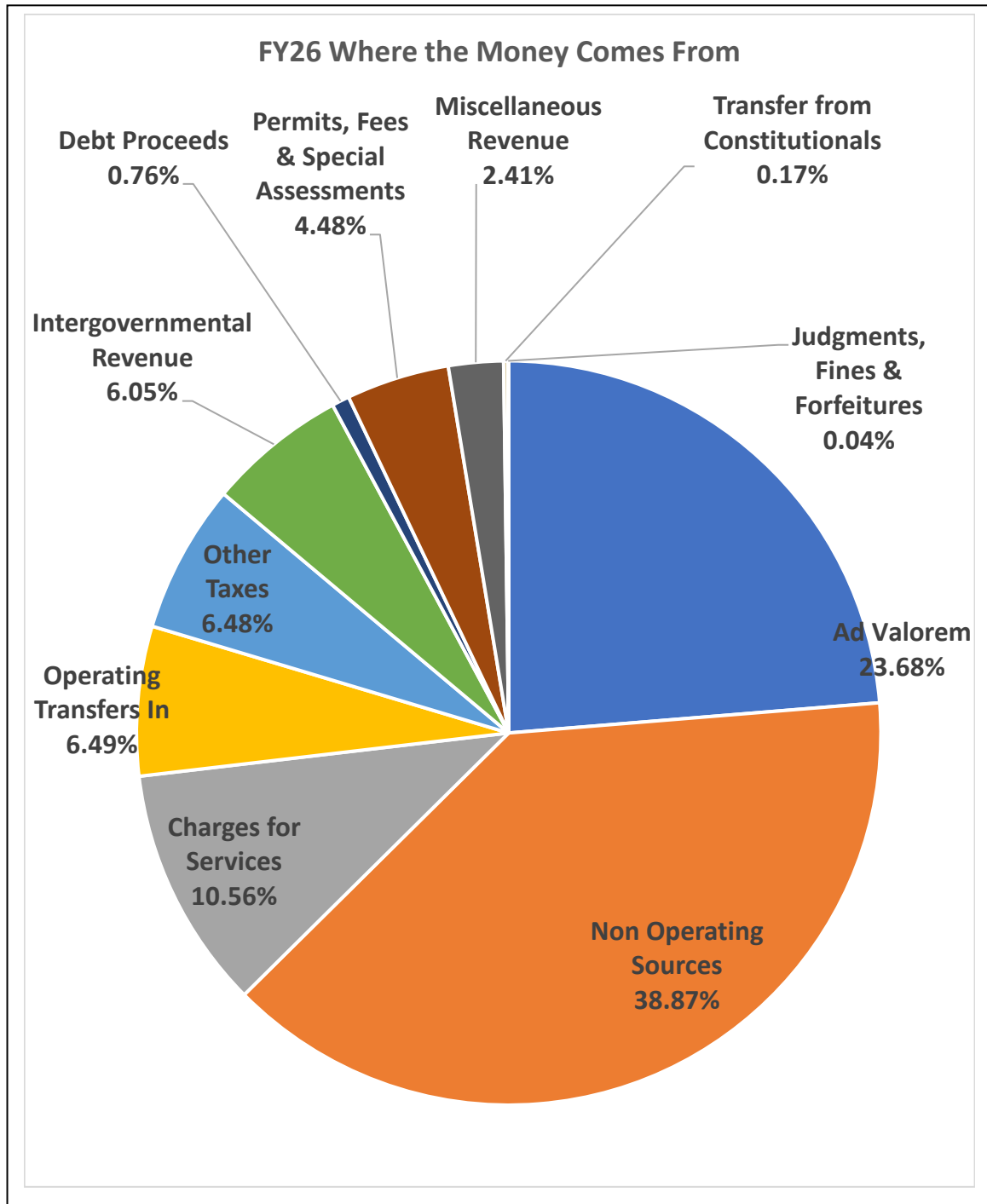
\$944,325,780 in FY26 Revenue

Several factors can change revenue, including: taxable property values, county-wide population, mandates, inflation, and real disposable income (after-tax buying power adjusted for inflation)

Non Operating Sources	367,079,107	38.87%
Ad Valorem	223,608,991	23.68%
Charges for Services	99,746,373	10.56%
Intergovernmental Revenue	61,292,410	6.49%
Other Taxes	61,175,219	6.48%
Operating Transfers In	57,115,971	6.05%
Permits, Fees & Special Assessments	42,282,629	4.48%
Miscellaneous Revenue	22,784,065	2.41%
Debt Proceeds	7,200,000	0.76%
Transfer from Constitutionals	1,628,315	0.17%
Judgments, Fines & Forfeitures	412,700	0.04%

FY26 REVENUE ESTIMATES

Alachua County prepares budget allocations based on various revenue streams:



The largest source of County revenue ***Non-Operating Revenue (\$367m–38.87%)*** Revenues received were not attributed to a service or good. This is mainly composed of available fund balance.

Ad Valorem Tax (\$224m – 23.68%) and Other Taxes (\$61m – 6.48%). The former is also known as Property Tax, while the latter is composed of General Sales & Uses Tax, Utility Service Taxes, and Communications Service Tax. Ad Valorem taxes are the greatest source of revenue for the County. The tax is levied per \$1,000 value of taxable real and tangible personal property. It is based on a millage rate adopted annually by the Board of County Commissioners. 1 “mill” represents \$1 for every \$1,000 of taxable value.

Charges for Services (\$100m – 10.56%), include: waste management, animal services, and emergency medical services. To supplement this group, the County collects ***Permits, Fees, & Special Assessments (\$42m– 4.48%)***. These fees are assessed to items such as permits, impact fees, and special assessments on property.

Intergovernmental Revenue (\$61m – 6.49%) is a source of revenue derived from other government entities. It usually comes in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Other Revenue Sources (\$32m – 3.39%) Other revenues collected for items such as court fees, interest, sale of assets, donations, Debt Proceeds, Fines & Forfeitures, Miscellaneous Revenue, Transfers from Constitutionals.

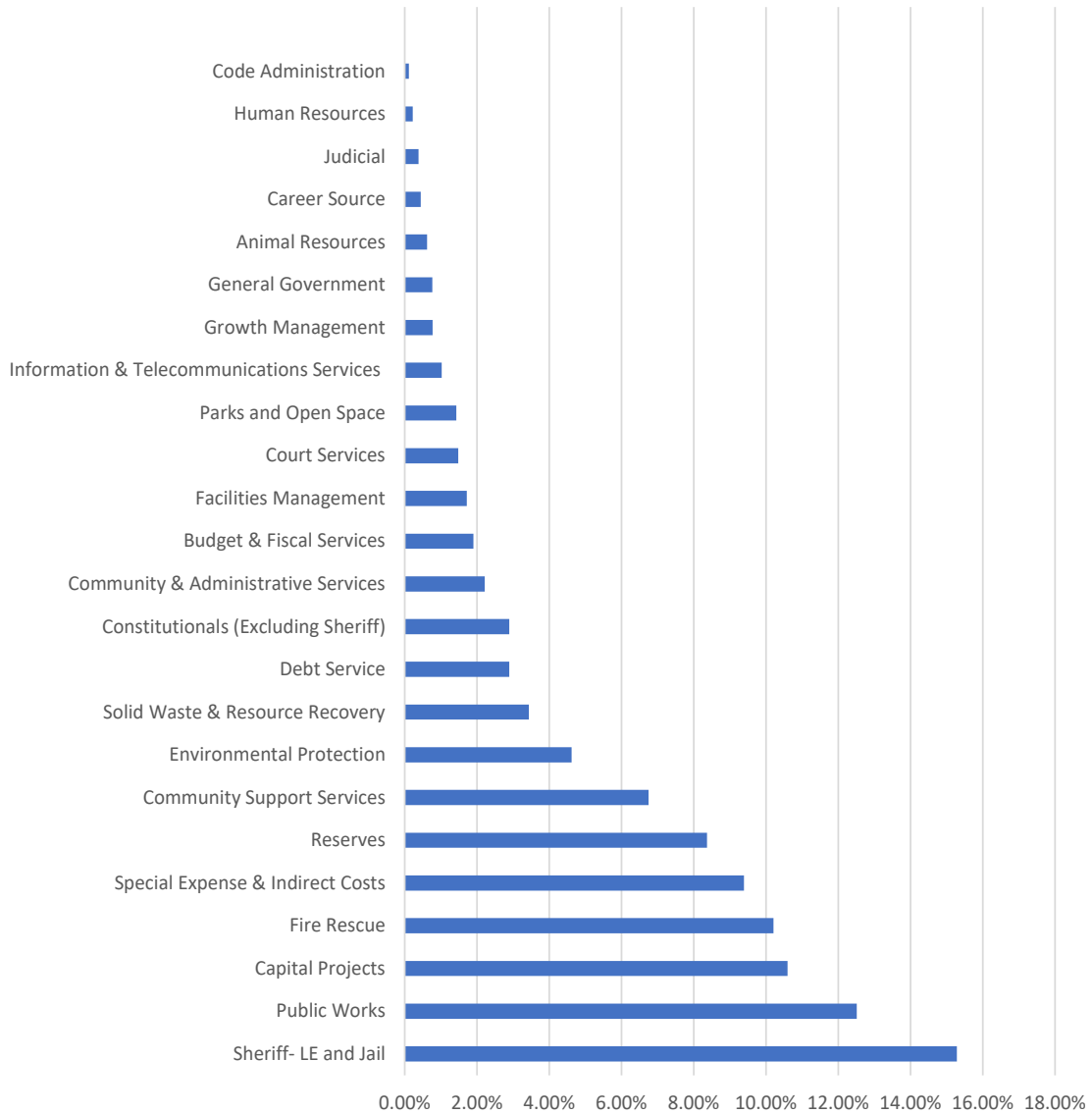
Operating Transfers In (\$57m – 6.05%) For accounting purposes, transfers in are designated as revenues; they serve the purpose of acting as intermediaries for fund appropriation.

FY26 EXPENDITURE ESTIMATES

Alachua County acts to protect citizens, serve the community, and improve the community’s way of life. The following monetary values are by department and rounded to the nearest whole number. The next few pages provide a snapshot of how expenditures are allocated.

The expenditures are shown by function, classification, program, department, and department allocations. Included is also a staffing history.

FY26 Where the Money Goes By Department



PROTECTING THE COMMUNITY

Sheriff/Law Enforcement \$144m – 15.28% of FY26 Budget

The Sheriff's Office is 1 of 5 Constitutional Offices that receive funds from the County. The Sheriff employs over 850 people and is tasked with protecting the county jurisdiction of approximately 977 square miles. The Office, beyond providing comprehensive law enforcement and support services, has several functions:

- Receiving and processing calls for public safety assistance or information
- Dispatching law enforcement, fire, or emergency medical resources
- Operating County Jail facility of 314,000 sq. ft. with a capacity of 975 inmates
- Maintaining Court Security

Fire Rescue \$96m – 10.21% of FY26 Budget

Fire Rescue is a department of the BoCC. It exists to provide a broad range of public safety services to the County:

- Fire protection, suppression, and prevention services
- Primary & secondary emergency medical response
- Planning, outreach, training, disaster response & recovery operations

SERVING THE COMMUNITY

Community Support Services \$64m – 6.75% of FY26 Budget

Community Support Services exist to provide health and human services to the County. Beyond providing these services, it also plays a role in community revitalization, as well as poverty reduction. The department alleviates critical needs for citizens:

- Suicide & Crisis Intervention
- Assistance to Veterans & their dependents
- Response to sexual assault victims & other victims of crime
- Court Program Services are being incorporated

Constitutional Offices (excluding Sheriff) \$27.2m – 2.89% of FY26 Budget

Includes: Property Appraiser, Supervisor of Elections, Tax Collector, and Clerk of Courts.

Court Services \$14m – 1.48% of FY26 Budget

Court Services aims to reduce the need for incarceration, provide community-based supervision, and preserve public safety. The department also oversees: Pretrial Services; Probation; and Jail Population Management

Judicial Offices \$3.6m – 0.38% of FY26 Budget

Composed of: Court Administration, Office of the State Attorney, Office of the Public Defender, Guardian ad Litem, and Regional Conflict Counsel.

Community & Administrative Services - \$21m – 2.21% of FY26 Budget Composed of: Tourist Development, Equal Opportunity Office, IFAS AG Extension, Accreditation, and Career Source. Economic Development will merge and collaborate with Tourism.

Code Administration - \$1m – 0.11% of FY26 Budget

To work with the community through education, outreach, and compliance with County codes to improve the health, safety, and welfare of our community.

Animal Resources - \$6m – 0.62% of FY26 Budget

To promote public safety for the welfare of citizens and animals. We accomplish this through education, adoption, sheltering, enforcement, and the rescue of animals that may be stray, injured, unwanted, neglected, or abused.

Parks and Open Space - \$13.5m – 1.43% of FY26 Budget

To provide safe, well-maintained parks and open space creating fun, memorable experiences that enhance quality of life, healthy minds, and bodies for all.

IMPROVING THE COMMUNITY

Capital Projects - \$100m – 10.59% of FY26 Budget

Capital Projects are non-recurring capital outlays, rather than ongoing expenses for facilities, parks, technology, & economic development.

Public Works - \$118m – 12.51% of FY26 Budget

Public Works is tasked with developing and maintaining County infrastructure and equipment. Its core function, to support growth within the County, is achieved by balancing environmental, social, and County development needs. Public Works is responsible for maintaining 916 miles of roads and rights-of-way and managing the County's fleet of over 835 vehicles & equipment.

Environmental Protection - \$43.5m – 4.62% of FY26 Budget

To provide natural resource support and rejuvenation for the County, including Water Resources Protection, Natural Reserves Protection, Land Conservation.

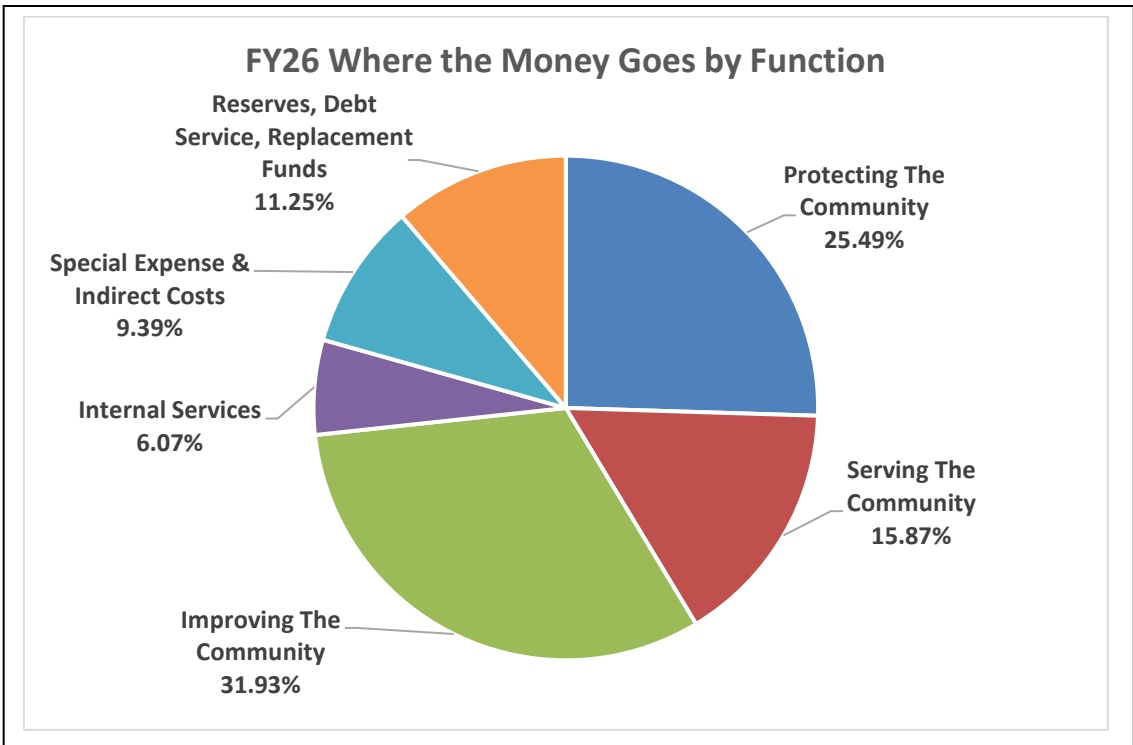
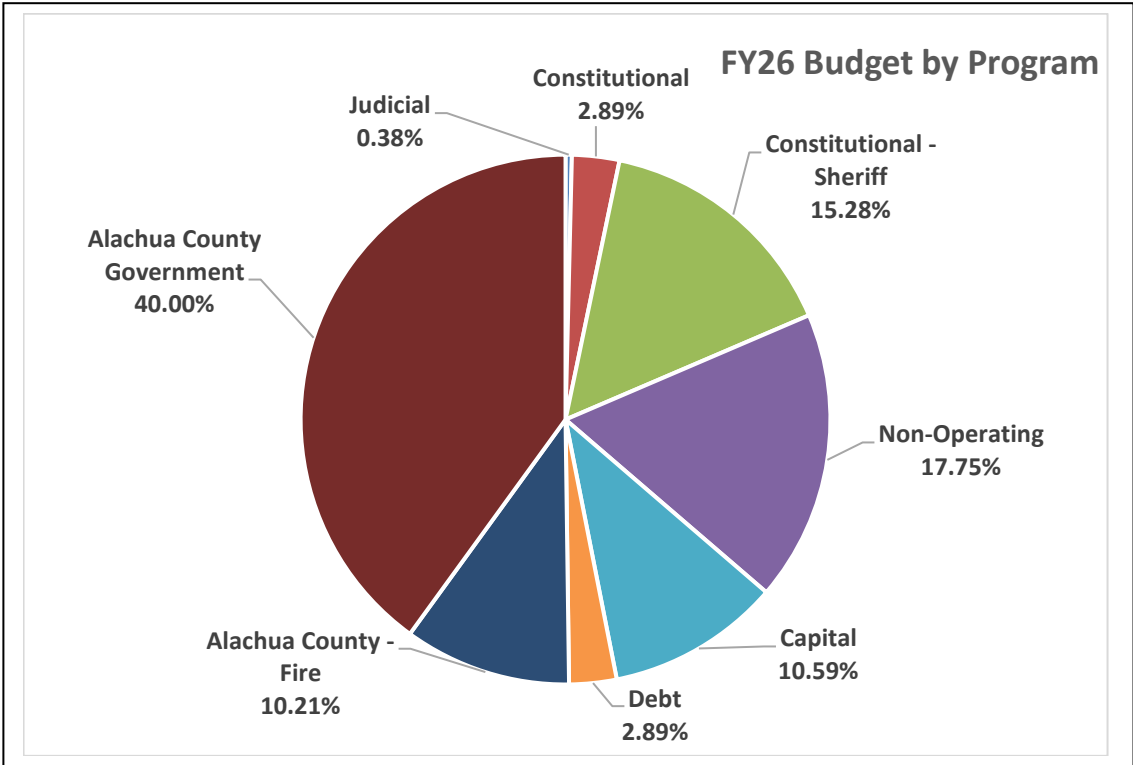
Growth Management - \$7.2m – 0.77% of FY26 Budget

To prepare, maintain, and implement the County's Comprehensive Plan.

Solid Waste & Resource Recovery - \$32.5m – 3.44% of FY26 Budget

Solid Waste & Resource Recovery provides clean, efficient, economical, and environmentally sound management and solid waste resources in Alachua County.

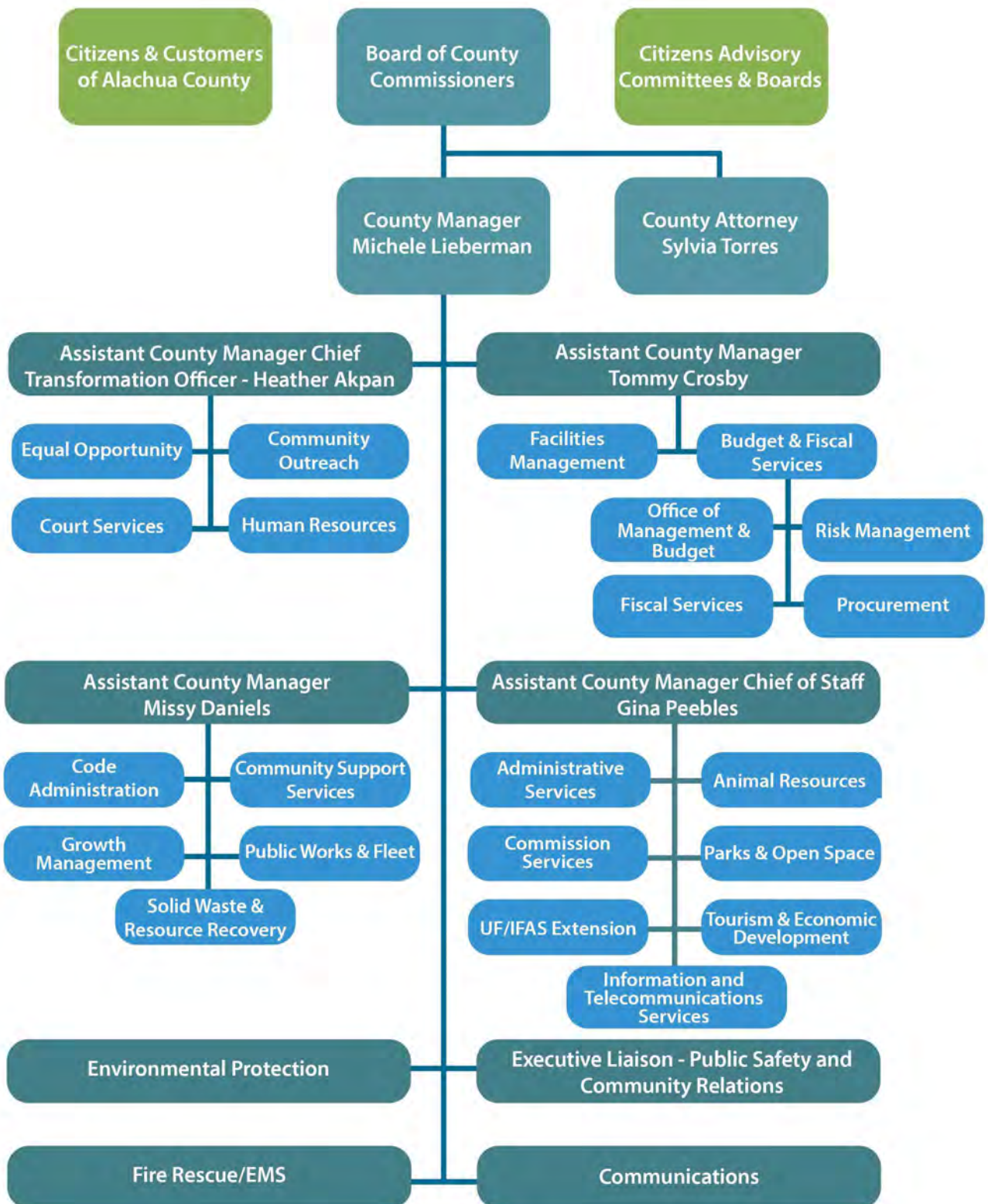
Budget By Department	FY22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY26 CM Proposed
Animal Resources	\$ 3,050,338	\$ 4,325,212	\$ 4,547,553	\$ 6,076,128	\$ 5,846,006
Budget & Fiscal Services	\$ 10,714,127	\$ 11,766,425	\$ 14,712,587	\$ 18,056,937	\$ 17,953,481
Career Source	\$ 4,814,615	\$ 3,000,000	\$ 3,500,041	\$ 3,057,853	\$ 4,197,618
Code Administration	\$ 1,436,718	\$ 1,446,548	\$ 1,258,724	\$ 1,339,297	\$ 1,058,408
Community & Administrative Services	\$ 8,188,377	\$ 11,665,373	\$ 11,232,389	\$ 18,903,076	\$ 20,872,387
Community & Strategic Services	\$ 5,382,527	\$ 6,597,817	\$ 5,966,461	\$ 634,378	\$ -
Community Support Services	\$ 19,473,619	\$ 23,677,642	\$ 33,674,310	\$ 50,145,336	\$ 63,741,783
Court Services	\$ 13,352,357	\$ 13,201,672	\$ 13,748,704	\$ 14,098,795	\$ 13,956,224
Environmental Protection	\$ 30,179,036	\$ 28,352,575	\$ 40,199,149	\$ 43,822,760	\$ 43,582,533
Facilities Management (Includes Capital)	\$ 50,211,747	\$ 92,316,733	\$ 50,500,740	\$ 65,705,254	\$ 116,257,296
Fire Rescue	\$ 41,647,136	\$ 62,254,031	\$ 76,157,380	\$ 95,014,425	\$ 96,405,871
General Government	\$ 4,222,262	\$ 4,527,025	\$ 5,788,904	\$ 6,472,704	\$ 7,192,766
Growth Management	\$ 5,608,903	\$ 6,141,314	\$ 6,474,306	\$ 6,759,229	\$ 7,261,095
Human Resources	\$ 1,747,889	\$ 1,917,470	\$ 1,896,526	\$ 2,438,541	\$ 2,093,380
Information & Telecommunication Services	\$ 6,485,947	\$ 6,886,867	\$ 6,964,802	\$ 10,647,606	\$ 9,690,367
Parks & Open Spaces	\$ 11,186,153	\$ 11,454,409	\$ 8,397,166	\$ 12,611,191	\$ 13,506,372
Public Works	\$ 34,168,179	\$ 43,946,185	\$ 61,184,707	\$ 86,614,228	\$ 118,136,246
Solid Waste and Resource Recovery	\$ 28,475,922	\$ 28,530,476	\$ 32,158,327	\$ 30,375,701	\$ 32,467,531
Non Departmental-Debt	\$ 24,869,726	\$ 33,246,760	\$ 34,863,076	\$ 37,551,993	\$ 27,269,393
Non Departmental-Reserves	\$ 62,841,300	\$ 68,958,975	\$ 75,815,565	\$ 77,965,511	\$ 78,982,319
Non Departmental-Replacement Funds	\$ 5,565,817	\$ 6,081,383	\$ 7,370,483	\$ 15,825,496	\$ -
Non Departmental-Special Expense	\$ 34,510,781	\$ 37,890,080	\$ 40,894,106	\$ 43,402,942	\$ 50,538,113
Non Departmental	\$ 37,110,473	\$ 58,729,830	\$ 66,865,375	\$ 51,509,434	\$ 38,086,906
TOTAL BOCC	\$445,243,949	\$566,914,802	\$604,171,381	\$699,028,815	\$ 769,096,095
	FY22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY26 CM Proposed
Sheriff	\$100,278,025	\$109,102,955	\$120,959,125	\$134,148,991	\$ 144,305,206
Clerk of Courts	\$ 3,173,165	\$ 3,702,444	\$ 3,958,178	\$ 4,296,028	\$ 4,591,298
Property Appraiser	\$ 6,110,591	\$ 6,856,625	\$ 8,156,528	\$ 8,730,333	\$ 9,490,928
Tax Collector	\$ 5,756,274	\$ 6,309,207	\$ 6,821,643	\$ 7,974,707	\$ 8,619,401
Supervisor of Elections	\$ 5,587,708	\$ 5,913,726	\$ 9,664,110	\$ 9,094,439	\$ 4,594,232
Court Related Facilities	\$ 40,000	\$ 266,478	\$ 40,000	\$ 40,000	\$ -
Alachua County Court Administration	\$ 1,816,914	\$ 1,701,654	\$ 1,894,084	\$ 2,206,793	\$ 2,065,523
States Attorney	\$ 468,789	\$ 537,147	\$ 794,705	\$ 777,003	\$ 869,168
Public Defender	\$ 282,357	\$ 326,066	\$ 337,379	\$ 354,452	\$ 453,465
Guardian Ad Litem	\$ 158,500	\$ 182,936	\$ 219,363	\$ 224,577	\$ 220,464
Regional Conflict Council	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL CONSTITUTIONALS	\$123,692,323	\$134,919,238	\$152,865,115	\$167,867,323	\$ 175,229,685



BUDGET FACTS

BUDGET	The budget is a plan for the accomplishment of goals and objectives within programs identified as being necessary to the purpose of Alachua County government.
FISCAL YEAR	Alachua County's Budget is based upon a fiscal year beginning October 1, 2025
STRATEGY	The FY26 budget was developed based on the County's Strategic priorities and department strategies. Departments strive to maintain service levels while seeking implementation of efficiencies.
SHORT TERM GOALS	<p>Living Wage Advancement: Raising to \$18.50, exceeding state minimums.</p> <p>American Rescue Plan-Revenue Recovery continue on-going projects to meet community needs.</p> <p>Apartments Redevelopment including container housing and motel renovation for housing vulnerable residents.</p> <p>Affordable Housing Trust Fund: Create sustainable affordable housing for homeowners.</p> <p>Central Receiving Program Development: Establish immediate assessment and referral for crisis support.</p> <p>Climate Change Action Plan: Engage stakeholders to reduce the county's carbon footprint and protect natural resources.</p> <p>Public-Private Economic Sustainability: Develop sports facilities, clinics, and infrastructure to enhance economic growth.</p> <p>Integrated Sustainability Programming: Address various aspects including food, criminal justice, gun violence and employment.</p> <p>Management of the One Cent surtax for parks, land preservation, transportation and workforce housing.</p>
LONG TERM PRIORITIES	<p>Achieve Social and Economic Opportunity for All</p> <p>Provide for the Welfare and Protection of the Public</p> <p>Sustainable and Resilient Community</p> <p>Address the Housing Gap</p> <p>Invest in and Protect Our Environment</p> <p>Accelerate Progress on Infrastructure</p>

See Section 7 Strategic Performance for more information



STAFFING

Alachua County Staff provide direct service to the County as well as manage the County's grants and programs. Annually staffing levels are reviewed and evaluated based upon departmental hours of operation and service delivery during the budget process and are incorporated as part of the adopted budget. Any additions for deletions that may result in post budget adoption are listed below and these positions are brought for approval to the Board of County Commissioners.

FY 25 POSITION ADJUSTMENTS Action Since 10-01-24		
Sheriff	Adjusted Prior Year Count	2.50
Fire	Add 1.0 FTE Paramedic Mobile Grant	1.00
Fire	Add 1.0 FTE EMT Mobile Grant	1.00
OMB	Activated Vacant 1.0 FTE ERP Systems Administrator Limited Term (added Mid Year)	1.00
County Manager	Add Executive Liasion Public Safety Community Relations	0.50
Subtotal Additions		6.00
Net Totals		6.00
Internal Movement		
Court Services	Move 13.0 FTE OPUS & META Staff to Community Support Services	(13.00)
Community Support Services	Add 13.0 FTE OPUS & META Staff from Court Services	13.00
Community & Strategic Initiatives	Move 1.0 FTE GIS Specialist To Growth Management	(1.00)
Growth Management	Add 1.0 FTE GIS Specialist from Community & Strategic Initiatives	1.00
Community & Strategic Initiatives	Move 1.0 FTE Sustainability Manager to Environmental Protection	(1.00)
Environmental Protection	Add 1.0 FTE Sustainability Manager from Community & Strategic Initiatives	1.00
Community & Strategic Initiatives	Move 1.0 FTE Community Outreach and 1.0 FTE Sr Office Assistant to County Manager	(2.00)
County Manager	Add 1.0 FTE Community Outreach and 1.0 FTE Sr Office Assistant from Community & Strategic Initiatives	2.00
Community & Strategic Initiatives	Move 1.0 FTE Immigrant and Language Services Coordiantor to Equal Opportunity	(1.00)
Equal Opportunity	Add 1.0 FTE Immigrant and Language Services Coordinator from Community & Strategic Initiatives	1.00
Community & Strategic Initiatives	Move 1.0 FTE Economic Development Manager to Tourist & Economic Development	(1.00)
Equal Opportunity	Add 1.0 FTE Economic Development Manager from Community & Strategic Initiatives	1.00
Human Resources	Promotion of HR Director to ACM Chief Transformation Officer Moved to County Manager	(1.00)
County Manager	Promotion of HR Director to ACM Chief Transformation Officer Moved From HR	1.00
Internal Movement Subtotals		-
FY26 POSITIONS		
Property Apprasier	1.0 FTE Satellite Staff	1.00
Sheriff	Convert 1 Part Time Audio Production Specialist to Full Time (Combined Communication)	0.50
Sheriff	1.0 FTE Mental Health Team Deputy	1.00
Sheriff	1.0 FTE Community Services Deputy	1.00
Total FY26 Position Requests		3.50

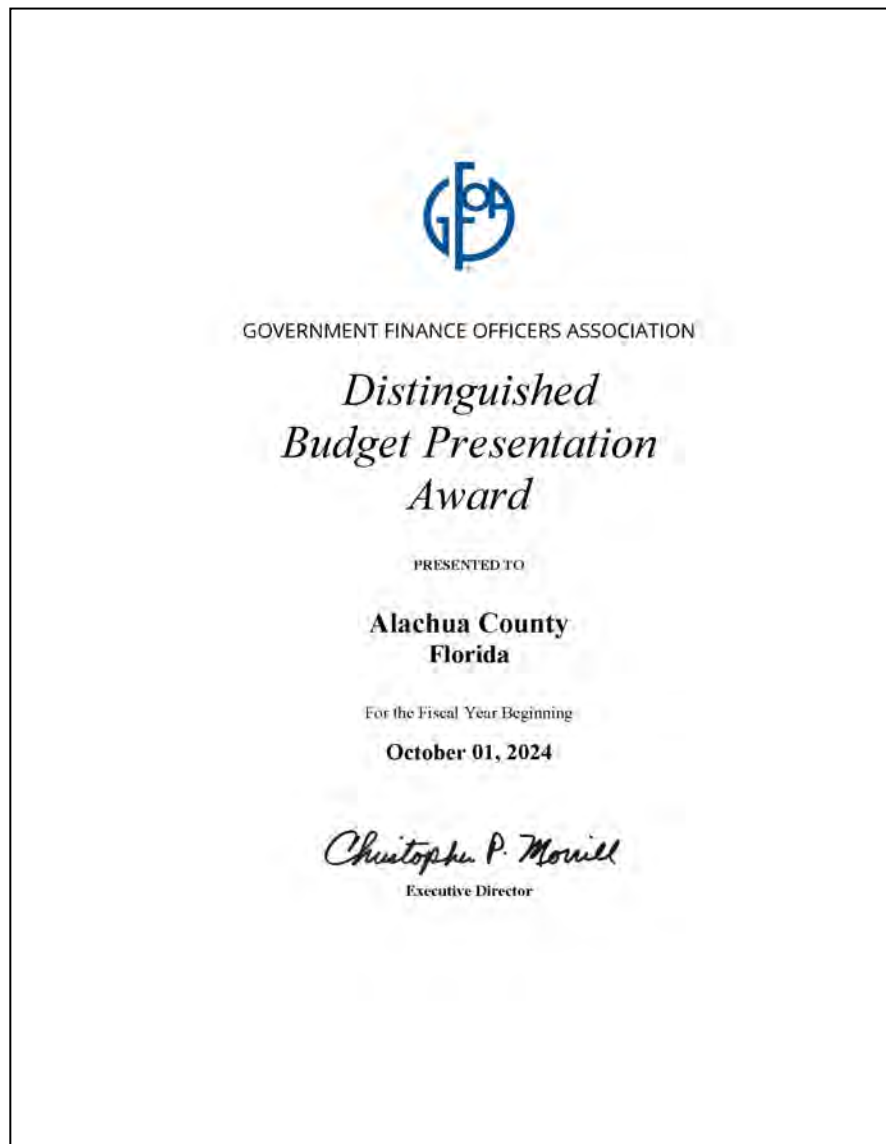
	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Amended	FY26 Proposed	FY26 County Manager Count
BOCC STAFF							
Animal Resources	38.00	39.00	39.00	42.00	0.00		42.00
Budget & Fiscal Services	56.00	59.00	54.00	56.00	1.00		57.00
Code Administration	-	-	11.00	10.00	0.00		10.00
Community & Administrative Services	58.75	64.75	62.75	26.75	0.00		26.75
Community & Strategic Initiatives	20.00	22.00	7.00	5.00	-5.00		0.00
Community Support Services	63.50	82.00	87.00	88.00	13.00		101.00
Court Services	85.25	85.00	72.00	79.00	-13.00		66.00
Environmental Protection	52.35	53.60	56.60	59.60	1.00		60.60
Facilities Management	44.30	42.30	56.30	56.30	-1.00		55.30
Critical Facilities	14.00	15.00	0.00	0.00	0.00		0.00
Fire/Rescue	301.00	342.00	366.00	374.50	2.00		376.50
General Government	30.00	27.00	31.00	31.00	4.50		35.50
Growth Management	45.50	46.00	47.00	48.00	1.00		49.00
Human Resources	12.00	15.00	15.00	16.00	-1.00		15.00
Information & Telecommunication Services	38.00	38.00	38.00	38.00	0.00		38.00
Parks & Open Spaces	16.50	19.50	20.00	22.00	0.00		22.00
Public Works	133.00	128.00	149.00	135.00	0.00		135.00
Solid Waste	64.00	64.00	62.00	64.00	0.00		64.00
TOTAL BOCC STAFF	1072.15	1142.15	1173.65	1151.15	2.50	0.00	1153.65
JUDICIAL & CONSTITUTIONAL STAFF							
Supervisor of Elections	15.50	15.50	19.50	20.50	0.00		20.50
Court Administration	14.00	14.50	15.00	16.00	0.00		16.00
Public Defender	1.00	1.00	1.00	1.00	0.00		1.00
Guardian Ad Litem	2.00	2.00	2.00	2.00	0.00		2.00
Sheriff	868.50	868.25	868.25	874.50	2.50	2.50	879.50
Clerk of Court	26.00	26.00	26.00	26.00	0.00		26.00
Property Appraiser	54.00	60.00	60.00	60.00	0.00	1.00	61.00
Tax Collector	81.00	81.00	81.00	81.00	0.00		81.00
JUDICIAL & CONSTITUTIONAL STAFF TOTAL	1062.00	1068.25	1072.75	1081.00	2.50	3.50	1087.00
GRAND TOTAL	2134.15	2210.40	2246.40	2232.15	5.00	3.50	2240.65
Difference from Prior Year	24.50	76.25	36.00	-14.25			3.50

Government Finance Officers Association of the United States and Canada (GFOA)
presented a Distinguished Budget Presentation Award to Alachua County,
for its FY2025 Budget for the fiscal year beginning October 1, 2024.

In order to receive this award, a governmental unit must publish a budget
document that meets program criteria as a policy document, as a financial plan, as an
operations guide, and as a communications device.
This award is valid for a period of Fiscal Year 2025 only.

FY25 Alachua County received Special Recognition for both Long-Range Operational Financial Plans
and Strategic Goals and Strategies.

We believe our current
budget continues to conform to program requirements, and we are submitting it to GFOA
to determine its eligibility for another award.



Prepared By:
**THE ALACHUA COUNTY BOARD OF COUNTY COMMISSIONERS' OFFICE OF
MANAGEMENT AND BUDGET STAFF**

Tommy Crosby, CPA, Assistant County Manager

Donna Bradbrook, MBA, Strategic Performance Manager

Maureen Rischitelli, MPA, ML Budget Manager

Leslie Moyer, CGFO, Senior Financial Management Analyst

Alexandra Corales, Financial Management Analyst

Stephanie Loven, MPA, CGFO Financial Management Analyst

Alex Corona, Financial Management Analyst

Credits

Mark Sexton, Communications

Takumi Sullivan, Communications

Erika Aenlle, Budget and Fiscal Services

Brandon Pohja, Budget and Fiscal Services

THANK YOU

**A very special thank you to all County employees and the staff of the
Constitutional and Judicial Offices for their assistance.**



Consolidated Reports



Alachua County Fund-to-Department Relationship Chart

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CONSOLIDATED REPORTS

The consolidated reports provide a comprehensive overview of the Alachua County's fiscal health, highlighting key metrics such as revenue, expenses, fund balance, and reserves.

Revenue Analysis: comprehensively outlines the County's income sources, including property taxes, grants, fees, and other revenues. It analyzes revenue trends, compares actual figures to budgeted amounts, and provides insights into financial performance. This section sheds light on income generation and the County's reliance on diverse revenue streams.

Expense Breakdown: A breakdown of expenses delineates how financial resources are allocated across different departments and programs offering transparency of fund allocation. Stakeholders evaluate spending priorities and efficiency.

Reserve Analysis: The report evaluates the adequacy of reserves in meeting short-term and long-term financial obligations. It assesses reserve levels against established policy thresholds, providing assurance of the County's ability to address contingencies and maintain fiscal sustainability. Moreover, reserve analysis may inform strategic decisions regarding reserve allocation and replenishment to mitigate financial risks effectively.

FUND BALANCE

The Alachua County Budget Management Policy aligns the best financial practices by setting fund balance levels to address cash flow and emergencies. This is vital due to the delay in property tax revenues received two months after the fiscal year starts. Adequate fund balances prevent short-term borrowing needs in October and November, covering critical expenses like payroll and budget transfers without disruption.

Additionally, robust fund balances not only ensure operational stability but also signal fiscal health, acknowledged by bond rating agencies such as Fitch and Moody's. A healthy fund balance can improve bond ratings, demonstrating the County's dedication to financial prudence and facilitating better borrowing terms. This clarity emphasizes the significance of fund balances, promoting a transparent comprehension of the County's financial management.

Fund Balance depicts the County's fiscal position on the first day of a given fiscal year. Conversely, it can also be defined as the amount of revenue remaining from the previous fiscal year after all expenses are paid. If revenues exceed expenditures, fund balance is positive and carries forward as revenue to the following year. If expenditure exceeds revenues, any existing fund balance from a prior year is reduced.

CHANGES IN FUND BALANCE

Changes in Fund Balance exceeding 10% are due to shifts in anticipated revenues or planned use of available funds to complete projects.
FY26 Shows a projected \$110,000,000 Debt issuance for New Civil Courthouse Complex Campus

The Fiscal Year 2025-2026 budget has \$367,079,107 appropriated fund balance, a 37.51% increase from prior fiscal year.

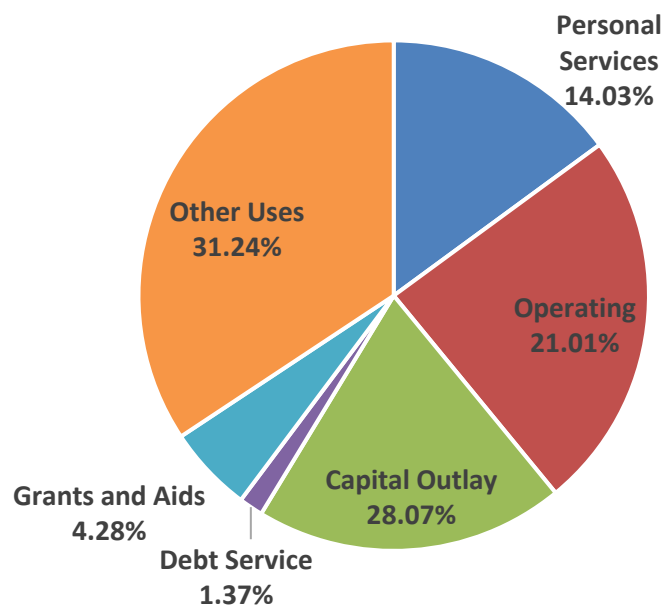
Fund Type	Fiscal Year 2023-24	Fiscal Year 2024-25	Fiscal Year 2025-26	Difference	% Change
General Fund	\$ 71,238,405	\$ 66,184,309	\$ 52,789,779	\$ (13,394,530)	-20.24%
MSTU Law Enforcement	\$ 1,717,360	\$ 4,237,041	\$ 5,899,884	\$ 1,662,843	39.25%
Special Revenue Fund	\$ 58,071,105	\$ 60,265,344	\$ 62,932,958	\$ 2,667,614	4.43%
Debt Service Fund	\$ 20,734,623	\$ 21,824,026	\$ 18,474,019	\$ (3,350,007)	-15.35%
Capital Fund	\$ 39,673,913	\$ 76,323,638	\$ 193,016,433	\$ 116,692,795	152.89%
Enterprise Fund	\$ 9,378,563	\$ 6,479,700	\$ 6,225,177	\$ (254,523)	-3.93%
Internal Service Fund	\$ 31,782,395	\$ 30,942,582	\$ 27,042,219	\$ (3,900,363)	-12.61%
Non Major Component Units	\$ 429,745	\$ 689,802	\$ 698,638	\$ 8,836	1.28%
TOTAL	\$ 233,026,109	\$ 266,946,442	\$ 367,079,107	\$ 100,132,665	37.51%

Fund	Explanation
General Fund	American Rescue Revenue Recovery Funds Expended
MSTU Law Enforcement	FY26 Estimate based upon Property Valuation
Special Revenue Fund	Covid Funds Expended and Addition of Radio Program related to Purchase
Debt Service Fund	Adjustment based upon 09-30-24 Balance Sheets and One Fund Debt Retirement
Capital Fund	Estimated Debt for Court Services Buildings and One Cent Surtax
Enterprise Fund	Standard Use of Fund Balance
Internal Service Fund	Two internal service funds eliminated with future costs budgeted based upon replacement cycles
Non Major Component Units	Standard Use of Fund Balance

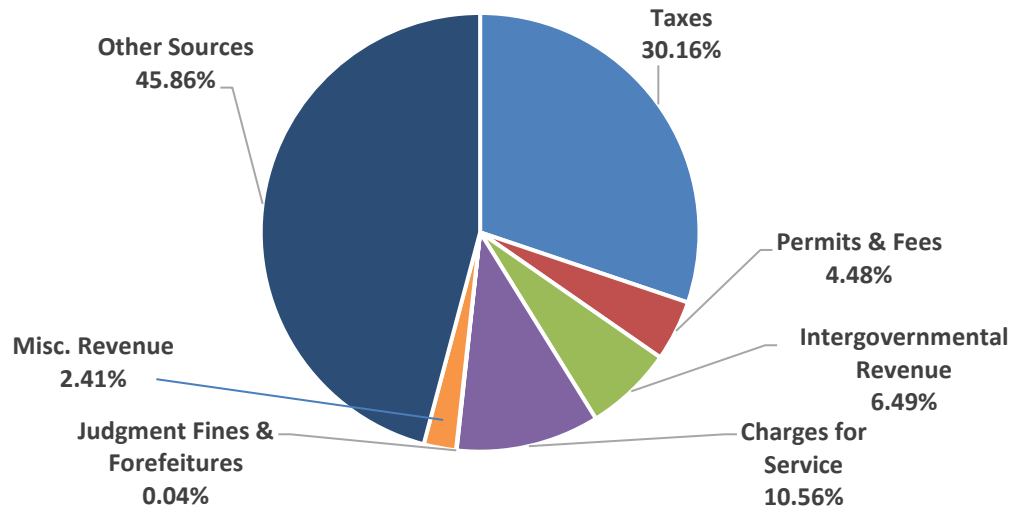
SOURCES AND USES

FY26 Revenue & Expenses	FY24 Actuals	FY25 Adopted Budget	FY26 Proposed County Manager Budget
Revenue			
31 - Taxes	\$ 252,139,444.64	\$ 271,296,994.00	\$ 285,784,210.00
32 - Permits, Fees & Spec Assess	\$ 41,270,339.54	\$ 41,175,915.00	\$ 42,282,629.00
33 - Intergovernmental Revenue	\$ 47,372,234.31	\$ 59,457,749.00	\$ 61,292,410.00
34 - Charges for Services	\$ 89,826,591.60	\$ 104,208,174.00	\$ 99,746,373.00
35 - Judgments, Fines & Forfeit	\$ 493,458.07	\$ 405,350.00	\$ 412,700.00
36 - Miscellaneous Revenues	\$ 39,853,280.81	\$ 27,325,163.00	\$ 22,784,065.00
38 - Other Sources	\$ 83,850,087.05	\$ 358,764,409.00	\$ 433,023,393.00
Revenue Totals	\$ 554,805,436.02	\$ 862,633,754.00	\$ 944,325,780.00
Expenses			
10 - Personal Services	\$ 102,982,845.57	\$ 126,855,170.00	\$ 132,499,229.00
20 - Operating Expenditures	\$ 139,587,702.01	\$ 207,652,616.00	\$ 198,404,238.00
30 - Capital Outlay	\$ 53,421,148.55	\$ 170,028,940.00	\$ 265,028,549.00
40 - Debt Service	\$ 12,919,977.96	\$ 13,276,822.00	\$ 12,963,141.00
50 - Grants and Aids	\$ 13,502,784.71	\$ 47,418,883.00	\$ 40,393,567.00
60 - Other Uses	\$ 203,371,832.48	\$ 297,401,323.00	\$ 295,037,056.00
Expense Totals	\$ 525,786,291.28	\$ 862,633,754.00	\$ 944,325,780.00

FY26 Where the Money Goes by Classification



FY26 Proposed Revenues by Source



Ending Fund Balance

Ending Fund Balance	FY26 Beginning Fund Balance	FY26 Revenues	FY26 Expenses	FY26 Reserves	FY26 Non Operating Uses	FY26 Ending Fund Balance
General Fund	80,935,600	267,391,661	308,608,530	11,572,910	-	28,145,821
MSTU - Law Enforcement	7,756,312	37,346,278	38,456,227	4,789,935	-	1,856,428
Special Revenue	128,713,589	133,509,274	234,630,362	22,567,867	-	5,024,634
010 - Choices	2,807,166	95,935	842,409	561,142	-	1,499,550
011 - MSBU - Fire	11,000,000	30,214,135	31,743,955	8,019,163	-	1,451,017
120 - Career Source Region 9	-	4,351,947	4,351,947	-	-	-
148 - MSBU - Refuse Collection	3,818,150	8,033,427	8,109,404	2,742,173	-	1,000,000
149 - Gas Tax	6,982,743	11,978,637	17,768,766	596,307	-	596,307
154 - COVID 19 Relief	500,000	-	500,000	-	-	-
811 - Drug and Law Enforcement	1,811,242	696,801	2,508,043	-	-	-
812 - Environmental	4,497,573	6,113,420	10,023,676	530,070	-	57,247
813 - Court Related	744,491	1,191,369	1,462,263	53,084	-	420,513
814 - Emergency Services	5,474,261	20,329,233	21,272,621	4,530,873	-	-
815 - Housing/Land Development	4,951,251	1,090,000	6,041,251	-	-	-
816 - Community Services	933,315	4,390,574	5,320,413	3,476	-	-
817 - Tourism	7,225,632	6,408,623	8,102,677	5,531,578	-	-
818 - Other Special Revenues	14,034,333	1,694,433	15,728,766	-	-	-
823 - SHIP	3,177,435	870,000	4,047,435	-	-	-
826 - Capital Preservation	428,705	-	428,704	1	-	-
827 - Infrastructure Sales Surtax 1%	60,327,292	36,050,740	96,378,032	-	-	-
Debt Service	18,474,019	27,823,022	27,269,393	19,027,648	-	-
Capital	132,260,436	30,233,733	162,494,169	-	-	-
820 - Other Capital Projects	109,222,499	7,522,411	116,744,910	-	-	-
824 - Transportation	23,037,937	22,711,322	45,749,259	-	-	-
Enterprise	13,959,597	27,080,880	28,428,636	5,200,074	(322,653)	7,734,420
410 - Codes Enforcement	3,002,031	2,040,076	2,999,732	1,042,375	-	1,000,000
821 - Solid Waste	10,957,566	25,040,804	25,428,904	4,157,699	(322,653)	6,734,420
Internal Service	27,042,219	53,776,824	62,538,451	18,280,592	-	-
500 - Computer Replacement	-	-	-	-	-	-
501 - Self Insurance	7,985,533	6,551,585	11,707,372	2,829,746	-	-
503 - Fleet Management	-	7,273,180	7,008,863	264,317	-	-
504 - Telephone Service	-	-	-	-	-	-
506 - Vehicle Replacement	-	-	-	-	-	-
507 - Health Insurance	19,056,686	39,952,059	43,822,216	15,186,529	-	-
Discretely Presented Non-Major	698,638	85,001	745,101	38,538	-	-
850 - Alachua County Housing Finance Author	642,725	54,500	697,225	-	-	-
855 - Murphree Law Library	55,913	30,501	47,876	38,538	-	-
Grand Total	409,840,410	577,246,673	863,170,869	81,477,564	(322,653)	42,761,303

Revenues and Sources by Major Fund Description

Revenues	FY24 Actuals	FY25 Adopted Budget	FY26 County Manager Proposed
General Fund	\$ 251,924,001.95	\$ 321,584,483.00	\$ 320,181,440.00
MSTU - Law Enforcement	\$ 34,330,949.37	\$ 39,668,859.00	\$ 43,246,162.00
Special Revenue	\$ 142,701,850.09	\$ 223,502,062.00	\$ 257,198,229.00
010 - Choices	\$ 285,020.09	\$ 1,443,333.00	\$ 1,403,551.00
011 - MSBU - Fire	\$ 29,679,360.21	\$ 36,660,943.00	\$ 39,763,118.00
120 - Career Source Region 9	\$ 4,284,155.27	\$ 3,190,494.00	\$ 4,351,947.00
148 - MSBU - Refuse Collection	\$ 7,408,487.52	\$ 9,090,078.00	\$ 10,851,577.00
149 - Gas Tax	\$ 11,060,251.05	\$ 15,736,130.00	\$ 18,365,073.00
154 - COVID 19 Relief	\$ 1,692,014.32	\$ 6,003,202.00	\$ 500,000.00
811 - Drug and Law Enforcement	\$ 1,355,116.28	\$ 1,778,610.00	\$ 2,508,043.00
812 - Environmental	\$ 5,474,310.46	\$ 9,517,262.00	\$ 10,553,746.00
813 - Court Related	\$ 1,482,935.72	\$ 1,445,564.00	\$ 1,515,347.00
814 - Emergency Services	\$ 27,107,431.30	\$ 26,839,764.00	\$ 25,803,494.00
815 - Housing/Land Development	\$ 1,170,792.04	\$ 6,981,566.00	\$ 6,041,251.00
816 - Community Services	\$ 3,443,402.71	\$ 3,324,548.00	\$ 5,323,889.00
817 - Tourism	\$ 7,770,042.61	\$ 13,493,116.00	\$ 13,634,255.00
818 - Other Special Revenues	\$ 4,010,024.71	\$ 17,013,960.00	\$ 15,728,766.00
823 - SHIP	\$ 1,445,018.52	\$ 3,250,734.00	\$ 4,047,435.00
826 - Capital Preservation	\$ 165,585.47	\$ 929,644.00	\$ 428,705.00
827 - Infrastructure Sales Surtax 1%	\$ 34,867,901.81	\$ 66,803,114.00	\$ 96,378,032.00
Debt Service	\$ 34,061,428.27	\$ 53,591,253.00	\$ 46,297,041.00
Capital	\$ 17,970,817.38	\$ 94,756,970.00	\$ 162,494,169.00
820 - Other Capital Projects	\$ 3,158,807.90	\$ 61,264,403.00	\$ 116,744,910.00
824 - Transportation	\$ 14,812,009.48	\$ 33,492,567.00	\$ 45,749,259.00
Enterprise	\$ 24,789,221.26	\$ 32,729,068.00	\$ 33,306,057.00
410 - Codes Enforcement	\$ 2,065,762.25	\$ 4,251,631.00	\$ 4,042,107.00
821 - Solid Waste	\$ 22,723,459.01	\$ 28,477,437.00	\$ 29,263,950.00
Internal Service	\$ 48,905,430.45	\$ 96,047,472.00	\$ 80,819,043.00
500 - Computer Replacement	\$ -	\$ -	\$ -
501 - Self Insurance	\$ 7,194,007.14	\$ 14,367,920.00	\$ 14,537,118.00
503 - Fleet Management	\$ 5,594,766.17	\$ 7,207,342.00	\$ 7,273,180.00
504 - Telephone Service	\$ -	\$ -	\$ -
506 - Vehicle Replacement	\$ 3,476,873.39	\$ 16,106,153.00	\$ -
507 - Health Insurance	\$ 32,639,783.75	\$ 58,366,057.00	\$ 59,008,745.00
Discretely Presented Non-Major	\$ 121,737.25	\$ 753,587.00	\$ 783,639.00
850 - Alachua County Housing Finance Authority	\$ 87,838.50	\$ 671,085.00	\$ 697,225.00
855 - Murphree Law Library	\$ 33,898.75	\$ 82,502.00	\$ 86,414.00
Grand Total	\$ 554,805,436.02	\$ 862,633,754.00	\$ 944,325,780.00

Expenditures and Uses by Major Fund Description

Expenses	FY26 County		
	FY24 Actuals	FY25 Adopted Budget	Manager Proposed
General Fund	\$ 251,004,970.25	\$ 321,584,483.00	\$ 320,181,440.00
MSTU - Law Enforcement	\$ 32,577,783.32	\$ 39,668,859.00	\$ 43,246,162.00
Special Revenue	\$ 116,654,745.00	\$ 223,502,062.00	\$ 257,198,229.00
010 - Choices	\$ 762,686.36	\$ 1,443,333.00	\$ 1,403,551.00
011 - MSBU - Fire	\$ 29,775,829.83	\$ 36,660,943.00	\$ 39,763,118.00
120 - Career Source Region 9	\$ 4,293,795.80	\$ 3,190,494.00	\$ 4,351,947.00
148 - MSBU - Refuse Collection	\$ 6,737,513.96	\$ 9,090,078.00	\$ 10,851,577.00
149 - Gas Tax	\$ 11,255,944.95	\$ 15,736,130.00	\$ 18,365,073.00
154 - COVID 19 Relief	\$ 1,679,679.15	\$ 6,003,202.00	\$ 500,000.00
811 - Drug and Law Enforcement	\$ 1,269,869.81	\$ 1,778,610.00	\$ 2,508,043.00
812 - Environmental	\$ 5,558,664.88	\$ 9,517,262.00	\$ 10,553,746.00
813 - Court Related	\$ 1,666,054.46	\$ 1,445,564.00	\$ 1,515,347.00
814 - Emergency Services	\$ 24,294,427.54	\$ 26,839,764.00	\$ 25,803,494.00
815 - Housing/Land Development	\$ 344,037.89	\$ 6,981,566.00	\$ 6,041,251.00
816 - Community Services	\$ 2,703,159.80	\$ 3,324,548.00	\$ 5,323,889.00
817 - Tourism	\$ 5,925,448.53	\$ 13,493,116.00	\$ 13,634,255.00
818 - Other Special Revenues	\$ 9,244,113.07	\$ 17,013,960.00	\$ 15,728,766.00
823 - SHIP	\$ 1,233,635.03	\$ 3,250,734.00	\$ 4,047,435.00
826 - Capital Preservation	\$ 228,944.32	\$ 929,644.00	\$ 428,705.00
827 - Infrastructure Sales Surtax 1%	\$ 9,680,939.62	\$ 66,803,114.00	\$ 96,378,032.00
Debt Service	\$ 35,146,982.58	\$ 53,591,253.00	\$ 46,297,041.00
Capital	\$ 21,165,943.02	\$ 94,756,970.00	\$ 162,494,169.00
820 - Other Capital Projects	\$ 8,304,829.73	\$ 61,264,403.00	\$ 116,744,910.00
824 - Transportation	\$ 12,861,113.29	\$ 33,492,567.00	\$ 45,749,259.00
Enterprise	\$ 24,482,400.92	\$ 32,729,068.00	\$ 33,306,057.00
410 - Codes Enforcement	\$ 2,499,561.12	\$ 4,251,631.00	\$ 4,042,107.00
821 - Solid Waste	\$ 21,982,839.80	\$ 28,477,437.00	\$ 29,263,950.00
Internal Service	\$ 44,718,477.96	\$ 96,047,472.00	\$ 80,819,043.00
500 - Computer Replacement	\$ -	\$ -	\$ -
501 - Self Insurance	\$ 7,262,240.00	\$ 14,367,920.00	\$ 14,537,118.00
503 - Fleet Management	\$ 5,782,941.69	\$ 7,207,342.00	\$ 7,273,180.00
504 - Telephone Service	\$ -	\$ -	\$ -
506 - Vehicle Replacement	\$ 1,831,069.40	\$ 16,106,153.00	\$ -
507 - Health Insurance	\$ 29,842,226.87	\$ 58,366,057.00	\$ 59,008,745.00
Discretely Presented Non-Major	\$ 34,988.23	\$ 753,587.00	\$ 783,639.00
850 - Alachua County Housing Finance Authority	\$ 738.65	\$ 671,085.00	\$ 697,225.00
855 - Murphree Law Library	\$ 34,249.58	\$ 82,502.00	\$ 86,414.00
Grand Total	\$ 525,786,291.28	\$ 862,633,754.00	\$ 944,325,780.00

Reserves by Major Fund Description

Reserves	FY24 Actuals	FY25 Adopted Budget	FY26 County Manager Proposed
General Fund	\$ -	\$ 14,786,942.00	\$ 11,572,910.00
MSTU - Law Enforcement	\$ -	\$ 4,014,182.00	\$ 4,789,935.00
Special Revenue	\$ -	\$ 21,841,346.00	\$ 22,567,867.00
010 - Choices	\$ -	\$ 585,743.00	\$ 561,142.00
011 - MSBU - Fire	\$ -	\$ 3,413,201.00	\$ 8,019,163.00
148 - MSBU - Refuse Collection	\$ -	\$ 1,313,743.00	\$ 2,742,173.00
149 - Gas Tax	\$ -	\$ 879,584.00	\$ 596,307.00
154 - COVID 19 Relief	\$ -	\$ -	\$ -
811 - Drug and Law Enforcement	\$ -	\$ -	\$ -
812 - Environmental	\$ -	\$ 298,823.00	\$ 530,070.00
813 - Court Related	\$ -	\$ 53,084.00	\$ 53,084.00
814 - Emergency Services	\$ -	\$ 5,009,973.00	\$ 4,530,873.00
815 - Housing/Land Development	\$ -	\$ -	\$ -
816 - Community Services	\$ -	\$ 3,236.00	\$ 3,476.00
817 - Tourism	\$ -	\$ 4,026,055.00	\$ 5,531,578.00
818 - Other Special Revenues	\$ -	\$ -	\$ -
826 - Capital Preservation	\$ -	\$ 264,478.00	\$ 1.00
827 - Infrastructure Sales Surtax 1%	\$ -	\$ 5,993,426.00	\$ -
Debt Service	\$ -	\$ 16,039,260.00	\$ 19,027,648.00
Capital	\$ -	\$ -	\$ -
820 - Other Capital Projects	\$ -	\$ -	\$ -
824 - Transportation	\$ -	\$ -	\$ -
Enterprise	\$ -	\$ 5,936,955.00	\$ 5,200,074.00
410 - Codes Enforcement	\$ -	\$ 1,251,833.00	\$ 1,042,375.00
821 - Solid Waste	\$ -	\$ 4,685,122.00	\$ 4,157,699.00
Internal Service	\$ -	\$ 23,327,606.00	\$ 18,280,592.00
500 - Computer Replacement	\$ -	\$ -	\$ -
501 - Self Insurance	\$ -	\$ 2,960,859.00	\$ 2,829,746.00
503 - Fleet Management	\$ -	\$ 321,433.00	\$ 264,317.00
504 - Telephone Service	\$ -	\$ -	\$ -
506 - Vehicle Replacement	\$ -	\$ 280,657.00	\$ -
507 - Health Insurance	\$ -	\$ 19,764,657.00	\$ 15,186,529.00
Discretely Presented Non-Major	\$ -	\$ 20,492.00	\$ 38,538.00
850 - Alachua County Housing Finance Authority	\$ -	\$ -	\$ -
855 - Murphree Law Library	\$ -	\$ 20,492.00	\$ 38,538.00
Grand Total	\$ -	\$ 85,966,783.00	\$ 81,477,564.00



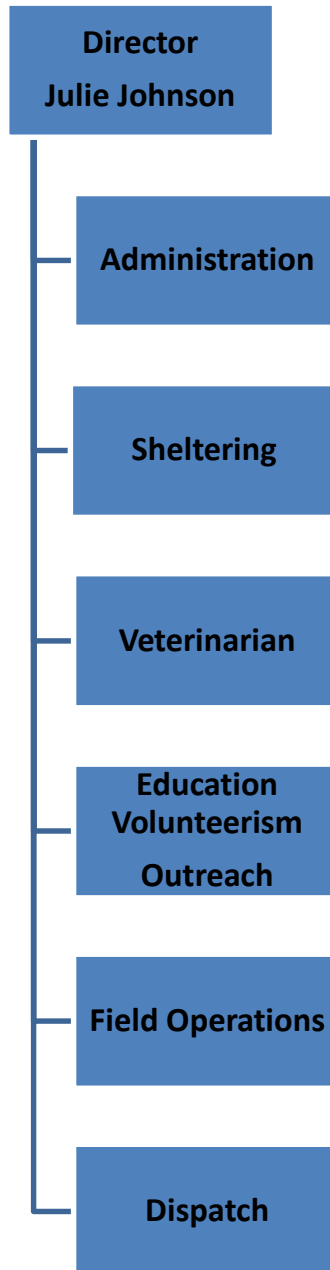
Departments



Animal Resources



Animal Resources Department Narratives



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Animal Resources	38.00	38.00	39.00	39.00	42.00	-	-	42.00

Animal Resources

Departmental Narratives

Mission Statement

The Department of Animal Resources' mission is to promote public safety for the welfare of citizens and animals. Animal Resources accomplishes this through education, adoption, sheltering, enforcement, and the rescue of animals that may be stray, injured, unwanted, neglected, or abused.

Vision Statement

To promote the adoption of shelter pets, the welfare of animals, and the importance of the human-animal bond.

Executive Summary

Animal Resources is primarily responsible for sheltering operations for up to 5,000 cats and dogs annually and responds to approximately 10,000 reports of animal-related in-field incidents throughout the year. Animal Resources staff build strong working relationships with local animal welfare partners, veterinarians, UF College of Veterinary Medicine, and community volunteers. In addition to compliance with various federal, state, and local laws, statutes, policies, procedures, and best practices, the County also administers state rabies requirements and local animal licensing provisions. Animal Resources administers reunification, adoption, volunteer, and foster programs countywide, and coordinates events that promote adoptions, animal welfare, and community outreach and education. With a veterinarian and medical team on staff, Animal Resources provides medical services for all animals in the care of the County, including sterilizations, vaccinations, biosecurity protocols, and post-operative care to ensure the health of sheltered animals. Our Animal Resources Veterinarian performs forensic exams and investigate potential animal cruelty cases within the county and assist in the prosecution of animal cruelty cases.

FY 2024 Accomplishments

Infrastructure

- Major facility upgrades continued and brought a renewed reflection of our commitment to care

Social and Economic Opportunity

- Installed new X-Ray and Ultrasound Machines which have assisted in identifying complex medical, cruelty and necropsy cases

All Other Mandatory and Discretionary Services

- Implemented the new Licensing Program through PetData, resulting in a significant increase in compliance

Animal Resources Departmental Narratives

- Implemented a new shelter software system which has allowed us to electronically send adoption, medical and foster forms and receipts.
- Staff Training for our Officers was accomplished throughout the year, leading to better outcomes for the cases we have presented

FY 2025 Major Priorities

Infrastructure

- Conduct community engagement for the new animal shelter and begin design phase incorporating all strategic planning

Social and Economic Opportunity

- Continue implementing meaningful priorities identified by the AWAC Committee

Significant Budget Variances

No significant budget changes – Continuation Budget

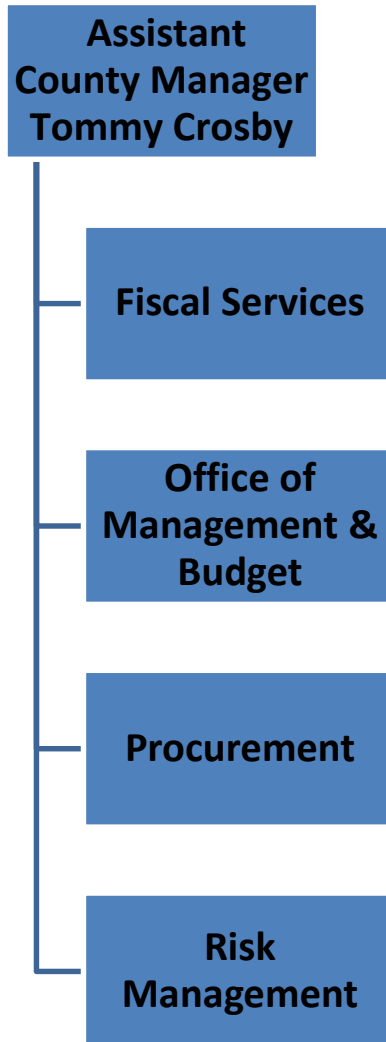
Animal Resources

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
31 - Taxes	\$	-	\$	-	\$ -
33 - Intergovernmental Revenue	\$	-	\$	-	\$ -
34 - Charges for Services	\$	294,084.62	\$	122,950.00	\$ 411,770.00
35 - Judgments, Fines & Forfeit	\$	-	\$	-	\$ -
36 - Miscellaneous Revenues	\$	23,728.39	\$	3,000.00	\$ 17,450.00
38 - Other Sources	\$	-	\$	2,500.00	\$ 5,500.00
Revenue Total	\$	317,813.01	\$	128,450.00	\$ 434,720.00
Expenses					
10 - Personal Services	\$	2,128,264.86	\$	3,307,582.00	\$ 3,296,748.00
20 - Operating Expenditures	\$	755,192.28	\$	754,946.00	\$ 718,658.00
30 - Capital Outlay	\$	3,400.00	\$	2,013,600.00	\$ 1,830,600.00
60 - Other Uses	\$	-	\$	-	\$ -
Expenses Total	\$	2,886,857.14	\$	6,076,128.00	\$ 5,846,006.00

Budget and Fiscal Services



Budget and Fiscal Services Department Narratives



FTE COUNT	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
Budget & Fiscal Services Total FTE	56.00	56.00	59.00	54.00	56.00	1.00	-	57.00
Fiscal Services	30.00	30.00	30.00	26.00	27.00	-	-	28.00
OMB	8.00	8.00	12.00	11.00	11.00	-	-	11.00
Procurement	10.00	10.00	10.00	10.00	10.00	-	-	10.00
Risk Management	7.00	7.00	7.00	7.00	8.00	-	-	8.00

Budget and Fiscal Services Departmental Narratives

Mission Statement

The Department of Budget and Fiscal Services' mission is to facilitate the optimal use of County government resources through budgeting, operational performance, procurement and contract administration, risk management and employee benefit services, business systems administration, facilitate and support of county-wide broadband, Cenergistics contract administration, and countywide fiscal services support. Budget and Fiscal Services also oversees the functions of the department of Facilities Management.

Vision Statement

Ensure quality customer service, transparency, and fiscal accountability for all stakeholders.

Executive Summary

Budget and Fiscal Services manages the activities of Management and Budget, Procurement and Contracts, Risk Management, Operational Performance Management, Business Systems Administration, and provides oversight to fiscal staff and fiscal services for most departments under the Board of County Commissioners.

Budget and Fiscal Services facilitates the optimal use of County government resources, guides future operational decisions, and assists the County Manager to identify opportunities to better serve our customers and citizens.

Ultimately, the budget, as presented by the County Manager and adopted by the Board of County Commissioners is an organizational expression of community and agency priorities. The Budget and Fiscal Services staff are committed to the County's mission of providing responsive service to citizens and responsible stewardship of County resources.

FY 2024 Accomplishments

All Other Mandatory and Discretionary Services

- Created contract closeout documents that complete the procurement cycle and allow us to have a life cycle tracking option moving forward (Procurement)
- Completed the ITS procurement of a new phone system for the Alachua County Jail that reduced the cost to Alachua County and its citizens (Procurement)
- Procurement received the nationally recognized NPI Award for 2024 (Procurement).

Budget and Fiscal Services Departmental Narratives

- Published the Budget Book into Sections on the Budget & Fiscal Services County Webpage to improve accessibility for citizens (Management and Budget).
- Launched an interactive Adopted FY25 Budget dashboard on the Budget & Fiscal Services County Webpage to enhance transparency (Management and Budget)
- Created and manage the Public Legal Notice Website to offer dedicated information and achieve cost savings in operations (Management and Budget)
- Completed a Resident Survey on Broadband Access which was used to complete a Spatial Analysis on Broadband Service Locations in the County. This Analysis was used to create data and maps that furthered knowledge on the Broadband situation in the County. (Broadband)
- Restarted the Alachua County Local Technology Planning Team to further Partnerships with Public and Private entities, including the Florida Commerce Broadband Office. In addition, enhanced outreach to residents through an improved Broadband Webpage, Maps, and detailed discussions with residents. (Broadband)
- Implemented electronic timesheet/timekeeping system to improve accuracy in project time allocation and improve resource management (Business Systems)
- Presented the completed Fire Rescue Department Operational Audit to the Board of County Commissioners (Operational Performance)
- Completed the 2024 Alachua County Citizens Academy with the highest graduation rate in the 20+ years of the program. (Operational Performance)
- Successfully contracted a space for the County-Employee Pharmacy, began architectural process. (Risk Management)
- Delivered six Defensive Driving courses to multiple County departments. (Risk Management)
- Completed the RFP process for a vehicle camera and monitoring system which will be implemented in FY25. (Risk Management)

FY 2025 Major Priorities

All Other Mandatory and Discretionary Services

- Support the procurement of major county projects including but not limited to: A&E and CM at Risk services for the Civil Court House Complex; A&E and CM at Risk services for the New Animal Service building, Road Construction projects for Public Works, New Parking Structure for Facilities Management and upgrades to the newly acquired Westend Park (Procurement)

Budget and Fiscal Services Departmental Narratives

- Complete Fee Study to ensure cost recovery, benchmark against similar entities, promote transparency, inform policy development, support strategic planning, and ensure compliance with regulations, ultimately optimizing revenue generation and service delivery. (Management and Budget)
- Review technology options for improved budgeting and long-term financial planning that incorporates analysis and forecasting. (Management and Budget)
- Coordinate with State and Internet Service Providers in implementation of previously awarded Grants and awarding BEAD Round 1 and Round 2 Grants. (Broadband)
- Develop and Implement a Digital Accessibility Program that includes County and Community partners. Partner and Apply for Digital Accessibility Grants to bolster Digital Accessibility Efforts. (Broadband)
- Transition the Citizens Academy program to the County Manager's Office (Operational Performance)
- Coordinate workshop for Board of County Commissioner to develop a new Strategic Guide (Operational Performance)
- Complete the construction of the new Employee Pharmacy and become operational in the Summer of 2025. (Risk Management)
- Launch Phase 1 implementation of the vehicle camera and monitoring system. Install in-cab cameras in 100 vehicles across multiple departments. (Risk Management)

Significant Budget Variances

No significant budget changes – Continuation Budget

Budget and Fiscal Services

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
33 - Intergovernmental Revenue	\$	-	\$	-	\$ -
34 - Charges for Services	\$	5,740,529.69	\$	5,862,945.00	\$ 5,862,194.00
36 - Miscellaneous Revenues	\$	1,253,657.45	\$	525,000.00	\$ 689,391.00
38 - Other Sources	\$	200,000.00	\$	7,979,975.00	\$ 7,985,533.00
Revenue Total	\$	7,194,187.14	\$	14,367,920.00	\$ 14,537,118.00
Expenses					
10 - Personal Services	\$	5,063,387.10	\$	6,619,406.00	\$ 6,253,560.00
20 - Operating Expenditures	\$	6,719,793.44	\$	11,437,531.00	\$ 11,699,921.00
30 - Capital Outlay	\$	-	\$	-	\$ -
40 - Debt Service	\$	141,264.39	\$	-	\$ -
50 - Grants and Aids	\$	-	\$	-	\$ -
60 - Other Uses	\$	-	\$	-	\$ -
Expenses Total	\$	11,924,444.93	\$	18,056,937.00	\$ 17,953,481.00

Code Administration



Code Administration Department Narratives

**Office Director
Scott Krajewski**

**Office
Administration**

**Code
Enforcement**

**Code
Compliance**

	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Code Administration	-	-	-	11.00	10.00	-	-	10.00

Code Administration Departmental Narratives

Mission Statement

Alachua County's mission is to provide responsive service to citizens and responsible stewardship of county resources for current and future generations.

Vision Statement

Code Administration is committed to providing the highest level of citizen-focused service.

Executive Summary

The Code Administration provides internal and external customer service, through oversight of Codes Administration, and the Departments of Community Support Services, Growth Management, Public Works, and Solid Waste and Resource Recovery.

Codes Administration

Codes Administration enhances the quality of life by improving the health, safety, and welfare of the community, by assisting all who live, work, or visit Alachua County. Codes Administration provides highly trained personnel who work closely with the citizens, as well as local governmental agencies to enforce Florida Statute 162 and other related codes to achieve voluntary compliance. Fair and unbiased treatment is provided to the citizens of Alachua County by ensuring timely and professional response to promote a healthy living environment.

FY 2024 Accomplishments

Codes Administration

Social and Economic Opportunity

- Codes Officers worked with owners, tenants, and Solid Waste staff in the SWAG area as to household garbage, yard waste, and recycling issues
- All new Codes Officers were cross trained in order to better serve the public

Code Administration Departmental Narratives

FY 2025 Major Priorities

Codes Administration

Social and Economic Opportunity

- Review all active existing Magistrate case files for accuracy and completeness
- Have Officer(s) Certified in Minimum Housing to more effectively enforce the Code, give testimony at Hearings, and develop an outreach program to help educate residents on Minimum Housing Standards

Significant Budget Variances

No significant budget changes – Continuation Budget

Code Administration

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
32 - Permits, Fees & Spec Assess	\$	41,084.00	\$	50,000.00	\$ 46,000.00
33 - Intergovernmental Revenue	\$	-	\$	-	\$ -
34 - Charges for Services	\$	-	\$	-	\$ -
35 - Judgments, Fines & Forfeit	\$	36,795.00	\$	18,000.00	\$ 50,500.00
36 - Miscellaneous Revenues	\$	-	\$	-	\$ -
38 - Other Sources	\$	-	\$	-	\$ -
Revenue Total	\$	77,879.00	\$	68,000.00	\$ 96,500.00
Expenses					
10 - Personal Services	\$	702,084.42	\$	1,008,142.00	\$ 872,746.00
20 - Operating Expenditures	\$	141,499.89	\$	281,155.00	\$ 185,662.00
30 - Capital Outlay	\$	-	\$	50,000.00	\$ -
60 - Other Uses	\$	-	\$	-	\$ -
Expenses Total	\$	843,584.31	\$	1,339,297.00	\$ 1,058,408.00

Community and Administrative Services



Community and Administrative Services Department Narratives

**Assistant County Manager -
Chief of Staff
Gina Peebles**

UF/IFAS Extension

**Visit Gainesville/Tourist
and Economic
Development**

FTE COUNT	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
Community & Administrative Services Total	57.75	58.75	64.75	62.75	26.75	(5.75)	-	21.00
CAS Administration	4.00	4.00	3.00	-	-			-
Equal Opportunity	4.75	4.75	4.75	4.75	4.75	(4.75)		-
Tourist Development	8.00	9.00	9.00	10.00	11.00			11.00
UF/IFAS Extension	10.00	10.00	10.00	10.00	10.00			10.00
Career Source	31.00	31.00	38.00	38.00	-			-
Economic Development					1.00	(1.00)		-

Community and Administrative Services

Departmental Narratives

Mission Statement

Alachua County's mission is to provide responsive service to citizens and responsible stewardship of county resources for current and future generations.

Vision Statement

Community and Administrative Services is committed to providing the highest level of citizen-focused service.

Executive Summary

The Community and Administrative Services Department provides internal and external customer service, through oversight of UF/IFAS Extension Services, and Visit Gainesville-Alachua County, FL Tourism and Economic Development Office, as well as the departments of Animal Resources, Information & Telecommunications Services, and Parks and Open Space.

FY 2024 Accomplishments

UF/IFAS Extension Alachua County

- **(Social and Economic Opportunity)** In 2024, 258 4-H, Master Gardeners, and other volunteers donated 20,474 hours of service and provided research-based information back to the citizens of Alachua County, equating to \$651,073 in value.
- **(Social and Economic Opportunity)** Over 250,000 citizens received research-based educational information in the areas of best management practices, home horticulture, livestock production, vegetable production, row crops, family and consumer sciences, and 4-H youth development.
- **(Social and Economic Opportunity)** In 2024, the Florida Department of Agriculture grant of \$230,000 was used towards the completion of the UF/IFAS Extension Teaching Gardens.
- **(Environment)** Extension Agents conducted over 3,000 on-farm visits. These relationships with stakeholders are fundamental for the advancement of research and adoption of BMPs that affect the regulatory process for nutrient and water management in the Suwannee Valley region. Site visits are one of the tools used to achieve these outcomes, valued at \$150 per visit, these consultations resulted in substantial savings of \$450,000, benefiting horticultural/ag producers in the County.

Community and Administrative Services Departmental Narratives

Visit Gainesville-Alachua County, FL Tourism and Economic Development

- **(Social and Economic Opportunity)** Awarded the top-in-state Visit Florida Flagler Award for the Alachua County Sippin' Seven digital ale trail brewery campaign initiative in the category of Niche Marketing.
- **(Social and Economic Opportunity)** Provided grants and sponsorship opportunities to more than 60 arts, nature, and cultural organizations, helping a wide variety of entities produce and promote a diverse range of tourism-generating events and festivals.
- **(Social and Economic Opportunity)** Convened three community information sessions to share grant and sponsorship information, marketing guidelines and best practices, and to provide updates to large-scale tourism events planned for 2025.
- **(Social and Economic Opportunity)** Community outreach presentations included the Annual Arts Association Conference; Alachua County Hospitality Council; UF School of Tourism; and a UF/Disney Canadian exchange students career exploration presentation. Visit Gainesville, Alachua County, FL Tourism received the Hospitality Council Community Partner award.
- **(Social and Economic Opportunity)** Co-presented the preliminary Economic Development/Tourism merger strategy to the Board of County Commissioners and Tourist Development Council.
- **(Social and Economic Opportunity)** Partnered with the Gainesville Sports Commission and the Local Organizing Committee to promote Alachua County to thousands of athletes and their traveling companions at the USATF Championship in Chicago and World Masters Athletics Championship in Sweden.
- **(Social and Economic Opportunity)** Sustaining Accreditation with Distinction from Destinations International. The Destination Marketing Accreditation Program (DMAP) serves as a visible industry distinction that defines quality and performance standards in destination management and marketing through demonstrated compliance with over 100 performance standards.
- **(Social and Economic Opportunity)** Updated the Meeting Advantage Program/Conference Grant to streamline application criteria and to position Alachua County as a business-friendly community ready to support industry events and conferences year-round.
- **(Social and Economic Opportunity)** Submitted the proposal to host the Florida Association of Counties Innovation and Policy Conference. Alachua County was selected to host the conference in September 2025.

Community and Administrative Services Departmental Narratives

- **(Social and Economic Opportunity)** Developed standard operating procedures across major departmental functions in alignment with expectations for the Governor's Sterling Award.
- **(Social and Economic Opportunity)** The Alachua County Agriculture and Equestrian Center was booked over 35 weekends hosting equestrian events, agriculture fairs, festivals and consumer showcases.
- **(Social and Economic Opportunity)** Food System Project Management – Oversaw and brought back regular Board updates on all Food System-related professional service agreements: Fresh Food Pathways Food Hub, Small Farmer Grants, and Food System Workforce Development. Specifically, Working Food presented its mid-project report to the Board showcasing its success with youth culinary programs and assistance to small farmers providing value-add services. Small Farmer Grants grew by over 50% with 28 applications approved by the Board in August. Staff have solicited and negotiated the terms of the Food Hub professional services contract to be brought back in the Fall of 2024 for Board approval. The Food Systems GIS Map is in final design under a dedicated GIS position.

FY 2025 Major Priorities

UF/IFAS Extension Alachua County

- **(Social and Economic Opportunity)** The UF/IFAS Extension Alachua County Office will continue to provide scientific information to the citizens in the areas of agriculture, family & consumer sciences, and 4-H youth development through programs, activities, and on farm visits.
- **(Environment)** The UF/IFAS Extension office will continue to educate citizens on water quality through Florida Friendly Landscaping and Agricultural Best Management Practices.
- **(Social and Economic Opportunity)** The UF/IFAS Extension office will continue to partner with local agencies and non-profits to promote local foods and entrepreneurship to the citizens of Alachua County.

Visit Gainesville-Alachua County, FL Tourism and Economic Development

- **(Social and Economic Opportunity)** Restructure organizational functions with Economic Development in the newly formed Tourism and Economic Development Department; creating strategies to support the creation of jobs and revenue to local businesses.

Community and Administrative Services Departmental Narratives

- **(Social and Economic Opportunity)** Launch the newly designed VisitGainesville.com website, enabling an improved user experience for visitors and residents to access destination information and travel planning resources.
- **(Social and Economic Opportunity)** Continue work on the Governor's Sterling Award, setting the standard for organizational competencies and departmental operating functions.

Significant Budget Variances

FY 2025 = No significant budget changes – Continuation Budget

FY 2026 = Effective October 24, 2024:

- the Agriculture & Equestrian Center was transferred from Tourism to Parks and Open Space
- CareerSource North Central Florida (CSNCF) began the transition from a division of the Alachua County Board of County Commissioners to once again becoming an independent authority. On June 4, 2024, the Alachua County Board of County Commissioners approved an Interlocal Agreement to continue to serve as the Fiscal Agent and Administrative Entity for the newly consolidated six-county Local Workforce Development Area 26 (LWDA 26) but was no longer going to manage the day-to-day operations of CSNCF. Effective October 24, 2024, the County approved the final adjustments to effectuate these changes within the organization chart and budget
- the Economic Development and Food Systems programs were merged with the Visit Gainesville-Alachua County, FL Tourism Division and division was renamed to Visit Gainesville-Alachua County, FL Tourism and Economic Development
- the Equal Opportunity Division moved from Community and Administrative Services to the Assistant County Manager – Chief Transformation Officer over Human Resources, Community Outreach, and Equal Opportunity

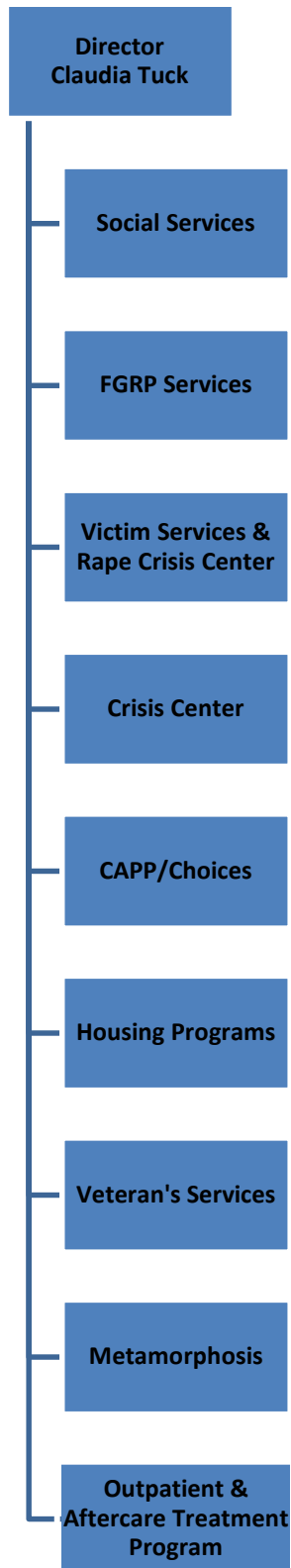
Community and Administrative Services

	FY24 Actuals	FY25 Adopted	FY26 County Manager
Revenue			
31 - Taxes	\$ 8,435,826.78	\$ 9,500,000.00	\$ 9,500,000.00
33 - Intergovernmental Revenue	\$ 156,916.39	\$ 6,500.00	\$ 7,025.00
34 - Charges for Services	\$ 48,666.92	\$ 65,000.00	\$ 48,220.00
36 - Miscellaneous Revenues	\$ 981,061.04	\$ 199,200.00	\$ 143,200.00
38 - Other Sources	\$ 4,716,049.00	\$ 10,673,350.00	\$ 13,920,947.00
Revenue Total	\$ 14,338,520.13	\$ 20,444,050.00	\$ 23,619,392.00
Expenses			
10 - Personal Services	\$ 1,931,197.17	\$ 2,622,583.00	\$ 2,615,545.00
20 - Operating Expenditures	\$ 1,847,824.70	\$ 2,853,321.00	\$ 2,664,203.00
30 - Capital Outlay	\$ 172,227.95	\$ 1,500,000.00	\$ 3,303,051.00
40 - Debt Service	\$ -	\$ -	\$ -
50 - Grants and Aids	\$ 7,423,567.91	\$ 9,492,014.00	\$ 9,086,250.00
60 - Other Uses	\$ 1,290,250.00	\$ 2,435,158.00	\$ 3,203,338.00
Expenses Total	\$ 12,665,067.73	\$ 18,903,076.00	\$ 20,872,387.00

Community Support Services



Community Support Services



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Community Support Services	56.50	63.50	82.00	87.00	88.00	13.00	-	101.00

Community Support Services Departmental Narratives

Mission Statement

The Department of Community Support Services' mission is to be a place of hope and support where individuals are seen, voices are heard, wounds are healed, and people are strengthened.

Vision Statement

The Department of Community Support Services (DCSS) will be recognized as a community partner and leader in program innovation by providing unparalleled access to premier health and human services, which support the sustainable wellbeing of all citizens.

Executive Summary

The Department of Community Support Services (DCSS) is funded and administered by the Board of County Commissioners (BoCC) and is responsible for addressing the health and human service needs of the residents of Alachua County. Services are provided through the Department's divisions and programs: Community Agency Partnership Program (CAPP), Community Health Offering Innovative Care & Educational Services (CHOICES), Community Stabilization Program (CSP), Crisis Center, Foster Grandparent Program, Housing, Social Services, Veteran Services, and Victim Services & Rape Crisis Center. Two Court Services programs, Metamorphosis and OPUS, are transitioning to CSS as of October 1, 2024.

DCSS is driven by its' mission to provide support and needed services to positively impact the wellbeing of individuals, families, and communities. DCSS achieves this mission through its internal programs, as well as by collaborating with nongovernmental organizations, other government agencies and community partners. The Department is a significant funder, convening partner and provider of community services for families and individuals living in poverty, homeless and precariously housed individuals and families, survivors of sexual assault and other crimes, people experiencing emotional distress, children and youth in crisis, low-income seniors, and Veterans. The Department is responsible for developing systems of care, leading service development, and coordinating and linking services for the County's most vulnerable and at-risk residents. DCSS would not be able to meet its goals without the support of the BoCC and the County Manager's Office. The Department is also reliant on grant funding and volunteers to further address the community's needs.

Community Support Services Departmental Narratives

FY 2024 Accomplishments

Housing

- Received training regarding Community Land Trusts and shared stakeholder models. Released an application for developers to apply for the use of a portion of the 1.0% Infrastructure Surtax to implement a workforce housing ownership program.
- Continued to work towards the renovation of the Budget Inn to one-bedroom apartments in conjunction with Florida Department of Commerce, utilizing CDBG-CV funds, currently at 100% completion of the Architectural and Engineering phase and under review by the State.
- Purchased a second motel, the Scottish Inn, with plans to rehabilitate to efficiency units utilizing Affordable Housing component funds from the Emergency Rental Assistance 2 program as well as to add a container pilot project. This project is currently at 50% completion of the Architectural and Engineering phase.
- Initiated a contract to purchase a third housing complex, the Sunrise Inn, due to the potential loss of this affordable housing to a for-profit developer.
- Implemented changes to escheated property conveyance with revisions to the County Conveyance policy. New list of available properties posted.

Social and Economic Opportunity

- Transitioned administrative responsibility for the District 8 Medical Examiner's Office to Alachua County BoCC. A contract with an independent office was established pending the hiring of a new Medical Examiner for the District.
- Worked with Lutheran Services of Florida, local Task Force members and community providers to identify projects to address substance abuse treatment and prevention, utilizing Opioid Abatement Funds.
- Contracted with Florida Harm Reduction Collective to implement a Syringe Exchange Program and required components across Alachua County.
- Continued to collaborate with the Copeland Community to address priority projects to include a community cleanup day, park upgrades, and host a community educational water workshop. Collaborated with the Montechoa residents to address community concerns.
- Collaborated with East Gainesville communities to implement a community engagement plan and brought their recommendations to the BoCC for the Legacy Property (former Ability Housing Property).
- Re-Branded the Community Stabilization Program to revitalize it to have a greater impact on communities and meet the needs of residents through community

Community Support Services Departmental Narratives

participation, education, food accessibility, human service needs, neighborhood improvements, and special initiatives.

- Developed and released an RFP for the implementation of a Reentry Hub to assist residents returning from incarceration. Awarded a contract for services to begin October 1, 2024.
- Conducted a total review of CAPP to include re-examining funding priorities, proposal evaluations and funding mechanisms to align with the BoCC direction to be more inclusive of small agencies. Surveyed regarding the CAPP process among current agencies to assess the process and provide input with a 67% return rate.
- Developed and released a simplified RFA solicitation for unspent CAPP funds to provide Small Grant Initiatives for CAPP-eligible agencies for infrastructure improvements and capacity building.
- Developed and released an RFA solicitation for the CAPP funding cycle beginning FY 2025.

FY 2025 Major Priorities

Housing

- Work with the Alachua County Housing Finance Authority to establish a shared stakeholder model based on responses from implementing a workforce housing ownership program.
- Purchase the Sunrise Inn, finalize and implement a property management contract as well as apply for grants to renovate the complex.
- Complete the renovation of the Budget Inn to one-bedroom apartments and the Scottish Inn to efficiency units and construction of up to 15 container homes.

Social and Economic Opportunity

- Receive recommendations from the National Alliance to End Homelessness and work with the community to determine the best structure for homeless outreach to serve Alachua and surrounding counties of the homeless Continuum of Care.
- Release an RFP for a developer(s) to the Legacy Property (former Ability Housing Property) to construct single family homes.
- Provide clinical supervision and support to the Mobile Integrated Healthcare Team utilizing Opioid Abatement Funds.
- Continue to collaborate with the Copeland Community to address priority projects to include community park upgrades and to host a community educational water workshop.

Community Support Services Departmental Narratives

- Collaborate with Eastern Alachua County to implement a community needs assessment in the areas of social services, economic development, housing, sustainability, education, food accessibility, healthcare, and employment.
- Address sustainable funding concerns for the CHOICES Trust, make recommendations for future structure. Implement a new RFA for the next funding cycle.

Significant Budget Variances

FY 2025 = No significant budget changes – Continuation Budget

FY 2026 = Effective October 24, 2024, the Meta and OPUS programs were transferred from the Court Services Department to the Community Support Services Department.

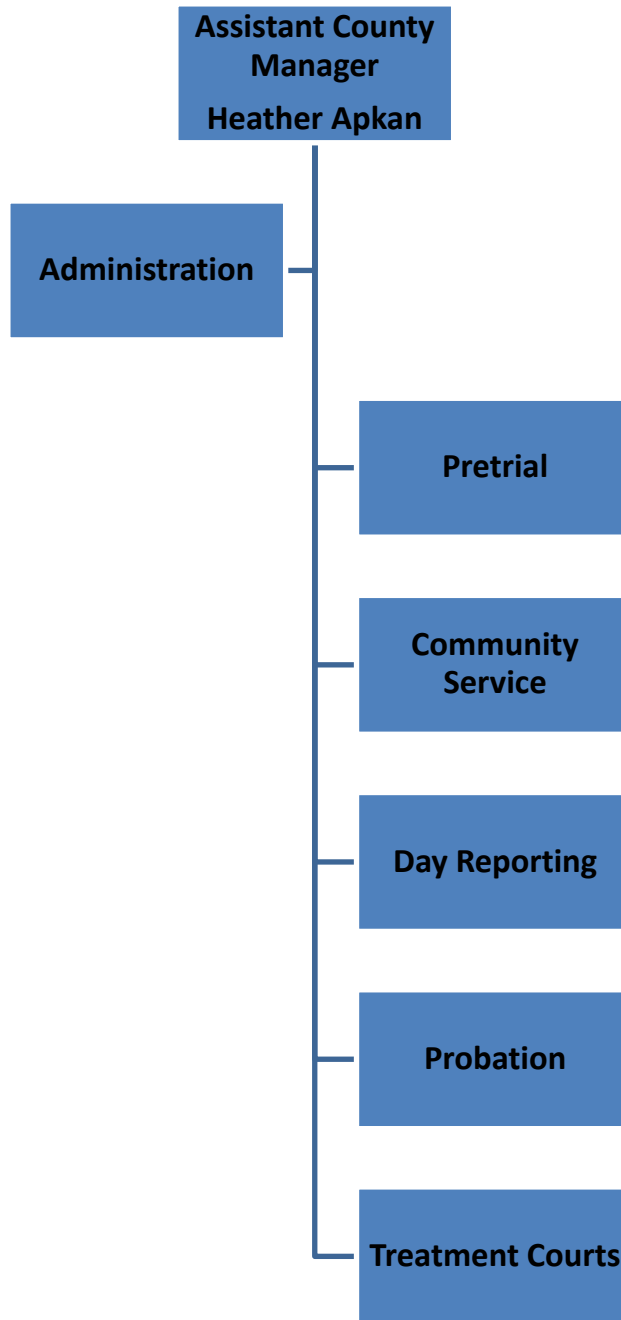
Community Support Services

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
31 - Taxes	\$	-	\$	-	\$ -
32 - Permits, Fees & Spec Assess	\$	95,961.90	\$	95,271.00	\$ 95,271.00
33 - Intergovernmental Revenue	\$	4,277,953.05	\$	1,193,320.00	\$ 4,811,237.00
34 - Charges for Services	\$	21,909.53	\$	5,000.00	\$ 38,703.00
35 - Judgments, Fines & Forfeit	\$	-	\$	-	\$ -
36 - Miscellaneous Revenues	\$	1,368,294.39	\$	411,653.00	\$ 445,889.00
38 - Other Sources	\$	1,918,873.58	\$	12,315,106.00	\$ 28,847,490.00
Revenue Total	\$	7,682,992.45	\$	14,020,350.00	\$ 34,238,590.00
Expenses					
10 - Personal Services	\$	6,315,711.18	\$	6,895,556.00	\$ 8,576,364.00
20 - Operating Expenditures	\$	12,007,028.96	\$	24,431,287.00	\$ 24,859,752.00
30 - Capital Outlay	\$	2,242,915.95	\$	8,133,630.00	\$ 26,284,666.00
40 - Debt Service	\$	25,268.82	\$	-	\$ 26,000.00
50 - Grants and Aids	\$	2,613,551.29	\$	2,810,009.00	\$ 2,464,362.00
60 - Other Uses	\$	1,796,819.00	\$	7,874,854.00	\$ 1,530,639.00
Expenses Total	\$	25,001,295.20	\$	50,145,336.00	\$ 63,741,783.00

Court Services



Court Services Department Narratives



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT Court Services	85.25	85.25	85.00	72.00	79.00	(13.00)	-	66.00

Court Services

Departmental Narratives

Mission Statement

The Department of Court Services' mission is to reduce the need for incarceration by rendering timely and accurate information to the Courts while providing a continuum of cost-effective, community-based services to the citizens of Alachua County with emphasis on accountability and preserving public safety.

Vision Statement

Services will be professional, responsive, and consistently available to the community.

Dignity and fairness will serve as our guiding principles.

We will have a seamless continuum of treatment, social services, and community supervision programs readily available and tailored to the needs of the individual client.

No one will be incarcerated who can be effectively and safely managed in the community.

Executive Summary

The Department of Court Services is primarily a general fund department which has a long history of providing an array of screening, supervision, and treatment services for people under the jurisdiction of County and Circuit courts of Alachua County.

The Department is organized into two divisions: Investigations and Community Supervision, and Clinical and Treatment Services. Court Services has an extensive footprint which included a staff of 72 FTEs in FY24, which will be adjusted to 66 FTEs due to an anticipated reorganization in FY25. The Department provides an array of services to clients, including internal and external stakeholders, such as the judicial and law enforcement community, County staff, and the Board of County Commissioners. The Department leads and manages numerous programs and services to include screening and reporting at First Appearance; screening and release coordination by the Centralized Screening Team (CST) at the jail who provide bond reduction recommendations to the court; Pretrial Supervision; Community Service; Probation; Day Reporting; Treatment Courts (Drug, Mental Health, and Veterans); a Drug Testing Lab; Metamorphosis Residential Treatment Center; and Opus Outpatient Treatment Services.

Court Services Departmental Narratives

In addition to programs, the Court Services Pretrial and Probation Programs are accredited by the Florida Corrections Accreditation Commission, Inc. (FCAC), in 2023. Alachua County was the first non-sworn agency in the United States to achieve accreditation and received its first initial Accreditation Certificate on February 19, 2008. Accredited programs are recognized as maintaining the highest standards of professionalism and employing evidence-based practices that have been determined to achieve the best results. Alachua County Pretrial and Probation Services is currently one of only six pretrial and probation programs in Florida that have met the rigorous accreditation requirements. The accreditation will remain in effect for a period of three years. This is a major accomplishment and a credit to not only Pretrial and Probation, but the entire Department.

Court Services worked closely with the Alachua County Accreditation Manager towards the National Association of Pretrial Services Agencies (NAPSA) Re-accreditation. The program was re-accredited in November 2023. Alachua County Pretrial Services is currently the only NAPSA accredited program in Florida. This accreditation recognizes a daily commitment to NAPSA accreditation standards regarding pretrial release.

The Department is committed to serving the community through enhanced services delivered to justice-involved clients and system stakeholders.

For FY25, Metamorphosis Residential Treatment Center and Opus Outpatient Treatment Services will be transitioning to the Department of Community Support Services as FY24 ends and the move will finalize in mid-October 2024.

FY 2024 Accomplishments

Social and Economic Opportunity

- Achieved National Association of Pretrial Services Agencies (NAPSA) Re-accreditation for Pretrial Programs.
- Exceeded the target of 70% retained in the Drug Court Program all four quarters of FY24.
- Selected and implemented an Electronic Health Record (EHR) system to improve clinical and case management of clients within Metamorphosis and OPUS Treatment Programs.

Court Services Departmental Narratives

FY 2025 Major Priorities

Social and Economic Opportunity

- Renew Commission on Accreditation of Rehabilitation Facilities (CARF) for OPUS & Metamorphosis Programs.
- Continue participation in the development process of the new Civil Courthouse, specifically Court Services offices.
- Continue to communicate and coordinate with criminal justice stakeholders, (Judiciary, Public Defender and State Attorney Offices) providing timely reports and accurate information of probationer/client status.
- Utilize the University of South Florida and the National Institute of Corrections consultant reports on Court Services programs to recommend and implement changes in the Department to achieve the best configuration and operational plan for the Department.

Significant Budget Variances

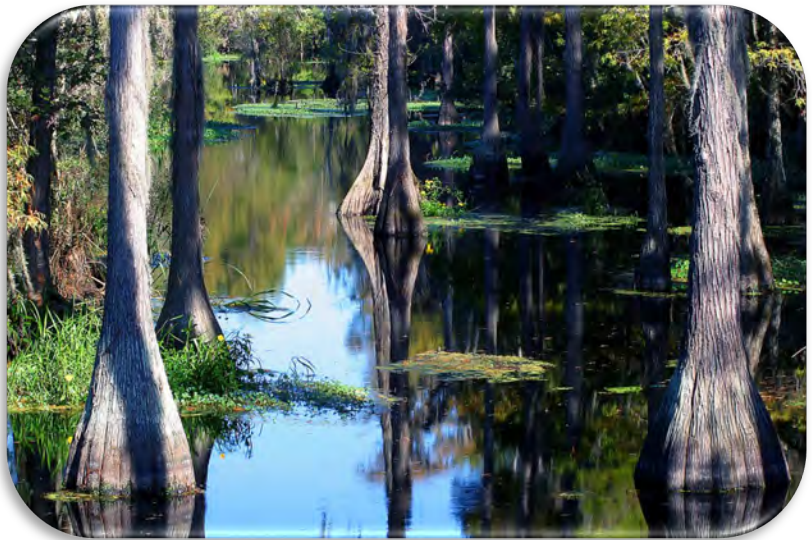
FY 2025 = No significant budget changes – Continuation Budget

FY 2026 = Effective October 24, 2024, the Meta and OPUS programs were transferred from the Court Services Department to the Community Support Services Department.

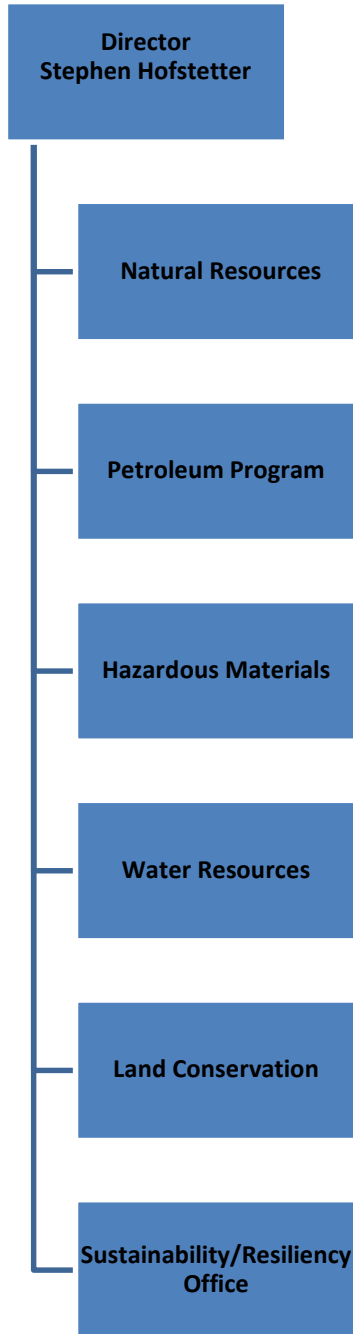
Court Services

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
33 - Intergovernmental Revenue	\$	118,114.45	\$	-	\$ -
34 - Charges for Services	\$	192,458.00	\$	242,950.00	\$ 191,200.00
35 - Judgments, Fines & Forfeit	\$	95,777.80	\$	130,000.00	\$ 96,000.00
36 - Miscellaneous Revenues	\$	1,364,657.42	\$	-	\$ -
38 - Other Sources	\$	-	\$	4,583.00	\$ -
Revenue Total	\$	1,771,007.67	\$	377,533.00	\$ 287,200.00
Expenses					
10 - Personal Services	\$	4,633,834.75	\$	6,259,708.00	\$ 6,300,620.00
20 - Operating Expenditures	\$	6,407,365.15	\$	7,839,087.00	\$ 7,633,604.00
30 - Capital Outlay	\$	-	\$	-	\$ -
40 - Debt Service	\$	20,000.00	\$	-	\$ 22,000.00
50 - Grants and Aids	\$	-	\$	-	\$ -
60 - Other Uses	\$	-	\$	-	\$ -
Expenses Total	\$	11,061,199.90	\$	14,098,795.00	\$ 13,956,224.00

Environmental Protection



Environmental Protection Department Narratives



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Environmental Protection	51.35	52.35	53.60	56.60	59.60	1.00	-	60.60

Environmental Protection Departmental Narratives

Mission Statement

The Environmental Protection Department's mission is to support a community ethic of environmental resiliency and responsible environmental stewardship of the water, air, and living resources in Alachua County.

Land Conservation and Management: To acquire, improve, and manage environmentally significant lands that protect water resources, wildlife habitats and natural areas suitable for resource-based recreation.

Vision Statement

Environmental resiliency will be achieved and clean water, air, and land, and healthy flora and fauna will be preserved and protected in Alachua County by optimizing, not compromising, the balance between natural systems and people.

Land Conservation and Management will be a leader in conserving, restoring, and maintaining the most important natural areas of Alachua County.

Executive Summary

Alachua County is known for clean water, air, greenspace, and abundant fish and wildlife. Our local environmental resources range from the clear springs and underwater caves on the Santa Fe River, to scenic prairie vistas, the Lake Santa Fe and the Newnans-Lochloosa-Orange Lake systems, Gainesville creeks, the eastern wetlands and flatwoods, unique stream to sink basins, the Floridan aquifer, and good air quality.

Our citizens share strong community values for enjoying and protecting these precious natural resources for current and future generations. Alachua County's long-standing support for local environmental protection programming is an affirmation of these community values. The Department's programs include Water Resources, Natural Resources, Petroleum Cleanup and Tank Compliance, Hazardous Materials and Waste Management, Land Conservation and Management, and Sustainability and Climate Action.

Sustainability and Climate Action staff support protecting Alachua County resources and preparing for climate change through mitigation and adaptation, such as reducing energy consumption, promoting renewable energy, moving Alachua County towards a Zero Waste community, preparing for climate emergencies, and managing special projects and assignments. This sustainability outcome is

Environmental Protection Departmental Narratives

achieved by collaborating with stakeholders, both internally (including Facilities, Solid Waste, and others) and externally (municipalities, educational institutions, and local environmental organizations) to generate additional resources for sustainability objectives.

Climate change and the increased demand for water required for population growth and land development creates new challenges in protecting our local springs, creeks, lakes, rivers, prairies, wetlands, and forests. Cutbacks in State and Federal funding for environmental programming have prompted Alachua County to assume more responsibility for environmental stewardship.

Recent hurricanes and flooding events have reminded us of the importance of adequately maintaining existing stormwater infrastructure and keeping new development out of protected wetlands and floodplains. The County's amendments to the Water Quality Code to strengthen stormwater treatment and wetland protection will increase community resiliency to extreme weather events and climate change.

Environmental Protection programming continues to be focused on strengthening local capacity for environmental resiliency. The Department, with the assistance of the sustainability manager, is coordinating the county-wide efforts on addressing climate related issues and in the development of a county-wide Climate Action Plan. Although the department's historical emphasis on water resource protection remains, existing programs are being updated to better respond to emerging concerns about climate change. As an interior Florida county, Alachua County's best return on investment for adapting to climate change, extreme weather, and protecting diminishing water supplies continues to be protecting wetlands, floodplains, natural areas through a combination of conservation land acquisition, investing in green infrastructure, and environmental regulation.

In Alachua County, the remaining undeveloped lands tend to have more environmental constraints to development such as significant uplands habitats, aquifer vulnerability, wetlands, or drainage limitations. Careful environmental planning and review is required to ensure that natural resource impacts are minimized as future land development occurs.

The County's success in protecting local natural resources will continue to depend upon establishing and maintaining stewardship partners. Citizens; municipalities; regional, state, and federal governments; schools; businesses; and non-

Environmental Protection Departmental Narratives

governmental organizations all play important environmental protection roles in Alachua County. The Board of County Commissioners support for these local environmental programs recognizes the increasingly important role Florida counties play in providing environmental protection services that reflect strong community values for environmental stewardship.

The Land Conservation and Management Program implements the Alachua County Forever Program through the acquisition and management of environmentally significant lands, in accordance with Resolution 22-66, as amended. Acquisitions are funded through the 0.5% Wild Spaces/Public Places Surtax. Nominations for acquisition arise from the general public and are vetted by the Land Conservation Board and the Board of County Commissioners prior to the commencement of negotiations. Alachua Conservation Trust provides acquisition services to augment staff through negotiations, contract development and approval, due diligence, and closing. The acquisition team coordinates with complementary programs to secure external funding or management support whenever possible. Beginning in FY25 a strategy to include agricultural land protection via conservation easements will be included in the program efforts.

Land Conservation and Management ensures that all real property interests acquired under Alachua County Forever and Balu Forest are managed in accordance with adopted policies and plans to meet the objectives of the program. The program actively manages over 25,000 acres across 23 preserves and assists partners with an additional 12,809 acres. New acquisitions will add to these totals. Active annual management includes the maintenance of over 167 miles of roads, trails, and fire lines; over 1,600 acres of prescribed burning; timber harvests; treatment of invasive species; and development of resource-based recreation.

The Arboriculture Program is charged with implementing the County tree planting program and with the mission to establish High Value Trees, appropriate for site conditions on County owned rights-of-way, developed County properties, and properties directly influencing the public sphere. The County Arborist will identify planting projects that conform with and further the objectives of Board policy; coordinate with cooperators, sponsors, and volunteers; procure and care for planting stock; and ensure the proper installation and establishment of new trees. As time permits, the Arborist will provide community outreach and technical assistance.

Environmental Protection Departmental Narratives

FY 2024 Accomplishments

Environment

- Protected 1,445 new acres of environmentally significant lands through the Alachua County Forever Program, including: 782 acres in six fee title transactions, and Conservation Easements on two properties totaling 653 acres. Negotiated landowner acceptance of offers for fee title on additional four properties totaling 401 acres. – Land Conservation and Management
- Coordinated consultants, stakeholders, citizens, and partners in development of Agricultural Land Protection Strategy, with Board approval in September 2024. – Land Conservation and Management
- Conducted 13 prescribed burns, totaling 1,020 acres burned and managed non-native invasive plants across over 3,500 acres of County Preserves – Land Conservation and Management
- The Arboriculture Division planted 193 trees during the fiscal year. All 9 Cities and every quadrant of the County have benefited from our Tree Planting Program and Community Outreach efforts. - Land Conservation and Management
- Engaged the community to contribute over 600 volunteer hours to assist with tree planting projects. – Land Conservation and Management
- Evaluated 1,369 “Pre-Application Screening” (PAS) submittals, 79 residential and commercial development projects associated with “Development Review Applications,” conducted 621 site evaluations and responded to 774 inquiries associated with regulated natural resources – Natural Resources
- Assisted Municipalities and consultants by conducting site and/or design evaluations associated with 42 potential and proposed development projects related to the implementation of the Countywide Wetland & Natural Resource Protection Codes. – Natural Resources
- Evaluated, coordinated and documented for BoCC approval and recording of a Conservation Easement (CE) associated with the approval of the “108 Acres Rural Subdivision.” The protected upland and wetland habitat associated with the CE is 41 acres. – Natural Resources
- Created and implemented a grant funded social marketing behavior change campaign to promote multi-species yards that are protective of water resources. – Water Resources
- Initiated a grant funded rebate program for upgrading septic systems to enhanced nutrient reducing systems. – Water Resources
- Reached 16,000+ community members through over 134 field trips, camps, classroom programs, and public events. – Water Resources

Environmental Protection Departmental Narratives

- Awarded Grant funding to conduct two sampling events of 80 individual wells to evaluate nitrate concentrations within the Santa Fe River Springshed. – Water Resources
- Completed an analysis and reporting of spatial and temporal trends in Department's groundwater monitoring network, dating back 40 plus years. – Water Resources
- Conducted two synoptic sampling events of 95 surface water sites to evaluate spatial variations of water quality within the Hogtown Creek Watershed. – Water Resources
- Ensured all facilities with hazardous materials and/or hazardous wastes are managed in accordance with the HMMC 353 code, Florida Statutes and Federal laws. The program actively inspects 1145 facilities and 1437 storage tanks. Staff responded to and investigated 94 hazmat complaints in 2024 and 26 Hazmat Emergency Response 911 paged calls with remediation oversight cleanups – Hazardous Materials
- Implemented the Hazmat ER Cost recover portion of HMMC 353 with over \$ 8,000.00 recovered in FY24. – Hazardous Materials
- Brought the inspection program up to a 3-year rotation cycle. - Hazardous Materials
- Identified 2 facilities with extremely hazardous materials exceeding maximum allowable quantities by critically dangerous amounts and worked with the business, fire rescue, codes enforcement, FAA / PHMSA and planning departments to bring into compliance without any incidents. – Hazardous Materials
- Oversaw the remediation operations for a County fire diesel fuel discharge, minimizing costs to county for cleanup. – Hazardous Materials
- Completed a total of 678 petroleum storage tank inspections in our 16-county service area, including 555 compliance verification inspections, and a combined total of 123 closure, discharge, installation, and complaint inspections. – Petroleum Program
- Provided technical and regulatory oversight on 326 active petroleum cleanup sites in 7 counties. – Petroleum Program
- Achieved closure of 16 petroleum cleanup sites. – Petroleum Program

FY 2025 Major Priorities

Environment

- Continue to work toward moving the Department to the Fire Department Headquarters and completing the construction of a Field and Office Support Building at Four-Creeks Preserve for the Land Acquisition and Management Program in FY25 or by early FY26.

Environmental Protection Departmental Narratives

- Complete a Final Draft Climate Action Plan in FY25 to bring to the County Commission for adoption.
- Close on six environmentally significant land acquisitions; and contract for acquisition of one conservation easement under the new agricultural land protection strategy – Land Conservation and Management
- Continue implementation of invasive plant management on 3,000 to 4,000 acres annually and prescribed fire application to 1,500 to 2,000 acres annually across the County preserve system, incorporating newly acquired properties– Land Conservation and Management.
- Work with internal and external partners to complete design and engineering and begin construction for Land Conservation Office and Field Support Facility – Land Conservation and Management.
- Open one new preserve property or trailhead for public recreational access-Land Conservation and Management.
- Submit newly acquired preserve properties for protection through the Alachua County Registry of Protected Public Places - Land Conservation and Management.
- Identify projects to meet our required nutrient load reductions in the Orange Creek, Santa Fe, and Silver Springs Basin Management Action Plans – Water Resources
- Continue to advocate for a meaningful Prevention and Recovery Strategy for achieving the Santa Fe and Ichetucknee Rivers and Springs Minimum Flows and Levels. – Water Resources
- Conduct an economic analysis of the recreational value of the Santa Fe Basin Springs. – Water Resources
- Expand our groundwater monitoring network to improve our understanding of pollution trends and sources. – Water Resources
- Conduct Herbicide and Pesticide sampling at selected springs on the Santa Fe River – Water Resources
- Provide technical and regulatory oversight on 281 active petroleum cleanup sites in 7 counties. – Petroleum Program
- Obtain closure of 12 petroleum cleanup sites. – Petroleum Program
- Complete 660 petroleum storage tank compliance verification inspections across 16 counties. – Petroleum Program

Significant Budget Variances

FY 2025 = No significant budget changes – Continuation Budget

FY 2026 = Effective October 24, 2024, the Sustainability program and Climate Officer position were transferred to the Environmental Protection Department.

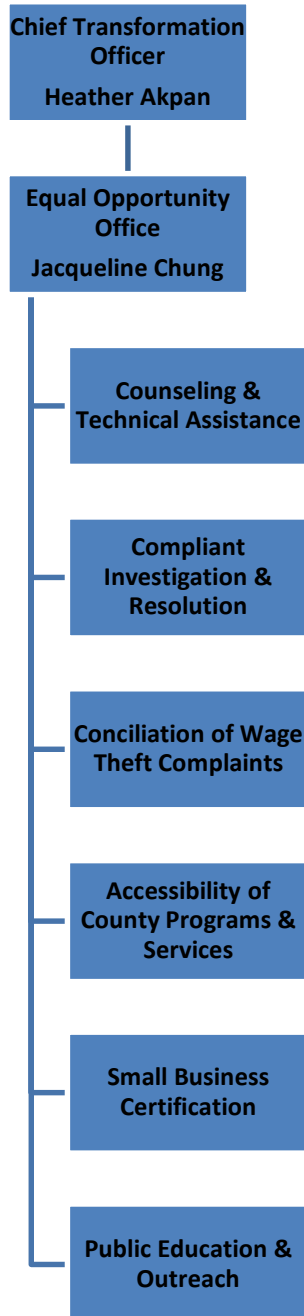
Environmental Protection

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
31 - Taxes	\$	-	\$	-	\$ -
32 - Permits, Fees & Spec Assess	\$	1,594,137.41	\$	1,539,477.00	\$ 1,553,000.00
33 - Intergovernmental Revenue	\$	3,060,222.13	\$	3,703,997.00	\$ 2,008,173.00
34 - Charges for Services	\$	441,700.35	\$	473,200.00	\$ 432,036.00
35 - Judgments, Fines & Forfeit	\$	2,020.00	\$	-	\$ 1,800.00
36 - Miscellaneous Revenues	\$	28,938.62	\$	25,000.00	\$ 29,200.00
38 - Other Sources	\$	-	\$	12,167,131.00	\$ 14,789,200.00
Revenue Total	\$	5,127,018.51	\$	17,908,805.00	\$ 18,813,409.00
Expenses					
10 - Personal Services	\$	5,219,400.36	\$	6,459,772.00	\$ 6,448,939.00
20 - Operating Expenditures	\$	2,191,960.99	\$	17,372,537.00	\$ 12,957,973.00
30 - Capital Outlay	\$	6,519,598.02	\$	19,836,159.00	\$ 23,940,621.00
50 - Grants and Aids	\$	19,702.34	\$	455,000.00	\$ 235,000.00
60 - Other Uses	\$	-	\$	136,643.00	\$ -
Expenses Total	\$	13,950,661.71	\$	44,260,111.00	\$ 43,582,533.00

Equal Opportunity Office



Equal Opportunity Department Narratives



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Equal Opportunity	4.75	4.75	4.75	4.75	4.75	1.00	-	5.75

Equal Opportunity Departmental Narratives

Mission Statement

Alachua County prohibits unlawful discrimination in county employment, programs and services. The Human Rights Ordinance, Chapter 111 of County Code, prohibits unlawful discrimination in Employment, Housing and Public Accommodations in Alachua County.

Executive Summary

The Equal Opportunity Office ensures organizational compliance with equal opportunity laws and regulations. The office conducts training, provides guidance to county management and employees on equal opportunity issues, and administers a compliant resolution process. The office works with departments to review employment and program accessibility, eliminate barriers and promote equal opportunity/equal access for all residents.

Program Description

Compliant Investigation and Resolution

The office investigates both internal complaints and discrimination involving county employment or services and external complaints of discrimination filed under the Human Rights Ordinance, and works to resolve these matters through conciliation, mediation, or formal administrative determinations.

Conciliation of Wage Theft Complaints

The office administers the Wage Recovery Ordinance which prohibits the nonpayment or underpayment of wages. This involves working with both employees and employers to review wage theft claims and conciliate/resolve disputes.

Ensuring Accessibility of County Programs and Services

The Equal Opportunity Office ensures that county programs, services and facilities are accessible to individuals with disabilities in accordance with the Americans with Disabilities Act (ADA). This includes evaluating physical spaces, reviewing procedures, and offering recommendations to eliminate barriers and promote full participation in County Programs and Services.

Small Business Program

The purpose of the Small Business Enterprise Assistance Program is to encourage the growth of small businesses by helping them to participate in the Alachua County purchasing and procurement process.

Equal Opportunity Departmental Narratives

Public Education and Outreach

The office conducts public education and outreach to inform the community about available programs, protections, and ways to file complaints. Efforts include workshops, community events, and educational materials designed to increase public awareness of the programs and resources available.

FY 2024 Accomplishments

Social and Economic Opportunity

- Helped to conciliate and recover over \$6k in wage theft claims. Since the program's inception in 2014, approximately \$124,000 in unpaid wages have been recovered on behalf of employees
- Partnered with the City to host a Fair Housing Resource Expo in April and the second annual ADA Expo in July. Over 40 vendors participated in the ADA Expo, showcasing a diverse range of products, resources and support services for people with disabilities. The Health Department was a popular attraction providing free A1C testing and helpful resources on diabetes management
- Co-sponsored the 13th Annual Gainesville-Alachua County Employment Law Seminar for local private and public employers. 130 people participated in the seminar, with training conducted by employment law practitioners.
- Provided in-person training for approximately 700 County and Library District employees on the Americans with Disabilities Act.
- Collaborated with Procurement and other stakeholders to review the Small Business Enterprise (SBE) Program and implement the revisions directed by the Board. Staff participated in outreach efforts to promote the revised eligibility criteria and benefits of the SBE program; number of certified SBEs increased by 14.
- Expanded the number of diverse organizations for advertising job vacancies; increased the diversity of the applicant pools.
- Submitted the mandatory bi-annual Equal Opportunity Plan and EEO-4 report to the respective federal agencies.

Equal Opportunity Departmental Narratives

FY 2025 Major Priorities

Social and Economic Opportunity

- Transition the Language Access Program from SEEDS to the Equal Opportunity Office.
- Transition to the Small Business Enterprise (SBE) Program to Economic Development.
- Provide Equal Opportunity Services to the newly established Career Source Local Workforce Development Area 26 (LWDA 26).
- Conduct an ADA/Title VI assessment of county programs and services (review equal opportunity/equal access for individuals with disabilities and meaningful access for individuals with limited English proficiency).

Significant Budget Variances

FY25 No significant budget changes – Continuation Budget

Effective October 24, 2024;

- The Equal Opportunity Division was moved to report to the Assistant County Manager-Chief Transformation Officer
- Language Access Program was moved under Equal Opportunity

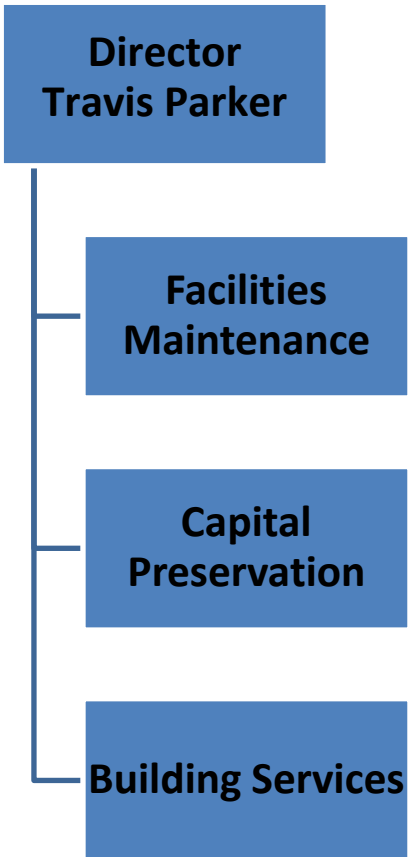
Equal Opportunity

	FY24 Actuals	FY25 Adopted	FY26 County Manager
Revenue			
33 - Intergovernmental Rev \$	-	\$ -	\$ -
34 - Charges for Services \$	-	\$ -	\$ -
36 - Miscellaneous Revenu \$	1,062.50	\$ -	\$ -
Revenue Total \$	1,062.50	\$ -	\$ -
Expenses			
10 - Personal Services \$	478,639.28	\$ 547,272.00	\$ 641,242.00
20 - Operating Expenditure \$	68,493.85	\$ 110,778.00	\$ 186,725.00
30 - Capital Outlay \$	-	\$ -	\$ -
Expenses Total \$	547,133.13	\$ 658,050.00	\$ 827,967.00

Facilities Management



Facilities Management Department Narratives



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Facilities Management	44.30	44.30	42.30	56.30	56.30	(1.00)	-	55.30

Facilities Management Departmental Narratives

Mission Statement

The Department of Facilities Management's mission is to provide safe, clean, productive, and energy-efficient facilities for Alachua County staff, constitutional offices, and all citizens. We are committed to ensuring these spaces are well-maintained and sustainable, supporting the county's operations while promoting long-term efficiency and environmental stewardship.

Vision Statement

Our vision is to build and maintain a professional, innovative, and accountable Facilities Management team that is recognized for its excellence and responsiveness to customer needs. We are committed to smart construction practices that emphasize sustainability, efficiency, and adaptability, ensuring our facilities meet the evolving demands of the future while maximizing resources and delivering exceptional service.

Executive Summary

The Facilities Management Department is responsible for maintaining both county-owned and leased properties, ensuring that Alachua County government operates efficiently and effectively. Our mission is to provide safe, clean, and environmentally sound facilities for citizens, constitutional officers, and staff, while continuously seeking ways to enhance service delivery and operational efficiency for the residents and visitors of Alachua County.

As we look ahead, we are committed to evolving our service and maintenance models to meet the demands of an aging building inventory. The Facilities Master Plan, approved by the Board, serves as a strategic guide for constructing new facilities, as well as updating and repurposing existing structures. This approach will help reduce the county's dependence on leased spaces, ultimately resulting in long-term cost savings.

In light of rising material costs, inflation, and industry-wide labor shortages that have extended project timelines and escalated expenses, Facilities Management is proactively adopting strategic solutions to uphold our high standards of service. These efforts include prioritizing sustainability and energy efficiency, with a focus on reducing energy consumption and incorporating renewable energy solutions to minimize the county's environmental impact. Additionally, we are expanding our preventative maintenance programs to extend the lifespan of county facilities and mitigate future repair costs. Through these initiatives, we aim to ensure that county operations remain efficient, cost-effective, and resilient to external challenges.

Facilities Management Departmental Narratives

In presenting the Facilities Management budget to the County Manager, the County Commission, and the public, we are dedicated to exceeding expectations by delivering the highest quality services in the most efficient and cost-effective manner possible.

FY 2024 Accomplishments

Infrastructure

- Finalized architectural and engineering plans for the renovation of the newly acquired Armory facility, which will serve as the Fire Rescue Headquarters and Emergency Operations Center (EOC)
- Replaced the CSS/Health Department Chiller and Roof
- Installed solar panels at the CSS/Health Department
- Replaced the Civil Courthouse Roof
- Upgraded ADA restrooms at the State Attorney's office
- Renovated the Fire Rescue Training Center
- Installed Flow Turf, shade canopy, and solar-powered gate at Animal Resources
- Replaced carpeting in the Sheriff's Office administration building
- Completed a Jail Electrical Study and implemented corrective measures

Housing

- Ongoing Architectural & Engineering on the Budget Inn, Scottish Inn, Sunrise Inn, and Scottish Inn Container housing, so increase available affordable housing in Alachua County

All Other Mandatory and Discretionary Services

- Successfully relocated the Environmental Protection Department to the Wilson Building and the Guardian Ad Litem program to the Children's Trust Building
- Successfully bid projects for the Temporary Fire Station Apparatus Bay in Micanopy, Fleet siding replacement, Meta House upgrades, and Demonstration Gardens

FY 2025 Major Priorities

Infrastructure

- Complete renovations at the Armory and relocate the Emergency Operations Center (EOC) and Fire Rescue Headquarters to the new facility by the end of 2025.
- Complete the Architecture and Engineering (A&E) for the Lands Conservation Complex and begin construction, with a targeted completion in 2026 utilizing the 0.5% Wild Spaces/Public Places Surtax.
- Complete construction of the Central Energy Plant (CEP) at the new Civil Courthouse site, including the building, mechanical components, and retaining wall

Facilities Management Departmental Narratives

- Begin construction of the Parking Garage at the new Civil Courthouse
 - Complete the Architecture and Engineering (A&E) and begin construction on the new Civil Courthouse building
 - Finalize the UF lease agreement and complete the Architecture and Engineering (A&E) for the new Animal Resource Facility
 - Complete the relocation of the Facilities Department to the newly acquired Warehouse building
 - Complete the relocation of Growth Management to the existing Facilities offices
- Housing**
- Complete renovations and/or repairs at the Budget Inn, the Scottish Inn, and the Sunrise Residence Inn, and transition the property to the designated management entity
 - Initiate Phase I of the Container Home Project at the Scottish Inn site, which will include the necessary site work to support the future development of Phases II and III

Significant Budget Variances

No significant budget changes – Continuation Budget

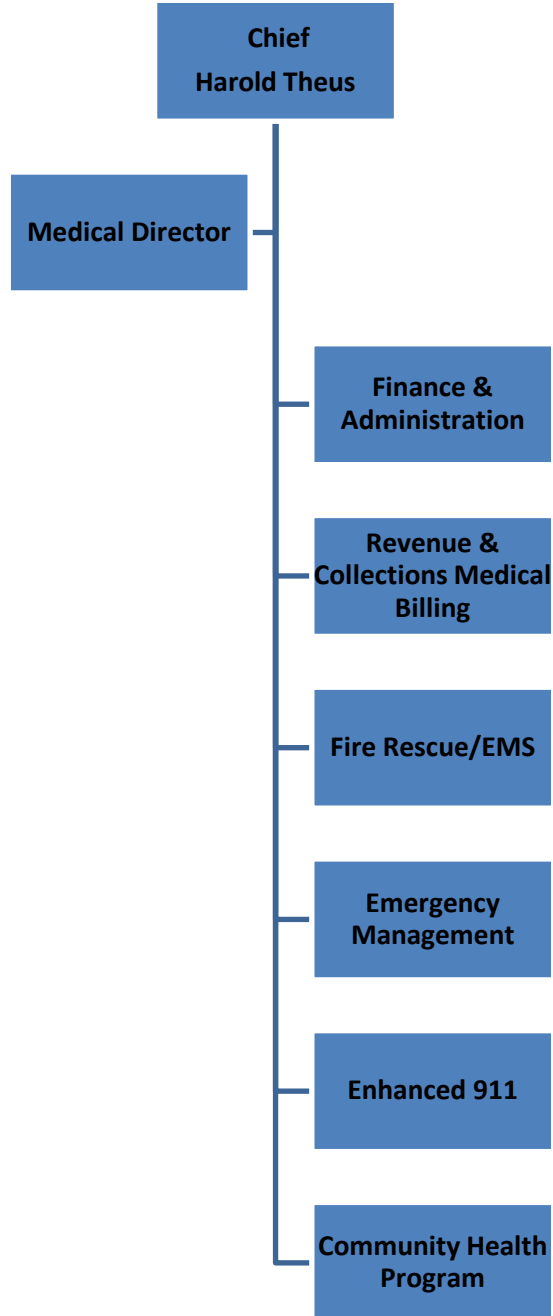
Facilities Management

	FY24 Actuals	FY25 Adopted	FY26 County Manager
Revenue			
34 - Charges for Services	\$ 210.00	\$ -	\$ -
36 - Miscellaneous Revenues	\$ 1,478,913.95	\$ 83,353.00	\$ 195,291.00
38 - Other Sources	\$ -	\$ 49,465,000.00	\$ 100,000,000.00
Revenue Total	\$ 1,479,123.95	\$ 49,548,353.00	\$ 100,195,291.00
Expenses			
10 - Personal Services	\$ 3,357,400.90	\$ 4,697,605.00	\$ 4,587,435.00
20 - Operating Expenditures	\$ 8,417,619.84	\$ 11,517,649.00	\$ 11,644,861.00
30 - Capital Outlay	\$ 2,021,781.32	\$ 49,490,000.00	\$ 100,025,000.00
40 - Debt Service	\$ 68,824.32	\$ -	\$ -
60 - Other Uses	\$ -	\$ -	\$ -
Expenses Total	\$ 13,865,626.38	\$ 65,705,254.00	\$ 116,257,296.00

Fire Rescue



Fire Rescue Department Narratives



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT Fire/Rescue	299.00	301.00	342.00	366.00	374.50	2.00	-	376.50

Fire Rescue Departmental Narratives

Mission Statement

The Department of Fire Rescue's mission: Public servants dedicated to enhancing and caring for the lives of those in our community through preparedness and an immediate response to all of life's emergencies.

Vision Statement

Alachua County Fire Rescue, a diverse organization, is recognized as an innovative leader in public safety services that is sought out and emulated by others.

Executive Summary

The Fire Rescue Department provides a full range of emergency and non-emergency life safety services to the citizens and visitors of Alachua County. Those services include Fire Protection/Suppression, Emergency Medical Services/Rescue, Emergency Management, and Enhanced 911 services.

Fire Protection/Suppression Services are provided throughout the unincorporated areas of the County and the Cities of Alachua, Archer, Hawthorne, Micanopy, and Waldo. Reciprocal automatic aid is also provided to all municipalities within Alachua County via the Fire Services Network.

The department is the primary and sole provider of emergency (911) and non-emergency Advanced Life Support (ALS) Emergency Medical Service (EMS) Transportation services in Alachua County. The Department is also a provider of ALS non-transport first responder services throughout the County.

Emergency Management

Emergency Management Services are provided Countywide, irrespective of political boundaries. County Emergency Management is the "authority having jurisdiction" for disaster management.

Enhanced 911 Office

Enhanced 911 addressing services are provided throughout Alachua County. Alachua County, except for the Town of Micanopy and a portion of the City of High Springs, is addressed on a countywide grid.

Fire Rescue Departmental Narratives

Emergency Medical Services/Transport-General Fund

All services provided by the Fire Rescue Department are provided under the authority of Alachua County Codes/Ordinances, Florida Statutes, adopted 2004 Fire/EMS Master Plan and 2012 Update, Board of County Commissioner (BoCC) Fire Service Delivery Core Principals, and the National Fire Protection Association (NFPA).

Fire Rescue demands for service delivery remain steady in volume and complexity as compared to last year, irrespective of the economy or commercial and industrial growth. Emergency Medical Service (EMS) transport is provided by 16, 24-hour rescue units and 5, 13-hour Peak Load ambulances. In FY 24, total EMS call responses totaled 48,405. In FY23, Alachua County collected over \$19.8 million dollars in revenue from Ambulance Transport Fees. As a full-service EMS agency, the Department also provides non-emergency interfacility transports.

In addition to 911 and non-emergency response, the Department provides EMS services for the University of Florida and other various entities. On average, Fire Rescue participates in over 200 pre-scheduled special events. Special events include medical coverage for Florida Gators football, basketball, and volleyball games as well as participation in a variety of community events such as school visits, Touch-A-Truck, and public education opportunities.

The Fire Rescue Department, under the Policy and Funding of the BoCC, works diligently and steadfast in the provision of emergency services to the citizens and visitors of Alachua County. The increasing demands placed on the health care systems throughout the country have impacted the complexity of patient needs and placed increased pressure on the entire healthcare community, including medical transport. The cost of preparedness and response have placed increased pressure on both financial and human resources within the department.

Level of Service (LOS) standards for the delivery of Fire Rescue Services are found in the Fire/EMS Services Master Plan Update and the Fire Service Delivery Core Principals adopted by the BoCC in 2009 and adopted in the 2012 Master Plan Update. The National Fire Protection Association (NFPA) Standards provide the foundation for the LOS standards.

If medical response times only considered the arrival of rescue apparatus, the LOS Standard response would not be accomplished. While rescue unit response times are important, Alachua County Fire Rescue fire apparatus engines are advanced life support and can perform the same medical treatment as the rescues. These

Fire Rescue Departmental Narratives

first arriving units can provide medical treatment while the rescues are still responding. This two-tiered system provides great value to the citizens in the most cost-efficient model. It provides timely medical treatment without deploying an excessive number of rescue apparatus. The effective deployment of Fire/EMS resources has the added advantage of quicker arrival and availability times to the areas served.

Fire Service-Municipal Service Business Unit (MSBU) Funded

Fire Response LOS Fire/EMS Master Plan Update and BoCC Fire Service Delivery Core Principals identifies three LOS standards (Rural, Urban Cluster, and Urban). Due to the suburban nature of unincorporated area, the county does not consider measurements of urban response standards. ACFR is measured in two of the three areas, Rural and Urban Cluster.

Fire apparatus response LOS standard in the Urban Cluster (Suburban) is the travel time of the first fire unit within 8 minutes for 80% of all responses. Alachua County provides this service 24-hours per day, operating out of ten fire engines, one quint, and one heavy rescue unit. Due to the travel distances and unit availability, the Department met this Standard 72% of the time in FY23. The Rural LOS standard is arrival of the first fire unit within 12 minutes for 80% of the responses. We met this standard 77% of the time in FY23.

The LOS does not address the staff necessary to provide effective services once units arrive. The NFPA Standards identify response time standards for enough staff to perform the work necessary and to comply with Florida Statutes two-in/two-out safety standards. One of the challenges for Fire Rescue is to have staffing at a level for effective emergency operations.

FY 2024 Accomplishments

Public Safety

- Completion and implementation of Fire Rescue Operational Efficiency Audit
- Placing a 3rd Battalion Chief (formerly called District Chiefs) in service
- Placed the 16th Advanced Life Support (ALS) Rescue into service
- Opened Station 80 and a new Training Facility

Infrastructure

- Began building projects for Station 21, the Emergency Operations Center/Headquarters and the temporary station for Micanopy

Social and Economic Opportunity

- Assumed Fire Services in the Town of Micanopy

Fire Rescue

Departmental Narratives

FY 2025 Major Priorities

Public Safety

- Adoption and Implementation of Master Plan

Infrastructure

- Building/Construction projects and future growth planning

Social and Economic Opportunity

- Employee and Company Officer Development. In previous years, high turnover along with expansion has led to very youthful department:
 - Battalion Chiefs- 4/10 (40%) less than 2 years in position
 - Captains- 4/4 (100%) less than 2 years in position
 - Lieutenants- 15/44 (34%) less than 2 years in position
 - Driver Operators- 21/42 (50%) less than 2 years in position
 - Firefighters- 64/174 (37%) less than 2 years with ACFR
- Implementation of Mobile Integrated Health

Significant Budget Variances

No significant budget changes – Continuation Budget

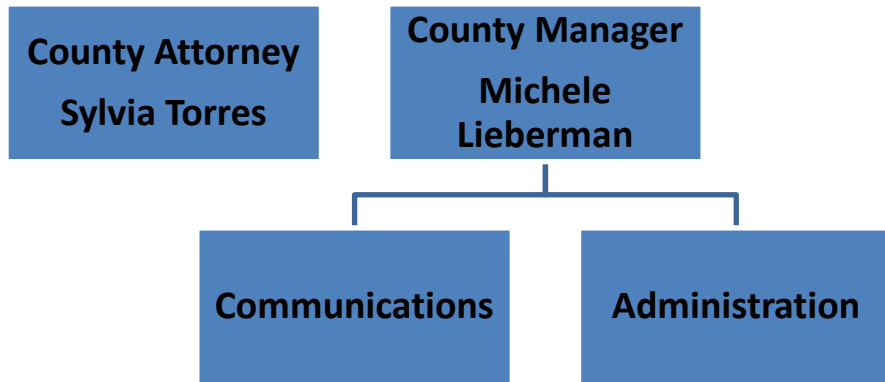
Fire Rescue

	FY24 Actuals	FY25 Adopted	FY26 County Manager
Revenue			
32 - Permits, Fees & Spec Assess	\$ 20,717,412.20	\$ 22,222,458.00	\$ 22,226,602.00
33 - Intergovernmental Revenue	\$ 3,007,154.82	\$ 3,427,008.00	\$ 2,479,624.00
34 - Charges for Services	\$ 22,083,871.00	\$ 22,971,068.00	\$ 21,462,684.00
35 - Judgments, Fines & Forfeit	\$ 192,659.85	\$ 200,000.00	\$ 200,000.00
36 - Miscellaneous Revenues	\$ 1,310,362.01	\$ 75,700.00	\$ 103,555.00
38 - Other Sources	\$ 20,953,010.00	\$ 24,780,396.00	\$ 27,021,218.00
Revenue Total	\$ 68,264,469.88	\$ 73,676,630.00	\$ 73,493,683.00
Expenses			
10 - Personal Services	\$ 39,454,563.63	\$ 44,397,592.00	\$ 45,632,598.00
20 - Operating Expenditures	\$ 15,917,007.81	\$ 18,909,800.00	\$ 16,750,439.00
30 - Capital Outlay	\$ 17,002,082.25	\$ 14,878,002.00	\$ 16,253,300.00
40 - Debt Service	\$ 172,769.62	\$ -	\$ -
50 - Grants and Aids	\$ 30,103.29	\$ 30,104.00	\$ 30,104.00
60 - Other Uses	\$ 14,034,708.25	\$ 16,798,927.00	\$ 17,739,430.00
Expenses Total	\$ 86,611,234.85	\$ 95,014,425.00	\$ 96,405,871.00

General Government



General Government Department Narratives



FTE COUNT	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
General Government Total FTE	29.00	30.00	27.00	31.00	31.00	4.50	-	35.50
County Manager	3.00	3.00	4.00	4.00	4.00	2.50	-	6.50
County Attorney	10.00	11.00	11.00	11.00	11.00	-	-	11.00
Communications	5.00	5.00	5.00	6.00	6.00	-	-	6.00
Administration	4.00	4.00	-	3.00	3.00	2.00	-	5.00
Commission Services	7.00	7.00	7.00	7.00	7.00	-	-	7.00

General Government Departmental Narratives

Mission Statement

Alachua County's mission is to provide responsive service to citizens and responsible stewardship of County resources for current and future generations.

Vision Statement

Alachua County is committed to responsible stewardship of the resources entrusted to us by our citizens, realizing that all natural and human resources are our most valuable assets. Furthermore, Alachua County is dedicated to being transparent and responsive, balancing the demands of human, social, economic, and environmental responsibilities, and creating an atmosphere of trust with the citizens we serve.

Executive Summary

General Government is comprised of the Commissioners, County Manager and direct reports, County Attorney's Office, Communications Office, Commission and County Manager's Administrative Services staff, Accreditation, Agenda Office, and the administrative services and administrative support functions. General Government also provides direct oversight to the departments of Fire Rescue and Environmental Protection, as well as the Executive Liaison – Public Safety and Community Relations position.

FY 2024 Accomplishments

Infrastructure

- Through the Commission's bold move to add a half penny to the Wild Spaces Public Places ballot initiative, the surtax will raise over a ½ a billion dollars over 10 years with 43%, or over 200 million dollars, going to the cities. This will have a profound effect on roads, conservation lands, parks, public buildings and affordable housing projects in the cities and countywide.
- Devoted an additional 12 million dollars of our share of Wild Spaces Public Places Infrastructure Surtax to fund joint County/City projects
- In FY2024 we budgeted 4.6 million dollars for Community Redevelopment Agencies efforts in our cities

Housing

- Approved over 13 million dollars to triple our Permanent Supportive Housing stock

General Government Departmental Narratives

Public Safety

- Responded to and lead countywide efforts for three separate hurricanes during calendar year 2024
- Supported the acquisition of the Countywide Trunked Radio system

Social and Economic Opportunity

- Partnered with the State Department of Health by funding enhanced primary care services and expanded hours of operation at locations around the County
- Further expanded health services by funding, along with the City of Gainesville, the University of Florida Eastside Clinic
- Provided over 3 million dollars in annual matching funds to support those enrolled in Medicaid
- Funded Alachua County Public School's new literacy program and paid to completely upgrade their meeting broadcast capabilities
- Awarded a \$30,000 National Endowment for the Arts grant to supplement the Arts Tag Grant through the Arts Council

All Other Mandatory and Discretionary Services

- Lowered the countywide property tax millage rate each of the last eight years
- Launched the JustFOIA public records request management program
- Provided assistance to advisory boards and liaisons for eScribe Agenda Software
- Recommendation submitted to improve the Florida Pretrial and Probation (FPAP) accreditations manual were approved

FY 2025 Major Priorities

Infrastructure

- Continue developing projects for roads, conservation lands, parks, public buildings, agricultural conservation, and affordable housing projects countywide

Housing

- Build out increased Permanent Supportive Housing stock and open to those most in need, including motel site conversions and the container-home project

Public Safety

- Develop the Central Receiving Facility, in partnership with Meridian Behavioral Health and the City of Gainesville, to divert those with mental health issues from the County Jail to more effective treatment options

Social and Economic Opportunity

- Develop and convene the first class of an Alachua County Youth Commission

General Government Departmental Narratives

All Other Mandatory and Discretionary Services

- Establish and implement standard operating procedures and best practices for accreditation and grants management

Significant Budget Variances

No significant budget changes – Continuation Budget

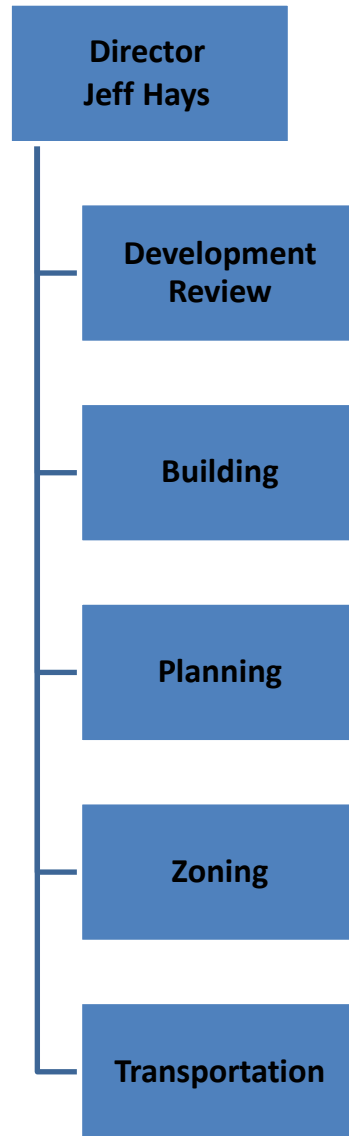
General Government

	FY24 Actuals	FY25 Adopted	FY26 County Manager
Revenue			
34 - Charges for Services	\$ 2,938.33	\$ -	\$ 400.00
36 - Miscellaneous Revenue	\$ 982.97	\$ -	\$ 300.00
38 - Other Sources	\$ -	\$ -	\$ -
Revenue Total	\$ 3,921.30	\$ -	\$ 700.00
Expenses			
10 - Personal Services	\$ 5,079,028.29	\$ 5,810,916.00	\$ 6,314,034.00
20 - Operating Expenditures	\$ 550,601.67	\$ 843,815.00	\$ 863,732.00
30 - Capital Outlay	\$ 20,295.00	\$ 15,000.00	\$ 15,000.00
40 - Debt Service	\$ 66,750.00	\$ -	\$ -
50 - Grants and Aids	\$ -	\$ -	\$ -
60 - Other Uses	\$ -	\$ -	\$ -
Expenses Total	\$ 5,716,674.96	\$ 6,669,731.00	\$ 7,192,766.00

Growth Management



Growth Management Department Narratives



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Growth Management	45.50	45.50	46.00	47.00	48.00	1.00	-	49.00

Growth Management Departmental Narratives

Mission Statement

The Department of Growth Management's mission is to enhance the quality of life for present and future generations in Alachua County by guiding growth and development through policy development, public participation, and coordination with municipalities and other government agencies, and to provide for the health and safety of the citizens of unincorporated Alachua County by ensuring compliance with building codes, land use, zoning, development regulations, and other applicable laws.

Vision Statement

To facilitate a built environment that makes efficient use of land, promotes multi-modal transportation, protects natural resources, promotes social and economic prosperity, and provides for safe and affordable housing.

Executive Summary

The Alachua County Growth Management Department works to create a community where people want to live, work, play and visit. The community's vision of quality of life is a sustainable community that promotes economic opportunity, protection of natural resources, and the interest of the health, safety, and welfare of the public. This is carried out through the County's comprehensive plan, land development regulations, development review and application of codes governing safe building construction and minimum housing, economic and community development initiatives, and Geographic Information System (GIS) services.

FY 2024 Accomplishments

Infrastructure

- Adopted new Mobility Fee, Fire Impact Fee and Parks Impact Fee
- Initiated Bicycle/Pedestrian Master Plan
- Initiated Safe Streets for All (SS4A) Study

Housing

- Completed Inclusionary Housing Study in order to formulate proposals for additional affordable housing policies
- Adopted numerous Unified Land Development Code amendments including implementation of the Live Local Affordable Housing program and allowances for Tiny Homes on Wheels

Growth Management Departmental Narratives

Environment

- Adopted Lee Property/Hickory Sink Strategic Ecosystem Special Area Study
- Initiated Pine Hills Special Area Study
- Held Board workshop for Tree Protection Standards

Public Safety

- Performed 26,384 building inspections

Social and Economic Opportunity

- Adopted updated policies and definitions into the Comprehensive Plan

Comprehensive Plan

- Held Board workshop for Traditional Neighborhood Development Standards
- Conducted 126 Development Plan reviews
- Conducted 42 Development Plan adoption
- Issued 7,327 building permits

FY 2025 Major Priorities

Infrastructure

- Complete Bicycle/Pedestrian Master Plan and Safe Streets for All Study
- Assist Metropolitan Transportation Planning Organization in staffing transition

Housing

- Adopt Inclusionary Housing Policies into the Comprehensive Plan

Environment

- Amend Tree Protection Standards of the Unified Land Development Code **Social and Economic Opportunity**

- Complete Audit of Comprehensive Plan

Comprehensive Plan

- Scope and Initiate evaluation and appraisal and update of the Comprehensive Plan
- Complete review and assessment of Traditional Neighborhood Development Standards
- Adopt Landscape Code Amendment to Unified Land Development Code

Significant Budget Variances

FY 2025 = No significant budget changes – Continuation Budget

FY 2026 = Effective October 24, 2024, the Geographic Information System – GIS Services Division was established under the Growth Management Department to provide GIS support throughout county operations.

Growth Management

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
32 - Permits, Fees & Spec Assess	\$	2,057,141.14	\$	2,343,200.00	\$ 2,053,100.00
33 - Intergovernmental Revenue	\$	-	\$	-	\$ 231,000.00
34 - Charges for Services	\$	300.00	\$	7,200.00	\$ 100,001.00
36 - Miscellaneous Revenues	\$	159,462.60	\$	105,400.00	\$ 126,975.00
38 - Other Sources	\$	-	\$	2,002,487.00	\$ 2,165,016.00
Revenue Total	\$	2,216,903.74	\$	4,458,287.00	\$ 4,676,092.00
Expenses					
10 - Personal Services	\$	4,326,552.11	\$	5,259,113.00	\$ 5,274,370.00
20 - Operating Expenditures	\$	1,497,026.92	\$	1,400,116.00	\$ 1,876,725.00
30 - Capital Outlay	\$	-	\$	100,000.00	\$ 110,000.00
50 - Grants and Aids	\$	-	\$	-	\$ -
60 - Other Uses	\$	-	\$	-	\$ -
Expenses Total	\$	5,823,579.03	\$	6,759,229.00	\$ 7,261,095.00

Human Resources



Human Resources Department Narratives

**Assistant County
Manager
Heather Akpan**

Human Resources

**Labor & Employee
Relations**

Training

	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Human Resources	11.00	12.00	15.00	15.00	16.00	(1.00)	-	15.00

Human Resources Departmental Narratives

Mission Statement

The Department of Human Resources' mission is to provide high quality service to attract, develop, and retain a talented and workforce. We accomplish this through commitment to innovative practices, open communication, and collaborative partnerships.

Vision Statement

Alachua County is actively committed to building an organizational culture that welcomes, celebrates, and promotes representation and engagement in all aspects of human resources management.

Executive Summary

Human Resources is responsible for recruitment, recognition programs, organizational training, coordinating classification and compensation efforts, and employee and labor relations. We promote a "customer first" attitude by demonstrating a spirit of cooperation and being a trusted source of human resources expertise. We foster a work culture free from discrimination and harassment based on race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity or expression, or pregnancy.

The HR Team works closely with departments and employees to provide responsive guidance and support to strengthen recruiting and retention, employee engagement, and employee performance. Within Human Resources, Organizational Development & Training supports employees by ensuring compliance and by developing training opportunities for individuals, departments, and all employees as needed.

Outreach staff provide enhanced quality of life, generate varied economic growth, create vital partner projects with community members and leaders, and create access to resources and services for all Alachua County residents. This outcome is achieved by creating and maintaining public engagement mechanisms to ensure County resources are attainable.

Human Resources

Departmental Narratives

FY 2024 Accomplishments

All Other Mandatory and Discretionary Services

- Developed and implemented a new Volunteer Program, establishing a dynamic platform that connects individuals with diverse volunteer opportunities across multiple County Departments. The program effectively matches volunteers' skills and interests with departmental needs, fostering stronger community connections, enhancing public service delivery, and contributing to the overall mission and values of the County.
- Established a dedicated branding team to strengthen the County's employer brand, with a focus on attracting, engaging, and retaining top talent. This team develops and implements strategic initiatives to promote the county's culture, values, and employee experience, enhancing its reputation as an employer of choice in the community.
- Implemented the County Veterans Recruitment Plan to effectively attract and hire veterans through a multi-channel approach. This strategy included creating and posting targeted job flyers on social media, actively participating in three veterans job fairs, and engaging in activities that support veterans. Additionally, established strategic partnerships with the Veterans Administration and delivered training for supervisors to help them recognize the unique value veterans bring to the workforce.
- Bid for, wrote contract, and built social architecture for Cornerstone Learning management System to replace legacy system.
- Focused interpersonal skills and computer skills training for Public Works Road & Bridge – on going development effort in coordination with Public Works leadership.
- Coordinated (CSS) to provide a Verbal De-Escalation 3-hour course to 4 departments.
- Coordinated and contracted a 1.5 hour Mental Health First Aid Zoom course that 810 employees attended.
- Provided a week of 2-hour leadership development opportunities at Cuscowilla Camp 2024.
- Led 2024 Leadership Academy – 24 participants

Human Resources Departmental Narratives

Equal Opportunity

Social and Economic Opportunity

- Helped to conciliate and recover over \$6k in wage theft claims. Since the program's inception in 2014, approximately \$124,000 in unpaid wages have been recovered on behalf of employees.
- Partnered with the City to host a Fair Housing Resource Expo in April and the second annual ADA Expo in July. Over 40 vendors participated in the ADA Expo, showcasing a diverse range of products, resources and support services for people with disabilities. The Health Department was a popular attraction providing free A1C testing and helpful resources on diabetes management.
- Co-sponsored the 13th Annual Gainesville-Alachua County Employment Law Seminar for local private and public employers. 130 people participated in the seminar, with training conducted by employment law practitioners.
- Provided in-person training for approximately 700 County and Library District employees on the Americans with Disabilities Act.
- Collaborated with Procurement and other stakeholders to review the Small Business Enterprise (SBE) Program and implement the revisions directed by the Board. Staff participated in outreach efforts to promote the revised eligibility criteria and benefits of the SBE program; number of certified SBEs increased by 14.
- Expanded the number of organizations used to advertise job vacancies, resulting on broader outreach and increased the range of the applicant backgrounds.
- Submitted the mandatory bi-annual Equal Employment Opportunity Plan and EEO-4 report to the respective federal agencies.

FY 2025 Major Priorities

All Other Mandatory and Discretionary Services

- Position Alachua County as a veteran-friendly employer by implementing strategic initiatives to attract, support, and retain veterans. This includes continuing to develop tailored recruitment efforts, such as targeted outreach and participation in veteran-focused job fairs, strengthening partnerships with veteran organizations, and establishing training programs for supervisors to better understand the unique strengths and needs of veteran employees.
- Organize an annual Veterans Recognition event to honor and celebrate the contributions of veterans employed by the County. The event will feature a formal recognition ceremony with a guest speaker, highlighting the service and achievements of veteran employees, and provide an opportunity for networking among County veterans.

Human Resources Departmental Narratives

- Implement a Leave Management System to assist with efficiently managing employee absences, streamline leave tracking, including Family Medical Leave Act and American with Disabilities Act.
- Implement a new HCM system which will significantly improve our ability to manage the process from candidate to hire, using updated tools such as AI.
- Develop a county-wide training plan, by department.
- Request online training needs from departments and begin creation of those classes.
- Collaborate with supervisors to create customized multi-course curriculum for their employees to support areas for individual growth and development.

Equal Opportunity

Social and Economic Opportunity

- Transition the Language Access Program from SEEDS to the Equal Opportunity Office.
- Transition the Small Business Enterprise (SBE) Program to Economic Development.
- Provide Equal Opportunity Services to the newly established CareerSource Local Workforce Development Area 26 (LWDA 26).
- Conduct an ADA/Title VI assessment of county programs and services (review equal opportunity/equal access for individuals with disabilities and meaningful access for individuals with limited English proficiency).

Significant Budget Variances

FY 2025 = No significant budget changes – Continuation Budget

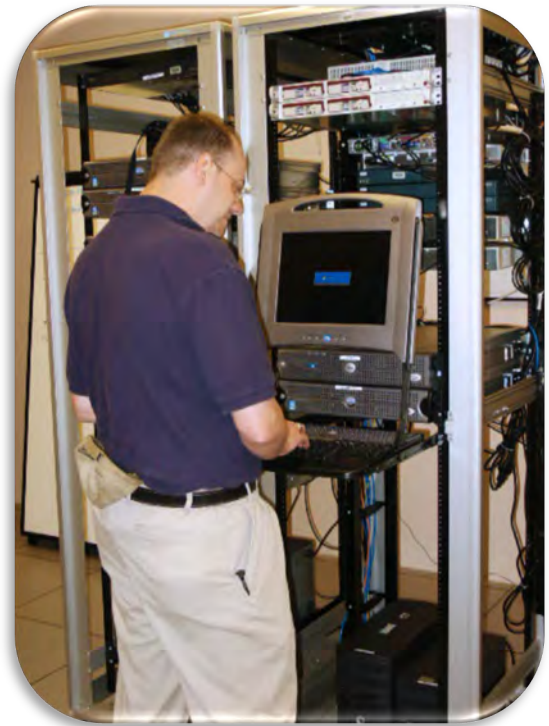
FY 2026 = Effective October 24, 2024:

- Human Resources moved from a direct report to the County Manager to the Assistant County Manager-Chief Transformation Officer
- the Equal Opportunity Division was moved to report to the Assistant County Manager-Chief Transformation Officer
- Language Access Services was moved under Equal Opportunity
- The Outreach program was also moved to report to the Assistant County Manager-Chief Transformation Officer

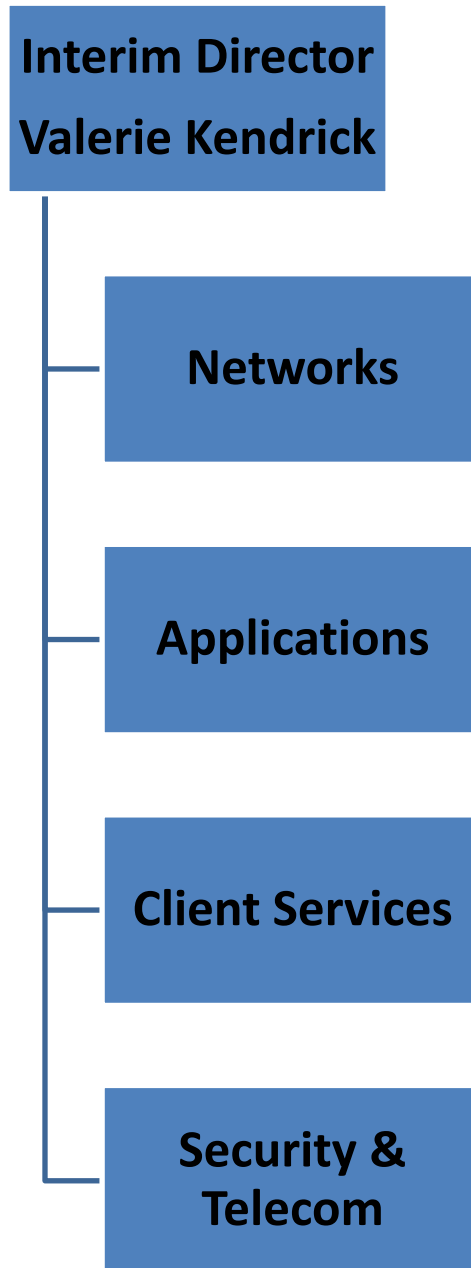
Human Resources

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
34 - Charges for Services	\$	2,474.59	\$	250.00	\$ -
36 - Miscellaneous Revenues	\$	-	\$	-	\$ -
Revenue Total	\$	2,474.59	\$	250.00	\$ -
Expenses					
10 - Personal Services	\$	1,363,800.31	\$	2,072,456.00	\$ 1,776,268.00
20 - Operating Expenditures	\$	322,720.43	\$	366,085.00	\$ 317,112.00
30 - Capital Outlay	\$	-	\$	-	\$ -
Expenses Total	\$	1,686,520.74	\$	2,438,541.00	\$ 2,093,380.00

Information & Telecommunications Services



Information and Telecommunication Services Department Narratives



FTE COUNT	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
Information & Telecommunication Services	38.00	38.00	38.00	38.00	38.00	-	-	38.00

Information & Telecommunications Services Departmental Narratives

Mission Statement

The Department of Information & Telecommunications Services' mission is to design and maintain a connected community environment where information can flow seamlessly between government, citizens, and organizations by providing high quality customer service and expansion of the County's use of technology.

Vision Statement

To create and implement technology by which all residents, businesses, local governments, and employees can access timely, secure, and relevant government information at any time and from anywhere. Information & Telecommunications Services (ITS) strives to improve business processes, develop technology tools, and provide customer service in an efficient and cost-effective manner while remaining current and modern in an ever changing and fluid environment.

Executive Summary

The Information & Telecommunications Services (ITS) Department is constantly striving to provide the highest level of information technology service to the employees of Alachua County, as well as electronic information for the citizens of Alachua County. We accomplish this by continually upgrading the information technology infrastructure to meet the growing demands for new services. ITS is proactively moving the County's operating systems into the new technology age.

Improvements to the County's public website continues to better serve citizens through architectural changes to the site. This designation supports us placing citizens first in all our initiatives, ensuring that any visitor to Alachua County's website has easy access to all County documents and information online.

ITS will continue to focus on utilizing new technology to update network software and programs to improve work efficiency as well as garner cost savings for County government. The focus will continue to be on implementing cloud services to provide greater access to government data for staff at various worksites and in teleworking environments.

ITS is continuing to focus on cybersecurity in order to better secure our network infrastructure. We continue to monitor cyber threats and initiate changes based on discovered vulnerabilities.

Information & Telecommunications Services Departmental Narratives

FY 2024 Accomplishments

Infrastructure

- Completed several technology related office relocations and new fire station installations: Relocated the tech for the EPD Office and Children's Trust of Alachua County office moves, assisted with the opening of the new Fire Station #80, and integrated the County IT network into Fire Station #64

All Other Mandatory and Discretionary Services

- In November 2023, the Applications Team successfully launched the Alachua County Website in the cloud, marking a significant milestone as it was the first in-house developed website fully deployed to a cloud environment. This setup ensures high availability and redundancy, and includes an "Automatic Scale-Up" feature that adjusts capacity during peak web traffic periods
- Completed migration of the Medical Examiner Office (MEO) to the Alachua County Network. This project was a collaboration between multiple teams
- Evaluated and implemented seven grant-funded capabilities to enhance cybersecurity by adding additional security layers or replacing existing systems, reducing overall cybersecurity expenses

FY 2025 Major Priorities

All Other Mandatory and Discretionary Services

- Several security infrastructure projects will be launched and completed during the upcoming fiscal year, including penetration testing, an incident response tabletop exercise, and a vulnerability assessment of our Active Directory central user access management system
- As part of Alachua County's bicentennial celebration at the end of the 2024 calendar year, ITS will oversee the design and construction of a new Alachua County home page. This new webpage will incorporate visual elements commemorating the 200th anniversary of the County's founding

Significant Budget Variances

No significant budget changes – Continuation Budget

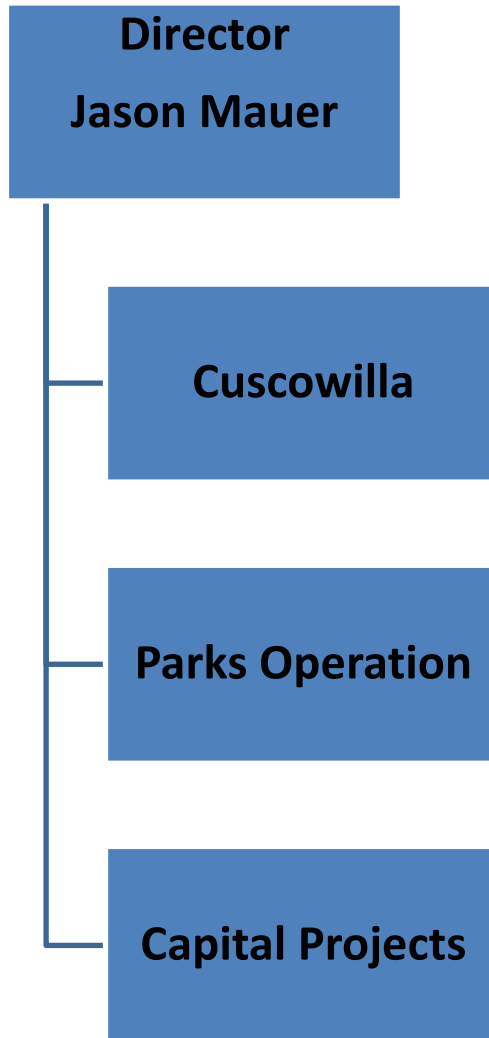
Information & Telecommunications Services

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
34 - Charges for Services	\$	554,351.51	\$	328,000.00	\$ 328,000.00
36 - Miscellaneous Revenues	\$	2,843.89	\$	-	\$ -
38 - Other Sources	\$	-	\$	-	\$ -
Revenue Total	\$	557,195.40	\$	328,000.00	\$ 328,000.00
Expenses					
10 - Personal Services	\$	4,541,764.75	\$	5,107,928.00	\$ 5,086,410.00
20 - Operating Expenditures	\$	1,807,806.82	\$	3,927,315.00	\$ 3,953,957.00
30 - Capital Outlay	\$	182,705.00	\$	1,612,363.00	\$ 650,000.00
40 - Debt Service	\$	256,643.72	\$	-	\$ -
50 - Grants and Aids	\$	-	\$	-	\$ -
60 - Other Uses	\$	-	\$	-	\$ -
Expenses Total	\$	6,788,920.29	\$	10,647,606.00	\$ 9,690,367.00

Parks and Open Space



Parks and Open Space Department Narratives



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Parks & Open Spaces	16.50	16.50	19.50	20.00	22.00	-	-	22.00

Parks and Open Space Departmental Narratives

Mission Statement

The Department of Parks and Open Space's mission is to provide safe, well-maintained parks and open spaces to create fun, memorable experiences that enhance the quality of life, as well as healthy minds and bodies, for all people.

Vision Statement

Our parks are better today than they were yesterday. We envision increased recreational programming and investment in staff and facilities.

Executive Summary

The Parks and Open Space Department manages and maintains 1,450 acres of land which is used for recreational activities. The goal of the Parks and Open Space Department is to ensure that every resident has access to parks that are safe and well maintained while contributing to the healthy minds and bodies of our residents.

Parks and Open Space finalized and presented to the Board of County Commissioners the 'Parks & Open Space 10 Year Master Plan' in February 2023 providing a roadmap to invest the portion of the 1.0% Infrastructure Surtax dedicated to parks and public spaces.

In presenting the Parks and Open Space budget to the County Manager, the County Commission, and the public, the Parks and Open Space Department goal is to exceed the expectations of the county residents by providing the highest quality services, in the most cost effective and time-efficient manner.

FY 2024 Accomplishments

Infrastructure

- Completed the Veterans Park playground and parking improvements
- Completed the St. Peter/St. Paul community engagement and started the design process
- Acquired the old West End Golf course which was identified in the Master Plan
- Completed the roof over court project at Cuscowilla Nature and Retreat Center
- Started the Copeland Park and the Montechoa Park design process

Social and Economic Opportunity

- Expanded Cuscowilla summer camp programming and attendance

All Other Mandatory and Discretionary Services

- Completed a 10-year park asset replacement plan

Parks and Open Space Departmental Narratives

FY 2025 Major Priorities

Infrastructure

- Complete West End improvements to host the 2025 World Masters Event
- Complete Copeland Park design and engineering and send out for construction bids
- Complete Montechoa Park design and engineering and send out for construction bids
- Complete St. Peter/St. Paul design and engineering
- Complete the Kate Barnes dock replacement
- Complete the Poe Springs restroom replacement
- Complete the Jonesville Stadium project design and send out for construction bids
- Host a second community engagement meeting for West End to prioritize improvement projects
- Complete the Lake Alto parking lot improvements
- Install security cameras at Cuscowilla and Cynthia Moore Chestnut Park

Social and Economic Opportunity

- Add a quarterly special needs recreational program at Cuscowilla

Significant Budget Variances

FY 2025 = No significant budget changes – Continuation Budget

FY 2026 = Effective October 24, 2024, the Alachua County Agriculture & Equestrian Center was transferred from Tourism to the Parks and Open Space Department.

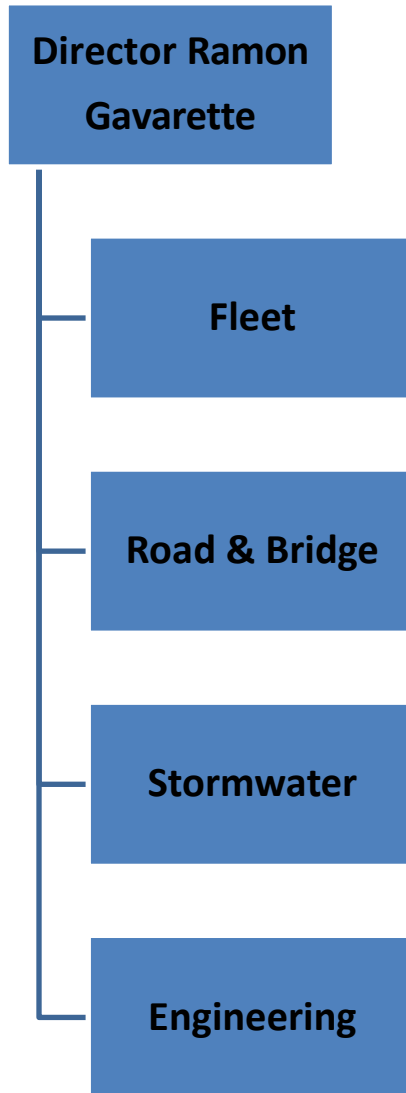
Parks & Open Space

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
31 - Taxes	\$	-	\$	-	\$ -
32 - Permits, Fees & Spec Assess	\$	169,726.10	\$	215,000.00	\$ 169,000.00
33 - Intergovernmental Revenue	\$	235,009.50	\$	40,000.00	\$ -
34 - Charges for Services	\$	110,956.19	\$	126,645.00	\$ 112,011.00
36 - Miscellaneous Revenues	\$	179,256.80	\$	78,618.00	\$ 118,490.00
38 - Other Sources	\$	-	\$	455,467.00	\$ 1,450,257.00
Revenue Total	\$	694,948.59	\$	915,730.00	\$ 1,849,758.00
Expenses					
10 - Personal Services	\$	1,588,011.20	\$	1,992,302.00	\$ 1,998,670.00
20 - Operating Expenditures	\$	1,384,707.21	\$	2,652,874.00	\$ 2,060,874.00
30 - Capital Outlay	\$	6,506,412.40	\$	4,326,072.00	\$ 5,554,472.00
50 - Grants and Aids	\$	3,000.00	\$	3,634,789.00	\$ 3,877,856.00
60 - Other Uses	\$	5,548.00	\$	5,154.00	\$ 14,500.00
Expenses Total	\$	9,487,678.81	\$	12,611,191.00	\$ 13,506,372.00

Public Works



Public Works Department Narratives



FTE COUNT	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
Public Works Total FTE	133.00	133.00	128.00	149.00	135.00	-	-	135.00
Fleet	18.00	18.00	18.00	18.00	18.00	-	-	18.00
Engineering	4.00	4.00	4.00	4.00	4.00	-	-	4.00
Road & Bridge	98.00	98.00	98.00	114.00	98.00	-	-	98.00
Stormwater	13.00	13.00	8.00	13.00	13.00	-	-	13.00

Public Works Departmental Narratives

Mission Statement

The Department of Public Works' mission is to provide stewardship of assigned County-owned fleet equipment, infrastructure – including transportation, and works with the community to support growth that balances environmental, social and community development needs.

Vision Statement

Collaborate with the community, county departments, and other agencies to plan, build and maintain the community's infrastructure to the highest standards allowable.

Executive Summary

Road maintenance crews are divided into six (6) units: Mowing, Grading, Stormwater, Construction, Right of Way Maintenance, and Traffic Maintenance. Moving to task-oriented units, Public Works has improved its response time and service requests completion rates, even during staffing challenges since March, 2020. The Stormwater Crew continues to improve the County's drainage system and maintain existing structures. The department continues its implementation of an asset management and work order system, Cityworks. With the resources that are available to the department, we incorporate sustainable methods into our daily work, while continuing to strive to achieve the goals of the Commission's Strategic Guide and the Energy Conservation Strategies Committee report.

Engineering and Operations (includes Development Review and Transportation) –The Division's funding continues to struggle to keep up with the costs of providing transportation system services. The difficulty comes primarily from the continued "flattening" of the gas tax revenue, while costs of providing mandated services have continued to increase with inflation. Even with the many positive decisions in recent years to generate additional funding for roads, transportation system needs outweigh the anticipated revenues.

The Board decided to allocate approximately \$7.6 million from the General Fund (Property Taxes) in addition to 70% of the 2nd half of the 1.0% Infrastructure Surtax towards the County's Pavement Management Program. On May 23, 2023, the Board of County Commissioners approved the County's Transportation Capital Improvement Program (TCIP). The value of the program (2023 – 2032) is estimated at \$241.9 million dollars, including roadway surface improvements, signals, pedestrian facilities, and major bridge maintenance.

Public Works Departmental Narratives

FY 2024 Accomplishments

Public Safety

- Hurricane preparation, response, and recovery for three hurricanes, Debby, Helene, and Milton – Public Works Department.
- Completed the installation of five Rapid Rectangular Flashing Beacon (RRFB) crossings to improve pedestrian safety – Road and Bridge Division.

Infrastructure

- Assisted in the rapid cleanup of West End property – Road & Bridge Division.
- Completed the milling and resurfacing of NE 27th Ave. – Engineering Division.
- Completed the milling and resurfacing of SW 46 Blvd. – Engineering Division.
- Completed the crack sealing on CR 225 Race Track Road – Engineering Division.
- Completed the design of the major rehab of NE/NW 53rd Ave (from US 441 to SR 24) – Engineering Division.
- Completed the design of the Ellis Park subdivision WICKS system to mitigate downstream flooding - Engineering Division.

FY 2025 Major Priorities

Public Safety

- Install two RRFB crossings in school zones to improve pedestrian safety – Road and Bridge Division.

Infrastructure

- Complete the milling and resurfacing of NW 23 Ave and the adjacent paved trail - Engineering Division.
- Complete the widening, milling and resurfacing of SW 170th Street from Archer to the Levy County Line – Engineering Division.
- Start the milling, resurfacing and turn lane improvements on NE/NW 53rd Ave (from US 441 to SR 24) – Engineering Division.
- Begin the construction of the Ellis Park subdivision's WICKS system to mitigate downstream flooding - Engineering Division.

Significant Budget Variances

No significant budget changes – Continuation Budget

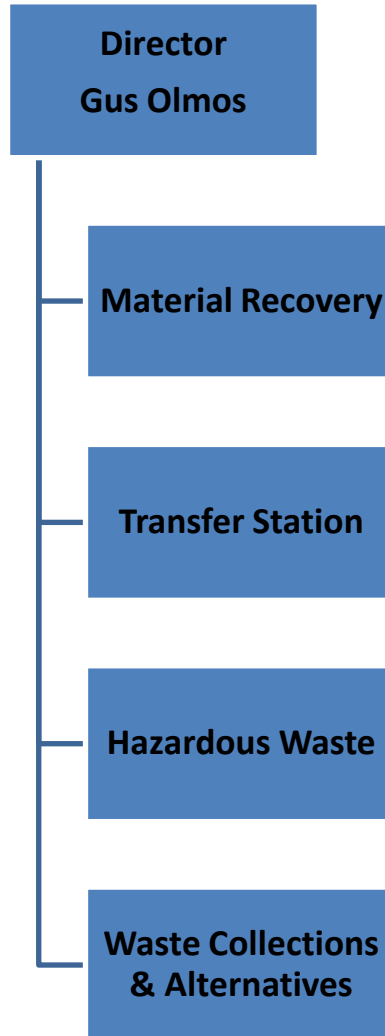
Public Works

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
31 - Taxes	\$	8,319,944.98	\$	9,352,888.00	\$ 8,389,405.00
32 - Permits, Fees & Spec Assess	\$	3,939,592.07	\$	1,523,500.00	\$ 1,859,084.00
33 - Intergovernmental Revenue	\$	5,671,831.25	\$	20,512,155.00	\$ 19,631,447.00
34 - Charges for Services	\$	6,419,703.11	\$	8,074,476.00	\$ 7,924,459.00
36 - Miscellaneous Revenues	\$	977,793.12	\$	14,000.00	\$ 352,500.00
38 - Other Sources	\$	7,714,609.82	\$	16,699,713.00	\$ 50,348,514.00
Revenue Total	\$	33,043,474.35	\$	56,176,732.00	\$ 88,505,409.00
Expenses					
10 - Personal Services	\$	8,252,924.75	\$	11,864,749.00	\$ 11,567,968.00
20 - Operating Expenditures	\$	13,061,658.17	\$	21,750,845.00	\$ 15,886,292.00
30 - Capital Outlay	\$	17,331,394.41	\$	45,807,772.00	\$ 83,424,082.00
40 - Debt Service	\$	-	\$	-	\$ -
60 - Other Uses	\$	8,186,544.00	\$	7,190,862.00	\$ 7,257,904.00
Expenses Total	\$	46,832,521.33	\$	86,614,228.00	\$ 118,136,246.00

Solid Waste & Resource Recovery



Solid Waste and Resource Recovery Department Narratives



	FY21 Adopted	FY 22 Adopted	FY23 Adopted	FY24 Adopted	FY25 Adopted	FY25 Mid Year	FY26 Proposed	FY26 County Manager FTE Count
FTE COUNT								
Solid Waste	64.00	64.00	64.00	62.00	64.00	-	-	64.00

Solid Waste and Resource Recovery Departmental Narratives

Mission Statement

The Department of Solid Waste and Resource Recovery's (SWRR) mission is to provide clean, efficient, economical, and environmentally sound management of solid waste resources in Alachua County.

Vision Statement

Focus on transitioning the current disposal and transfer system to a resource recovery-based system to maximize the efficient and cost-effective use of our resources.

The Department of Solid Waste and Resource Recovery will:

- be a benchmark leader in efficient, cost effective and integrated resource recovery
- use the latest, viable and cost-effective technology in the industry
- be recognized locally and nationally as a model for programs and customer service
- be networked with other providers of resource recovery

Executive Summary

The Department of Solid Waste and Resource Recovery provides a variety of solid waste and resource recovery management services, including receiving, collecting, processing, and transporting solid waste, and recycling and various methods of promoting waste reduction. The goal of the Department is to continue to develop a resource recovery-based facility as the focus of our business model.

The priority issues facing the Department in the next Fiscal Year are the continued implementation of the adopted zero waste strategy report and implementation plan, addressing the capacity issues at the rural collection center and household hazardous waste facilities and addressing infrastructure issues at the Leveda Brown Environmental Park.

Leveda Brown Environmental Park and Transfer Station (LBEP)

The Leveda Brown Environmental Park and Transfer Station is the hub of the Solid Waste and Resource Recovery's system. This facility is responsible for the safe and efficient management of all municipal solid waste and much of the recycling generated within Alachua County. Waste and recycling delivered to the facility comes from public and private vendors, as well as individual citizens. The facility hosts, on site, the Hazardous Waste Facility and the Materials Recovery Facility

Solid Waste and Resource Recovery Departmental Narratives

(MRF). There are various recycling opportunities for many commodities for our community as well as educational tours. Waste disposed at the facility is screened and then loaded into long haul trailers to be disposed of at the New River Landfill, located 35 miles north in Union County. Alachua County maintains an inter-local agreement for disposal with the New River Solid Waste Association through 2028.

Rural Recycling and Solid Waste Collection Centers

The five Rural Collection Centers are located throughout the unincorporated area of the County offering alternative disposal sites for limited amounts of municipal solid waste as well as recycling and Household Hazardous Waste drop off and reuse areas. These services are available to citizens countywide and are primarily used by those citizens in the unincorporated area who do not have curbside services. Non-county residents may use the centers by purchasing a non-resident permit.

The Rural Collection Center located off US 441 near High Springs does not have the necessary capacity available to serve the needs of the area. Despite experiencing the highest usage in both customers served and tons of material received, it is one of the smallest collection centers in size. This space limitation, combined with the general lack of flow between the recycling, garbage, yard waste, and hazardous waste containers, leads to traffic backups as residents line up to use the disposal containers. In order to address these issues, the Board approved the construction of a new Rural Collection Center in the City of Newberry Environmental Park.

Materials Recovery Facility (MRF)

The Materials Recovery Facility is located within the Leveda Brown Environmental Park. This facility receives, processes, and markets recyclables. In Alachua, a dual stream recycling system is predominately utilized where fibrous materials such as paper and cardboard are collected in a separate bin from containers such as plastic or glass bottles and aluminum or steel cans. At the Materials Recovery Facility there are two distinct sorting lines which process these streams so that they remain separate and keep contamination to a minimum. The materials received at this facility come from both residential and commercial sources.

As the recycling industry continues to change, it is important to find opportunities to gain greater operational efficiencies to reduce the per ton processing costs. To this end, Alachua County has already invested in a glass breaker and a cardboard separator at the Materials Recovery Facility (MRF). The County has also realigned the sorting lines to increase their efficiency. Moving forward, the County will establish a baseline for operational capacity and efficiency at the MRF and will look

Solid Waste and Resource Recovery Departmental Narratives

at possible technologies to further increase the hourly throughput of materials, while reducing the per ton processing costs. Additionally, as recommended in the Zero Waste Strategy Report and Implementation Plan, staff are evaluating a new fee structure in order to reduce contamination levels and increase recycling in the County.

Hazardous Waste Management

The Hazardous Waste Management Program provides a County-wide system for the proper disposal, reuse, and recycling of hazardous materials, automotive fluids, household chemicals, unwanted pharmaceuticals, waste vegetable oil, latex paint and electronic waste generated by households and small businesses. Hazardous Materials are collected primarily at the Hazardous Waste Collection Center (HWCC), located at the Leveda Brown Environmental Park and Transfer Station. Additional drop off sites are located within each of the five Rural Collection Centers. Through a grant from the Florida Department of Environmental Protection (FDEP), Hazardous Waste Management conducts hazardous waste collection events in 9 neighboring counties.

The Hazardous Waste Collection Center (HWCC) began operations in 1999. Over time there has been a steady increase in the number of hazardous materials processed at the facility, primarily due to increases in population, participation rates, and types of materials processed at the center. As a result, the current facility is undersized for the demands of today and there is no ability to increase the current footprint to meet the needs of the future. In order to address these issues, the Board approved the construction of a new Hazardous Waste Collection Center in the EcoLoop.

Waste Collection and Alternatives

The Office of Waste Collection and Alternatives manages the curbside collection contract, provides customer service, coordinates enforcement for compliance to the curbside contract and solid waste ordinances, manages and/or assists other departments with non-ad valorem assessments, provides a variety of public education and outreach programs, manages a multi-media advertising campaign promoting waste reduction, and operates the Tools for Schools program.

This office is funded by two non-ad valorem assessments on the property tax bill of the parcel owner. The Waste Collection functions of the office are funded by citizens living within the MSBU making them a part of a universal curbside collection program. These residents have volume based curbside collection for

Solid Waste and Resource Recovery Departmental Narratives

solid waste, recycling, yard trash, and bulk items and their non-ad valorem assessment varies depending on the size of their waste collection container. Residents outside of the MSBU may either privately subscribe for garbage and recycling collection through a franchised hauler or use one of the five rural recycling and solid waste collection centers. The Waste Alternatives functions are funded through a non-ad valorem assessment for Solid Waste Management services. This non-ad valorem assessment applies to both residential and commercial parcels and has been adopted within all municipalities within Alachua County in addition to the unincorporated portion of the County.

Traditionally the Department has focused on achieving the 75% goal as mandated by Florida Statute 403.7032. In 2021 the Board approved the Joint Alachua County and City of Gainesville Zero Waste Strategy Report and Implementation Plan. The plan includes recommendations for the establishment of public and private partnerships to facilitate innovative research and development of new solid waste management technologies; zero waste procurement policies, management of organic materials, food recovery networks, commercial and multi-family recycling and Construction and Demolition (C&D) debris management.

Solid Waste Engineering and Compliance Monitoring

This office provides oversight and technical expertise on all solid waste management activities, programs, and processes. It ensures that all solid waste facilities and operations comply with all state and federal regulations. In 2014, the Board of County Commissioners approved the acquisition of 647 acres of land which contain two closed landfills that are under a consent order from the Florida Department of Environmental Protection for continued monitoring and remediation. Acquiring this land allows the County to gain institutional control of lands, affected by two legacy landfills that are the responsibility of Alachua County. The planned use of this land includes the development of an emergency storm debris site. Balu Forest is a 1,585-acre tract of land that is in reserve and designated in the Alachua County Comprehensive Plan as a possible future solid waste disposal facility. Management of Balu Forest is provided by Environmental Protection.

FY 2024 Accomplishments

Infrastructure

- Preliminary design of new Hazardous Waste facility (Hazardous Waste Management)

Solid Waste and Resource Recovery Departmental Narratives

Environment

- FDEP Permit renewals for Leveda Brown Environmental Park, Northwest and Southwest landfills (Leveda Brown Environmental Park & Solid Waste Engineering and Compliance Monitoring)
- Implementation of the Exclusive Franchise Agreement for the Collection of Solid Waste and Recyclables (Waste Collection and Alternatives)
- Recycling Partnership, Beaten Path and Repurpose Project Zero Waste grants (Waste Collection & Alternatives)

All Other Mandatory and Discretionary Services

- Procurement of Disaster Debris Management Agreements (Engineering & Compliance Monitoring)

FY 2025 Major Priorities

Infrastructure

- Newberry Rural Collection Facility (Rural Collection Centers)
- EcoLoop Hazardous Waste Collection Facility (Hazardous Waste Management)
- Leveda Brown Environmental Park Bulk Storage Facility (Transfer Station)

Environment

- EcoLoop business recruitment (Waste Collection & Alternatives)

Significant Budget Variances

No significant budget changes – Continuation Budget

Solid Waste and Resource Recovery

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
32 - Permits, Fees & Spec Assess	\$	12,655,284.72	\$	13,087,009.00	\$ 14,179,571.00
33 - Intergovernmental Revenue	\$	248,461.82	\$	240,334.00	\$ 240,334.00
34 - Charges for Services	\$	12,344,215.29	\$	14,240,771.00	\$ 14,253,939.00
35 - Judgments, Fines & Forfeit	\$	-	\$	-	\$ -
36 - Miscellaneous Revenues	\$	3,502,270.98	\$	2,774,975.00	\$ 3,319,675.00
38 - Other Sources	\$	1,631,074.47	\$	7,477,511.00	\$ 8,374,941.00
Revenue Total	\$	30,381,307.28	\$	37,820,600.00	\$ 40,368,460.00
Expenses					
10 - Personal Services	\$	5,019,838.43	\$	5,496,100.00	\$ 5,680,825.00
20 - Operating Expenditures	\$	21,380,348.04	\$	23,821,720.00	\$ 24,121,157.00
30 - Capital Outlay	\$	31,173.00	\$	221,002.00	\$ 1,337,756.00
60 - Other Uses	\$	1,396,204.84	\$	836,879.00	\$ 1,327,793.00
Expenses Total	\$	27,827,564.31	\$	30,375,701.00	\$ 32,467,531.00

Non-Departmental



Non-Departmental

	FY24 Actuals	FY25 Adopted	FY26 County Manager
Revenue			
31 - Taxes	\$ 235,383,672.88	\$ 252,444,106.00	\$ 267,132,353.00
32 - Permits, Fees & Spec Assess	\$ -	\$ 100,000.00	\$ 101,001.00
33 - Intergovernmental Revenue	\$ 26,141,043.93	\$ 27,143,941.00	\$ 27,531,623.00
34 - Charges for Services	\$ 29,841,806.15	\$ 40,124,369.00	\$ 36,995,495.00
35 - Judgments, Fines & Forfeit	\$ 620.00	\$ 350.00	\$ 500.00
36 - Miscellaneous Revenues	\$ 26,479,775.73	\$ 23,029,014.00	\$ 16,978,076.00
38 - Other Sources	\$ 27,458,333.65	\$ 204,980,070.00	\$ 168,404,678.00
Revenue Total	\$ 345,305,252.34	\$ 547,821,850.00	\$ 517,143,726.00
Expenses			
10 - Personal Services	\$ 850,077.92	\$ 2,059,473.00	\$ 3,502,273.00
20 - Operating Expenditures	\$ 34,431,686.11	\$ 46,654,302.00	\$ 48,755,868.00
30 - Capital Outlay	\$ 901,324.79	\$ 22,025,340.00	\$ 2,300,001.00
40 - Debt Service	\$ 11,883,198.13	\$ 13,276,822.00	\$ 12,915,141.00
50 - Grants and Aids	\$ 2,987,053.01	\$ 30,896,967.00	\$ 24,599,995.00
60 - Other Uses	\$ 39,871,225.00	\$ 111,342,472.00	\$ 102,803,453.00
Expenses Total	\$ 90,924,564.96	\$ 226,255,376.00	\$ 194,876,731.00

Constitutional Officers

Clovis Watson, Jr.
Sheriff

J.K. “Jess” Irby
Clerk of Court

Ayesha Solomon
Property Appraiser

John Power
Tax Collector

Kim A. Barton
Supervisor of Elections



Clerk of Courts

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
33 - Intergovernmental Revenue	\$	-	\$	-	\$ -
34 - Charges for Services	\$	-	\$	-	\$ -
35 - Judgments, Fines & Forfeit	\$	24.95	\$	-	\$ -
36 - Miscellaneous Revenues	\$	75.00	\$	-	\$ -
38 - Other Sources	\$	377,378.29	\$	100,000.00	\$ 140,000.00
Revenue Total	\$	377,478.24	\$	100,000.00	\$ 140,000.00
Expenses					
10 - Personal Services	\$	-	\$	-	\$ 81,250.00
20 - Operating Expenditures	\$	-	\$	30,000.00	\$ 188,954.00
30 - Capital Outlay	\$	-	\$	-	\$ -
60 - Other Uses	\$	3,928,178.00	\$	4,266,028.00	\$ 4,321,094.00
Expenses Total	\$	3,928,178.00	\$	4,296,028.00	\$ 4,591,298.00

Property Appraiser

FY26 County Manager

	FY24 Actuals		FY25 Adopted		
Revenue					
35 - Judgments, Fines & Forfeit	\$	-	\$	-	\$ -
38 - Other Sources	\$	711,934.20	\$	50,000.00	\$ 50,000.00
Revenue Total	\$	711,934.20	\$	50,000.00	\$ 50,000.00
Expenses					
10 - Personal Services	\$	-	\$	-	\$ 39,650.00
20 - Operating Expenditures	\$	79,200.00	\$	79,200.00	\$ 79,200.00
60 - Other Uses	\$	8,082,469.00	\$	8,651,133.00	\$ 9,372,078.00
Expenses Total	\$	8,161,669.00	\$	8,730,333.00	\$ 9,490,928.00

Sheriff

	FY24 Actuals		FY25 Adopted	FY26 County Manager
Revenue				
33 - Intergovernmental Revenue	\$	190,427.50	\$ -	\$ -
34 - Charges for Services	\$	8,864,484.99	\$ 9,616,248.00	\$ 10,446,191.00
35 - Judgments, Fines & Forfeit	\$	165,560.47	\$ 57,000.00	\$ 63,900.00
36 - Miscellaneous Revenues	\$	448,788.37	\$ 250.00	\$ 18,000.00
38 - Other Sources	\$	16,559,537.01	\$ 9,224,301.00	\$ 8,233,919.00
Revenue Total	\$	26,228,798.34	\$ 18,897,799.00	\$ 18,762,010.00
Expenses				
10 - Personal Services	\$	-	\$ -	\$ 567,126.00
20 - Operating Expenditures	\$	685,224.15	\$ 1,091,409.00	\$ 843,457.00
30 - Capital Outlay	\$	-	\$ -	\$ -
50 - Grants and Aids	\$	28,619.60	\$ 100,000.00	\$ 100,000.00
60 - Other Uses	\$	119,434,956.30	\$ 132,957,582.00	\$ 142,794,623.00
Expenses Total	\$	120,148,800.05	\$ 134,148,991.00	\$ 144,305,206.00

Supervisor of Elections

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
33 - Intergovernmental Revenue	\$	-	\$	-	\$ -
34 - Charges for Services	\$	-	\$	-	\$ -
35 - Judgments, Fines & Forfeit	\$	-	\$	-	\$ -
36 - Miscellaneous Revenues	\$	-	\$	-	\$ -
38 - Other Sources	\$	924,511.75	\$	-	\$ -
Revenue Total	\$	924,511.75	\$	-	\$ -
Expenses					
10 - Personal Services	\$	-	\$	-	\$ 13,650.00
20 - Operating Expenditures	\$	-	\$	-	\$ -
30 - Capital Outlay	\$	-	\$	-	\$ -
60 - Other Uses	\$	5,181,565.00	\$	4,832,055.00	\$ 4,580,582.00
Expenses Total	\$	5,181,565.00	\$	4,832,055.00	\$ 4,594,232.00

Tax Collector

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
34 - Charges for Services	\$	1,523,927.00	\$	523,230.00	\$ -
36 - Miscellaneous Revenues	\$	209,763.72	\$	-	\$ 2,225.00
38 - Other Sources	\$	220,628.43	\$	28,714.00	\$ 928,714.00
Revenue Total	\$	1,954,319.15	\$	551,944.00	\$ 930,939.00
Expenses					
10 - Personal Services	\$	-	\$	-	\$ 52,650.00
20 - Operating Expenditures	\$	7,045,754.59	\$	7,974,707.00	\$ 8,566,751.00
40 - Debt Service	\$	-	\$	-	\$ -
60 - Other Uses	\$	-	\$	-	\$ -
Expenses Total	\$	7,045,754.59	\$	7,974,707.00	\$ 8,619,401.00

Judicial



Court Administration

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
33 - Intergovernmental Revenue	\$	-	\$	-	\$ -
34 - Charges for Services	\$	1,201,167.65	\$	1,263,074.00	\$ 872,733.00
35 - Judgments, Fines & Forfeit	\$	-	\$	-	\$ -
36 - Miscellaneous Revenues	\$	12,302.94	\$	-	\$ 6,300.00
38 - Other Sources	\$	1,365.09	\$	358,105.00	\$ 357,466.00
Revenue Total	\$	1,214,835.68	\$	1,621,179.00	\$ 1,236,499.00
Expenses					
10 - Personal Services	\$	1,148,229.68	\$	1,639,360.00	\$ 1,552,019.00
20 - Operating Expenditures	\$	332,000.09	\$	533,857.00	\$ 421,882.00
30 - Capital Outlay	\$	51,229.00	\$	-	\$ -
50 - Grants and Aids	\$	-	\$	-	\$ -
60 - Other Uses	\$	63,365.09	\$	73,576.00	\$ 91,622.00
Expenses Total	\$	1,594,823.86	\$	2,246,793.00	\$ 2,065,523.00

Guardian Ad Litem

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
34 - Charges for Services	\$	-	\$	-	\$ -
36 - Miscellaneous Revenues	\$	-	\$	-	\$ -
Revenue Total	\$	-	\$	-	\$ -
Expenses					
10 - Personal Services	\$	122,373.09	\$	134,639.00	\$ 133,518.00
20 - Operating Expenditures	\$	59,276.95	\$	89,938.00	\$ 86,946.00
30 - Capital Outlay	\$	-	\$	-	\$ -
Expenses Total	\$	181,650.04	\$	224,577.00	\$ 220,464.00

Public Defender

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
34 - Charges for Services	\$	28,345.50	\$	35,000.00	\$ 73,350.00
36 - Miscellaneous Revenues	\$	-	\$	-	\$ -
38 - Other Sources	\$	100,000.00	\$	-	\$ -
Revenue Total	\$	128,345.50	\$	35,000.00	\$ 73,350.00
Expenses					
10 - Personal Services	\$	68,519.38	\$	92,335.00	\$ 76,375.00
20 - Operating Expenditures	\$	216,900.11	\$	262,117.00	\$ 377,090.00
30 - Capital Outlay	\$	-	\$	-	\$ -
60 - Other Uses	\$	100,000.00	\$	-	\$ -
Expenses Total	\$	385,419.49	\$	354,452.00	\$ 453,465.00

Regional Conflict Counsel

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Expenses					
20 - Operating Expenditures	\$	15,726.07	\$	20,000.00	\$ 20,000.00
30 - Capital Outlay	\$	-	\$	-	\$ -
Expenses Total	\$	15,726.07	\$	20,000.00	\$ 20,000.00

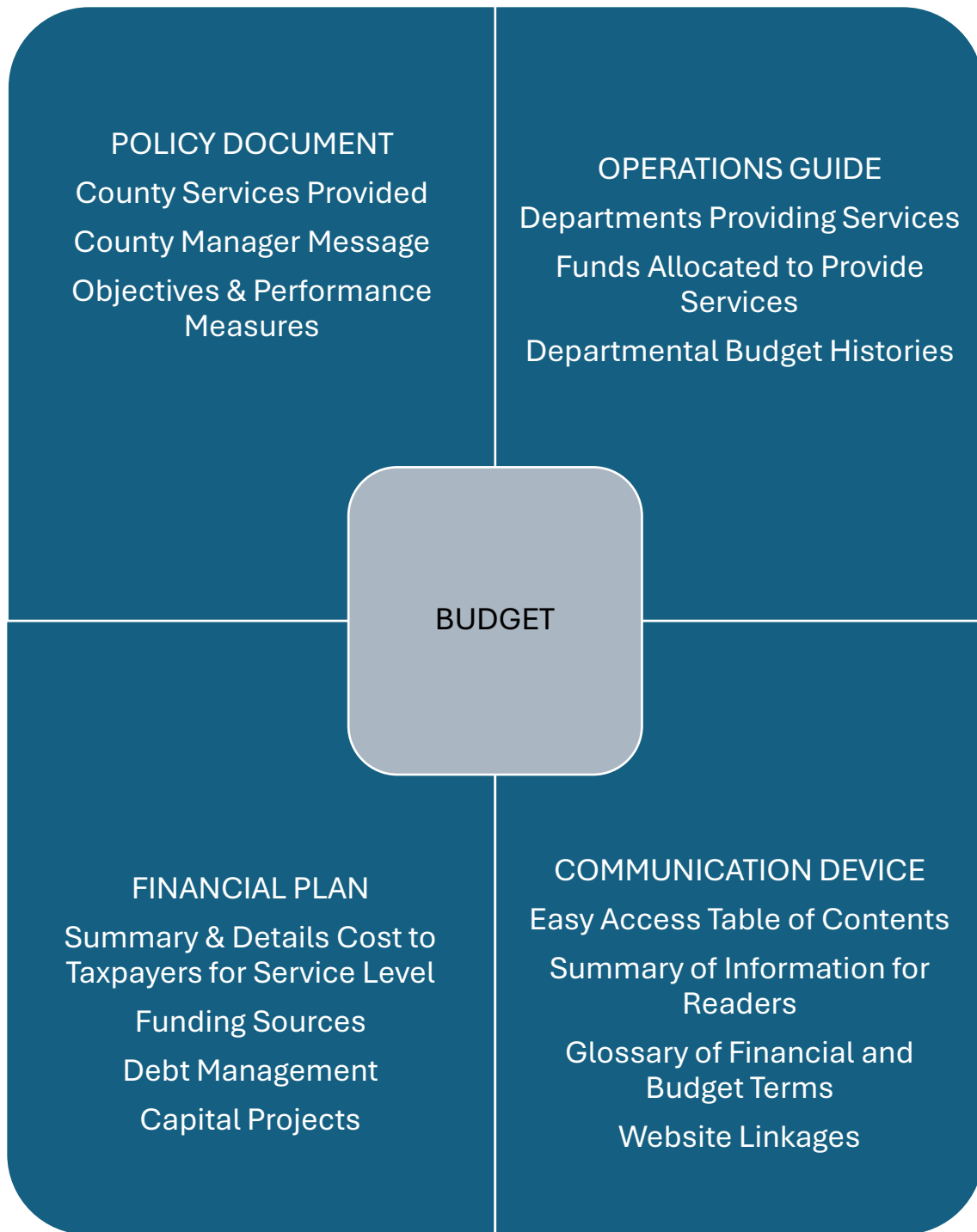
State Attorney

	FY24 Actuals		FY25 Adopted		FY26 County Manager
Revenue					
31 - Taxes	\$	-	\$	-	\$ -
34 - Charges for Services	\$	103,018.38	\$	125,798.00	\$ 192,987.00
36 - Miscellaneous Revenues	\$	-	\$	-	\$ -
38 - Other Sources	\$	362,781.76	\$	-	\$ -
Revenue Total	\$	465,800.14	\$	125,798.00	\$ 192,987.00
Expenses					
10 - Personal Services	\$	-	\$	-	\$ -
20 - Operating Expenditures	\$	391,038.34	\$	757,003.00	\$ 869,168.00
30 - Capital Outlay	\$	362,781.76	\$	20,000.00	\$ -
40 - Debt Service	\$	125,265.00	\$	-	\$ -
60 - Other Uses	\$	-	\$	-	\$ -
Expenses Total	\$	879,085.10	\$	777,003.00	\$ 869,168.00

Budgeting & Fund Structures

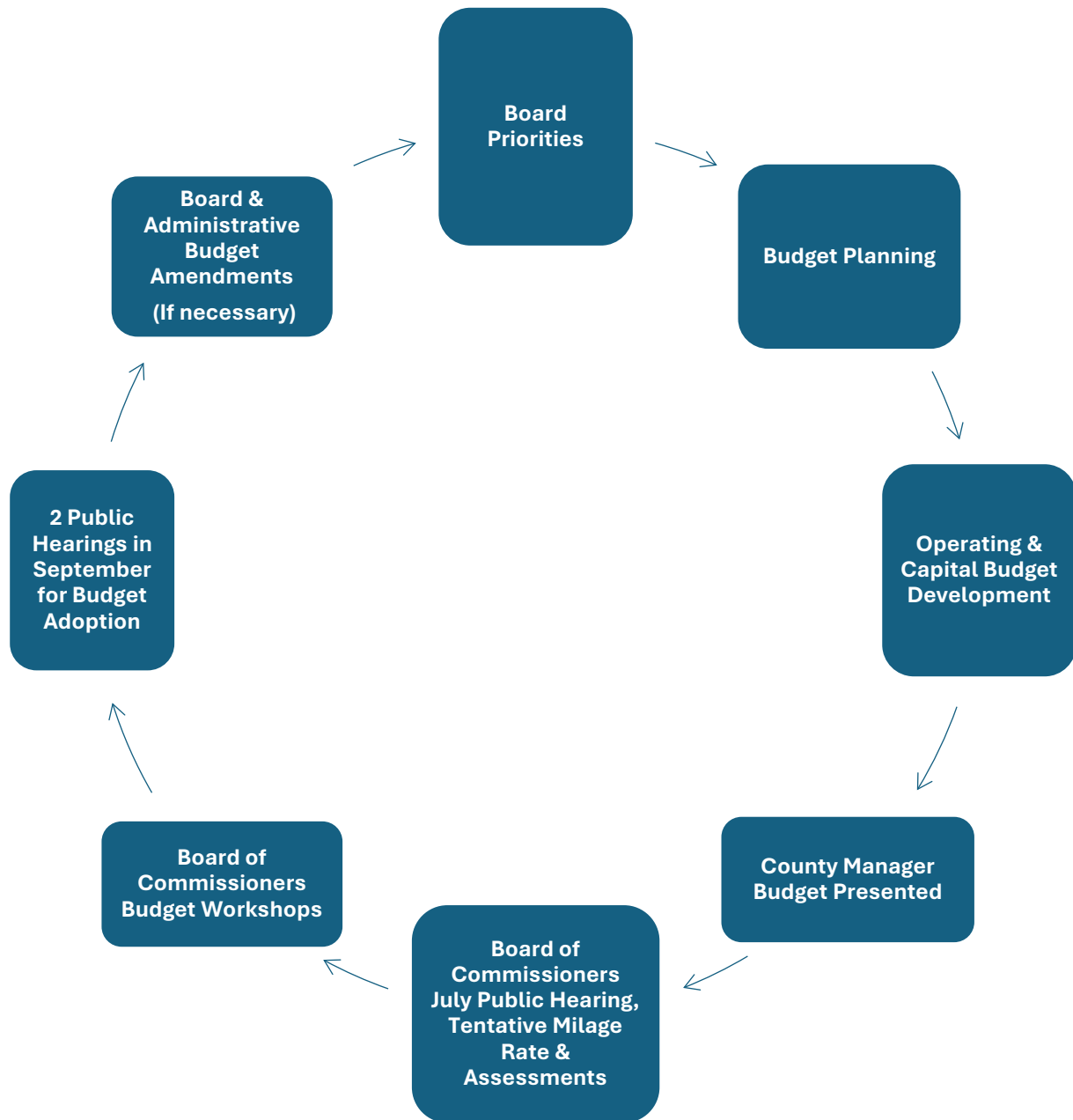


BUDGET PROCESS



The budget serves as a multipurpose document, functioning as a policy, financial, communication, and operations guide. Outlining strategic priorities, providing details of revenues and expenditures, and facilitates clear communication with stakeholders. This comprehensive approach ensures readers understand the organization's direction, financial health, and operational efficiency, empowering informed decision-making and effective management.

BUDGET PROCESS



BUDGET PROCESS

OPERATING AND CAPITAL BUDGET PLANNING

BOARD PRIORITIES

The Alachua County Board of County Commissioners and County Leadership initiated a strategic planning process in 2020. The Board formally adopted the FY 2022 – FY 2026 Strategic Plan on February 8, 2022, and redefined the Strategic Guide on February 28, 2023. The Board's mission, values, and strategic guide are incorporated to align the budget. More information about the County's Strategic Plan, focus areas, and departmental metrics can be found in Section 8.

BUDGET PLANNING

During the January Board meeting, the Board officially approved a budget calendar. This calendar outlines important dates for Statutory Public Hearings and Special Budget Meetings. It is distributed to the public, staff members, as well as Constitutional and Judicial offices.

In early February, County departments evaluate the impacts on program service levels and determine their internal service requirements for the upcoming budget year. This is done through utilizing the department's budget workbook and submitting budget proposal requests. Additionally, the capital planning process involves assessing capital needs and identifying projects by departments, while also reviewing ongoing projects. Both processes enable the Office of Management and Budget (OMB) and County Administration to conduct financial analysis, evaluate projects, and plan for the impacts on both capital projects and operating budgets.

BUDGET WORKBOOK

The Budget workbook equips departments with various documents to facilitate budget planning by providing budget and actual financial histories. These components include:

- Budget Adjustments Tab: Lists all line-item changes to existing department budgets, including new requests.
- Schedule 1 Personnel Detail Tab: Provides staff data charged to the department, including open positions.
- Schedule 2 Certifications Tab: Presents the current list of staff certifications, if any.
- Data History Tab: Offers a five-year history of actuals and the current budget, along with actual revenues and expenses.
- Contract Worksheet Tab: Supplies data from the procurement's contract management system.
- Computer Inventory Tab: Furnishes departmental data from the computer replacement and Information Technology inventory.
- Travel Calculator Worksheet Tab: Assists in identifying in-state and out-of-state travel costs, including hotel, registrations, meals, and transportation expenses.

BUDGET PROCESS

- Memberships, Certifications & Non-Travel Training Tab: Identifies departmental costs related to memberships, certifications, and non-travel training.
- Promotional - Public Purpose Tab: Aids in identifying eligible program-related costs utilizing taxpayer dollars for educational or employee morale programs.
- Vehicle List: Pre-filled by OMB based on information provided by Fleet.
- Grant Worksheet: Helps departments identify existing and proposed grant-related revenues and expenses.
- Goals & Metrics: Establishes goals for the budget year linked to the department budget.
- Capital Projects & Other: Lists existing projects for review with the budget analyst and outlines the process for proposing new projects. It includes a Building List Master List developed by Facilities, OMB, and Risk for review and notifications of any changes.
- Budget Proposal Request is a supplemental form for which, should a department wish to make a new request for the upcoming budget year, details of the request must include justification, links to strategic goals along with costs for 5 years.
- An Employee Calculator is included in the Budget Proposal Request to ensure that salary plus benefits plus all related operational costs are captured in the request.

BUDGET AND FINANCIAL POLICIES SUMMARY

Alachua County Board of County Commissioners and its staff have a fiduciary responsibility to its citizens to be stewards of public funds and plan for adequate funding to carry out public services. The County Board of Commissioners has established and maintains sound financial and budgeting policies and procedures to comply with all applicable state and federal laws.

OMB periodically reviews and revises the budget and financial policies of the Board of County Commissioners. During the March Board meeting, the Board officially approves any policy updates recommended by OMB. Additionally, at this meeting, the Board engages in discussions with staff regarding strategic priorities and focus areas.

ETHICS POLICY: The Office of Management and Budget embraces professional ethics as recommended by the Government Finance Officers Association and has adopted a Statement of Ethics defining the standards we hold in the course of our duties.

BUDGET MANAGEMENT: Policy to exercise the highest level of budgetary control per Florida Statute Chapter 129 with an emphasis on transparency to communicate the County's annual budget process from conception to finality, including amendments throughout the fiscal year.

CAPITAL PROGRAM: The Capital Program provides the means through which Alachua County plans a programmed approach to utilize financial resources to meet the County's service and facility needs. A five-year plan for capital improvements is developed and updated annually.

BUDGET PROCESS

DEBT MANAGEMENT: Policy to recognize the capital improvement needs of the County and utilize debt to maximize the County's ability to provide the highest-level services and infrastructure, considering existing legal, economic, financial and debt market considerations while balancing the taxpayers' ability and desire to pay.

ENERGY CONSERVATION INVESTMENT: Policy which annually funds capital projects meeting the Board of County Commissioners' energy and utility objectives as found in the comprehensive plan and financial policies.

FINANCIAL MANAGEMENT: Policy to establish the framework for the County's overall financial planning and management which also demonstrates for the citizenry, credit rating industry and prospective investors the County's commitment to sound financial management and fiscal integrity.

HEALTH INSURANCE MANAGEMENT POLICY: The County's Self-Insurance Review Committee has reviewed and recommended a Procedure for Fund 507 Reserve Management.

MUNICIPAL SERVICES BENEFIT UNIT CITIZEN-INITIATED PROGRAM: Policy for the creation of citizen-initiated Municipal Services Benefit Units (MSBUs) along with the procedures for levying, collecting, adjusting, supporting, and enforcing the units. The policy outlines the administration of non-ad valorem assessments levied for publicly owned roads, road related capital improvements, and periodic maintenance of included roads.

PERFORMANCE MANAGEMENT: This policy establishes the framework for the County's commitment to performance management. Performance Management has specific guidelines and best practices documented by the Government Finance Officers Association (GFOA) and the International City/County Management Association (ICMA).

PUBLIC PURPOSE: Revenues received by the County are public funds and as such their use must serve a public purpose. Public Purpose is defined as a county action or direction, the primary purpose for which provides a declared public benefit. The Board hereby declares that the following objectives support the County's overall mission and serve a valid public purpose.

OPERATING BUDGET DEVELOPMENT AND REVIEW

Each department, including constitutional and judicial officers, is tasked with creating their operating budget requests. These requests are submitted to OMB in late February. Constitutional officers follow a different timeline, submitting their budgets in May and June as outlined by Florida Statute and local regulations. From February to May, all budget requests undergo analysis, and revenue estimates are revised. Simultaneously, the capital and financial plan budget is developed and reviewed, although it follows a distinct process detailed in the subsequent section.

BUDGET PROCESS

CAPITAL BUDGET AND FINANCIAL PLAN

The Capital Budget and Financial Plan (CFPB) outlines a five-year strategy for allocating funds for public physical improvements. This plan details proposed capital projects, their start dates, anticipated funding amounts (including operating impacts), and the financing methods for each expenditure. Annually, OMB leads the process of developing a capital program and budget.

BUDGET ELEMENTS

The County's budget is constructed based on revenues, expenditures, debt, and reserves, in alignment with the Board of County Commissioners' Strategic Guide. According to Chapter 129 of the Florida Statutes, local county governments must adopt balanced budgets, and this statute outlines the requirements for the county's annual budget.

REVENUES

Revenues Florida State Statute 200.065(2)(a)(1) provides that each taxing authority shall utilize not less than ninety-five percent (95%) of taxable value for budget. The General Fund budgets Ad Valorem revenues will be based on a 95% tax collection rate, or a rate that is consistent with prior years' collection trends as computed against the Current Year Gross Taxable Value as shown on Form DR-420 provided to the County by the Alachua County Property Appraiser.

Revenue projections for all major non-ad valorem revenue sources will be based on prudent trend analysis that considers current and projected economic conditions. Budget projections for State shared revenues will consider State of Florida estimates that are contained in the Local Government Financial Information Handbook and on the State of Florida website as one of several factors for determining final revenue estimates.

The use of revenues which have been pledged to bond holders will conform to bond covenants which commit those revenues.

EXPENDITURES

Office of Management and Budget staff review with department directors their respective budgets at the department and program level and allocate appropriations to specific line items.

Personal services for bargaining employees will be estimated based on collective bargaining provisions governing salary adjustments, whereas personal services for non-bargaining unit employees are based on parameters defined by the County Manager and approved by the County Commission.

Health insurance premiums and related benefit contributions to be paid on behalf of County employees will be estimated based on current market conditions that affect annual premium adjustments. Reviews will be completed annually and will be used to assist with

BUDGET PROCESS

recording medical reserves, monitoring liquidity and medical inflation and to facilitate State compliance.

Incorporated into department operations includes program or activity costs, and what benefits are derived from these programs or activities allows the County to make informed funding decisions. Departments shall utilize performance measures to track performance, support operational improvement, and determine effective use of resources for each program. Inflationary factors and changes in population will be considered in preparing cost of service delivery.

Internal Service Funds will be self-supporting whenever possible. Internal service fees and the direct impact to County operating budgets shall be analyzed annually as part of the budget process and will be budgeted centrally for all departments.

DEBT

The County shall review its outstanding debt on an on-going basis for the purpose of determining if the financial marketplace will provide the County with the opportunity to refund any issuance for debt service savings. Revenues pledged are appropriated for debt service payments and any remainder is appropriated for general use purposes.

RESERVES

A Reserve for contingency requests in the General Fund, MSTU Law Enforcement and MSBU Fire Funds and Gas Tax Fund must be approved by the Board of County Commissioners. A reserve for contingency shall be calculated and budgeted by the Office of Management and Budget at a level not less than 5% of the General Fund, MSTU Law Fund, and MSBU Fire Fund and Gas Tax Fund operating revenues, respectively, and an amount not greater than 10% of the total budget and in accordance with Florida Statute Chapter 129.01(2)(c) for each operating fund. If the reserve for contingency falls below 50% of the minimum level, the reserves shall be reestablished over a period not to exceed three fiscal years.

The Self-Insurance Risk Program will be funded at a confidence level of a minimum of 75 percent, based on an annual Cost of Risk Allocation Study and may include use of accumulated retained earnings to maintain this confidence level. Budget for the Self-Insurance Risk Program are made by Board approval as stated in Alachua County Code Chapter 28. The County shall maintain two months of anticipated claims for a Reserve for Contingency/ Catastrophic Loss in the Self-Insurance Risk Fund.

Health Insurance Fund will be maintained at a level that will, together with purchased insurance policies, adequately fund medical claims risk in accordance with Chapter 28 of the Alachua County Code.

Retained Earnings in the Solid Waste Fund shall be maintained at a beginning balance of \$2,500,000.

BUDGET PROCESS

FUND BALANCES

BEGINNING FUND BALANCE represents the residual resources available to be used at the end of the previous fiscal year. Some influences taken into consideration when calculating a projected beginning fund balance for the next fiscal year include:

All authorized positions are budgeted at 100% for the year. However, due to a variety of factors, primarily turnover, not every department will use their entire Personal Services budget.

Grants and Aid from the County to other governments and non-profit agencies are budgeted at the full allocation. However, most of these grants are reimbursements for services provided with a maximum allocation by year end and routinely a balance remains.

Contracts for Services and Capital Equipment are budgeted at the full estimated amount so the contract or purchase order can be awarded. However, there are some contracts where not all work is completed by year end, some equipment will not be received by year end, or actual costs are less than the published not-to-exceed amount.

ENDING FUND BALANCE represents the amount protected to ensure fiscal stability and positive cash flow particularly during the beginning of a fiscal year prior to the receipt of new revenue (ad valorem, sales tax, fuel tax, et cetera).

FUND BALANCE (total budgeted Fund Balance) is the difference between Beginning and Ending Fund Balance and represents the revenue offset for the budgeted Reserves and some of the one-time expenditures anticipated in the coming fiscal year. A study of changes in fund balances can indicate financial trends and fiscal health. Extreme quantities of fund balances or large fluctuations may indicate policy adjustments by the governing body or changes in budget procedures.

- General Fund – The budgeted Estimated Ending Fund balance will be at a minimum 10% of projected revenue.
- MSTU Law Enforcement, MSBU Fire Fund and Gas Tax Fund – The budgeted Estimated Ending Fund Balance will be at a minimum 5% of projected revenue.
- All Other Operating Funds – The amount of ending fund balance to be budgeted shall be analyzed and determined during the annual budget process.
- To the extent feasible, the actual unassigned plus assigned ending fund balances for the County's General Fund, MSTU Law Enforcement and MSBU Fire Funds will be at least 2 months of the appropriations.

SUMMARIES AND DEPARTMENTS

The budget document provides summaries which demonstrate the Fund to Department Relationships, Sources and Uses, Sources and Expenses by Major Fund, Reserves by Major Fund and Fund Balances. For each department, there is a department title, program organization chart with full-time equivalent (FTE) position counts, mission

BUDGET PROCESS

statement, program services description, goals, performance, and 3-year historical summary of expenditures.

BUDGET ADOPTION AND CITIZEN INPUT

Alachua County actively encourages citizen participation in the budget process by hosting various public hearings and budget meetings throughout the year, all of which are open to the public.

The Truth in Millage (TRIM) Act, established by the Florida Legislature in 1980, aims to inform taxpayers about their tax obligations to each governmental entity. This law requires the property appraiser to send a TRIM notice to property owners, detailing the taxes levied and the amount owed to each taxing authority. The specific requirements for compliance are outlined in Florida Statute 200.065.

In June, the County Manager presents the proposed budget, along with the Budget Message, to the Board. Additionally, during the first Board meeting in July, the Board sets the maximum millage rate. Special Budget Meetings with the Board are scheduled for August, during which departmental budgets are reviewed in detail with the County Manager, Deputy County Manager, and Assistant County Managers.

In September, the Board finalizes the budget at the second of the two mandatory public hearings, where citizens can provide input. Based on this feedback or actions taken by the Board, adjustments to the tentative budget may be necessary before final adoption. During the final public hearing, the Board officially approves the final millage rates and budget through a resolution.

BUDGET AMENDMENTS AND MONITORING

Budgetary control is maintained at the department level, with support from OMB. Departments can amend their budgets following County policy outlined in the Budget Management Policy (refer to Appendices). The County Manager has the authority to authorize budget adjustments between Functions, as defined by the Uniform Chart of Accounts (also known as the Uniform Accounting System Manual for Florida Local Governments), up to \$50,000. Adjustments between categories that do not affect Function or Accounting Fund totals can be approved by the County Manager. Quarterly reports on budget adjustments will be generated and included in the Board agenda alongside the quarterly Financial Reports. The Board of County Commissioners must approve all other amendments.

Monitoring budgets is essential to ensure financial resources are used efficiently and projects stay on track. Regular oversight by OMB and departments helps identify potential issues early, allowing for timely adjustments to prevent overspending.

BUDGET PROCESS

**THE ALACHUA COUNTY
BUDGET
IS YOUR BUDGET
GET INVOLVED**

**PUBLIC HEARING DATES
TO REMEMBER**

JULY 8, 2025

**BOARD OF COUNTY COMMISSIONERS SETS
MILLAGE & ASSESSMENT RATES**

SEPTEMBER 11, 2025

**FIRST PUBLIC HEARING ON MILLAGE RATES AND
BUDGET**

SEPTEMBER 23, 2025

ADOPTION OF FINAL MILLAGE RATES AND BUDGET

FY26 BUDGET PROCESS CALENDAR

Dates and Time	Activity	Participants
October 2024 – March 2025	Departmental Budget and Capital Improvement Plan Preparation	County Manager, Departments, Office of Management and Budget (OMB)
Tuesday, January 28, 2025 11:30 AM	BoCC Regular Board Meeting FY26 Adoption of Calendar Reminder Dates for Constitutional Officers	BoCC, County Manager, County Attorney, OMB
Tuesday, February 25, 2025 5:00 PM	Internal Service Estimates Due to OMB Fee Schedule Updates	Departments, Office of Management and Budget (OMB)
Tuesday, April 1, 2025 1:30 PM	<u>BoCC Special Board Meeting</u> Review of Budget Guidelines FY26 Adoption of Budget & Financial Policies Historical Trends Deep Dive -Solid Waste	BoCC, County Manager, County Attorney, OMB
Tuesday, March 11, 2025 5:00 PM	Departmental Budgets & Requests Submitted to OMB	Departments, Office of Management and Budget (OMB)
Thursday, May 1, 2025 5:00 PM	Judicial and Constitutional Officers submit budget requests to Board of County Commissioners	
Tuesday, May 6, 2025 1:30 PM	<u>BoCC Special Budget Meeting</u> Judicial Offices <ul style="list-style-type: none"> • Court Administration • Guardian Ad Litem • Public Defender • State's Attorney • Regional Conflict Council Constitutional Officers <ul style="list-style-type: none"> • Tax Collector • Property Appraiser • Clerk of Courts • Supervisor of Elections • Sheriff 	BoCC, County Manager, County Attorney, OMB
Monday, June 2, 2025	Preliminary Property Value Estimates are delivered	Property Appraiser
Tuesday, June 24, 2025 11:30 AM	<u>BoCC Regular Meeting</u> <i>County Manager Budget Presentation</i>	BoCC, County Manager, County Attorney, OMB
By Tuesday July 1, 2025	Preliminary Tax Roll is Certified	Property Appraiser
Tuesday, July 8, 2025 9:00 AM	Capital Improvement Plan Review	Financial Oversight Workgroup
Tuesday, July 8, 2025 5:01 PM	<u>BoCC Regular Meeting Action Items:</u> Set Proposed Millage Rates Set Initial Assessment Rates Hospitals Fire Stormwater Solid Waste Sugarfoot	BoCC, County Manager, County Attorney, OMB
Friday, July 11, 2025	County Manager advises Alachua County Property Appraiser of proposed millage and assessment rates	

FY26 BUDGET PROCESS CALENDAR

Dates and Time	Activity	Participants
Tuesday, August 5, 2025 11:00 AM	BoCC Special Budget Meeting Assistant County Manager Public Services & Community Development Growth Management Solid Waste Public Works Office of Code Administration Community Support Services	BoCC, County Manager, County Attorney, Assistant County Manager - OMB
	Assistant County Manager – Chief Transformation Officer Court Services Equal Opportunity Office Human Resources Public Outreach	BoCC, County Manager, County Attorney, Assistant County Manager- Chief of Staff, OMB
	Assistant County Manager – Chief of Staff Parks and Open Spaces Department	BoCC, County Manager, County Attorney, Assistant County Manager - OMB
	Information and Telecommunications Services Department UF/IFAS/AG Extension Office Visit Gainesville, Alachua County FL Economic Development Animal Resources	
Thursday, August 7, 2025 11:00 AM	BoCC Special Budget Meeting Assistant County Manager, Budget and Fiscal Services Budget & Fiscal Services Facilities Level of Service Performance Matrix Breakout By Focus Area Current Strategic Guide Board Focus	BoCC, County Manager, County Attorney, Assistant County Manager, OMB
	BoCC Special Budget Meeting County Attorney County Manager Community and Administrative Services Department Accreditation and Agenda Office Commission Services County Manager's Office Communications Office Environmental Protection Department & Lands & Climate Fire Rescue	BoCC, County Manager, County Attorney, Assistant County Manager Chief of Staff OMB
Thursday, August 14, 2025 1:30 PM	<u>Review & Finalize:</u> County Wide Impacts Revenue Projections Fee Schedule Review Personnel-FTE Review Review CIP Changes from Tentative Budget Budget Decisions Finalized Tax Rates Finalized Assessments Finalized Millage Chart Finalized <u>Action Items:</u> Adopt Fee Schedule Adopt Personnel/FTE Chart Adopt CIP Finalize Millage Rates Finalize Assessment Rates Final Budget Decisions	BoCC, County Manager, County Attorney, Assistant County Managers, OMB

FY26 BUDGET PROCESS CALENDAR		
Dates and Time	Activity	Participants
Thursday, August 21, 2025	TRIM Notices mailed by this date	Property Appraiser
Thursday, September 11, 2025	1st Public Budget Hearing Action Items: 5:01 PM Adopt FY26 Adjusted Tentative Millage Rate Adopt FY26 Adjusted Tentative Budget Adopt FY26 Final Assessments	BoCC, County Manager, County Attorney, OMB
Tuesday, September 23, 2025	Final Public Budget Hearing Action Items: 5:01 PM Adopt FY26 Final Millage Rate Adopt FY26 Final Budget	BoCC, County Manager, County Attorney, OMB

FUND STRUCTURE

BASIS OF ACCOUNTING AND BUDGETING

BASIS OF ACCOUNTING

The accounts of the County are organized based on funds and account groups, each of which constitutes a separate accounting entity. A fund is a group of functions combined into a separate accounting entity (corresponding to a corporation in the private sector) having its own assets, liabilities, net asset values, revenues, and expenditures and/or expenses. The types of funds used are determined by Generally Accepted Accounting Principles (GAAP). The various funds are the result of the diverse nature of the County's operations and compliance with legal provisions. These funds have been grouped by type to facilitate understanding of the financial statements.

BASIS OF BUDGETING

Alachua County's Governmental and Fiduciary Funds are prepared on a modified accrual basis. Revenues are recognized when measurable and available under budgetary basis. The following revenues are considered to be susceptible to accrual: taxes, charges for services, interest, state revenue sharing, federal forestry revenue, insurance agent revenues, 5th & 6th cent gas tax, federal and state grants, planning and zoning revenue, communication services tax, and special assessments.

Obligations are budgeted as expenses and generally recorded when the related fund liability is incurred. An exception is principal and interest on general long-term debt which is recorded when due.

The budgets of the proprietary funds (enterprise and internal service) are prepared on an accrual basis. The revenues are recognized when earned and their expenses are recognized when incurred.

Florida state law requires that receipts from all sources be budgeted at 95% of anticipated receipts.

FUND STRUCTURE

The financial activities of the County are recorded in separate funds. Each fund is considered a separate accounting entity. The operations of each fund are accounted for within a set of self-balancing accounts that include assets, liabilities, net asset value, revenues, and expenditures, or expenses, as necessary. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

GOVERNMENTAL FUND TYPES

General Fund	Special Revenue	Debt Service	Capital Projects
<ul style="list-style-type: none"> • Accounting & Budgeting Modified Accrual 	<ul style="list-style-type: none"> • Accounting & Budgeting Modified Accrual 	<ul style="list-style-type: none"> • Accounting & Budgeting Modified Accrual 	<ul style="list-style-type: none"> • Accounting & Budgeting Modified Accrual

FUND 001 GENERAL FUND - The general operating fund of the Board. This fund is used to account for all financial transactions not required to be accounted for in another fund. The majority of revenues are collected as ad valorem taxes and other revenues include fines, fees, and licenses. Generally, all departments are supported by the General Fund. However, more than half is dedicated to Public Safety which includes the County Jail, County Sheriff, Emergency Medical Services and Court Services.

SPECIAL REVENUE FUNDS - Funds used to account for special assessments and specific governmental revenue sources. Major capital projects that are restricted by law, or administrative action, for expenditures for specific purposes are not considered are legally restricted to specific expenditures. Municipal Service Taxing Unit (MSTU), Municipal Service Benefit Unit (MSBU), County Gas Tax, CHOICES and grants are in this category and are examples of special revenues that have legally restricted expenditures.

Fund 008 - Municipal Service Benefit Unit Unincorporated (MSBU) - Pays for County services (excluding Sheriff) dedicated to the unincorporated area of the County.

Fund 009 - Municipal Service Taxing Unit (MSTU) Law Enforcement - Pays for the majority of the Sheriff's patrol in the unincorporated area of the County through transfers to the Sheriff.

Fund 010 - CHOICES Program Fund - Voter approved on August 31, 2004, funded by a ¼ cent sales tax which was approved through December 2011 to provide health care services to the County's working citizens who need help.

Fund 011 - Municipal Service Benefit Unit (MSBU) Fire Protection - Provides firefighting and related services to citizens in the unincorporated area of the County.

Fund 021 - Wild Spaces Public Places Surtax - Voter approved November 8, 2016, an eight-year, half-cent sales tax to acquire and improve conservation lands and create, improve, and maintain parks and recreational facilities within Alachua County. On March 28, 2017, the County Commission adopted Resolution 17-36 establishing the Wild Spaces Public Places Citizens Oversight Board.

Funds 140 & 142 Wild Spaces Public Places, Road Repair, Fire Stations and Affordable Housing One Percent Sales Tax - On November 8, 2022, Alachua County voters passed this ten-year one-cent sales tax to acquire and improve lands for conservation, wildlife habitat, water quality, and recreation; operate and maintain parks and recreation facilities; repair roads and improve road safety; construct and renovate fire stations and other public facilities; acquire lands for affordable housing; fund economic development projects pursuant to Florida Statute 212.055(2)(d) (3); provide citizen oversight and independent audit.

Fund 144 - Combined Communication - Fees and fines collected by the Sheriff, pursuant to Section 121.37 of the Code of Ordinances of Alachua County, shall be deposited by the Sheriff into a special revenue fund.

Fund 146 - Stormwater Management - Board of County Commissioners adopted a stormwater assessment providing a dedicated funding source to allow the County to better measure and manage the County's stormwater system, improve the condition of stormwater infrastructure, provide pollution prevention education, monitor water quality, eliminate illegal connections and discharges, and enforce stormwater codes more proactively.

Fund 148 - Municipal Service Benefit Unit (MSBU) Refuse - Accounts for all revenues and expenditures related to refuse/garbage collection within the mandatory designated County collection areas in accordance with Florida Statute 403.706(1). The Refuse Collection Center is run by the County.

Fund 149 - Gas Tax Uses Fund - Primary operating fund of Public Works – Road & Bridge Department. The primary revenue source for this fund is fuel taxes as well as transfers in from the General Fund and Gas Tax Revenue Bonds.

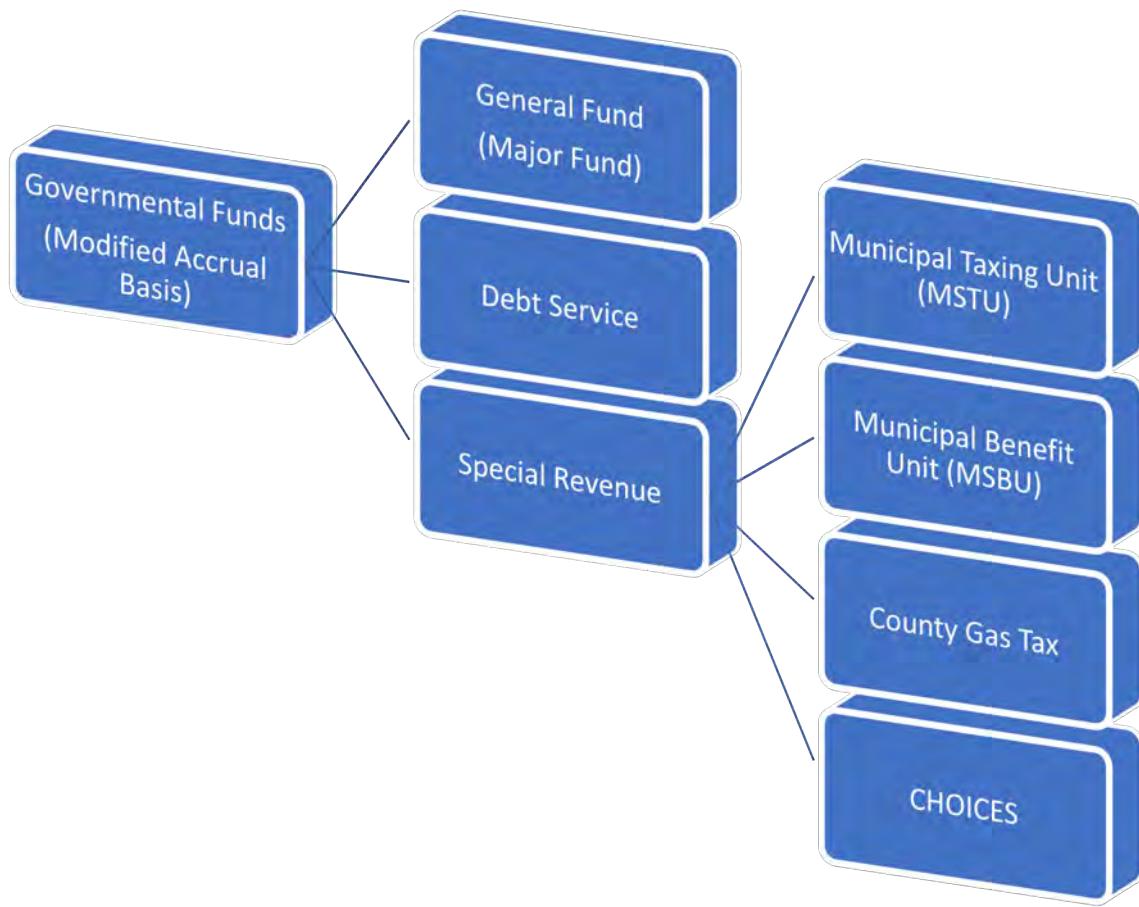
DEBT SERVICE FUNDS - Funds used to record the funding and payment of principal and interest and other costs on debt to the County's long-term debt.

Fund 287 - 2016 Series Public Improvement (Bond) - Finance the costs of acquisition and construction of certain capital improvements within the County and to finance the costs of refunding certain Public Improvement Bonds.

Fund 288 - 2016 Series Gas Tax Refunding (Bond) - Finance the costs of acquisition and construction of certain road improvements within the County.

CAPITAL PROJECTS FUNDS - These funds are used to account for the acquisition or construction of major capital facilities.

Fund 300 - Capital Projects Fund - Accounts for bond proceeds and other allocations for general facilities improvements.



PROPRIETARY FUND TYPES

Enterprise Fund	Internal Service Fund	Fiduciary Fund
<ul style="list-style-type: none">• Accounting & Budgeting Full Accrual	<ul style="list-style-type: none">• Accounting & Budgeting Full Accrual	<ul style="list-style-type: none">• Accounting & Budgeting Full Accrual

ENTERPRISE FUND – A fund used to report operations that provide services financed primarily by user charges. Alachua County has two such funds: Solid Waste; and Permits & Development.

Fund 400 - Solid Waste System Fund - Accounts for revenues and expenses associated with refuse/garbage disposal, recyclable reclaiming, care of closed landfills, and collection activities outside the mandated designated Alachua County collection area.

Fund 403 - Collection Centers - Accounts for the revenues and expenditures associated with the rural collections centers that collect solid waste, yard trash, bulk items, household hazardous waste and recycling items.

Fund 405 - Waste Management Assessment - Accounts for the revenues and expenditures associated with Alachua County's Waste Management Assessment.

Fund 406 - Closure/Post-Closure - Maintains the liability related to the closure of the Southwest Landfill.

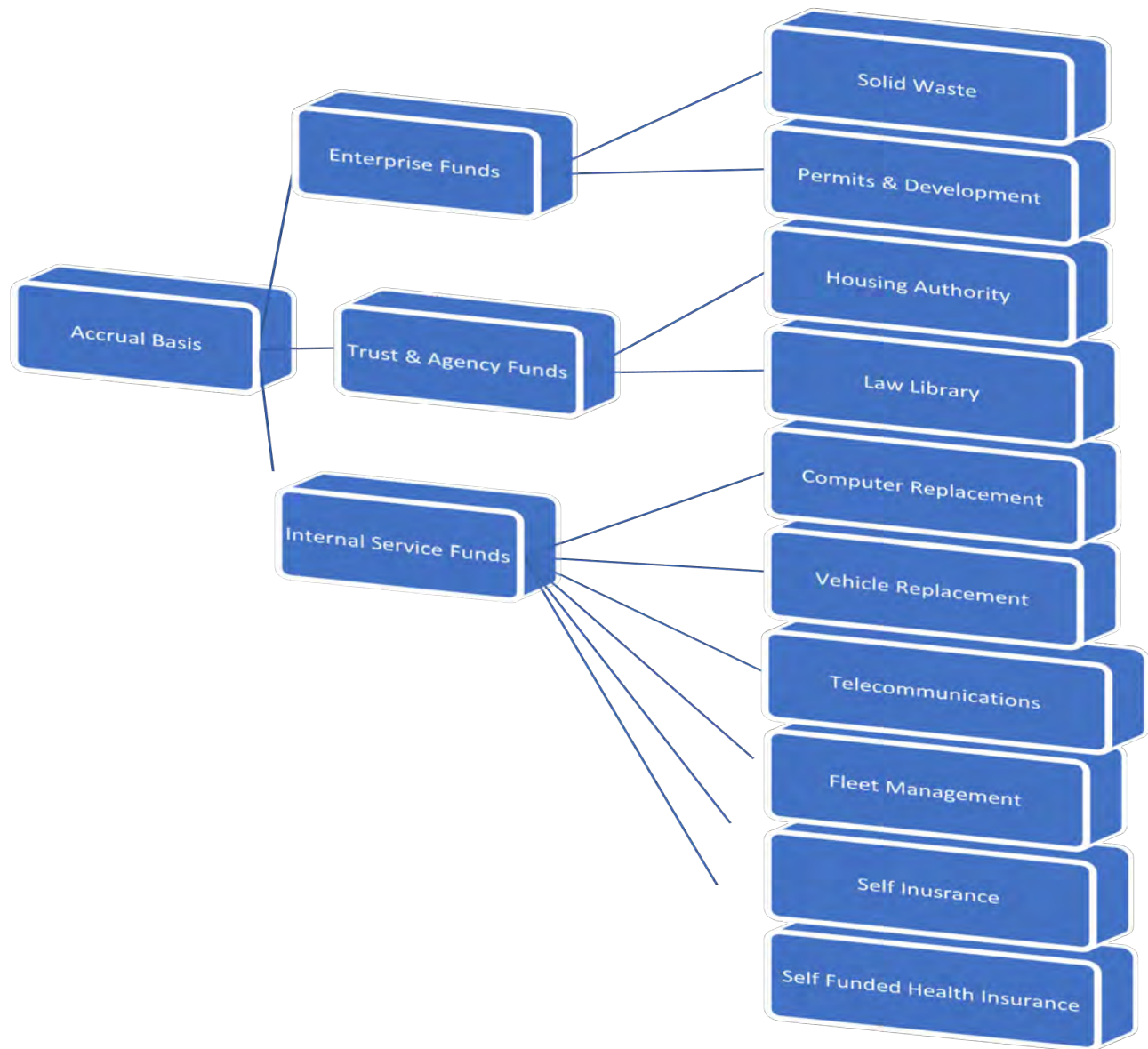
INTERNAL SERVICE FUNDS – A fund used to account for goods or services provided by various departments to other departments of the Board on a cost-reimbursement basis. The County uses internal service funds to account for Computer Replacement, Vehicle Replacement, Telecommunications, Fleet Management, Self-Insurance, and Self-Funded Health Insurance.

Fund 501 - Self Insurance Fund - This fund was established for the purpose of self-insuring the County's Workers' Compensation and Liability exposures.

Fund 503 - Fleet Management - Encompasses all the costs associated with purchasing and maintaining Alachua County's Fleet.

Fund 507 - Health Insurance - Self funded insurance plan funded by County employees. This fund was established in accordance with Section 112.08 of Florida Statutes.

FIDUCIARY FUNDS (Trust & Agency Funds) are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds. For instance, the Alachua County Housing Authority and the Law Library are two such funds.





Debt Management



DEBT MANAGEMENT

The Constitution of the State of Florida does not impose a debt limit. However, as part of the annual budget process, the Board of County Commissioners implements a comprehensive set of Financial Policies. These policies are designed to establish and document a framework for fiscal decision-making, enhancing the County's financial management. Among these policies, Debt Management stands out, providing guidance on the County's borrowing practices through various targets and ratios. These measures aim to strike a balance between the flexibility needed to secure capital and ensuring ongoing access to capital markets. Specific targets include:

- The current debt service costs without the dedicated limited ad valorem debt service shall not exceed 35% of the total General Fund.
- Debt service costs on "Direct Debt" shall not exceed 5% of total General Fund
- Debt service costs on "Direct Debt" shall not exceed 10% of total General Fund operating expenditures.
- Total net direct indebtedness shall not exceed 3% of the full valuation of taxable property in the County.
- Total net direct indebtedness shall not exceed \$750 per capita.
- Per capita debt shall not exceed 5% of per capita income.

The County consults with its financial advisors and bond counsel to explore the most cost-effective financing options for all debt issuances. This adherence to prudent fiscal management has allowed the County to make several long-term infrastructure improvements for its residents.

The County currently receives a bond rating from the national bond rating organization Moody's: "Alachua County has an Aa2 rating." - Moody's Investors Service. New York: Moody's Investors Service, Issuer Comment August 30, 2024.

FUNDING MECHANISMS FOR GOVERNMENT

The Florida Constitution does not limit the amount of ad valorem taxes a county may levy for the payment of bonds authorized by voter referendum. The County is limited by Article VII, Section 9 of the Florida Constitution, however, to a maximum levy of 10 mills per \$1,000 of the assessed value of real estate and tangible personal property for county purposes other than the payment of voted bonds.

The County currently has the following major non-ad valorem revenues as follows:

- the local government half-cent sales tax,
- the communications services tax,
- the local option infrastructure surtax for community reinvestment,
- the voted fuel tax (9th ¢),
- the local option fuel tax (1-6¢),
- the county fuel tax (7th ¢),
- the constitutional fuel tax,
- the 4th cent tourist development tax,
- the 5th cent tourist development tax,
- traffic surcharge revenues, and

Many of the non-ad valorem revenues discussed here are limited in terms of use. For example, the county fuel tax and local option fuel tax are limited to transportation and road improvement related costs, including debt service payments on transportation bonds; the 4th and 5th cents of the tourist development tax are limited to capital construction and maintenance of tourist-related facilities such as convention centers, sports arenas, and stadiums. The primary, unrestricted direct revenue sources available as security for a non-ad valorem/non-enterprise bond issue are the local government half-cent sales tax, the communication services tax, and the constitutional fuel tax.

There are various mechanisms for government borrowing, either long-term or short-term, and they can be repaid through tax revenues, user fees, or special assessments.

LONG-TERM DEBT is a commonly used means of financing large capital assets such as infrastructure, buildings, and large pieces of equipment. By spreading out the debt payments over many years, local governments can also smooth out their expenses and create a more predictable cash flow.

SHORT-TERM DEBT can be used to cover a temporary cash-flow deficit or provide for an interim method of financing until long-term borrowing has been secured.

GENERAL OBLIGATION (GO) DEBT is secured by the full faith and credit of the government issuing the debt. The County pledges its tax revenues unconditionally to pay the interest and principal on the debt as it matures. If the debt is in the form of a bond, the bond owners have a legal claim on all the general income of the jurisdiction if a default occurs.

REVENUE DEBT relies on a pledge of specific revenue generated by the issuer for repayment.

SPECIAL ASSESSMENT DEBT is debt repaid from assessments against those who directly benefit from the project the funds have been used to finance.

DEBT LIMITATION is total current debt service on “Direct Debt” less any dedicated limited ad valorem debt service measured as a percent of the current total General Fund revenue less any General Fund ad valorem revenue.

BOND RATING

“Alachua County has a Aa2 rating” - Moody's Investors Service. New York: Moody's Investors Service, Issuer Comment August 30, 2024. An Aa2 rating from Moody's signifies a strong credit profile with very low credit risk, placing it within the investment-grade category. It's considered a high-quality investment. Essentially, Aa2-rated bonds are considered safe investments with a relatively low risk of default.

**DEBT - 10 Obligations totaling \$113,218,972.
Additional Future 1 Obligation \$110,000,000**

SUMMARY OF RECENT AND FUTURE DEBT ISSUANCES

DEBT ISSUANCES

On August 24, 2023, the County issued an \$8,000,000 Capital Improvement Revenue Note pledging non-ad valorem revenues for the purpose of funding capital improvements for purchase and renovation of the armory for emergency operations and Fire Rescue /EMS Administration approved by the Board of County Commissioners on August 22, 2023 - Resolution Number 2023-59.

On October 20, 2022, the County issued a \$34,000,000 Capital Improvement Revenue Note pledging non-ad valorem revenues for the purpose of funding capital improvements in the amount of \$34,000,000 for the purpose of construction of two Fire Stations and Court Service Buildings and Warehouse approved by the Board of County Commissioners on October 11, 2022 - Resolution Number 2022-94.

On August 31, 2021 the County issued its Series 2021A and 2021B Tourist Development Tax Revenue Note in the amount of \$30,000,000. The 2021A and 2021 B Bonds were issued in order to fund the Sports Event Center building project. approved by the Board of County Commissioners on August 24, 2021 - Resolution Number 2021-99.

On August 27, 2020 the County issued its Series 2020A Bond in the amount of \$3,750,000 and 2020B Bond in the amount of 4,400,000 in Capital Revenue Bonds to construct the Medical Examiner Building and the Tax Collector Building approved by the Board of County Commissioners on August 25, 2020 - Resolution Number 2020-89. FY25 the Tax Collector Debt has been paid off.

On September 24, 2020 the County issued its Series 2020C Bond in the amount of \$12,500,000 in Capital Revenue Bonds to construct the Agricultural and Equestrian Center approved by the Board of County Commissioners on September 22, 2020 - Resolution Number 2020-102.

On August 14, 2018 the County issued its Series 2018 Bond in the amount of \$13,200,000 in Gas Tax Revenue Bonds to fund certain improvements to the County's Transportation System approved by the Board of County Commissioners on August 14, 2018 - Resolution Number 2018-53.

On January 12, 2017 the County issued its Series 2017 Bond in the amount of \$2,120,000 in Public Revenue Note to construct two fire stations approved by the Board of County Commissioners on January 10, 2017 - Resolution Number 17-01.

On May 4, 2016 the County issued \$24,430,000 its Series 2016 Bond Refunding of Notes Series 2007A and 2007B public improvement revenue bonds approved by the Board of County Commissioners on April 26, 2016 - Resolution Number 16-48.

On April 23, 2015 the County issued \$3,800,000, its Series 2015A Revenue Bond in order to construct the Public Defender building approved by the Board of County Commissioners on April 14, 2015 - Resolution Number 15-35.

On April 23, 2015 the County issued \$12,637,000, its Series 2015B Bond in order to refund the county's Sales Tax Revenue Bond Series 2007A approved by the Board of County Commissioners on April 14, 2015 - Resolution Number 15-36.

PLANNED FUTURE DEBT ISSUANCES

In 2025, the County intends to issue in capital revenue bonds rate-backed debt for the purpose of the following projects:

Civil Courthouse, Parking Garage and Mechanical Plant: The project includes construction of a Central Energy Plant (CEP) with a screen wall and utility connections to both the Civil and Criminal Courthouses. The plant will meet current and future heating and cooling needs of the court complex using an ice storage thermal energy system. A five-level parking structure will provide approximately 700 spaces, along with necessary utility and fire protection connections. The ground floor will include public restrooms, an activity space, and a street-facing art walk. A new Civil Courthouse, approximately 80,000 square feet and two to four stories tall, will be built adjacent to the existing Criminal Courthouse to expand court services and improve operational efficiency.

Animal Resources Building: The issuance of debt for the new Animal Resources Building is a strategic investment aimed at enhancing the county's animal care infrastructure. This project is essential to meet the growing demand for animal services, provide better facilities for the care and shelter of animals, and ensure compliance with modern standards for animal welfare.

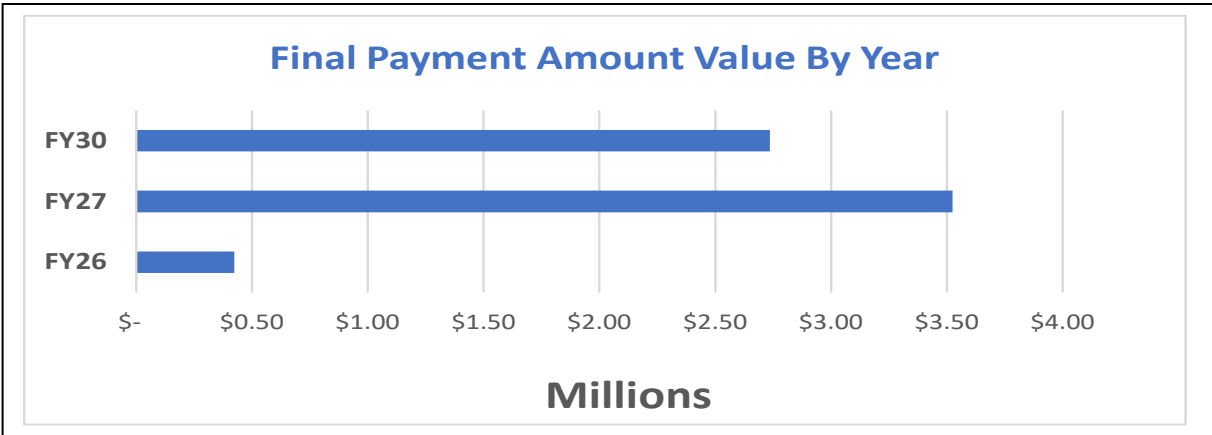
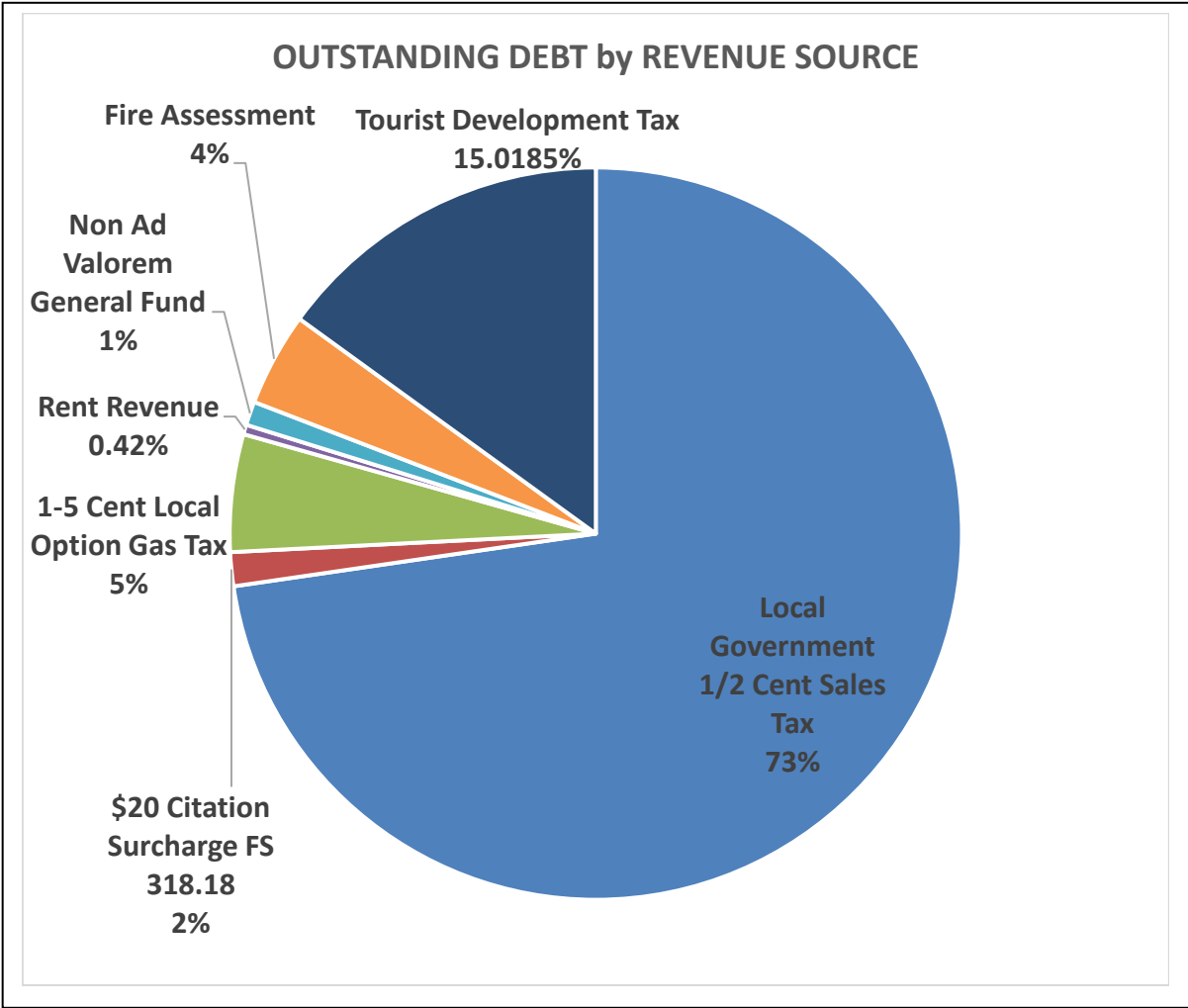
The debt issuance will fund the construction of a state-of-the-art Animal Services Building, which will include advanced veterinary facilities, increased capacity for housing animals, and dedicated spaces for community education and outreach programs. This project is designed to improve the efficiency and effectiveness of animal services in the county, ultimately leading to better outcomes for both animals and residents.

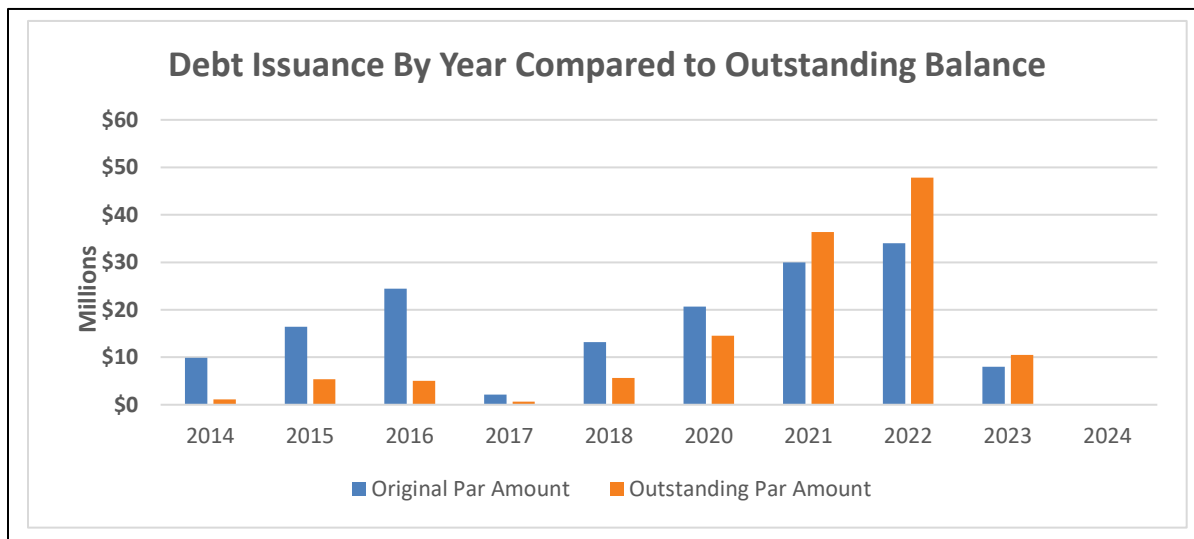
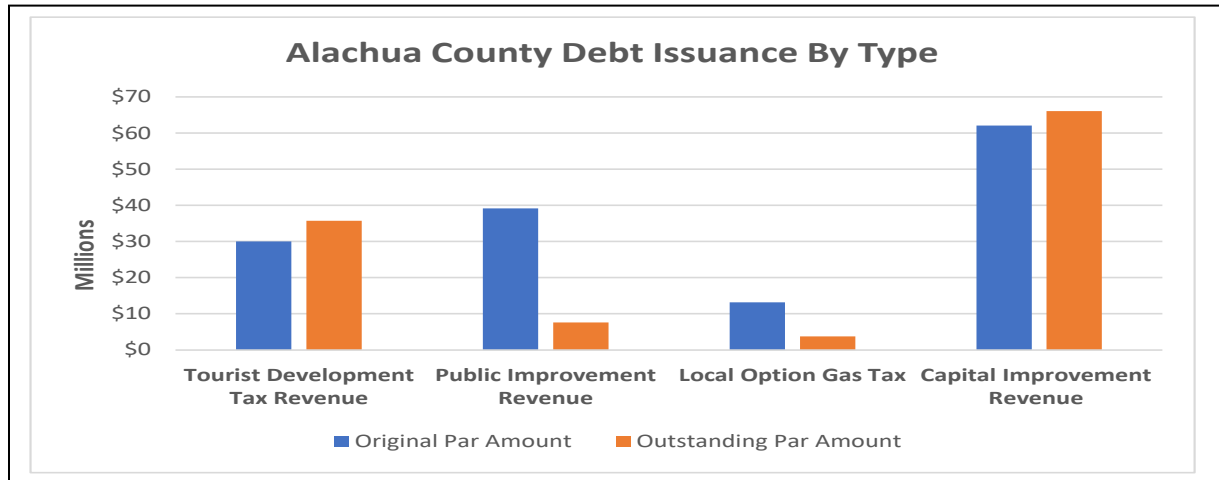
Fire Station #25 Tech City: The construction of this station will improve emergency response in the rapidly growing Tech City corridor.

CONCLUSION

The County actively and aggressively monitors market opportunities to refinance, defease or redeem its outstanding debt to achieve lower debt service costs. When legally and economically feasible, lower interest rate debt or available reserves will be issued to pay off higher interest rate debt.

In summary, as confirmed by its credit ratings, the County's financial condition is characterized by strong debt service coverage from pledged revenue, a broad and varied local economy, and strong financial management.





The following chart is a detailed schedule of the county's existing debt, including the following information:

- Project Associated with the Debt
- Pledged Funding Source
- County Fund Number Assigned to the Project
- Original Amount Borrowed
- Interest Rate Charged
- Annual Payments for Interest and Principal from FY25 to FY30
- "Thereafter" Column: Cumulative amount for payments beyond FY30
- "Total" Column: Full principal and interest for each issuance

ALACHUA COUNTY CUMULATIVE DEBT SCHEDULE AS OF 10-01-2025												
PROJECT	PLEDGE FUNDING SOURCE	FUND	AMOUNT	INTEREST	FY26	FY27	FY28	FY29	FY30	FY31	Thereafter	TOTAL
Public Defender Building	\$20 Citation Surcharge FS 318.18	285	\$ 3,800,000	2.25%	\$ 423,714							\$ 423,714
8th Ave Extension, SW 61st Extension, SW 61st/SW 24th Ave Intersection	1-5 Cent Local Option Gas Tax	280	\$ 13,200,000	2.98%	\$ 1,877,131	\$ 1,879,385						\$ 3,756,516
Refund 2007A PI Bond	Local Government 1/2 Cent Sales Tax	286	\$ 12,637,000	2.25%	\$ 1,520,333	\$ 1,518,898						\$ 3,039,231
2 Fire Stations	Local Government 1/2 Cent Sales Tax	289	\$ 2,120,000	2.74%	\$ 255,522	\$ 126,713						\$ 382,235
Medical Examiner Building	Non Ad Valorem & Rent Revenue	295	\$ 3,750,000	1.38%	\$ 406,910	\$ 406,666	\$ 406,353	\$ 405,971	\$ 405,520			\$ 2,031,420
AG Equestrian Center/Auditorium/IFAS Building	Non Ad Valorem & Tourist Development Tax	294	\$ 12,500,000	1.45%	\$ 1,488,530	\$ 1,488,448	\$ 1,493,075	\$1,492,340	\$1,491,315			\$ 7,453,708
Refund 2007A (Balance and 2007B PI Bond)	Local Government 1/2 Cent Sales Tax	287	\$ 24,430,000	1.89%	\$ 847,813	\$ 842,135	\$ 846,155	\$ 839,874	\$ 838,342			\$ 4,214,319
Sports Event Center	Tourist Development Tax	299	\$ 30,000,000	1.75% & 2.07%	\$ 690,695	\$ 693,507	\$ 686,232	\$ 689,045	\$ 691,770	\$ 1,674,407	\$ 30,588,848	\$ 35,714,504
Warehouse; Fire Station 21; Fire Station 80; Court Complex Parking Garage & Mechanical Plant; Court Services Building	Non-Ad Valorem / Fire Assessment	282	\$ 34,000,000	3.52%	\$ 2,077,568	\$ 2,078,424	\$ 2,078,048	\$2,081,440	\$2,078,424	\$ 2,079,176	\$ 33,257,776	\$ 45,730,856
Armory - Purchase & Renovate for Emergency Operations & Fire Rescue/EMS	Non-Ad Valorem	291	\$ 8,000,000	4.21%	\$ 599,908	\$ 602,910	\$ 600,280	\$ 602,229	\$ 603,546	\$ 599,232	\$ 6,864,365	\$ 10,472,469
Civil Courthouse, Parking Garage, Mechanical Plant, Fire Station, #25 Animal Services Building	Local Government 1/2 Cent Sales Tax	296	\$ 110,000,000								\$110,000,000	
TOTALS			\$ 254,437,000		\$10,188,124	\$9,637,086	\$6,110,143	\$6,110,899	\$6,108,917	\$4,352,815	\$70,710,989	\$223,218,972
PLEDGED SOURCES												
	Local Government 1/2 Cent Sales Tax		\$ 184,974,500		\$ 5,170,157	\$ 5,037,799	\$ 3,394,907	\$3,392,668	\$ 3,390,015	\$ 2,036,359	\$ 29,852,140	\$ 52,274,044
	\$20 Citation Surcharge FS 318.18		\$ 3,800,000		\$ 423,714	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 423,714
	1-5 Cent Local Option Gas Tax		\$ 13,200,000		\$ 1,877,131	\$ 1,879,385	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,756,516
	Rent Revenue		\$ 1,078,500		\$ 117,027	\$ 116,957	\$ 116,867	\$ 116,757	\$ 116,628	\$ -	\$ -	\$ 584,236
	Non Ad Valorem General Fund		\$ 2,671,500		\$ 289,883	\$ 289,709	\$ 289,486	\$ 289,214	\$ 288,892	\$ -	\$ -	\$ 1,447,184
	Fire Assessment		\$ 10,500,000		\$ 641,553	\$ 641,818	\$ 641,701	\$ 642,748	\$ 641,818	\$ 642,049	\$ 10,270,001	\$ 14,121,688
	Tourist Development Tax		\$ 38,212,500		\$ 1,668,659	\$ 1,671,418	\$ 1,667,182	\$1,669,512	\$ 1,671,564	\$ 1,674,407	\$ 30,588,848	\$ 40,611,590
	TOTAL		\$ 254,437,000		\$ 10,188,124	\$ 9,637,086	\$ 6,110,143	\$6,110,899	\$ 6,108,917	\$ 4,352,815	\$ 70,710,989	\$ 113,218,972

Capital Budget and Financial Plan



PURPOSE OF THE CAPITAL BUDGET & FINANCIAL PLAN

The Capital Budget and Financial Plan (CBFP) serves as a strategic tool for Alachua County to efficiently manage its financial resources to meet its service and facility needs. The five-year capital budgeting process aims to achieve several objectives:

1. Streamlining departmental requests to minimize delays and ensure alignment with departmental improvement programs.
2. Establishing evaluation procedures and priorities to assess proposals based on public needs, comprehensive planning, project interrelationships, and cost considerations.
3. Planning proposals over an extended period to achieve the Capital Improvements Budget and Financial Plan.
4. Anticipating necessary projects and aligning them with the county's existing and projected fiscal capacity.

As per the Capital Budget and Financial Plan Policies, all capital improvement

WHAT IS THE DIFFERENCE BETWEEN A CAPITAL ASSET AND A CAPITAL PROJECT?

The following definitions for a capital asset and capital project help distinguish the difference between the two types of capital items and how they are handled in the budget process.

Definition of a Capital Asset – An item with a value of \$15,000 or more and an expected life of more than one year, such as equipment, furniture, and automobiles. These items are included in the operating budget.

Definition of a Capital Project – A project expected to have a useful life greater than five years and an estimated cost of \$150,000 or more. Capital projects include the construction, purchase, or major renovation of buildings, utility systems, or other structures, purchase of land and major machinery and equipment. Projects meeting the above definition will be included in the Capital Budget Financial Plan and will be tied to the operating budget within each identified fund and department/division.

WHAT ARE CAPITAL IMPROVEMENTS?

Capital improvements comprise the essential infrastructure that counties require to deliver vital services to residents and accommodate new growth and development. They aim to maintain and enhance the existing infrastructure, as well as anticipate future county expansion. These projects involve significant non-routine capital expenditures, typically exceeding \$150,000. They include the acquisition of equipment and land, as well as the design, construction, renovation, rehabilitation, or expansion of capital assets. Capital projects typically have a useful life expectancy of at least ten years. A wide range of projects include capital improvements, as illustrated by the examples below:

- Fire, court and sheriff buildings.
- parks, trails, open space, recreation centers, and other related facilities.
- water and wastewater treatment plants, transmission pipes, storage facilities, and pump stations.
- roads, bridges, traffic signals, and other traffic control devices.
- water control structures and stormwater retention ponds.

GUIDELINES AND POLICIES USED IN DEVELOPING THE CAPITAL BUDGET AND FINANCIAL PLAN

The County's Strategic Vision Plan, along with its budget and financial policies, provides broad parameters for the development of the annual capital plan. Considerations include the following:

- Does a project support the County Commission's strategic priority?
- Does a project qualify as a capital project, i.e., cost more than \$150,000 and has an expected useful life of at least ten years?
- Does a project prevent the deterioration of the County's existing infrastructure, and respond to and anticipate future growth in the County?
- Does a project encourage and sustain quality economic development?
- Can a project be financed through growth in the tax base or development fees, when possible, if constructed in response to residential or commercial development?
- Is a project responsive to the needs of residents and businesses within the constraints or reasonable taxes and fees?

Master plans help determine which projects should be included in the Capital Budget Financial Plan and the timeframes in which the projects should be completed. For example, the Parks and Open Space Plan and the Fire Rescue Master Plan provide valuable guidance.

Economic forecasts are also a critical source of information and guidance throughout the capital planning process. These forecasts assess external factors such as whether the local economy is growing or contracting, population growth, inflation in construction materials, the value of land, and other variables that may affect the County's ability to finance needed services and capital projects.

The County policies that are followed include the Capital Budget and Financial Plan and the Debt policies. Each serve as a set of guidelines and principles that an organization follows to manage its finances effectively. It outlines the strategies, procedures, and rules governing various aspects of financial management.

CAPITAL BUDGET AND FINANCIAL PLAN ASSESSMENT PROCESS

The CBFP process entails an assessment of many valid competing needs, a determination of priorities, an evaluation of costs and financing options, and an establishment of achievable completion timeframes. The analysis process involves many familiar questions:

- Do we need it?
- Can it wait?
- Are there other options?
- What must wait if we proceed with it?
- Can we afford it?
- Do we need financial help to attain it?

If the purchase plan progresses, a decision regarding the initial cost must be made. However, the County also needs to secure longer-term financing to cover certain expenses for capital improvements. For instance, loan repayments add to the overall cost of a capital improvement project. Since most major capital improvements cannot be funded solely from revenue generated in a single year or by adjusting income and expenses, it's crucial to consider the long-term financial implications.

As part of the annual budget process, the Office of Management and Budget oversees the County-wide effort to revise and update the County's capital plan. Staff from all County departments participate in a thorough review of existing projects and the identification of new projects for inclusion in the Capital Budget Financial Plan. Throughout this capital planning process, adherence to legal requirements and available financial resources is crucial, with the County Commission carefully considering citizen input.

While only the first year of the plan is formally appropriated by the Commission, the following four years serve as planning guidelines. The County Commission retains authority over funding decisions for future years. Once projects are chosen for inclusion in the capital plan, decisions are made regarding which ones should be prioritized for the

initial five years. The County Commission then assesses the recommended Capital Budget Financial Plan during budget workshops, considering staff recommendations before reaching a final decision.

IMPACT OF THE CAPITAL BUDGET FINANCIAL PLAN ON THE OPERATING BUDGET

The operating budget of Alachua County is directly impacted by the Capital Budget and Financial Plan (CBFP). Most new capital improvements entail ongoing expenses for routine operation, maintenance, and repairs once completed. Additionally, the creation of new capital facilities may require the establishment of new staff positions. Meanwhile, existing county facilities and equipment, once considered state-of-the-art, now require rehabilitation, increased maintenance, renovation, or upgrades to accommodate new uses and address safety and structural concerns.

Each department provides estimates for future operations and maintenance costs associated with new projects in the CBFP. These operating costs play a crucial role in determining which projects move forward within the CBFP. Implementation timelines are established to stagger projects over time, allowing for the funding of large-scale projects that have significant impacts on the operating budget.

The Office of Management and Budget assesses both current and future debt obligations and available resources for funding the planned projects. The majority of capital projects are financed through revenue-backed financing, impact fees, and the Infrastructure Surtax Fund.

REVENUE PROCEEDS

County revenue proceeds typically include property tax, sales, tax, state shared revenues, fees for service and investment income. These sources are pledged as collateral for financing.

IMPACT FEES

Impact fees are an imposed fee on new development as a total or partial reimbursement for the cost of additional facilities made necessary for growth. Impact fees are restricted to use on capital projects that are necessary to add infrastructure capacity. Currently, the County imposes three impact fees: 1) Fire; 2) Transportation (Mobility); 3) Parks.

SURTAX

On November 8, 2022, Alachua County voters passed the ten-year one-cent surtax. One-half cent of the tax is restricted for use related to conservation lands and parks and

one-half cent for roads and affordable housing. The County receives a portion of the tax proceeds based upon a distribution formula developed by the Florida Department of Revenue. Population is the key component to the calculation.

AMENDING THE CAPITAL BUDGET AND FINANCIAL PLAN

Throughout the fiscal year, circumstances may necessitate amending the approved Capital Budget and Financial Plan to address unforeseen needs. A systematic procedure has been established to facilitate the submission and assessment of each requested amendment.

Amendments to the project list, as originally adopted by the Board of County Commissioners in the Capital Budget and Financial Plan, require approval through a budget amendment process. An amendment to the Capital Budget and Financial Plan becomes necessary under the following conditions:

- The project was not initially included in the adopted CBFP.
- The project is removed from the approved CBFP.
- Project costs exceed those outlined in the adopted CBFP.
- There is a change in the proposed financing method for the project compared to what was initially indicated in the CBFP.
- There is a fundamental alteration in the project's scope and focus compared to what was outlined in the CBFP.

WHAT IS IMPORTANT TO KNOW WHEN REVIEWING THE CAPITAL BUDGET FINANCIAL PLAN PROGRAM?

The Capital Budget Financial Plan serves as a long-term planning tool, but only the funding allocated for the first year is officially approved by the County Commission. Future appropriations are reviewed by the Commission in subsequent years.

Key points about the Capital Budget Financial Plan:

- It offers a comprehensive view of capital planning, covering projects funded from all sources.
- It complements the Operating Budget document and is intended to be used in conjunction with it.
- It reflects the current goals and intentions of the County Commission.
- It's a dynamic process subject to changes over time, influenced by factors such as organizational shifts, funding uncertainties, emergencies, delays, or plans from other entities. Despite inevitable changes, the thorough long-term planning and analysis involved in developing the Capital Budget Financial Plan offer numerous benefits.
- Summaries of Capital Budget Financial Plan data, presented in tables and graphs, help readers grasp the Countywide impact of the plan.

WHAT ARE THE KEY ELEMENTS OF THE CAPITAL BUDGET FINANCIAL PLAN?

The following describes key elements of the details included in the CBFP:

Capital Improvement Element (CIE) – Includes information on the project's impact on the County's Comprehensive Plan, which assists the County in determining if the project meets state statutory requirements.

Capital Budget Financial Plan Category – The Department and/or Function within the County that is responsible for the project. The categories may include the Department and/or Function based on direction from County Commission.

Capital Budget Financial Plan Status – Identifies if the project is an Existing CBFP Project, Existing CBFP Project – Revised Request, Existing CBFP Program, or New Request.

Cost Center – Includes account segments for Fund, Department, Division, Activity, and Sub Activity.

Expenditure Type – Groups of expenditures separated into the following categories:

- Planning/Design/Engineering – any outside contractual service needed to complete a project.
- Land Acquisition – any purchase of land needed to complete a project.
- Construction – any outside contractual service of construction crews needed to complete a project.
- Equipment/Materials/Furniture – any purchase of these items needed to complete the project.
- Professional Fees – services procured as independent professional services, such as architectural or consulting services needed to complete a project.
- Technical Software/Hardware – any purchase of these items needed to complete the project.

Funding Strategy – Includes the proposed funding source(s) and amounts for the project. Some of the County's new asset expansion projects include funding from Developer Agreements. These projects are noted as such in project detailed information. Typically, a Developer Agreement provides for the County to reimburse costs associated with the new asset over a period of years.

Object Code – Includes the last four digits of the accounting code that are considered the line items, which describe the type of expenditure being made.

Operating Budget Impact – Provides narrative on the impact to the operating budget and includes the estimated project cost by expenditure category.

Operation Budget Impact – A narrative of the anticipated impact the project has on the operating budget is included in the CBFP Detail Sheets. Many projects can significantly impact the operating budget such as maintenance, staffing, utilities, and equipment. It is important to consider these issues prior to adopting the project so additional savings or costs are factored into the decision-making process.

Programmed Funding – CBFP project funding that has been appropriated in prior years, appropriated in the current year budget, and/or Un-Appropriated but planned during the next four fiscal years.

Project Number – The number/letter sequence used primarily for tracking the project.

Project Description – Includes a description and specific justification for the project.

Project Rationale – If the project is needed to meet service demands, environmental impacts, health, or safety issues, or is mandated by law, it will be discussed in this part of the form. Also, the location and type of work performed will be included.

Schedule of Activities – This table breaks out the Project Activities (see Expenditure Type) with Timeline (From-To) and Amount (Programmed Funding) for the project.

Title – A descriptive name given to each project.

CAPITAL BUDGET AND FINANCIAL PLAN QUESTIONS AND ANSWERS

1. What type of costs are included in the Capital Improvement Project?

All expenses related to design, construction, and any other preparations necessary for facility use are encompassed within the project.

2. What happens if a department is not able to expend/encumber funds by year-end that were approved in the budget for that fiscal year?

Any capital project funding previously approved but not spent or committed in the prior fiscal year can be reallocated through a budget amendment.

3. Some departments customarily forecast what will not be expended/encumbered during the current fiscal year and budget the unexpended funds estimate in a “reserve for future capital outlay” or “provision for re-budgets” account.

This account will grant the department access to funding through a capital project amendment in the upcoming fiscal year, prior to the completion of the actual budget reconciliation.

4. How much money/funds are available for projects?

Each year, available funds are determined based on projected tax revenue and financing strategies.

5. What is the process for amending a Capital Project budget?

Any alteration to a capital project that affects its total cost or involves transferring funds from a reserve account necessitates an Amendment and approval from the Board of County Commissioners (BoCC). However, changes solely related to adjusting funding timing between years do not require BoCC approval.

6. How are operating expenditures associated with a Capital Project handled?

When a capital project is requested, all costs, including future operating impacts, are evaluated. Once the project is completed and operational, the operating and maintenance costs must be funded with operating revenues. Departments include in their budgets the operating expenses that are needed when the capital project is completed and becomes operational.

7. If a project won't begin for three (3) years, would it be included in the Five-Year Capital Budget and Financial Plan?

All projects requiring funding over the next five years are part of the Five-Year Capital Budget and Financial Plan. If there are known costs or projects extending beyond this timeframe, they should be listed as future funding needs. These estimates can then be incorporated into long-term financial planning models.

POTENTIAL REVENUE SOURCES FOR CAPITAL PROJECTS

The following are potential sources of revenue for capital improvements. If the source of funding is restricted to items/departments, these restrictions are indicated.

Fund Name	Fund	Use
Transportation Trust Fund	341	Restricted for use for transportation operating costs and infrastructure needs.
Constitutional (2nd) Gas Tax	353	Restricted for use by the Public Works Department, further restricted for use by F.S. 206.411, 206.47, 335.075, 336.41
Local Option Gas Tax	350	Restricted for use by the Public Works Department, F.S. 336.025.
MSBU Fire Assessment	011	Fire Services
MSBU Solid Waste Assessment	400	Solid Waste Services
MSBU Stormwater Assessment	146	Stormwater Services
MSTU Law Enforcement Unincorporated	009	Sheriff Law Enforcement Services
Tree Mitigation Fund	264	Restricted for the purchase and/or planting of trees/landscaping for community enhancement.
Fire Impact Fee	340	Restricted for use for growth related Fire capital equipment and structures.
Parks & Recreation Impact Fee	339	Restricted for use for Parks growth related capital expenditures.
NW Transportation District Impact Fee	336	
East Transportation District Impact Fee	337	
SW Transportation District Impact Fee	338	
Multi Modal Transportation Mitigation	354, 355, 356	Restricted to NW, SW and East Districts
Court Technology Fund	076	Restricted for County Courts use for technology needs. Created under the provisions of Article V, revision 7.
State Court Facility Capital Preservation	037	
Wild Space Public Places	021	Restricted Recreation & Land Acquisition
One Cent Infrastructure Surtax	140	Restricted Recreation & Land Acquisition
One Cent Infrastructure Surtax	142	Restricted Road & Work Force Housing
Boating Improvement Program	043	Boating Ramps, Access & Facilities
Capital Projects - General	300	

The FY26–FY30 Capital Budget and Financial Plan is primarily focused on preserving and enhancing the County’s infrastructure, with key investments in roads, facilities, and land management. The plan supports both new initiatives and the continuation of long-term capital programs critical to public safety, service delivery, and quality of life.

A significant portion of the capital investment is dedicated to implementing the County’s Transportation Pavement Management Plan, which was adopted by the Board of County Commissioners to systematically address road resurfacing and preservation across the County’s transportation network. In FY26, this includes resurfacing priority corridors, upgrading road safety features, and initiating drainage improvements to extend roadway life cycles and improve travel conditions. The plan uses data-driven road condition assessments to prioritize the most critical needs and optimize the use of limited funding.

Additionally, Phase One of the Facilities Master Plan is underway, with a focus on modernizing County buildings to improve energy efficiency, accommodate growing departmental needs, and increase public access. FY26 projects include renovation of key County facilities, site planning for future consolidation of services, and investments in safety and ADA compliance upgrades.

Land management projects are also included in the capital plan, emphasizing conservation, stewardship of environmentally sensitive lands, and public access improvements to County-owned natural areas. These efforts align with the County’s environmental and sustainability goals.

The full Transportation Plan, including detailed reports and project documentation, is available on the County Website:

<https://alachuacounty.us/Depts/PW/engineering/Pages/CurrentReports.aspx>

Capital Budget	FY24	FY25	FY26 Proposed Budget
Parks & Open Space	\$ 621,808	\$ 3,610,627	\$ 3,891,210
Solid Waste & Resource Recovery	\$ 1,558,095	\$ -	\$ -
Fire Rescue Services	\$ -	\$ 7,000,000	\$ 7,500,000
Utility Conservation	\$ -	\$ -	\$ -
Environmental Protections- Conservation Lands	\$ 2,988,170	\$ 100,000	\$ -
Facilities & General County Wide	\$ 33,838,945	\$ 32,672,158	\$ 121,520,000
Public Works Transportation	\$ 19,037,094	\$ 21,837,876	\$ 21,521,952
Total	\$ 58,044,112	\$ 65,220,661	\$ 154,433,162

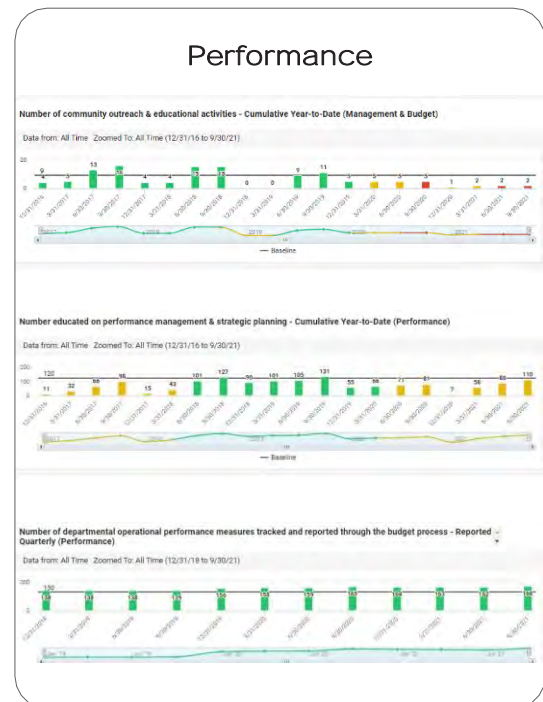
The following chart identifies FY26 proposed budgeting for new and continuing capital projects currently underway or scheduled to begin this fiscal year.

Functional Unit	Project	Project Number	FY26 CBFP Adopted Budget
Countywide Facilities	Animal Resources Building	8241903-Construction	30,000,000.00
	Civil Courthouse	8251902-Civil	70,000,000.00
	Mechanical Plant	8251902-Mechanical	7,000,000.00
	Parking Garage	8251902-Parking	12,500,000.00
	Tech City Fire Station - Station 25	9215401-Station25	7,500,000.00
Countywide Facilities - Total			127,000,000.00
Facility Preservation	515 Energy conservation Project/ BAS upgrade		25,000.00
	515 Second Chiller replacement		110,000.00
	Civil Courthouse Window Glazing South		95,000.00
	Double Slider Doors		200,000.00
	Heath Dept Cooling tower fill replacement/ iso valves		100,000.00
	Jail Pod Renovations (Single Pod)		275,000.00
	Jail Water Heater Replacement (2-3 at a time)		30,000.00
	Leveda Brown solid waste facility roof coating		395,000.00
	Medical Examiners Generator Upgrade		400,000.00
	Public Works Admin Building & Plant BAS installation		45,000.00
	Public Works Admin HVAC Repair		50,000.00
	Single Cell Doors		195,000.00
	Warehouse Fire Alarm Upgrade		100,000.00
Facility Preservation - Total			2,020,000.00
Parks	MKR/Kate Barnes Restrooms (reno)		70,000.00
	Pinesville Park/St. Peter (new park)	6254101	1,315,700.00
	Santa Fe Lake Park (new pickleball courts)	6194107-Improvements	310,000.00
	Santa Fe Lake Park (pavilion(s) & picnic tables)	6194107-Improvements	150,000.00
	Sports Field(s) Rebuilds		300,000.00
	Squirrel Ridge Restrooms (new restrooms)	6194108-Construction-Restrooms	350,000.00
	Veterans Park (roller rink OR pickleball)	6194109	395,510.00
	West End Park (new park)	6244102-CPD	1,000,000.00
Parks - Total			3,891,210.00
Transportation	CR 235		6,679,377.00
	CR 236		35,995.65
	CR 241		35,995.65
	Ft Clarke Blvd	9257910	2,014,389.00
	Holden Park Road		3,366,155.00
	NE 46 Ter (Lake Forest Farms)	9247905	110,185.00
	NE 51 Ter		2,782.00
	NE 52 Ter		4,073.00
	NE 53 Ter		3,264.00
	NE 73 Ave		836.00
	NE 74 Pl		934.00
	NE 76 Ave		1,581.69
	NE CR 1471		2,000.00
	NE/NW 53 Ave		4,500.00
	NW 110 Ave		2,761,363.00
	NW 19 Pl		500.00
	NW 22 Pl		100.00
	NW 23rd Avenue at NW 55th Street (Reconstruct)	Signal - Reconstruct	73,116.00
	NW 27 Ave		4,500.00
	NW 28 Pl		21,742.86
	NW 29 Ln		13,175.08
	NW 29 Pl		10,978.21
	NW 30 Ln		34,380.14
	NW 30 Pl		25,292.67
	NW 31 Ln		13,922.01

Functional Unit	Project	Project Number	FY26 CBFP Adopted Budget
Transportation	NW 31 Pl		16,250.69
	NW 32 Ln		8,314.72
	NW 37 Pl		45,215.98
	NW 38 Pl		3,000.00
	NW 39 Ave	9257907	2,633,168.00
	NW 47 Ter		7,392.04
	NW 48 Ter		20,688.37
	NW 49 St		4,780.05
	NW 50 Ter		27,394.10
	NW 51 Dr		13,658.39
	NW 51st St	Signal - Reconstruct	354,332.00
	NW 52 Dr		14,756.82
	NW 53 Dr		23,456.42
	NW 53 St		1,000.00
	NW 53 Ter		2,500.00
	NW 55 Ter		1,500.00
	NW 56 Ter		1,500.00
	NW 57 Ter		800.00
	NW 58 Ter		1,500.00
	NW 75th Dr	Sidewalk	157,135.00
	NW 76th Blvd	Sidewalk	624,780.00
	NW 76th Dr/W University Ave	Sidewalk	305,946.00
	NW 83rd St	Signal - Reconstruct	354,332.00
	NW 98 St		331,589.93
	NW CR 237		9,500.00
	Peggy Rd		329,342.77
	SE 138 Pl		55,217.01
	SE 141 Pl		40,646.49
	SE 149 Pl		49,525.83
	SE 162 Ave		200.00
	SE 163 Ave		200.00
	SE 165 Ave		500.00
	SE 19 Ave		1,000.00
	SE 20 Ave		2,500.00
	SE 201 Ter		103,585.91
	SE 202 Ter		71,896.51
	SE 204 Ter		139,756.92
	SE 207 St		1,000.00
	SE 24 Ave		11,872.94
	SE 32 St		500.00
	SE 32 Ter		500.00
	SE 44 Ter		74,532.76
	SE 51 St		4,500.00
	SW 10 Ln		12,783.64
	SW 10 Pl		36,954.33
	SW 11 Pl		32,558.73
	SW 12 Pl		16,282.65
	SW 15 St		700.00
	SW 35 Pl		500.00
	SW 36 Pl		500.00
	SW 49 Pl		3,815.64
	SW 51 Ave		2,064.81
	SW 52 Ave		6,270.34
	SW 53 Ave		6,049.12
	SW 54 Ave		1,710.17
	SW 55 Pl		1,170.87
	SW 59 Ter		28,053.16

Functional Unit	Project	Project Number	FY26 CBFP Adopted Budget
Transportation	SW 60 Ter		116,901.06
	SW 61 Ter		13,742.27
	SW 62 Ter		36,393.27
	SW 63 CT		1,940.73
	SW 63 Ter		15,995.06
	SW 64 St		4,834.25
	SW 64 Ter		16,761.97
	SW 65 CT		1,737.40
	SW 66 St		5,396.32
	SW 67 St		2,210.65
	SW 67 Ter		2,741.68
	SW 68 St		1,944.36
	SW 69 St		4,446.68
	SW 69 Ter		5,378.72
	SW 70 Ter		5,226.59
	SW 8 Ln		18,727.16
	SW 8 Pl		19,494.07
	SW 9 Ave		9,832.56
	SW 9 Pl		9,428.42
	SW 91 St		6,500.00
Transportation - Total			21,521,952.27

Performance Management



Animal Resources Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of responses to calls/requests for field services - Reported Quarterly (Animal Resources)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 2,000 and 4,000	N/A	N/A
3/31/2025	Maintaining between 2,000 and 4,000	Off Track	1,325
9/30/2024	Maintaining between 2,000 and 4,000	Off Track	1,340
9/30/2023	Maintaining between 2,000 and 4,000	On Track	2,458

Mandatory and Discretionary Programs

Governance

Dollars received to support animal services programs through fundraising, donations and/or grant activities - Reported Quarterly (Animal Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying above \$10,000.00	N/A	N/A
3/31/2025	Staying above \$10,000.00	Off Track	\$ 4,341.14
9/30/2024	Staying above \$10,000.00	At Risk	\$ 2,812.35
9/30/2023	Staying above \$10,000.00	At Risk	\$ 3,662.51

Number of animals received at the shelter - Reported Quarterly (Animal Resources)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 500 and 1,500	N/A	N/A
3/31/2025	Maintaining between 500 and 1,500	On Track	543
9/30/2024	Maintaining between 500 and 1,500	On Track	715
9/30/2023	Maintaining between 500 and 1,500	On Track	757

Animal Resources Department Measures Summary

Mandatory and Discretionary Programs

Governance

Number of animal licenses issued - Reported Quarterly (Animal Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying above 5,000	N/A	N/A
3/31/2025	Staying above 5,000	Off Track	3,373
9/30/2024	Staying above 5,000	Off Track	4,465
9/30/2023	Staying above 5,000	At Risk	1,844

Social Strength and Wellbeing

Percent of live animal releases at the shelter - Reported Quarterly (Animal Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	91.65%
9/30/2024	Staying above 90%	On Track	91.14%
9/30/2023	Staying above 90%	On Track	93.50%

Animal Resources

Summary of Services

Division Name	Program Name	Description
Animal Resources	Administration	Provides organizational leadership to ARC in the areas of strategic planning, budget & finance, human resources, program development, public relations, performance management, and quality improvement. Responsible for departmental oversight including areas of data management, risk management, technology, contracts, procurement, communications, public records, interdepartmental relations, legislative affairs, and emergency management (ESF 17). Builds & maintains strong working relationships with local animal welfare partners, veterinarians, and UF College of Veterinary Medicine. Directs and monitors the delivery of animal-related services to the citizens of Alachua County in compliance with federal, state, and local statutes, County policies, procedures, and best practices.
Animal Resources	Customer Service	Provides front-line customer service to the public in person, electronically, and via telephone; processes animal reclaims, adoptions, and transfers. Responsible for administration of state rabies requirements & local animal licensing provisions.
Animal Resources	Sheltering	Responsible for management, oversight, and implementation of sheltering operations for up to 3,000 cats & dogs annually. Provides humane care and treatment of stray, surrendered, abandoned, and abused animals in ARC custody 365 days/year. Administers reunification, transfer, adoption, volunteer, and foster programs. Coordinates events that promote adoption & animal welfare.

Animal Resources

Summary of Services

Division Name	Program Name	Description
Animal Resources	Medical	Responsible for management, oversight, and implementation of medical services for the animals in ARC control; including sterilization program and post-operative care and pain management; as well as vaccination, anti-parasitic, and biosecurity protocols to ensure health of sheltered animals. Performs forensic exams for potential cruelty cases, and administers low-cost rabies vaccines to owned animals as a service to the public.
Animal Resources	Public Education	Satisfy local mandate to educate public about animal safety, care, and welfare; charged with raising awareness through community outreach, media appearances, interaction with students (elementary through college level); and administration of the Paws on Parole program.
Animal Resources	Field Operations	Responsible for management, oversight, and implementation of field operations for approximately 10,000 citizen calls/reports of animal-related incidents annually. Provides investigation & prosecution of alleged animal cruelty cases; response to citizen complaints regarding cats & dogs; administration and enforcement of federal, state, and local animal welfare ordinances; apprehension of stray animals, return to owner, or transport to shelter; and 24/7 support for first responders with calls involving cats & dogs.

Budget and Fiscal Services Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Reduction in annualized energy use index trend within county owned buildings including use of electric, natural gas, propane and solar- Reported quarterly (Budget & Fiscal Services)

Target Date	Target	Status	Actual
9/30/2025	Reduce EUI from 86 to 75 over 5 years	N/A	N/A
12/31/2024	Reduce EUI from 86 to 75 over 5 years	On Track	64.12
9/30/2024	Reduce EUI from 86 to 75 over 5 years	On Track	63.2
9/30/2023	Reduce EUI from 86 to 75 over 5 years	On Track	62.45

Dollar cost (12 month rolling average) of utilities per sq. foot for county facility service area - Reported Quarterly (Budget & Fiscal Services)

Target Date	Target	Status	Actual
9/30/2025	Staying below target \$15.50	N/A	N/A
12/31/2024	Staying below target \$15.50	On Track	\$14.80
9/30/2024	Staying below target \$15.50	Off Track	\$17.17
9/30/2023	Staying below target \$15.50	At Risk	\$18.51

FOCUS AREA: Invest in and Protect Our Environment

Percent cost savings recognized through Cenergistics Energy Program - Reported Quarterly (Budget & Fiscal Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 10%	N/A	N/A
12/31/2024	Staying above 10%	On Track	15.63%
9/30/2024	Staying above 10%	On Track	16.33%

Budget and Fiscal Services Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Number of on-site energy audits completed through the Cenergistics Energy Program - Reported Quarterly (Budget & Fiscal Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 150	N/A	N/A
12/31/2024	Staying above 150	On Track	166
9/30/2024	Staying above 150	On Track	171

Mandatory and Discretionary Programs

Governance

Percent of departmental operational performance measures reported as 'On Track' - Reported Quarterly (Operational Performance)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
3/31/2025	Staying above 80%	On Track	83.8%
9/30/2024	Staying above 80%	On Track	82.35%
9/30/2023	Staying above 80%	On Track	79.50%

2025 Comment: 155 operational measures of 185 total measures this quarter met or exceeded the established target.

Number of departmental operational performance measures tracked and reported through the budget process - Reported Quarterly (Operational Performance)

Target Date	Target	Status	Actual
9/30/2025	Staying above 130	N/A	N/A
3/31/2025	Staying above 130	On Track	185
9/30/2024	Staying above 130	On Track	170
9/30/2023	Staying above 130	On Track	166

Budget and Fiscal Services Department Measures Summary

Mandatory and Discretionary Programs

Governance

Percent unallocated fund balance - Annual Average (Management & Budget)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 15% and 25%	N/A	N/A
3/31/2025	Maintaining between 15% and 25%	Off Track	81.43%
9/30/2024	Maintaining between 15% and 25%	Off Track	45.08%
9/30/2023	Maintaining between 15% and 25%	Off Track	34.33%

2025 Comment: 93% of Ad Valorem received year to date; 19% of Revenue Recovery funds remain.

Percent variance of projected revenue estimates to actual revenue received - Annual Average (Management & Budget)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between -5% and 5%	N/A	N/A
3/31/2025	Maintaining between -5% and 5%	Off Track	57.63%
9/30/2024	Maintaining between -5% and 5%	Off Track	27.83%
9/30/2023	Maintaining between -5% and 5%	Off Track	19.08%

2025 Comment: Budget amendments processed in the 2nd Quarter impacted this number.

Number educated on performance management & strategic planning - Cumulative Year-to-Date (Operational Performance)

Target Date	Target	Status	Actual
9/30/2025	Staying above 120	N/A	N/A
3/31/2025	Staying above 120	On Track	37
9/30/2024	Staying above 120	On Track	120
9/30/2023	Staying above 120	On Track	122

2025 Comment: Bulk of educational activities occur during quarterly entry and mid-year activities.

Budget and Fiscal Services Department Measures Summary

Mandatory and Discretionary Programs

Governance

Percent of vendor awards without valid protests - Reported Quarterly (Procurement)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 95% and 100%	N/A	N/A
3/31/2025	Maintaining between 95% and 100%	On Track	100%
9/30/2024	Maintaining between 95% and 100%	On Track	100%
9/30/2023	Maintaining between 95% and 100%	On Track	100%

Percent of purchase order requests processed within target time frame - Reported Quarterly (Procurement)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
3/31/2025	Staying above 80%	On Track	99%
9/30/2024	Staying above 80%	On Track	95%
9/30/2023	Staying above 80%	On Track	97%

Dollar volume of P-card transactions - Cumulative Year-to-Date (Procurement)

Target Date	Target	Status	Actual
9/30/2025	Staying above \$1,500,000	N/A	N/A
3/31/2025	Staying above \$1,500,000	On Track	\$1,253,293
9/30/2024	Staying above \$1,500,000	On Track	\$2,634,949
9/30/2023	Staying above \$1,500,000	On Track	\$2,353,929

Budget and Fiscal Services Department Measures Summary

Mandatory and Discretionary Programs

Governance

Number of P-card transactions - Cumulative Year-to-Date (Procurement)

Target Date	Target	Status	Actual
9/30/2025	Staying above 5,000	N/A	N/A
3/31/2025	Staying above 5,000	On Track	4,093
9/30/2024	Staying above 5,000	On Track	8,662
9/30/2023	Staying above 5,000	On Track	8,676

Percent Worker's Compensation lost time cases per 1,000 FTE - Reported Quarterly (Risk Management)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 0% and 0.15%	N/A	N/A
3/31/2025	Maintaining between 0% and 0.15%	On Track	0%
9/30/2024	Maintaining between 0% and 0.15%	On Track	0%
9/30/2023	Maintaining between 0% and 0.15%	On Track	0%

2025 Comment: Only 2 lost time injuries this quarter.

Percent change in total healthcare costs - Reported Quarterly (Risk Management)

Target Date	Target	Status	Actual
9/30/2025	Staying below 10%	N/A	N/A
3/31/2025	Staying below 10%	Off Track	19%
9/30/2024	Staying below 10%	On Track	3%
9/30/2023	Staying below 10%	On Track	-3%

2025 Comment: Anticipated increase due to FY 25 plan year changes.

Budget and Fiscal Services

Summary of Services

Division Name	Program Name	Description
Budget and Fiscal Services	Business Systems Administration	Provides oversight and administration services for the enterprise-wide business and financial systems, including, Budgeting, Finance & Accounting, Procurement, Human Resources, and Payroll. Implementation of new functionality, security requirements, system maintenance, liaison with all end users for support and training, and documentation of processes and procedures.
Budget and Fiscal Services	Strategic Planning, Operational Performance, and Performance Reporting	Performs coordination and oversight for strategic planning processes, operational analysis, and performance management to enhance organizational effectiveness. Administers the Performance Management software system & reporting. Provides performance measure reporting concurrent with the budget process, tracks outcomes, and advises on operational performance issues. Assists departments with identifying goals and objectives that align with the Board's strategic guidance. As required, analyzes and reports on county operations.
Budget and Fiscal Services	Operational Performance Audits	At the direction of the County Manager, oversees the independent operational performance audits of various county departments and programs. Works to define Scope of Work, RFP process, document collection, interviews, and final report presentation. After acceptance of the final Operational Performance Report, works with the departments/programs to implement the audit recommendations.

Budget and Fiscal Services

Summary of Services

Division Name	Program Name	Description
Management and Budget	Budget Management	Develops and maintains a balanced budget, monitors and analyzes ongoing fiscal activity, and produces documents and reports to assist management in financial planning and the maximization of the allocation of resources. Advises on budget/financial considerations and alternative options. Coordinates development of financial feasibility for the five year Capital Improvement Program.
Management and Budget	Truth in Millage (TRIM) Compliance	Compliance with requirements for Board of County Commissioners related to TRIM.
Management and Budget	Research and Technical Assistance	In house, professional staff provide informed and in depth analysis, advice, and recommendations to the Departments, management, and the Board relating to County policy, County procedure, and Local, State, and Federal issues relating to and affecting the County.
Management and Budget	Financial Policy and Procedures	Professional budget staff provide daily financial oversight to ensure that the County's financial policies and procedures are adhered to. The staff consults with Legal, Finance & Accounting, Constitutional Offices and the County's management team and support staff.
Procurement	Procurement Function	Procurement of materials, goods, services, construction and equipment for the BOCC, Library District, Constitutional Officers, the public and other governmental agencies as requested. The division is also responsible for establishing, administering, interpreting and keeping current all procurement related policies and procedures; monitoring the insurance requirements; monitoring the Small Business Enterprise Program and government minimum wage ordinances in the competitive bidding process; the analysis of the prices paid for materials, equipment, services, supplies and construction, the Rental Car Program, and end to end processing of all procurement BoCC agenda items.

Budget and Fiscal Services

Summary of Services

Division Name	Program Name	Description
Procurement	Procurement Card (P-Card) Program	The procurement card is a credit card that is assigned to individual employees. The card is used as a method of paying for small dollar items. The Procurement Card Program Administrator serves as the main contact for the bank and the user departments. The administrator acts as the intermediary for establishing and maintaining bank reports and for coordinating all card holder maintenance (adds, changes and closures).
Procurement	Contracts	Develops, revises, and reviews all contracts and related documents (amendments, task assignments, etc.) assuring compliance with relevant rules and regulations prior to placement on BOCC agenda or submission to the County Manager. Participates in the negotiation of terms, conditions, and pricing of contracts as needed and monitors contracts for compliance. Reviews requests for proposals and bid documents. Assists all departments with contract related questions and contributes to such teams. Reviews contract wording for language that is contrary to public policy or Alachua County code. Compliance with bid/RFP's and maintain the sample agreements library and templates in the contracts management software.
Procurement	Records Retention	This program processes over 1200 contract and grant documents in Cobblestone, KnowledgeLake, and/or New World. This program maintains original contract and grant files in accordance with Records Retention statutes and storage guidelines. This program also processes contract and grant related requisitions resulting in encumbrances, amendments, and task assignments.

Budget and Fiscal Services

Summary of Services

Division Name	Program Name	Description
Procurement	Grants	Reviews contracts associated with the utilization of Grant funds, in coordination with departments, assuring compliance with relevant rules and regulations prior to placement on BOCC agenda or submission to County Manager. Assists all departments with grant related questions and contributes to such teams. Maintains grant files in accordance with Records Retention statutes and grant guidelines.
Risk Management	Commercially-Insured and Self Insured Property and Casualty programs	Provides comprehensive property, liability, and workers' compensation programs designed to mitigate and protect employees, citizens and the County from financial loss.
Risk Management	Self Funded Health Insurance Programs	Risk Management monitors the County's Self Insured Health funds to ensure legal compliance and stable fiscal management. In 2017, Risk Management oversaw an expansion of the Employee Health and Wellness Center to include after hours urgent care.
Risk Management	Employee Benefits and Wellness Program	Risk Management provides Employee Benefits including Life Insurance and sponsors an annual Health Fair and Worksite Wellness Programs for employee preventative health measures.
Risk Management	Safety and Loss Control Program	Risk Management provides work site safety inspections, accident investigations, safety and loss control trainings, policies and educational programs to assure employees a safe and healthy work environment.
Risk Management	Property & Casualty/ and Health Insurance Claims Administration	Risk Management provides claims administration for all claims including claims investigations, claims adjustments, and claims payments for the County self funded insurance programs.
Fiscal Services	Countywide Fiscal Services Oversight	Manages directly and indirectly the daily activities of decentralized departmental staff who perform departmental budget and fiscal services.

Budget and Fiscal Services

Summary of Services

Division Name	Program Name	Description
Fiscal Services	Fiscal Services/ Accounts Payable/ Accounts Receivable/ Timekeeping/ Payroll	Provide fiscal and technical support to all County Departments. This includes procurement, p-card verification, payroll and timekeeping, budget development and monitoring, accounts receivable, payables, invoices, grants management, interdepartmental billings, budget transfers and amendments, reporting and data analysis, documentation collection and submission, and provides invoice processing for service contracts. Other departmental assignments may be required.
Fiscal Services	Departmental Contracts and Service Agreements	Assist with the development and review of all departmental contracts and related documents (amendments, task assignments, etc.). Creates and tracks agenda items for BoCC or County Manager approval. Works closely with the Procurement staff to ensure contract wording language is not contrary to public policy or Alachua County code.
Fiscal Services	Utility Billing & Energy Savings	Process all utility billing countywide and oversees the Cenergistics (energy use reduction) contract.
Fiscal Services	FEMA Reimbursement Coordination	The Office of Management and Budget, in conjunction with the Fire/Rescue Department, is responsible for the coordination and processing of FEMA and other emergency disaster related reimbursement activities.

Code Administration Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of code enforcement complaints received - Reported Quarterly (Codes Administration)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 100 and 500	N/A	N/A
3/31/2025	Maintaining between 100 and 500	On Track	420
9/30/2024	Maintaining between 100 and 500	On Track	375
9/30/2023	Maintaining between 100 and 500	On Track	235

Percent of code enforcement complaints received, and actions ordered within 2 business days - Reported Quarterly (Codes Administration)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
3/31/2025	Staying above 80%	On Track	89.26%

Number of Office of Code Administration Nuisance complaints received - Reported Quarterly (Codes Administration)

Target Date	Target	Status	Actual
9/30/2025	Staying below 500	N/A	N/A
3/31/2025	Staying below 500	On Track	44

Number of minimum housing complaints - Reported Quarterly (Codes Administration)

Target Date	Target	Status	Actual
9/30/2025	Staying below 500	N/A	N/A
3/31/2025	Staying below 500	On Track	17

Code Administration Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of complaint cases submitted to Special Magistrate - Reported Quarterly (Codes Administration)

Target Date	Target	Status	Actual
9/30/2025	Staying below 75	N/A	N/A
3/31/2025	Staying below 75	On Track	43

Percent of complaint cases submitted to Special Magistrate - Reported Quarterly (Codes Administration)

Target Date	Target	Status	Actual
9/30/2025	Staying below 25%	N/A	N/A
3/31/2025	Staying below 25%	On Track	7.04%

Code Administration Summary of Services

Division Name	Program Name	Description
Codes Administration	Management	Manages, supervises, implements and coordinates the operations of Code Administration
Codes Administration	General Code Enforcement	Investigates complaints received from the public, and works with County departments to resolve code violations and see code enforcement actions to completion. Administers code information within CitizenServe software. Conducts training of employees to ensure proper inspection and enforcement of code, housing, zoning and solid waste. Investigates and removes the blighted influence of adjudicated code violations such as junk and unsafe structures from the community. Completes landfill inspections for compliance with applicable regulations.
Codes Administration	Solid Waste Collections and Recycling Enforcement	Provides enforcement of Chapter 75 of the Alachua County Code of Ordinances, especially those sections related to the curbside solid waste collection, commercial solid waste removal and recycling, and volume-based collection systems. Enforces the County's mandatory commercial recycling ordinance with the goal of 95% compliance by the year 2030.
Codes Administration	Special Magistrate Administration	Receives citizen complaints, assigns to officers, prepares agendas, prepares board orders, tracks code enforcement liens, reviews notice of hearing and case file for compliance with FS:162 and division procedures, and provides general administrative support to Code Enforcement Board and Special Magistrate. Provides assistance to other County programs with Codes Enforcement Board and Special Magistrate processing and proceedings.

Community and Administrative Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of Family and Consumer Sciences customer contacts - Cumulative Year-To-Date (UF/IFAS Extension Alachua County)

Target Date	Target	Status	Actual
9/30/2025	Staying above 300	N/A	N/A
3/31/2025	Staying above 300	On Track	825
9/30/2024	Staying above 300	On Track	1,928
9/30/2023	Staying above 300	On Track	1,489

Number of current 4-H volunteers - Reported Quarterly (UF/IFAS Extension Alachua County)

Target Date	Target	Status	Actual
9/30/2025	Staying above 150	N/A	N/A
3/31/2025	Staying above 150	Off Track	142
9/30/2024	Staying above 150	Off Track	88
9/30/2023	Staying above 150	Off Track	79

Number of youth currently enrolled in 4-H programs - Reported Quarterly (UF/IFAS Extension Alachua County)

Target Date	Target	Status	Actual
9/30/2025	Staying above 200	N/A	N/A
3/31/2025	Staying above 200	On Track	349
9/30/2024	Staying above 200	On Track	369
9/30/2023	Staying above 200	On Track	370

Community and Administrative Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of IFAS customers requesting pesticide safety training and exam - Reported Quarterly (UF/IFAS Extension Alachua County)

Target Date	Target	Status	Actual
9/30/2025	Staying above 45	N/A	N/A
3/31/2025	Staying above 45	On Track	363
9/30/2024	Staying above 30	On Track	870
9/30/2023	Staying above 30	On Track	44

Number of Farmers Market permits requested to sell in local markets - Cumulative Year-to-Date (UF/IFAS Extension Alachua County)

Target Date	Target	Status	Actual
9/30/2025	Staying above 25	N/A	N/A
3/31/2025	Staying above 25	On Track	27

Number of advertising impressions across all media - Cumulative-Year-to-Date (Visit Gainesville, Alachua County, FL)

Target Date	Target	Status	Actual
9/30/2025	Stay above baseline of 40,000,000	N/A	N/A
3/31/2025	Stay above baseline of 40,000,000	On Track	55,846,420

Number of unique visitors to the Tourism website - Cumulative-Year-to-Date (Visit Gainesville, Alachua County, FL)

Target Date	Target	Status	Actual
9/30/2025	Stay above baseline of 800,000	N/A	N/A
3/31/2025	Stay above baseline of 800,000	On Track	269,624

Community and Administrative Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of unique businesses and organizations applying for tourism funding - Cumulative-Year-to-Date (Visit Gainesville, Alachua County, FL)

Target Date	Target	Status	Actual
9/30/2025	Stay above baseline of 60	N/A	N/A
3/31/2025	Stay above baseline of 60	On Track	90

FOCUS AREA: Invest in and Protect Our Environment

Number of Home Horticulture customers requesting Florida Friendly and Gardening Practices information - Cumulative-Year-To-Date (UF/IFAS Extension Alachua County)

Target Date	Target	Status	Actual
9/30/2025	Staying above 4,000	N/A	N/A
3/31/2025	Staying above 4,000	On Track	14,681
9/30/2024	Staying above 4,000	On Track	12,449
9/30/2023	Staying above 4,000	On Track	21,331

Number of 4-H customer contacts - Cumulative Year-To-Date (UF/IFAS Extension Alachua County)

Target Date	Target	Status	Actual
9/30/2025	Staying above 2,500	N/A	N/A
3/31/2025	Staying above 2,500	On Track	7,058
9/30/2024	Staying above 2,500	On Track	4,974
9/30/2023	Staying above 2,500	On Track	5,955

Community and Administrative Services Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Number of Commercial Agriculture customer contacts - Cumulative Year-To-Date (UF/IFAS Extension Alachua County)

Target Date	Target	Status	Actual
9/30/2025	Staying above 40,000	N/A	N/A
3/31/2025	Staying above 40,000	On Track	70,060
9/30/2024	Staying above 40,000	On Track	42,181
9/30/2023	Staying above 40,000	On Track	117,530

FOCUS AREA: Invest in and Protect Our Environment

Dollars received through Tourist Tax collections - Annually Reported (Visit Gainesville, Alachua County, FL)

Target Date	Target	Status	Actual
9/30/2025	Starting at 1,000,000 and tracking to 6,000,000	N/A	N/A
9/30/2024	Starting at 1,000,000 and tracking to 6,000,000	On Track	\$ 8,697,607
9/30/2023	Starting at 1,000,000 and tracking to 6,000,000	On Track	\$ 8,206,660
9/30/2022	Starting at 1,000,000 and tracking to 6,000,000	On Track	\$ 7,554,212

Mandatory and Discretionary Programs

Governance

Percent of Alachua County hotel room occupancy - Calendar Year-to-Date (Visit Gainesville, Alachua County, FL)

Target Date	Target	Status	Actual
9/30/2025	Staying above 65%	N/A	N/A
3/31/2025	Staying above 65%	On Track	75.3%
9/30/2024	Staying above 65%	On Track	71.0%
9/30/2023	Staying above 65%	On Track	67.4%

Community and Administrative Services

Summary of Services

Division Name	Program Name	Description
UF/IFAS Extension Alachua County	4-H, Family and Consumer Sciences, Horticulture and Agricultural services	Provides informal educational programs and unbiased scientific information to citizens through: seminars, workshops, demonstrations, field days, newsletters, brochures, fact sheets, or individual consultations. Individual services include: crop, livestock and pesticide recommendations, pest identification, soil and forage testing, restricted-use pesticide certification training, financial management, food preservation and safety, youth development, etc. Pesticide testing and certification trainings are State mandated. Funding from Alachua County represents only 37% of their total budget. Currently, all 67 Florida counties have an Extension Office.
Visit Gainesville, Alachua County FL Tourism and Economic Development	Visitors and Convention Bureau	A full-service visitor's bureau that is completely funded by the Local Option Tourist Tax and receives no General Fund support. Visit Gainesville, Alachua County is the official destination marketing and management organization that directs, facilitates and coordinates marketing, public relations, advertising and promotions to attract tourists to Alachua County, incorporating research, stakeholder engagement and destination management best practices. Core functions include: Tourism Marketing, Advertising and Public Relations, Visitor Services, Grant Management, What's Good Official Weekly Event Guide, Market Data Analysis and Reporting, Hotel RFP's and Conferences, Outreach and Event Sponsorships, Stakeholder Liaison to nature and cultural groups, sports groups, festival and event producers, Destination Industry Representation, Film Liaison.

Community and Administrative Services

Summary of Services

Division Name	Program Name	Description
Visit Gainesville, Alachua County FL Tourism and Economic Development	Economic Development	Collaborating and facilitating role: connects the different county programs and departments. expands collaboration between county and other economic development stakeholders. and manages specific projects with significant community visibility. Assists smaller municipalities and businesses in identifying opportunities for economic expansion, promotes county industrial areas, and explains Alachua County internal processes. Coordinates efforts with economic agencies and incentives for applicants such as coordination of approval for the Industrial Revenue Bonds and processes payments to Community Redevelopment Agencies (CRAs).
Visit Gainesville, Alachua County FL Tourism and Economic Development	Community Redevelopment Agency (CRA)	Administration of Community Redevelopment Agency (CRA) Payments
Visit Gainesville, Alachua County FL Tourism and Economic Development	Strategic Initiatives & Food Systems	Coordinates county-wide strategic initiatives as determined by the Board and County Manager. Includes economic development and food systems.

Community Support Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of volunteer hours - Reported Quarterly (Foster Grandparents)

Target Date	Target	Status	Actual
9/30/2025	Staying above 7,605	N/A	N/A
3/31/2025	Staying above 7,605	On Track	10,304.25
9/30/2024	Staying above 7,605	Off Track	7,013.00
9/30/2023	Staying above 7,605	On Track	8,368.00

Number of children with improved academic performance – Cumulative Year-to-Date (Foster Grandparent)

Target Date	Target	Status	Actual
9/30/2025	Staying above 108	N/A	N/A
3/31/2025	Staying above 108	On Track	116
9/30/2024	Staying above 108	On Track	151
9/30/2023	Staying above 108	On Track	214

Number of citizens contacted - Reported Quarterly (Victim Services & Rape Crisis Center)

Target Date	Target	Status	Actual
9/30/2025	Staying above 1,500	N/A	N/A
3/31/2025	Staying above 1,500	Off Track	1,434
9/30/2024	Staying above 1,500	Off Track	1,191
9/30/2023	Staying above 1,500	On Track	2,006

Community Support Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of Veterans and Veteran Dependents served - Reported Quarterly (Veteran Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 600	N/A	N/A
12/31/2024	Staying above 600	On Track	704
9/30/2024	Staying above 600	On Track	1,884
9/30/2023	Staying above 600	On Track	1,342

Number of patient encounters for communicable disease services - Reported Quarterly (Public Health)

Target Date	Target	Status	Actual
9/30/2025	Staying above 10,000	N/A	N/A
3/31/2025	Staying above 10,000	On Track	16,928
9/30/2024	Staying above 10,000	On Track	31,490
9/30/2023	Staying above 10,000	Off Track	8,654

Number of minutes for average response time, from call to on-site, for face-to-face crisis intervention requests - Reported Quarterly (Crisis Center)

Target Date	Target	Status	Actual
9/30/2025	Staying below 60	N/A	N/A
3/31/2025	Staying below 60	On Track	24

Number of hours providing face-to-face crisis intervention and counseling services - Cumulative Year-to-Date (Crisis Center)

Target Date	Target	Status	Actual
9/30/2025	Staying above 1,400	N/A	N/A
3/31/2025	Staying above 1,400	On Track	1,416

Community Support Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of presentations delivered to professional and community groups - Cumulative Year-to-Date (Crisis Center)

Target Date	Target	Status	Actual
9/30/2025	Stay above 52	N/A	N/A
3/31/2025	Stay above 52	On Track	47

Number of Crisis Line and 988 Lifeline calls answered - Reported Quarterly (Crisis Center)

Target Date	Target	Status	Actual
9/30/2025	Stay above 4,500	N/A	N/A
3/31/2025	Stay above 4,500	On Track	5,459

Number of service hours provided by trained volunteers and interns - Reported Quarterly (Crisis Center)

Target Date	Target	Status	Actual
9/30/2025	Stay above 3,200	N/A	N/A
3/31/2025	Stay above 3,200	On Track	3,780

Percent of crisis calls stabilized by phone without the use of emergency services intervention - Reported Quarterly (Crisis Center)

Target Date	Target	Status	Actual
9/30/2025	Stay above 90%	N/A	N/A
3/31/2025	Stay above 90%	On Track	99%

Number of direct client contact hours (CCH) provided by counselors to assigned caseloads - Reported Quarterly (OPUS)

Target Date	Target	Status	Actual
9/30/2025	Stay above 468	N/A	N/A
3/31/2025	Stay above 468	At Risk	202

Community Support Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Percent of Metamorphosis residential program capacity utilized - Reported Quarterly (Metamorphosis)

Target Date	Target	Status	Actual
9/30/2025	Staying above 70%	N/A	N/A
3/31/2025	Staying above 70%	At Risk	38%
9/30/2024	Staying above 80%	Off Track	69 %
9/30/2023	Staying above 80%	Off Track	76 %

2025 Comment: This quarter, Metamorphosis averaged an occupancy of eight. We continue to receive referrals for clients who haven't yet appeared in court or are awaiting sentencing orders, but local jails and community supervision officers are experiencing delays in issuing those orders and transport instructions. Background checks were unavailable in January and part of February, disrupting both assessments and new resident admissions. We currently have one vacancy—a Program Supervisor role to be reclassified as Residential Treatment Counselor. Despite being short-staffed, the team has covered shifts during vacations and absences, and we've organized park outings, cook-outs, and movie nights on campus.

Percent of Metamorphosis clients enrolling in Aftercare Program - Reported Quarterly (Metamorphosis)

Target Date	Target	Status	Actual
9/30/2025	Staying above 95%	N/A	N/A
3/31/2025	Staying above 95%	On Track	100%
9/30/2024	Staying above 95%	Off Track	0%
9/30/2023	Staying above 95%	On Track	100%

2025 Comment: This total reflects the number of program graduates this quarter that are enrolled and actively participating in the Metamorphosis Aftercare Program. During this quarter, Metamorphosis had no (0) residents successfully complete ALL treatment program components. During this quarter, Metamorphosis had one (1) resident successfully complete the residential portion of the program.

Community Support Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of therapeutic hours completed towards successful graduation - Reported Quarterly (Metamorphosis)

Target Date	Target	Status	Actual
9/30/2025	Staying above 7,000	N/A	N/A
3/31/2025	Staying above 7,000	On Track	8,848
9/30/2024	Staying above 7,000	On Track	11,904
9/30/2023	Staying above 7,000	On Track	23,552

2025 Comment: This total reflects the total number of residential program units accumulated during this quarter, with active program participation being calculated at roughly sixteen (16) hours per day. Minus approximately eight (8) hours of sleep per resident per day.

Number of citizens assisted through County sponsored poverty reduction activities - Cumulative Year-to-Date (Community Stabilization)

Target Date	Target	Status	Actual
9/30/2025	Staying above 75	N/A	N/A
3/31/2025	Staying above 75	On Track	582
9/30/2024	Staying above 75	On Track	1,094
9/30/2023	Staying above 75	On Track	317

FOCUS AREA: Address the Housing Gap

Percent of clients maintaining housing 90 days after receiving support - Reported Quarterly (Social Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 70%	N/A	N/A
3/31/2025	Staying above 70%	On Track	94.74%
9/30/2024	Staying above 70%	On Track	100%
9/30/2023	Staying above 70%	On Track	100%

Community Support Services Department Measures Summary

FOCUS AREA: Address the Housing Gap

Number of residents impacted by rent and/or utility assistance - Reported Quarterly (Social Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 125	N/A	N/A
3/31/2025	Staying above 125	On Track	144
9/30/2024	Staying above 125	On Track	525
9/30/2023	Staying above 125	On Track	376

2025 Comment: The division has experienced a large reduction in staffing due to resignation and medical leave.

Percent of Permanent Supportive Housing (PSH) participants maintaining housing stability - Cumulative Year-to-Date (Social Services)

Target Date	Target	Status	Actual
9/30/2025	Stay above 60%	N/A	N/A
3/31/2025	Stay above 60%	On Track	97%

Percent of Rapid Rehousing (RRH) participants maintaining housing stability - Cumulative Year-to-Date (Social Services)

Target Date	Target	Status	Actual
9/30/2025	Stay above 75%	N/A	N/A
3/31/2025	Stay above 75%	On Track	89%

Number of substandard homes repaired - Cumulative Year-to-Date (Housing)

Target Date	Target	Status	Actual
9/30/2025	Staying above 25	N/A	N/A
3/31/2025	Staying above 25	At Risk	3
9/30/2024	Staying above 25	At Risk	19
9/30/2023	Staying above 25	On Track	27

Community Support Services Department Measures Summary

FOCUS AREA: Address the Housing Gap

**Number of households who became homeowners through SHIP or HFA -
Cumulative Year-to-Date (Housing)**

Target Date	Target	Status	Actual
9/30/2025	Staying above 6	N/A	N/A
3/31/2025	Staying above 6	On Track	5
9/30/2024	Staying above 6	On Track	6
9/30/2023	Staying above 6	On Track	7

Community Support Services

Summary of Services

Division Name	Program Name	Description
Administration	Administration	Provides organizational leadership to the department in the areas of budget and finance, human resources, program development, performance management and quality improvement. Provides departmental oversight in the areas of strategic planning, data management, technology, contracts, procurement, communications, public relations, inter-governmental relations, legislative affairs and emergency management, (ESF 6, 11). Directs and monitors the delivery of services to the citizens of Alachua County, as prescribed in the Health and Human Services Master Plan and BoCC's Guiding Vision. Serves as liaison to the Public Health Department and Medical Examiner's Office. Division Directors and Program Managers report directly to Department Director and two Assistant Directors.
Administration	Office Support	Responsible for Customer Service, Human Resources Management, Data Management and Information Technology for the Department. Provides administrative, grant oversight and facilities support to the Department Divisions; manages building utilization for staff and citizens; serves as liaison to County Departments, and teams; processes documents for signatures.
Administration	Medicaid	State mandated County cost share for inpatient hospital and nursing home care for residents of Alachua County who are Medicaid recipients.
Administration	Medical Examiner	State mandated service that conducts autopsies, investigates cause of death and approves all cremations for those who die in Alachua County. This mandated service historically exceeds the budgeted amount, due to the indeterminate nature of forecasting deaths requiring autopsies.

Community Support Services

Summary of Services

Division Name	Program Name	Description
Administration	MTPO/MVT	Provides payment for transportation of disadvantaged citizens in the unincorporated area of Alachua County and participants in the Foster Grandparent Program. Provides transportation to FGP volunteers that is used as match for the FGP Grant.
Administration	Justice and Mental Health Collaboration Project (JMHP)	The Justice and Mental Health Collaboration Project (JMHP) brings together key stakeholders to improve the identification and treatment of those living with behavioral health concerns that come into contact with the Criminal Justice system. Key stakeholders include the judiciary, law enforcement, state attorney's office, office of the public defender, behavioral health treatment providers, and various community advocacy agencies. In 2017, JMHP received a grant to conduct a process analysis and strategic plan to divert individuals with behavioral health concerns from the criminal justice system. A second grant provided funding to continue research activities and embed a Clinician in Law Enforcement by funding a Co-Responder team in partnership between the Gainesville Police Department and Meridian Behavioral Healthcare. JMHP also assisted with the development of a Central Receiving System and earned Alachua County the 38th Stepping Up "Innovator County" status in the nation.

Community Support Services

Summary of Services

Division Name	Program Name	Description
CHOICES	N/A	Administer Surtax Use Fund to contracted non-profit agencies for the delivery of health care services to eligible residents. Provides access to health care services for working uninsured residents with limited incomes. This includes primary medical care, prescription assistance, dental care and disease management/health education. County dollars provide local match to draw down for Federal and State funds. Staff review grant applications, develop and administer contracts, process invoices, review performance data and monitor contracts. Funding to Meridian Behavioral Health Services for behavioral healthcare.
Community Agency Partnerships Program (CAPP)	Community Agency Partnerships Program (CAPP)	Administers County funds to contracted nonprofits for the delivery of poverty reduction services to low-income residents. Current funding categories are: Safe, Affordable Housing; Quality Child Care and Education; Adequate Food; Reliable Transportation; Quality Health Care; Reliable Technology; Financial Education and Stability. Staff review grant applications, develop and administer contracts, process invoices, review performance data and monitor contracts. Administers remaining unexpended CAPP funds from the prior fiscal year via the Special Projects and Community Enhancements (SPACE) grants program.
Community Stabilization Program	Community Stabilization Program	Engagement that focuses on the revitalization of challenged neighborhoods and communities. Builds partnerships with businesses, faith-based organizations, neighborhoods, educational institutions, other County departments, and social services agencies to address issues related to poverty, health, and well-being on a micro, meso and macro level.

Community Support Services

Summary of Services

Division Name	Program Name	Description
Community Stabilization Program	Preservation and Enhancement District	This Program supports the Preservation and Enhancement District (P&E) which is a Non Ad Valorem Special Taxing District. By assisting members of the neighborhood with special activities, lawn maintenance, other safety and beautification efforts, citizens feel a stronger sense of attachment to their community which helps reduce vandalism, graffiti, and vacant units. The goal of this Program is to promote, protect, and improve the health, safety and welfare of the district neighborhoods for the residents, visitors, and property owners. During the FY23 Budget Development, the P&E board with input from residents, voted to double the door tax to be able to increase funding for improvements and was approved following two public hearings and the FY24 Budget approved by the BoCC.
Crisis Center	Mobile Response Team	The Crisis Center's Mobile Response Team (MRT) provides 24/7 mobile outreach. Mobile outreach services are requested by schools, law enforcement, community agencies, families and other concerned parties. Services include crisis intervention, risk assessment, referral/warm hand-off, and follow up/service coordination. MRT staff respond to calls, as well as travel on site, in effort to deescalate and divert from hospitalization when appropriate.

Community Support Services

Summary of Services

Division Name	Program Name	Description
Crisis Center	Crisis Center	<p>The County Crisis Center (ACCC) services include 24-hour telephone crisis counseling that is administered via local crisis lines, 311/Critical Information. The ACCC also provides 24-hour face-to-face counseling and crisis intervention services including: (a) emergency walk-in counseling, (b) daytime counseling appointments, (c) Family Clinic counseling appointments for couples and families (d) emergency crisis intervention mobile outreach [Care Team], (e) community trauma response services, (f) Survivors of Suicide Support Group, and (g) counseling for the Alachua County Employee Assistance Program. The ACCC has approximately 120 highly trained volunteers who support staff in providing many of these services. In addition, the ACCC offers extensive training and education in suicide and crisis intervention to professional and community organizations, businesses, and specialized programs for medical and mental health professionals. The ACCC coordinates the Crisis Intervention Team (CIT) Training for local law enforcement agencies. ACCC is also a highly regarded training site for psychology and counseling graduate students.</p>
Crisis Center	988 Hotline	<p>The Crisis Center is a part of the 988 Suicide and Crisis Lifeline network and responds to calls from the North Central Florida area. The 988 line provides free and confidential emotional support to people in suicidal crisis or emotional distress 24 hours a day, 7 days a week.</p>

Community Support Services

Summary of Services

Division Name	Program Name	Description
Foster Grandparent Program (FGP)	Foster Grandparent Program (FGP)	Focus on the well being of seniors in Alachua County. Recruits and places volunteers aged 55 and older in public schools and private non-profit and proprietary child care organizations serving children with special or exceptional needs. FGP provides a stipend to low-income senior volunteers who fall below 200% of the Federal Poverty Line. This Program is funded by a Federal grant with County funds and host in-kind match.
Housing Programs	Administration	Housing Staff administers programs detailed below to support the related housing needs of low to moderate income Alachua County residents that reside in the unincorporated areas.
Housing Programs	State Housing Initiatives Partnership	State Housing Initiatives Partnership (SHIP) is a state-funded affordable housing program designed to create and preserve affordable housing. SHIP funds are used to assist income-eligible households with home repairs and down payment assistance. Other strategies may be applicable.
Housing Programs	Alachua County Housing Finance Authority	Provides staff support to the Alachua County Housing Finance Authority (ACHFA). As part of the liaison responsibilities, Housing Staff manage the invoicing and collection of annual administration fees earned by the ACHFA from developers who have participated in Multi-family Mortgage Revenue Bond Issues. ACHFA partners with Affordable Housing Advisory Committee (AHAC) to review all affordable housing projects recommended for development. Consultation will be engaged to make recommendations for best practice for establishing a Community Land Trust.

Community Support Services

Summary of Services

Division Name	Program Name	Description
Housing Programs	Community Development Block Grant (CDBG) Funded Housing Programs & Neighborhood Stabilization Program (NSP)	Alachua County applies for Federal CDBG funds from the State of Florida's Department of Commerce (DoC) on a competitive basis. CDBG funding for Housing Rehabilitation is used to make substantial home repairs, and in some cases, to replace substandard housing stock in Alachua County. This grant funding is available on a three year cycle can only be applied for when the prior grant is fully closed out. Neighborhood Stabilization Program (NSP) - Alachua County completed NSP grants to acquire and rehab 36 foreclosed homes in neighborhoods distressed by high foreclosure rates. The three organizations providing NSP rental housing are the Alachua County Housing Authority, Meridian Behavioral Healthcare, and Neighborhood Housing and Development Corporation. The County has a sub-recipient agreement and conducts annual monitoring of each organization. These agencies are to return proceeds from annual rental revenue.
Housing Programs	Affordable Housing Trust Fund	On May 25, 2021, the BoCC adopted Ordinance 2021-06 establishing the Affordable Housing Trust Fund and creating a new Section 39.5.10 of the Alachua County Code. The Trust authorizes use of funds for the development and preservation of affordable community housing within Alachua County; and the provision of direct financial and technical assistance to qualified housing projects or eligible individuals. Additional revenue to the Trust Fund may come through the sale of escheated properties owned by the County that are found appropriate for affordable housing.

Community Support Services

Summary of Services

Division Name	Program Name	Description
Housing Programs	1.0% Infrastructure Surtax - Affordable Housing portion	On November 8, 2022, the electors of Alachua County passed the 1.0% Infrastructure Surtax (IST), a 10-year, full-cent sales tax commencing January 1, 2023, and ending December 31, 2032. Fifteen percent of the full-cent IST may be used for land acquisition in support of affordable/workforce housing and economic development relating to housing in Alachua County. The Ten Year estimate of funding is approximately \$56,494,689.
Public Health Unit	Health Dept., Influenza Vaccine, WeCare	Provides funding for the following: Primary Care, After Hours Primary Care, WeCare (specialty care) and the annual influenza vaccine program.
Public Partnerships	Meridian	Funding to Meridian Behavioral Health Services for behavioral healthcare services. County dollars provide local match to draw down Federal and State funds. Meridian has agreed additional funding will be used to eliminate the waiting list for Alachua County residents seeking detoxification and residential treatment services. This additional funding could also be used as any match required under funding for a Central Receiving Facility.
Social Services	Please see descriptions of programs and services listed below.	Provides social service assistance to eligible, low-income residents for primary health care/prescriptions, vision/hearing exams, rent/mortgage and utility payments, urgent special needs, public transportation, final disposition and eligibility determination for County fee waivers.
Social Services	Health Care Responsibility Act (HCRA)	State mandated payment for eligible indigent county residents receiving emergency services at out-of-county Florida hospitals.
Social Services	Indigent Burial and Cremation	State mandated disposal (cremation preferred) of unclaimed and indigent human remains. Eligible deceased are those low-income individuals who die in Alachua County and whose household income was at or below 150% of the Federal Poverty Level Guidelines.

Community Support Services

Summary of Services

Division Name	Program Name	Description
Social Services	Prescription Assistance	Provides financial assistance to obtain prescribed medication, medical supplies and equipment for low income residents living at or below 150% of the Federal Poverty Level Guidelines.
Social Services	Primary Care	Provides financial assistance to access primary care and outpatient diagnostic services for low-income residents living at or below 150% of the Federal Poverty Level Guidelines.
Social Services	Homeless Prevention	Provides rent, mortgage and utilities assistance to eligible low-income residents living at or below 150% of the Federal Poverty Level Guidelines to prevent eviction and utility cut off. This program helps to prevent homelessness by keeping families intact and in their homes.
Social Services	Homeless Services - Permanent Supportive Housing	This program provides direct services to some of the County's most vulnerable unhoused residents. The Division has implemented a "Housing First" model to address homelessness through Permanent Supportive Housing. All referrals come through the local Homeless Continuum of Care Coordinated Entry.
Social Services	Homeless Services - Rapid Rehousing	This program provides direct services to some of the County's vulnerable unhoused residents in need of up to 2 years of support in housing. The Division has implemented a "Housing First" model to address homelessness through Rapid Rehousing programs. All referrals come through the local Homeless Continuum of Care Coordinated Entry.

Community Support Services

Summary of Services

Division Name	Program Name	Description
Social Services	Social Security Benefits Coordination	The SOAR Case Manager and Forensic SOAR Case Manager oversees and coordinates all the activities/efforts relating to SSI/SSDI Benefit for people with disabilities who are homeless in the community, in the Alachua County Jail, or recently released from the jail. The SOAR Case Managers assist in submitting new applications, benefit reinstatement, benefit appeal process and the general benefit application follow-up with SSA, DDS and ODAR offices. The SOAR Case Managers employ the SOAR Model in assisting people with disabilities to obtain SSI/SSDI Benefits.
Social Services	Emergency Rental Assistance Program	ERAP is a Federal Grant intended to assist households who cannot pay or are having difficulty paying rent and/or utilities due to the COVID-19 pandemic. It can assist eligible households with the payment of late rent and/or utilities and may also assist with rent payment in advance. Alachua County was awarded ERA 1 and ERA 2 funds and is working with a third party administrator to assist with application processing and approvals. Alachua County is providing final approval, payment processing as well as outreach and housing stability services through a Case Manager I and Senior Accounting Clerk positions. A component of the Housing Stability Program contracts with non-profit legal providers to assist residents in remaining housed. Additional funding in the form of Affordable Housing will be utilized to rehabilitate motels or apartment units that the County acquires.

Community Support Services

Summary of Services

Division Name	Program Name	Description
Treatment Programs	Metamorphosis	A Residential treatment program for adult, chronic Substance Dependence clients or clients with co-occurring disorders, (both mental health and substance abuse). Licensed by the Department of Children and Families. As an alternative to jail, which is historically supported by judiciary system, serves residential and aftercare and is part of the continuum of care. Two transitional housing units allow people to save money and have a slow, stable and structured transition back into the community. Intensive Aftercare treatment is available following a successful completion of residential treatment.
Treatment Programs	OPUS Outpatient Treatment	An onsite Outpatient & Aftercare Treatment Program licensed by the Department of Children and Families and governed by 65D-30 that provides treatment for adults with substance use disorders/ co-occurring mental health disorders: Provides individual & group treatment using Evidence-Based Practices. Performs case coordination with Treatment Court & Day Reporting staff, & consults with medical & psychiatric providers for continuity of care. To reduce recidivism, provides aftercare treatment to participants upon successful completion.
Veteran Services	Veteran Services	There are approximately 20,000 Veterans residing in Alachua County, many of whom are returning from active duty. Through individual and group sessions, County Veteran Service Staff assist Veterans and their families to apply for benefits and link them with services.

Community Support Services

Summary of Services

Division Name	Program Name	Description
Victim Services and Rape Crisis Center	Victim Services and Rape Crisis Center	<p>The Center provides confidential support to victims and survivors of crime through 24 hour crisis intervention services. This includes counseling, accompaniment during a sexual assault medical exam or a legal hearing, information about victims' rights, assistance with the Victim's Compensation Program, referrals for local financial assistance programs, and advocacy services, such as assisting a survivor with securing services to support healing or ensuring their voice is heard as their case progresses. Meeting the needs of a broad range of clients is important, and the Center has bilingual victim advocates available for Spanish speaking victims. In addition to providing services to many different types of crime victims, the Center is a certified rape crisis center, and provides specialized services to sexual violence survivors in Alachua, Bradford and Union Counties. While services are provided in collaboration with area law enforcement agencies and the judicial system, crime victims are not required to report the crime to access services, unless mandatory reporting laws apply. 7.75 FTE's are funded through the Victims of Crime Act (VOCA) grant, 1 FTE has been funded through Gainesville Police Department, 3.25 FTE's are funded by grants with the Florida Council Against Sexual Assault (FCASV), and 5 FTE's are funded through Alachua County ad valorem taxes. Only 16 FTEs are funded as of 10/1/2023.</p>
Victim Services and Rape Crisis Center	Child Protection Team	<p>The Child Protection Team is tasked with funding medical exams conducted on children abandoned, abused and/or neglected. Counties are mandated to pay for those exams.</p>

Court Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Percent of Pretrial defendants who successfully complete supervision - Reported Quarterly (Pretrial)

Target Date	Target	Status	Actual
9/30/2025	Staying above 75%	N/A	N/A
3/31/2025	Staying above 75%	On Track	98%
9/30/2024	Staying above 75%	On Track	93%
9/30/2023	Staying above 75%	On Track	95%

2025 Comment: The number of Pretrial defendants who have successfully completed the program has remained consistent.

Percent of pretrial investigations completed prior to First Appearance - Reported Quarterly (Pretrial)

Target Date	Target	Status	Actual
9/30/2025	Staying above 95%	N/A	N/A
3/31/2025	Staying above 95%	On Track	100%
9/30/2024	Staying above 95%	On Track	100%
9/30/2023	Staying above 95%	On Track	100%

2025 Comment: Investigations for First Appearance continue to be conducted daily for everyone who appears before the judiciary during court. Information is provided for the judiciary to make informed release decision.

Number of new clients released to Pretrial Supervision - Reported Quarterly (Pretrial)

Target Date	Target	Status	Actual
9/30/2025	Staying above 50	N/A	N/A
3/31/2025	Staying above 50	On Track	147
9/30/2024	Staying above 50	On Track	147
9/30/2023	Staying above 50	On Track	204

2025 Comment: Pretrial Supervision numbers have remained consistent based on continued releases from Bond Reduction Hearings, Special Hearings, etc. 113 new clients were released to pretrial supervision and 34 to GPS (Global Positioning Satellite) program.

Court Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Percent of Community Service cases successfully completing conditions ordered - Reported Quarterly (Community Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 70%	N/A	N/A
3/31/2025	Staying above 70%	On Track	80.03%
9/30/2024	Staying above 70%	On Track	76.90%
9/30/2023	Staying above 70%	On Track	82.90%

2025 Comment: 208 cases were closed during this period. There were 167 successful closures and 41 unsuccessful closures.

Percent of probationers who successfully complete probation - Reported Quarterly (Probation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 50%	N/A	N/A
3/31/2025	Staying above 50%	On Track	56.30%
9/30/2024	Staying above 50%	On Track	55.30%
9/30/2023	Staying above 50%	On Track	51.30%

2025 Comment: There was a decrease in the success rate of 5% from Q1. The decrease in the success rate is attributed to several cases that were in violation status but pled and were sentenced to jail in court. These numbers show a 5% increase in clients sentenced to jail when compared to Q1.

Number of new clients in the Day Reporting program - Reported Quarterly (Day Reporting)

Target Date	Target	Status	Actual
9/30/2025	Staying above 25	N/A	N/A
3/31/2025	Staying above 25	On Track	35
9/30/2024	Staying above 25	On Track	44
9/30/2023	Staying above 25	On Track	40

2025 Comment: Day Reporting numbers are consistent due to the Judiciary's continued use of the TAD (Transdermal Alcohol Device) Monitoring Program of Pretrial & Probation clients.

Court Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Percent of pretrial risk assessments completed on detainees - Reported Quarterly (Pretrial)

Target Date	Target	Status	Actual
9/30/2025	Staying above 95%	N/A	N/A
3/31/2025	Staying above 95%	On Track	100%
9/30/2024	Staying above 95%	On Track	100%
9/30/2023	Staying above 95%	On Track	100%

2025 Comment: Risk Assessments are completed using the validated Florida Pretrial Risk Assessment Instrument on inmates scheduled to attend First Appearance.

Number of Community Service Work Crew service hours performed for the community - Reported Quarterly (Community Service)

Target Date	Target	Status	Actual
9/30/2025	Staying above 1,000	N/A	N/A
3/31/2025	Staying above 1,000	On Track	2,238.50
9/30/2024	Staying above 1,000	On Track	1,975.75
9/30/2023	Staying above 1,000	On Track	1,896.50

2025 Comment: Work Crew exceeded the target goal by performing 61 projects in the community this quarter.

Percent of Drug Court clients with positive outcomes, including total graduates and clients retained in the program - Reported Quarterly (Drug Court)

Target Date	Target	Status	Actual
9/30/2025	Staying above 70%	N/A	N/A
3/31/2025	Staying above 70%	On Track	91%
9/30/2024	Staying above 70%	On Track	91%
9/30/2023	Staying above 70%	On Track	77%

2025 Comment: Items that influenced this measure are: 1 client absconding from Metamorphosis, 2 clients opting out of the program as they did not want to go to residential treatment and 2 clients graduating from the program. These positive outcomes are 15% and 16% higher than last FY 2nd quarter numbers.

Court Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of Community Service hours performed at all work sites - Reported Quarterly (Community Service)

Target Date	Target	Status	Actual
9/30/2025	Staying above 4,500	N/A	N/A
3/31/2025	Staying above 4,500	On Track	7,505.00
9/30/2024	Staying above 3,500	On Track	6,579.75
9/30/2023	Staying above 3,500	On Track	6,902.50

2025 Comment: Calculated at a rate of \$13 per hour, that's a savings of approximately \$97K to the community.

Number of Community Service hours performed at County-owned properties and departments - Reported Quarterly (Community Service)

Target Date	Target	Status	Actual
9/30/2025	Staying above 400	N/A	N/A
3/31/2025	Staying above 400	On Track	915
9/30/2024	Staying above 400	On Track	668
9/30/2023	Staying above 400	On Track	837

2025 Comment: 870 of these hours were performed by clients on the Work Crew. 45 hours were performed by individual clients at Alachua County Animal Services.

Percent of Drug Court clients employed, in school, serving as primary support provider, or on disability, excluding clients in residential treatment - Reported Quarterly (Drug Court)

Target Date	Target	Status	Actual
9/30/2025	Stay above baseline of 70%	N/A	N/A
3/31/2025	Stay above baseline of 70%	On Track	83%
9/30/2024	Stay above baseline of 70%	On Track	85%
9/30/2023	Stay above baseline of 70%	On Track	81%

2025 Comment: This is 18% higher than quarter two's number last fiscal year.

Court Services Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Percent of supervised pre-trial defendants not arrested for new law violations while under supervision - Reported Quarterly (Pretrial)

Target Date	Target	Status	Actual
9/30/2025	Stay above baseline of 75%	N/A	N/A
3/31/2025	Stay above baseline of 75%	On Track	100%

2025 Comment: The number of Pretrial defendants who have successfully completed the program with no new arrests has remained consistent.

Number of community service hours performed by indigent clients in lieu of paying court costs and fees - Reported Quarterly (Community Service)

Target Date	Target	Status	Actual
9/30/2025	Stay above baseline of 200	N/A	N/A
3/31/2025	Stay above baseline of 200	On Track	2,848

2025 Comment: Calculated at a rate of \$13 per hour, that's a savings of approximately \$37K.

Court Services

Summary of Services

Division Name	Program Name	Description
Administration	Administration	<p>The Administration staff provides leadership and clerical support such as: standard office support as well as, compiling and verifying statistical data or reports, performance measurements, providing criminal histories (approx. 1,000/mo.) for Pretrial which are used to communicate critical information for First Appearance Court that is held 365 day/yr. Provides front desk services for all Court Services visitors. Receives, transfers, and/or assists callers. Initiates and completes intake process of new probation and community service clients. Enters data into the department information system. Creates and submits department service work orders. Provides coordination department policies and assists with program accreditation. Processes department Expunge/Seal Orders. Prepares program documentation such as violation reports, affidavits, arrest warrants, statistical reports, etc. Collects, enters and reconciles probation program fees into system for deposit. Also, assists with reporting Failures to Appear reports and Citizens Right to Know reporting and other types of violations. Assists with grant monitoring and reporting. Maintains inventory of assets. Maintains and provides support for the department Information System and access to the criminal justice information network equipment including connectivity, security, recertifications and proper operation as required by the FDLE and FBI.</p>
Aids and Assistance	(Dori Slosberg Driver's Ed; Legal Aid, and Juvenile Det. Center)	<p>Monitor fee collections for special funds. Adjust budgets for revenues and expenditures as required. Review supporting documentation provided by agencies to ensure timely and accurate payments.</p>

Court Services

Summary of Services

Division Name	Program Name	Description
Aids and Assistance	Justice and Mental Health Collaboration Grant Program (JMHCP)	JMHCP is a three (3) year grant award from the Bureau of Justice Assistance. The Program has multiple objectives but the overarching one is to enhance the efforts of partner agencies to better serve those living with mental illness who are at risk of entering or are in the criminal justice system. This grant makes possible the addition of a co-responder model (combined law enforcement officer and clinician) along with peer specialists to provide outreach to those who make mental-health related calls. At a different level, the Program also seeks to better coordinate care between the multiple agencies of the criminal justice and behavioral health systems. Other key objectives are to support training and research.
Aids and Assistance	Mental Illness Work Group (MIWG)	The Mental Illness Work Group provides resources to address the mental health treatment needs of those adults involved in the criminal justice system. Funds are used to contract with Meridian Behavioral Healthcare for needed treatment and case management services.
Inmate Medical	Inmate Medical	Court Services manages the payments of medical care, treatment, hospitalization and transportation for any person ill, wounded, or injured during or at the time of arrest.
Clinical and Therapeutic Programs	Felony Forensics Division	<p>Felony Forensics Division offers competency restoration service and monitoring for felony defendants incompetent to proceed with the legal process.</p> <ul style="list-style-type: none"> • Refers defendants to appropriate treatment provider and monitors defendant treatment progress. • Maximum supervision is five years • State Attorney prepares post-competency decision and referral to appropriate treatment court or prosecution

Court Services

Summary of Services

Division Name	Program Name	Description
Clinical and Therapeutic Programs	Drug Court	<p>Offers an intensive community supervision and treatment program with routine judicial oversight for felony defendants with substance use or co-occurring disorders:</p> <ul style="list-style-type: none"> • Offers a minimum of one-year intensive supervision • Reduces criminogenic risk through substance abuse and mental health treatment, education and employment referral and assistance, and other necessary service referrals. • Reduces community, health care, social service, and criminal justice costs • Reduces recidivism • Direct service integration with court service OPUS (out-patient treatment) program and court service Metamorphosis (residential treatment) program • Contract service integration with Creative Counseling Services for Intensive Outpatient treatment services • Successful completion requires stable employment (or educational program), valid driver license, and demonstration of drug-free lifestyle • State Attorney dismisses original charges for successful diversion participants resulting in increased future employment, education, and housing opportunities. • Court disposes of original charges according to the plea agreement for post-plea participants, reducing potential jail, prison, and additional judicial, clerk, prosecution, and defense costs • Drug Court also operates the treatment court drug testing laboratory (1.0 FTE) and provides supervision of Veterans Treatment Court and Mental Health Court • Integrated operation with Mental Health Court, Veterans Treatment Court, Metamorphosis and OPUS <p>Provides additional drug testing services for other Court Service programs (e.g., Day Reporting, Probation, and Pretrial Services)</p>

Court Services Summary of Services

Division Name	Program Name	Description
Clinical and Therapeutic Programs	Veterans Treatment Court	<p>Provides intensive community supervision and treatment programming with routine judicial oversight for qualified military veteran misdemeanor and felony defendants with substance use, mental health, or co-occurring disorders: • Offers a minimum of one-year intensive supervision • Reduces criminogenic risk through substance abuse and mental health treatment, education and employment referral and assistance, and other necessary service referrals • Reduces community, health care, social service, and criminal justice costs • Reduces recidivism • Direct service integration with U.S. Veterans Administration treatment and medical services, Creative Counseling Services for Intensive Outpatient treatment services and court service Metamorphosis (residential treatment) program. • Contract service integration with Creative Counseling Services for Intensive Outpatient treatment services • Successful completion requires stable employment (or educational program), valid driver license, and demonstration of drug-free lifestyle • State Attorney dismisses original charges for successful diversion participants resulting in future employment, education, and housing opportunities. • Court disposes of original charges according to the plea agreement for post-plea participants, reducing potential jail, prison, and additional judicial, clerk, prosecution, and defense costs.</p>

Court Services Summary of Services

Division Name	Program Name	Description
Clinical and Therapeutic Programs	Mental Health Court	<p>Provides community supervision and treatment with routine judicial oversight for misdemeanor and felony defendants with mental health or co-occurring disorders:</p> <ul style="list-style-type: none"> • Reduces criminogenic risk through mental health treatment, substance abuse treatment, medication management, and other appropriate service referrals • Reduces community, health care, social service, and criminal justice costs • Reduces recidivism • Reduces jail population by approximately 20 inmates per day • Direct service integration with Meridian Mental Health for Medication Management and short-term residential services. In addition to, court service OPUS (Outpatient) Creative Counseling Services for Intensive Outpatient treatment services and Metamorphosis (long-term residential treatment) substance abuse programming. • Successful completion requires demonstration of stable medication management and the demonstration of a drug-free lifestyle. • Average supervision time of approximately nine months to one year • State Attorney dismisses original charges for successful participants. This results in increased future employment, education, and housing opportunities (program is diversion only)

Court Services Summary of Services

Division Name	Program Name	Description
Investigations and Community Supervision	Investigations	<p>Per Florida Statute, Pretrial Investigations are completed on arrestees for First Appearance Hearings 365 days a year. Staff interviews defendants and verifies information via phone contact with relatives, friends, employers, etc.; and reviews local, State and National criminal histories. Staff also complete and review pretrial risk and needs assessments on all interviewees. Staff compile and present Pretrial Investigative Summaries to the Court that include a criminal history review, preliminary risk / needs assessments and information related to whether the persons are designated a violent felony offender of special concern (AMA/JLA). Pretrial Services Court Officers also attempt to contact victims of domestic violence during the investigation process to ascertain whether there are safety and/or security concerns that need to be reported to the Judge during First Appearance. The Judiciary uses the investigation information to make informed release or detention decisions, including orders for treatment and/or other special release conditions, based on Florida Statutes which address public safety.</p>

Court Services

Summary of Services

Division Name	Program Name	Description
Investigations and Community Supervision	Centralized Screening Team (CST)	Court Services has a jail population review process that is performed by a Centralized Screening Team (CST). CST screens eligible detainees who remain in custody within 96 hours after their First Appearance Hearing. In collaboration with the Department of the Jail, the judiciary and treatment partners, the Pretrial Release Assessment Specialists develop and propose release options to manage and supervise low and high risk offenders ordered to participate in community based supervision programs. Referrals for program screenings can be made by defense attorneys and community partners for defendants in a pretrial status who remain in custody and are appropriate for Court Services programs. CST also provides screening results to attorneys to expedite releases at bond reduction hearings.
Investigations and Community Supervision	Case Management	Pretrial Case Management provides the judiciary with a cost effective alternative to incarceration pending case disposition. The defendant's supervision can be customized to address their risk and needs, while addressing concerns the Court may have about an unsupervised release. Defendants supervised in the community pending case disposition have the opportunity to work and take care of their family while freeing up jail bed space for high risk defendants. Pretrial Services works in partnership with community based social service and treatment providers. Pretrial defendants are referred to local community treatment providers for services as ordered by the court. Substance abuse, mental health and other forms of treatment reduce the likelihood of re-arrest and failure to appear for court.

Court Services Summary of Services

Division Name	Program Name	Description
Investigations and Community Supervision	Electronic Monitoring/Global Positioning Satellite (EM/GPS/TAD)	<p>Pretrial Services fully utilizes technology and provides Electronic Monitoring (EM), Global Positioning Satellite (GPS) and EM monitors compliance with curfew conditions. GPS monitors their whereabouts 24/7 and is an excellent tool to monitor compliance with inclusion and exclusion zones. Participants are allowed to maintain employment, stay or enroll in school, attend treatment and medical appointments. Defendants who are not indigent are required to pay the fees associated with their supervision. This program is also an alternative to jail for inmates with significant medical issues. Staff in this program also supervise Thermal Alcohol Detection (TAD). TAD is for pretrial defendants and sentenced misdemeanor offenders needing the most intensive level of community supervision in all Court Services venues. TAD monitors their compliance with abstaining from the use of alcohol.</p>
Investigations and Community Supervision	Probation	<p>The Probation program provides judges with a cost effective alternative to sentencing misdemeanor and traffic offenders to jail. Probationers are supervised in the community by staff who monitor compliance with conditions ordered by the court. Conditions of supervision may include monthly reporting, participating in treatment, maintaining employment, completing community service work, paying court assessed fines/court cost, restitution and cost of supervision and to incur no new law violations. Probation officers are required to visit probationers at their place of residence and/or their place of employment.</p>

Court Services Summary of Services

Division Name	Program Name	Description
Investigations and Community Supervision	Probation - Domestic Violence	Specialized caseloads are designated for offenders charged with domestic battery. These caseloads require specialized training and experience dealing with probationers who exert abusive power and control issues over their victims. Additionally, caseloads involve a high level of victim contact and rapid response when victims may be endangered by probationers who violate court orders. Supervising Officers operate with public safety of victims as their primary concern. Violation of no-contact with victim orders could result in jail sentences of up to 364 days.
Investigations and Community Supervision	Day Reporting	Day Reporting is an intensive form of community supervision designed for pretrial defendants and sentenced offenders who pose high risks with accompanying high needs. Consequently, program participants have daily contact with program staff to allow for effective oversight and supervision of their cases in a community based program verses being incarcerated in jail. Individuals are required to participate in treatment, educational, and rehabilitative activities according to structured schedules. In addition to being utilized as a final alternative for individuals failing to comply with previous county probation sentences, the program also serves as an alternative to pretrial incarceration for defendants who would remain in custody but for the structure provided through Day Reporting Program.

Court Services

Summary of Services

Division Name	Program Name	Description
Investigations and Community Supervision	Community Service	The Community Services Program recruits and coordinates governmental and non-profit agencies as worksites so that individuals can complete community service hours as ordered by the Court. These hours are ordered as a condition of county or state probation, as conditions of deferred prosecution and other diversion agreements with the State Attorney and City Attorney Offices, Treatment Courts, Civil Court and other County Compliance Courts. Staff monitors the completion of hours/days worked. Compliance is reported back to the Court and other appropriate entities. Program participants assigned to do community service hours are placed at worksites according to their skills, location, and criminal history. Worksites, including agencies that address the needs of children and their families are available to be worked days, nights, and weekends.
Investigations and Community Supervision	Community Service -Work Crew	The Community Service Work Crew Program provides a sentencing option for Courts in lieu of weekend and short term jail sentences. Judges sentence offenders to a specified number of days on the Work Crew, which operates 7 days a week. Work Crews provide assistance to non-profit and governmental agencies, including other County Departments that experienced staff and service level reductions, and to agencies with a focus on preservation of natural resources. This program is also used to perform designated community projects. Within Court Services, Work Crew is used to sanction Drug Court participants who do not adhere to program rules and policies, and to assist defendants with program fees.

Court Services Summary of Services

Division Name	Program Name	Description
Investigations and Community Supervision	Community Service - Level 1 Compliance	The Community Service - Level 1 Compliance Program provides community supervision to individuals placed on traffic and misdemeanor probation by monitoring payments of court costs, completion of community service hours, attendance at specified classes, collecting payments for cost of supervision and other special conditions. Misdemeanor and traffic cases are sentenced to this level of supervision when they need to comply with basic court ordered conditions. Individuals receive automatic termination of probation upon successful completion of all conditions.
Investigations and Community Supervision	Jail Population Manager	The employee assigned to this classification is responsible for researching jail population management strategies and programs; determining best practice methodology and implementing effective and efficient program policies. Additionally, this employee is responsible identifying, triaging and coordinating the expeditious and safe release of in custody inmates presenting special needs and considerations.

Environmental Protection Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of public presentations, training events and short courses presented - Cumulative Year-to-Date (Water Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying baseline of 120	N/A	N/A
3/31/2025	Staying baseline of 120	On Track	86
9/30/2024	Staying baseline of 120	On Track	139
9/30/2023	Staying baseline of 120	On Track	123

2025 Comment: Quarter 1 (24) + Quarter 2 (62) = 86

FOCUS AREA: Provide for the Welfare and Protection of the Public

Percent of petroleum storage tank compliance inspections completed - Reported Quarterly (Petroleum Management)

Target Date	Target	Status	Actual
9/30/2025	Staying above 25%	N/A	N/A
3/31/2025	Staying above 25%	On Track	27.0%
9/30/2024	Staying above 25%	On Track	25.2%
9/30/2023	Staying above 25%	On Track	31.5%

2025 Comment: Task assignment stands at 78.6% completed through 3 quarters.

Number of facility inspections conducted in Alachua County in compliance with the Hazardous Materials Management Code - Reported Quarterly (Hazardous Materials)

Target Date	Target	Status	Actual
9/30/2025	Staying above 150	N/A	N/A
3/31/2025	Staying above 150	On Track	154

Environmental Protection Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of hazardous materials complaint investigations conducted and completed in Alachua County in compliance with the Hazardous Materials Management Code - Reported Quarterly (Hazardous Materials)

Target Date	Target	Status	Actual
9/30/2025	Stay above 90%	N/A	N/A
3/31/2025	Stay above 90%	On Track	100%

2025 Comment: 11 Hazardous Materials complaints were responded to, investigated and corrected to comply with the Hazardous Materials Management Code 353.

Number of hazardous materials emergency response calls requiring environmental remediation and completed in Alachua County in compliance with the Hazardous Materials Management Code - Reported Quarterly (Hazardous Materials)

Target Date	Target	Status	Actual
9/30/2025	Stay above 90%	N/A	N/A
3/31/2025	Stay above 90%	On Track	98%

2025 Comment: (8) 911 dispatched Hazardous Materials Emergency Response incidents were received, responded to, investigated and remediated/corrected for compliance with the Hazardous Materials Management Code 353, Florida Administrative Code 62-780, and Code of Federal Regulations 40.

FOCUS AREA: Invest in and Protect Our Environment

Percent of water quality code violations identified and corrected - Reported Quarterly (Water Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	95%
9/30/2024	Staying above 90%	At Risk	83%
9/30/2023	Staying above 90%	On Track	93%

2025 Comment: 18 of 19 cases were closed this quarter

Environmental Protection Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Percent of inspections passed - Irrigation Design Code Implementation - Reported Quarterly (*Water Resources*)

Target Date	Target	Status	Actual
9/30/2025	Staying above 70%	N/A	N/A
3/31/2025	Staying above 70%	At Risk	62%
9/30/2024	Staying above 70%	On Track	76%
9/30/2023	Staying above 70%	At Risk	64%

2025 Comment: 57 of 92 inspections passed.

Number of Wastewater Treatment Facilities Monitored - Cumulative Year-to-Date (*Water Resources*)

Target Date	Target	Status	Actual
9/30/2025	Staying above 40	N/A	N/A
3/31/2025	Staying above 40	On Track	35
9/30/2024	Staying above 40	On Track	59
9/30/2023	Staying above 40	On Track	81

2025 Comment: Quarter 1 (21) + Quarter 2 (14) = 35

Number of Groundwater Quality Monitoring activities completed - Cumulative Year-to-Date (*Water Resources*)

Target Date	Target	Status	Actual
9/30/2025	Staying above 48	N/A	N/A
3/31/2025	Staying above 48	On Track	35
9/30/2024	Staying above 48	On Track	202
9/30/2023	Staying above 48	On Track	72

2025 Comment: Quarter 1 (8) + Quarter 2 (27) = 35

Environmental Protection Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Number of Surface Water Quality Monitoring activities completed - Cumulative Year-to-Date (Water Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying above 110	N/A	N/A
3/31/2025	Staying above 110	On Track	97
9/30/2024	Staying above 110	On Track	330
9/30/2023	Staying above 110	On Track	310

2025 Comment: Quarter 1 (41) + Quarter 2 (56) = 97

Number of petroleum contaminated sites remediated - Reported Quarterly (Petroleum Management)

Target Date	Target	Status	Actual
9/30/2025	Staying above 3	N/A	N/A
3/31/2025	Staying above 3	Off Track	0
9/30/2024	Staying above 3	On Track	3
9/30/2023	Staying above 3	On Track	3

2025 Comment: The FDEP released many sites that had little previous work completed. As a result, the number of sites in the assessment and active remediation phases increased and the ratio of sites that were in monitoring and approaching closure has decreased significantly. This has caused our closure rate to decline. Additionally, the FDEP rebalanced our site assignments in mid-2024, which took away a larger number of sites that were getting close to closure and replaced them with sites that were not as advanced in the cleanup process. In addition, 66 cleanup sites that were targeted for assignment to EPD on 7/1/24 still have not been assigned by FDEP. Remediation of 6 of those sites has been completed, with 2 additional sites targeted for completion and closure before the end of the next quarter.

Percent of natural resource impacts avoided by Pre-Application Screening - Reported Quarterly (Natural Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
3/31/2025	Staying above 80%	On Track	99%
9/30/2024	Staying above 80%	On Track	99%
9/30/2023	Staying above 80%	On Track	99%

Environmental Protection Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Percent Comprehensive Plan and Land Development Code requirements met for upland habitat protection - i.e. up to 50% of acreage - *Reported Quarterly (Natural Resources)*

Target Date	Target	Status	Actual
9/30/2025	Staying above 50%	N/A	N/A
3/31/2025	Staying above 50%	On Track	100%
9/30/2024	Staying above 50%	On Track	100%
9/30/2023	Staying above 50%	On Track	100%

2025 Comment: No new upland habitat impacts authorized

Number of acres of surface waters and wetlands authorized for impacts by the county - target goal is to have less than 1 acre of impact - *Reported Quarterly (Natural Resources)*

Target Date	Target	Status	Actual
9/30/2025	Staying below 1	N/A	N/A
3/31/2025	Staying below 1	On Track	0
9/30/2024	Staying below 1	On Track	0
9/30/2023	Staying below 1	Off Track	1.22

2025 Comment: Less than 0.1-acre of wetland & buffer impacts authorized through CWPC self-certification for Tomoka Hills Golf Course in the City of Alachua.

Percent of enforcement actions completed to Natural Resources staff satisfaction - *Reported Quarterly (Natural Resources)*

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
3/31/2025	Staying above 80%	On Track	100%
9/30/2024	Staying above 80%	On Track	100%
9/30/2023	Staying above 80%	On Track	100%

2025 Comment: All enforcement items are meeting goals without the necessity to present to Special Magistrate during last quarter.

Environmental Protection Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Percent of suitable preserves with public access within three (3) years of acquisition - *Cumulative program total (Land Conservation & Management)*

Target Date	Target	Status	Actual
9/30/2025	Staying above 75%	N/A	N/A
3/31/2025	Staying above 75%	On Track	87%
9/30/2024	Staying above 90%	On Track	92%
9/30/2023	Staying above 90%	On Track	95%

Percent of conservation lands monitored and treated for invasive plants - *Cumulative Year-to-Date (Land Conservation & Management)*

Target Date	Target	Status	Actual
9/30/2025	Staying above 20%	N/A	N/A
3/31/2025	Staying above 20%	On Track	12.60%
9/30/2024	Staying above 20%	On Track	20.8%
9/30/2023	Staying above 20%	On Track	23.0%

Percent of habitat restoration goals accomplished, such as prescribed fire, reforestation, and hydrology - *Cumulative Year-to-Date (Land Conservation & Management)*

Target Date	Target	Status	Actual
9/30/2025	Stay above 80%	N/A	N/A
3/31/2025	Stay above 80%	On Track	45%

Percent of annual conservation land acquisitions located within priority conservation corridors - *Reported Quarterly (Land Conservation & Management)*

Target Date	Target	Status	Actual
9/30/2025	Stay above 50%	N/A	N/A
3/31/2025	Stay above 50%	On Track	100%

2025 Comment: 2 Acquisitions in the Southern Corridor, in the Watermelon Pond Project Area

Environmental Protection Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Percent of self-certified irrigation design jobs randomly inspected for code compliance - Reported Quarterly (Water Resources)

Target Date	Target	Status	Actual
9/30/2025	Stay above 5%	N/A	N/A
3/31/2025	Stay above 5%	On Track	13%

FOCUS AREA: Accelerate Progress on Infrastructure

Number of conservation land acquisitions completed - Cumulative Year-to-Date (Land Conservation & Management)

Target Date	Target	Status	Actual
9/30/2025	Staying above 5	N/A	N/A
3/31/2025	Staying above 5	On Track	4
9/30/2024	Staying above 4	On Track	8
9/30/2023	Staying above 4	On Track	8

Average Site Assessment Score for conservation lands acquired through the Alachua County Forever program - out of a possible score of 10.0 - Reported Quarterly (Land Conservation & Management)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 7 and 10	N/A	N/A
3/31/2025	Maintaining between 7 and 10	On Track	6.94
9/30/2024	Maintaining between 7 and 10	On Track	6.90
9/30/2023	Maintaining between 7 and 10	On Track	6.98

Environmental Protection Department Measures Summary

FOCUS AREA: Accelerate Progress on Infrastructure

Number of Stormwater Quality Projects Initiated - Cumulative Year-to-Date (Water Resources)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 1 and 3	N/A	N/A
3/31/2025	Maintaining between 1 and 3	On Track	2
9/30/2024	Maintaining between 1 and 3	On Track	3
9/30/2023	Maintaining between 1 and 3	On Track	3

2025 Comment: Headquarters Library and Trout Street

Mandatory and Discretionary Programs

Natural Resources

Percent of contractual turnaround times met for report reviews - Reported Quarterly (Petroleum Management)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	98.3%
9/30/2024	Staying above 90%	On Track	100.0%
9/30/2023	Staying above 90%	On Track	99.4%

Number of grants applied for annually to offset County funding for programs and projects - Cumulative Year-to-Date (Water Resources)

Target Date	Target	Status	Actual
9/30/2025	Stay above baseline of 3	N/A	N/A
3/31/2025	Stay above baseline of 3	On Track	2

2025 Comment: Regional Water Quality Project Study (received \$10,000) and 319 Public Education Grant for Resilient Landscapes in New Construction

Environmental Protection Department Measures Summary

Mandatory and Discretionary Programs

Natural Resources

**Number of views of the EPD Water Resources website - Cumulative Year-to-Date
(Environmental Protection - Water Resources)**

Target Date	Target	Status	Actual
9/30/2025	Stay above baseline of 8,000	N/A	N/A
3/31/2025	Stay above baseline of 8,000	On Track	15,574

2025 Comment: Quarter 1 (7,099) + Quarter 2 (8,475) = 15,574

Governance

**Percent of contractual turnaround times met for change order processing -
*Reported Quarterly (Petroleum Management)***

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	98%
9/30/2024	Staying above 90%	On Track	100%
9/30/2023	Staying above 90%	On Track	100%

**Percent of Environmental Protection Department budget from other funding
sources - not General Fund or MSTU - Cumulative Year-to-Date (EPD
*Administration)***

Target Date	Target	Status	Actual
9/30/2025	Staying above 50%	N/A	N/A
3/31/2025	Staying above 50%	On Track	89%
9/30/2024	Staying above 50%	On Track	89%
9/30/2023	Staying above 50%	On Track	89%

Environmental Protection Department Measures Summary

Mandatory and Discretionary Programs

Governance

**Percent of Hazmat Fees collected - collection rate - *Cumulative Year-to-Date*
(EPD Administration)**

Target Date	Target	Status	Actual
9/30/2025	Staying above 85%	N/A	N/A
3/31/2025	Staying above 85%	Off Track	82%
9/30/2024	Staying above 96%	Off Track	85%
9/30/2023	Staying above 96%	Off Track	85%

Environmental Protection Summary of Services

Division Name	Program Name	Description
Environmental Protection Administration	Administration	Provide leadership and administrative support services for the department's technical programs. General administrative support services assist in meeting the department's financial management, procurement, human resources, public records, risk management, and document management needs in compliance with County policies, procedures, and best practices. The EPD Director provides Alachua County leadership and direction on environmental protection issues with a focus on natural and water resources protection, environmental resiliency, and climate mitigation and adaptation.
Land Conservation and Management	Administration	Provides direction and oversight for Land Conservation Programs (Real Property and Land Management). Including leadership, management, supervision, training, and oversight of program operations, developing and managing the division budget. Also supplies staff support for the Land Conservation Board, and the Board of County Commissioners. The Land Conservation and Management Program Manager provides leadership and direction on Land Conservation acquisition and stewardship issues. 0.5 FTE are funded by EPD and supports EPD functions.
Land Conservation and Management	Real Property	Acquire environmentally significant lands that protect water resources, wildlife habitats and natural areas suitable for resource based recreation. Evaluate nominated properties, present findings to the Land Conservation Board (LCB), and forward recommendations to the Board of County Commissioners. Negotiate protection of properties through fee simple acquisitions and conservation easements, and monitor conservation easements. Obtain matching funds through partnerships, donations, and grants. The County has protected 33,663 acres and leveraged 34% of the cost through partnerships and matching funds.

Environmental Protection Summary of Services

Division Name	Program Name	Description
Land Conservation and Management	Stewardship	Manage 22,157 acres of conservation lands, monitor 4,717 acres of conservation easements, and assist partners with management of an additional 7,215 acres of environmentally significant lands acquired through the Alachua County Forever (ACF) Program that protects water resources, wildlife habitats and natural areas suitable for resource based recreation. Develop and implement preserve management plans, including natural and cultural resource management (prescribed burning, invasive species control, timber management, restoration, site monitoring and maintenance), outreach and education, and development and maintenance of public access and recreational amenities. Management costs are offset through timber sales, cattle leases, caretaker agreements, volunteers, and grants.
Land Conservation and Management	Balu Forest	Maintain 1,576 acre site for future solid waste facility. Restore to old growth, uneven aged, longleaf pine-dominant forest with potential to become self-sustaining in 15 to 20 years through timber revenues. Staffing: Senior Environmental Specialist (0.25)
Land Conservation and Management	Arboriculture	Planning and implementation of the County's tree planting program. The program's goal is to establish high value trees, appropriate for site conditions on County owned right-of-ways, developed County properties, and properties directly influencing the public sphere.

Environmental Protection Summary of Services

Division Name	Program Name	Description
Natural Resources Protection	Environmental Planning, Review, and Compliance	Environmental planning, review and analysis, compliance, education, and enforcement to ensure compliance with the Comprehensive Plan and county codes as they relate to regulated natural resources. Proactively provide natural resources protection through the local land use planning process by the specific mandate of Florida Statute 125 & 163.3161, an exclusive authority of local governments not available to water management districts, state, or federal permitting agencies. Provide technical assistance in response to the public, development representatives, and other governmental agencies. Provide expert natural resources testimony. Conduct complaint investigations, compliance inspections, enforcement activities, and reviews for administrative permits, development and plat reviews, Comprehensive Plan Amendment requests, and zoning applications. Oversee countywide wetland and natural resource protection codes.

Environmental Protection

Summary of Services

Division Name	Program Name	Description
Water Resources Protection	Water Resources	<p>Implementation and enforcement of Water Quality , Wastewater Treatment Facilities, Landscape Irrigation use, Landscape Irrigation Design, Homeowner Association Florida Friendly Landscaping, Stormwater, and Landscape Fertilizer codes, all of which apply countywide. Implementation and enforcement of the water quality, water conservation, and climate change related requirements of the ULDC. Staff the Citizen Climate Advisory Committee and Joint Water and Climate Policy Board. Monitor ambient surface water and groundwater resources. Inspect wastewater treatment plants, construction sites, landscape irrigation systems, and other regulated facilities. Implement the Illicit Discharge Detection Program and Public Outreach Program to reduce stormwater pollution through the Gainesville Clean Water Partnership (Alachua County, City of Gainesville, Florida Department of Transportation) to fulfill the NPDES permit. Respond to citizen complaints regarding Water Resources. Execute Water Resources grants and contracts with FDEP, Water Management Districts, and Wildlife Foundation of Florida. Represent the county in regional water quality, water supply planning, and springs protection groups. Implementation of springs restoration projects. Development and implementation of a wastewater remediation plan and a septic system remediation plan for the Santa Fe and Orange Creek Basins as required by the Clean Waterways Act.</p>

Environmental Protection

Summary of Services

Division Name	Program Name	Description
Water Resources Protection	Stormwater	<p>Implementation and management of the stormwater assessment program. Prioritization, design, permitting, implementation and management of the stormwater water quality improvement and restoration projects associated with the stormwater assessment program.</p> <p>Pursuit, management, and implementation of grant funds to assist with water quality improvement projects.</p> <p>Maintenance and verification of stormwater assessment database. Provide advice to citizens on addressing stormwater issues related to their property. Review of stormwater elements of new development projects countywide. General stormwater water quality related services. Development and implementation of a wastewater remediation plan and a septic system remediation plan for the Santa Fe and Orange Creek Basins as required by the Clean Waterways Act.</p>
Hazardous Materials	Hazardous Materials Management	<p>Implement and enforce the Hazardous Materials Management Code (HMMC). Implement the State of Florida Hazardous Waste Small Quantity Generator Program (SQG). Implement the Federal Hazardous waste management system. Implement the Federal Hazardous Materials transportation management system. Conduct compliance verification and inspections, compliance assistance and waste reduction assistance inspections at regulated hazardous materials / hazardous waste facilities. Provide Hazardous Materials education to the general public. Provide response to complaint investigations of hazardous materials issues. Provide Emergency Response to all hazardous materials discharges. Provide technical oversight of assessment, cleanup and remediation of contaminated sites such as the Cabot / Koppers Superfund site. Provide development review of contaminated sites or properties impacted by contaminated sites. All functions are Countywide.</p>

Environmental Protection Summary of Services

Division Name	Program Name	Description
Pollution Prevention	Petroleum Management	<p>Provide site management for investigation and remediation activities at petroleum contaminated sites in Alachua County and (7) seven neighboring counties via performance-based contracts with Florida Department of Environmental Protection (FDEP). Provide technical review of hydrogeological and engineering documents for compliance with FDEP guidelines. Provide financial review and approval of invoices and work orders submitted by engineering contractors. Conduct storage tank compliance inspections and provide enforcement assistance to FDEP for regulated storage tank facilities in Alachua County and (15) fifteen neighboring counties. Provide assistance to promote owner/operator compliance with State storage tank regulations.</p>
Climate & Sustainability	Countywide Resiliency and Sustainability Programs	<p>Provides staff support for sustainability activities to protect resources and reduce energy consumption. Manages specific capital projects and special assignments. Assists in following up and updating the Comprehensive Plan Policies. This program encompasses the physical, social, and economic sustainability of our community. Tackling concerns such as climate change, lack of affordable housing, aging infrastructure, and the long-term stability of County services and operations.</p>

Facilities Management Department Measures Summary

FOCUS AREA: Accelerate Progress on Infrastructure

Number of assigned work orders marked as completed in work order management system - Cumulative Year-to-Date (Facilities)

Target Date	Target	Status	Actual
9/30/2025	Staying above 6000	N/A	N/A
3/31/2025	Staying above 6000	On Track	3,123
9/30/2024	Staying above 5700	On Track	6,497
9/30/2023	Staying above 5700	On Track	5,517

Cost of space leased by the County - Cumulative Year-to-Date (Facilities)

Target Date	Target	Status	Actual
9/30/2025	Staying below \$250,000	N/A	N/A
3/31/2025	Staying below \$250,000	On Track	\$ 111,673
9/30/2024	Staying below \$400,000	On Track	\$ 286,662
9/30/2023	Staying below \$400,000	Off Track	\$ 463,370

Percent of emergency, high, and medium priority maintenance service requests completed within established response times - Reported Quarterly (Facilities)

Target Date	Target	Status	Actual
9/30/2025	Staying above 72%	N/A	N/A
3/31/2025	Staying above 72%	Off Track	62%
9/30/2024	Staying above 72%	At Risk	58%
9/30/2023	Staying above 72%	At Risk	54%

2025 Comment: Some of the work orders completed this quarter were already overdue when the team began working on them. These older tasks came from the previous work order system and, while important to close out, lowered our on-time completion rate. In addition, recent workflow changes may have slowed response times as staff adjusted to the new process. To improve, we will review older open work orders and either reschedule them, cancel those no longer needed, or prioritize them to prevent further impact on our performance.

Facilities Management Department Measures Summary

FOCUS AREA: Accelerate Progress on Infrastructure

**Number of Facilities Preservation Projects completed - Cumulative Year-to-Date
(Facilities)**

Target Date	Target	Status	Actual
9/30/2025	Staying above 6	N/A	N/A
3/31/2025	Staying above 6	On Track	2
9/30/2024	Staying above 6	On Track	8
9/30/2023	Staying above 6	On Track	9

Facilities Management Summary of Services

Division Name	Program Name	Description
Facilities Management	Administration	Leadership, administrative, and managerial support to provide services consistent with Board policy. Provide administrative direction and oversight over Facilities services, contracts, lease agreements, Facilities Preservation Projects, the Work Order System, purchasing and budgeting activities, and assigned Capital Projects.
Facilities Management	Office Support	Responsible for Customer Service, Human Resources Management, Data Management and Information Technology for the Department. Provides administrative, oversight and facilities support to the Department Divisions; manages building utilization for staff and citizens; serves as liaison to County Departments, and teams; processes BoCC agenda items, and contracts for signature.
Facilities Management	Customer Service	Provides front-line customer service to the public in person, electronically, and via telephone; processes service requests and work orders
Facilities Management	Database Administration & Asset Management	The Data Management Coordinator modifies, maintains, and supports the department's Computerized Maintenance Management System. Creates and maintains numerous department data reports. This position also assists with the development and tracking of service, maintenance, and lease agreements as related to. contract performance and compliance.
Facilities Management	Inventory & Warehouse Management	Directs the daily operation of a department Supply Warehouse to include maintenance of records and proper stock levels. Receives, stores and issues equipment, materials, supplies, and tools. Maintains control of inventory.
Facilities Management	Facilities Preservation and Capital Projects	Building assessments of all County owned or managed facilities. Prioritizes deferred maintenance, preventative maintenance, and preservation projects and makes recommendations. Oversees capital and facilities preservation projects as assigned.

Facilities Management Summary of Services

Division Name	Program Name	Description
Facilities Management	Records Retention	Maintain contracts and files in accordance with Records Retention statutes and storage guidelines.
Facilities Management	Building, Janitorial and Grounds Maintenance	Provide cleaning and janitorial services for 49 County owned buildings, and Landscaping services for buildings as assigned.
Facilities Management	Building, Maintenance & Repairs	Provide repairs and maintenance to over 48 County owned buildings; Services include building maintenance such as: HVAC preventative maintenance and repairs, plumbing preventative maintenance and repairs, electrical preventative maintenance and repairs, exterior building maintenance and repairs,
Facilities Management	County Building Life Safety - Elevators	Contract oversight of elevator vendor contract to ensure that elevators are maintained according to safety building codes. Schedule inspections, load tests and maintenance according to safety codes for elevators and escalators. Perform monthly and quarterly inspections and notify vendor of any necessary maintenance or repairs. Confirm all elevators have current licenses posted. Ensure vendor performs to the standards specified in Florida State Code 100.2 and 1002.3. Repair work must be performed according to Chapter 30 of the Florida Building Codes, ASME A17.1, ASME A90.1, ASME B20.1, ALI ALCN, ASME A17.3, ASME A18.1, and other regulations regarding maintenance of elevators including inspections.

Facilities Management Summary of Services

Division Name	Program Name	Description
Facilities Management	County Building Life Safety - Fire Suppression/Fire Protection	<p>Perform life safety inspections in County buildings, ensuring that they are maintained to required standards, including Fire Suppression and Fire Protection equipment. Inspections shall be performed according to the standards set forth in NFPA Forms 25-13 (inspection, testing, and maintenance of fire sprinkler systems). Fire Alarms systems must be maintained in accordance with National Fire Protection Association Standards 72 Fire Alarms codes. Equipment such as linear beam smoke detectors must be maintained to NFPA 72 standards. Automatic Sprinklers systems shall be tested and maintained according to NAPA 13 codes and manuals. The 5-year sprinkler inspection, test and maintenance of alarm valves (internal), strainers, filters, (internal) , gauges (replace), underground piping flow, standpipe flow, high temperature sprinklers (soldier type) and system flushing. Halon suppression system must be tested and serviced as well.</p>

Fire Rescue Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Number of special events attended - Cumulative Year-to-Date (Fire Rescue Administration)

Target Date	Target	Status	Actual
9/30/2025	Staying above 200	N/A	N/A
3/31/2025	Staying above 200	On Track	124
9/30/2024	Staying above 200	Off Track	153
9/30/2023	Staying above 200	On Track	181

2025 Comment: 2nd quarter = 78

Number of community outreach presentations - Cumulative Year-to-Date (Emergency Management)

Target Date	Target	Status	Actual
9/30/2025	Staying above 5	N/A	N/A
3/31/2025	Staying above 5	On Track	4
9/30/2024	Staying above 5	On Track	12
9/30/2023	Staying above 5	On Track	19

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of fire and life safety inspections completed - Cumulative Year-to-Date (Fire Protection)

Target Date	Target	Status	Actual
9/30/2025	Staying above 500	N/A	N/A
3/31/2025	Staying above 500	On Track	803
9/30/2024	Staying above 500	On Track	1,274
9/30/2023	Staying above 500	On Track	1,507

2025 Comment: 2nd quarter = 454

Fire Rescue Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of fire responses - Cumulative Year-to-Date (Fire Protection)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 14,000 and 15,000	N/A	N/A
3/31/2025	Maintaining between 14,000 and 15,000	On Track	8,523
9/30/2024	Maintaining between 14,000 and 15,000	On Track	16,735
9/30/2023	Maintaining between 14,000 and 15,000	On Track	16,400

Number of medical emergency and non-emergency responses - Cumulative Year-to-Date (Rescue Medical)

Target Date	Target	Status	Actual
9/30/2025	Staying above 59,587	N/A	N/A
3/31/2025	Staying above 59,587	Off Track	23,497
9/30/2024	Staying above 57,296	Off Track	48,405
9/30/2023	Staying above 55,092	On Track	49,744

Number of medical emergency and non-emergency transports - Cumulative Year-to-Date (Rescue Medical)

Target Date	Target	Status	Actual
9/30/2025	Staying above 33,341	N/A	N/A
3/31/2025	Staying above 33,341	On Track	16,643
9/30/2024	Staying above 32,687	On Track	33,615
9/30/2023	Staying above 32,046	On Track	34,631

Fire Rescue Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Percent of non-traumatic cardiac arrest patients with ROSC both pre-hospital and upon arrival to Hospital Emergency Department - Reported Quarterly (Rescue Medical)

Target Date	Target	Status	Actual
9/30/2025	Staying above 20%	N/A	N/A
3/31/2025	Staying above 20%	On Track	25%
9/30/2024	Staying above 20%	On Track	27%
9/30/2023	Staying above 20%	On Track	45%

Number of incidents/exercises completed - Cumulative Year-to-Date (Emergency Management)

Target Date	Target	Status	Actual
9/30/2025	Staying above 2	N/A	N/A
3/31/2025	Staying above 2	On Track	5
9/30/2024	Staying above 2	On Track	7
9/30/2023	Staying above 2	On Track	13

Number of trainings held within the Emergency Operations Center - Cumulative Year-to-Date (Emergency Management)

Target Date	Target	Status	Actual
9/30/2025	Staying above 5	N/A	N/A
3/31/2025	Staying above 5	On Track	23
9/30/2024	Staying above 5	On Track	51
9/30/2023	Staying above 5	On Track	52

Fire Rescue Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Percent of new roadway designations fulfilled within nine (9) days of request acceptance by addressing staff - Reported Quarterly (E911)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	100%
9/30/2024	Staying above 90%	On Track	100%

Percent of new address requests fulfilled within four (4) days of request acceptance by addressing staff - Reported Quarterly (E911)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	99.2%
9/30/2024	Staying above 90%	On Track	99.0%

Percent of new subdivision address requests containing more than three (3) roadways fulfilled within ten (10) days of request acceptance by addressing staff - Reported Quarterly (E911)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	100%
9/30/2024	Staying above 90%	On Track	100%

Percent of new subdivision address requests containing no more than three (3) roadways fulfilled within seven (7) days of request acceptance by addressing staff - Reported Quarterly (E911)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	100%
9/30/2024	Staying above 90%	On Track	100%

Fire Rescue Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Rescue Unit Response Times: En-route to arrival - Urban (6 minutes or less) - Reported Annually (Rescue Medical)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
9/30/2024	Staying above 80%	At Risk	39.04%
9/30/2023	Staying above 80%	At Risk	36.78%
9/30/2022	Staying above 80%	At Risk	35.80%

Rescue Unit Response Times: En-route to arrival - Urban Cluster (8 minutes or less) - Reported Annually (Rescue Medical)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
9/30/2024	Staying above 80%	Off Track	55.35%
9/30/2023	Staying above 80%	Off Track	54.13%
9/30/2022	Staying above 80%	Off Track	54.85%

Rescue Unit Response Times: En-route to arrival - Rural (12 minutes or less) - Reported Annually (Rescue Medical)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
9/30/2024	Staying above 80%	Off Track	49.94%
9/30/2023	Staying above 80%	Off Track	51.30%
9/30/2022	Staying above 80%	Off Track	54.15%

Fire Rescue Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Fire Unit Response Times: En-route to arrival - Rural (12 minutes or less) - Reported Annually (Fire Protection)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
9/30/2024	Staying above 80%	On Track	77.21%
9/30/2023	Staying above 80%	On Track	76.61%
9/30/2022	Staying above 80%	On Track	76.91%

Fire Unit Response Times: En-route to arrival - Urban Cluster (8 minutes or less) - Reported Annually (Fire Protection)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
9/30/2024	Staying above 80%	Off Track	74.17%
9/30/2023	Staying above 80%	Off Track	72.16%
9/30/2022	Staying above 80%	Off Track	72.63%

Number of new construction fire inspections completed - Cumulative Year-to-Date (Fire Protection)

Target Date	Target	Status	Actual
9/30/2025	Staying above 250	N/A	N/A
9/30/2024	Staying above 250	On Track	205

2025 Comment: 2nd quarter = 132

Number of new construction plan reviews completed - Cumulative Year-to-Date (Fire Protection)

Target Date	Target	Status	Actual
9/30/2025	Staying above 250	N/A	N/A
9/30/2024	Staying above 250	On Track	161

2025 Comment: 2nd quarter = 77

Fire Rescue Department Measures Summary

Mandatory and Discretionary Programs

Governance

Percent of net revenue to billable charges for Fire/Rescue - Reported Annually after the Annual Comprehensive Financial Report Audit (Fire Rescue Administration)

Target Date	Target	Status	Actual
3/31/2026	Staying above 80%	N/A	N/A
3/31/2025	Staying above 80%	Off Track	78.83%
3/31/2024	Staying above 80%	On Track	80.83%
3/31/2023	Staying above 80%	On Track	85.14%

Fire Rescue Summary of Services

Division Name	Program Name	Description
Administration	Administration	The Administration Section provides direction and oversight to ensure effective Fire Rescue Operations (fire protection and emergency medical services), Enhanced 911, and Emergency Management services. Our mission is "Public servants dedicated to enhancing and caring for the lives of those in our community through preparedness and an immediate response to any and all of life's emergencies." Services include administrative support and logistical services to field personnel; budget development, oversight and management for all sections of the Department enabling them to accomplish the mission. Administration Section provides oversight of contracts and agreements related to public safety (rural fire/EMS agreements, Fire Services Assistance Agreement, medical directors, FEMA, etc.)
Administration/ EMS & Fire	General Accounting Branch	The General Accounting Branch coordinates and manages all fiscal operations for the Department and its 366 FTEs. The Branch provides oversight and management of the annual operating budget, grant fund management and reporting, coordination of procurement of supplies and equipment, personnel management, accounts payables, payroll, expenditure monitoring and management, annual budget development, and compliance with all Administrative, Fiscal, and Budget policies and procedures. The implementation of technology has allowed FTE stabilization within the Branch.

Fire Rescue

Summary of Services

Division Name	Program Name	Description
Administration/ EMS & Fire	Information and Technology Office	The Information and Technology Office is responsible for technical support of all hardware and software programs within the Department. The staff of 2 provides 24/7 technical support related to the network and specialized software programs and reporting for over 150 computers. The Department currently has several specialized software applications that the Office supports including the electronic EMS and Fire reporting systems, Ambulance Billing software, Fire Personnel management System (Fire Programs), and Telestaff scheduling server management. The Office also has coordinated the implementation of a Unmanned Ariel Vehicle (UAV) program that enhances public safety capabilities.
Administration/ EMS & Fire	Revenue and Collections Branch	The Branch records, bills, and collects the non-tax, fee-based revenue source for Alachua County consisting of user fees related to rescue and transport services. The Branch maintains compliance with all federal and state laws related to insurance, Medicare, and Medicaid billing procedures and policies. The Revenue and Collection Branch provides a collection percent of approximately 85%. This is well above average of other similar agencies of 71%. In 2015, the Branch took over billing services for Bradford County EMS.

Fire Rescue

Summary of Services

Division Name	Program Name	Description
Emergency Management Section	Emergency Management	<p>Emergency Management performs technical work in the development, implementation and management of a County-wide disaster program that encompasses mitigation, preparedness, response and recovery. The section develops and maintains the following documents: Comprehensive Emergency Management Plan (CEMP), Continuity of Operations Plan (COOP), Local Mitigation Strategy (LMS) and Post Disaster Redevelopment Plan (PDRP). Emergency Management is the custodial agency for the County's Emergency Operations Center (EOC). Provides planning, training and exercises for local government staff, non-profit agencies, businesses and citizens in order to be prepared for disasters and incidents of National Significance. Conducts annual plan reviews for Health Care Facilities in the county. Responsible for the development and maintenance of operational plans supporting preparedness, response, and recovery. Civil Preparedness Guide recommends agencies employ 3-5 full time staff for populations of 100,000 - 250,000.</p>
Enhanced 911/ Communications Section	Enhanced 911/ Communications	<p>Coordinates compliant county-wide addressing of the unincorporated area and contracting municipalities; maintains E-911 addressing databases, operates a Geographic Information System (GIS), maintains 911 call answering equipment, upgrades 911 equipment. Initiates necessary actions to mitigate the impact of an interruption of 911 services. Investigates and resolves 911 misroutes. Manages radio and communication equipment and towers to support the Operations Section.</p>

Fire Rescue Summary of Services

Division Name	Program Name	Description
Fire Rescue Operations Section	Emergency Medical Services	<p>The BoCC provides pre-hospital Advance Life Support emergency medical care and transport services twenty four hours a day, seven days a week (page 23 Fire Master Plan), through the deployment of fifteen 24-hour rescue units and 5 Critical Care Peak load units working 13-hour days strategically located in the County. These units were dispatched to 45,239 incidents accounting for 49,744 responses in FY23. "Population alone has the greatest impact on EMS workload, since 100% of all EMS incidents are related to the activity or condition of human population" (Fire/EMS Services Master Plan). We also provide the following revenue generating services: local and long distance medical transfers, EMS coverage at all large scale community events (Ben Hill Griffin Stadium, O'Connell Center, Gator Nationals, etc.), technical and specialized rescue service, and EMS/Rescue training for all personnel.</p> <p>State Statute 401 and FAC 64E requires all EMS providers to operate under the direction purview of a Medical Director. Our Medical Director provides direction to the Department and all participants of the Fire Services Network on all medical procedures, acts as a liaison between physicians and hospitals, represents the Department on local, state and national committees and organizations and directs the Medical Quality Assurance program.</p>

Fire Rescue Summary of Services

Division Name	Program Name	Description
Fire Rescue Operations Section	Fire Protection	<p>The Department provides fire suppression and first response advance life support (ALS) EMS services the unincorporated area and the cities of Alachua, Archer, Hawthorne, Micanopy, and Waldo. The County also contracts with the cities of Gainesville, LaCrosse, Newberry, High Springs, and the Windsor VFD, Cross Creek VFD, and Melrose VFD to provide varying levels of fire suppression and first response EMS services. Suburban and Rural fire units are staffed with a minimum of three personnel. The Department maintains the deployment of water tankers which results in the Insurance Services Office (ISO) approving the Hauled Water Certification. This certification results in reduced cost for homeowners insurance to over 7000 property owners. All rural fire service providers, by agreement are members of the County's "Fire Services Network" and work to comply with the BoCC "Fire Service Delivery Core Principles." The BoCC Principles incorporate the Level of Service Guidelines identified in the Comprehensive Plan and Fire/EMS Services Master Plan. The Automatic Aid Agreement (AAA) with the City of Gainesville ensures the closest unit response to critical incident types regardless of the political jurisdiction of the responder. A recruitment position coordinates fire rescue events and activities in community, educational, and career fair settings. This position will follow-up with interested individuals and assist them to maneuver through the recruitment, training, and certification process with a long term goal of hiring qualified individuals and reducing turnover within the department.</p>

Fire Rescue Summary of Services

Division Name	Program Name	Description
Fire Rescue Operations Section	Fire Prevention	<p>The County Fire Marshal (CFM) oversees the areas of Fire Prevention, Arson Investigation, and Department Internal Affairs.</p> <p>The Fire Prevention Office activities include annual fire safety inspections for all public, private and charter schools, day care centers, assisted living facilities, nursing homes, Alachua County facilities, and medical facilities as required for the renewal of their State license. Fire and life safety inspections are also performed on commercial occupancies.</p> <p>The Plans Inspection/Review program, which is mandated, provides for the review of all architectural drawings for new commercial construction in Alachua County. The review includes the fire alarm systems, fire sprinkler systems, and pre-engineered suppression systems.</p> <p>The County's Fire Marshal conducts arson investigations for incidents in the unincorporated area and the cities of Alachua, Archer, Hawthorne, and Waldo. The CFM also coordinates all fire investigations with the State Fire Marshal's Office when there is an injury and/or death.</p> <p>The Fire Marshal is also assigned the function of Internal Affairs which is responsible for conducting investigations of received complaints (internal and external). The Fire Marshal's investigation process and reports are critical to appropriate resolution and disposition of each complaint.</p>

Fire Rescue Summary of Services

Division Name	Program Name	Description
Fire Rescue Operations Section	Training Bureau and Health & Safety	<p>Training provides comprehensive continuing education along with instruction for remedial and new techniques in emergency medical procedures, rescue practices, and fire prevention and suppression practices. Additionally, training provides continuing education opportunities for Emergency Medical Technicians and Paramedics to maintain required certifications. Training is responsible for reviewing and providing instruction to personnel on all equipment.</p> <p>Training is responsible for testing and promotional processes and orientation of all new and promoted employees. Training maintains employee files as required by State Statute and coordinates the Medical Direction with the Quality Assurance Program. Training is also assigned responsibility for maintaining all employee records concerning: exposures, immunizations, physicals, and the fit testing of all respiratory equipment. The assigned Captain investigates all accidents (employee, vehicle, station, etc...) and makes recommendations to prevent further occurrences. Coordinates Departmental Safety Committee as required by Florida Statute. The Captain also maintains Department compliance with protective air standards for on scene emergency operations and personnel accountability system for on scene operations.</p>

Fire Rescue Summary of Services

Division Name	Program Name	Description
Fire Rescue Operations Section	Central Supply and Inventory Management Office	The Central Supply and Inventory Management provides primary support to the Operations Section of the Department. This support includes, but not limited to; medical supplies, fire suppression equipment, uniform and safety ensembles, and station supplies. This Office also coordinates the annual bid/rfp process under the procurement policies of the County and the annual inventory of fixed assets per Finance and Accounting. All items that are procured and issued to employees, agencies or units of the Department of Fire Rescue, are tracked by the Central Supply System for accountability purposes.

General Government Department Measures Summary

Mandatory and Discretionary Programs

Governance

Percent of customers satisfied with internal graphic design services - Reported Quarterly (Communications)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	100%
9/30/2024	Staying above 90%	On Track	100%
9/30/2023	Staying above 90%	On Track	100%

Percent of media stories generated as compared to press releases issued - Reported Quarterly (Communications)

Target Date	Target	Status	Actual
9/30/2025	Staying above 50%	N/A	N/A
3/31/2025	Staying above 50%	On Track	117.0%
9/30/2024	Staying above 50%	On Track	101.5%
9/30/2023	Staying above 50%	On Track	130.0%

2025 Comment: 100 media stories were generated by 85 press releases this quarter.

Number of video productions generated by the Communications Office - Reported Quarterly (Communications)

Target Date	Target	Status	Actual
9/30/2025	Staying above 6	N/A	N/A
3/31/2025	Staying above 6	On Track	6
9/30/2024	Staying above 6	On Track	7
9/30/2023	Staying above 6	On Track	9

2025 Comment: Six videos produced this quarter resulted in approximately 38,000 views.

General Government Department Measures Summary

Mandatory and Discretionary Programs

Governance

Number of Facebook subscribers to the Alachua County Facebook page - Cumulative Total (Communications)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90,000	N/A	N/A
3/31/2025	Staying above 90,000	On Track	100,595
9/30/2024	Staying above 85,000	On Track	100,978
9/30/2023	Staying above 85,000	On Track	97,174

General Government Summary of Services

Division Name	Program Name	Description
County Commission	Commissioners	The BOCC establishes policies that include: setting millage rates necessary to fund operations, setting the budget, enacting new laws, ruling on rezoning applications and other land-use cases, appointing the County Manager and County Attorney. Provides direction for countywide services that include Emergency Management, Animal Services, the Crisis Center, the Cooperative Extension Service, and Victim Service. Provides direction for urban services including Fire Protection, Solid Waste, Parks and Recreation, and Road and Bridges.
County Commission Staff	Commission Services Staff	Administrative staff who perform daily activities of the County Commission. Schedules all BoCC Special meetings including meeting with 9 municipalities, maintains Board assigned committee appointment schedules for each commissioner, manages incoming and outgoing correspondence and coordinates services provided to the County Commission by the County Manager, processes all proclamations (write, edit and proofread), handles travel arrangements, procurement and accounts payable.
County Manager	County Manager and Direct Reports	Serves as the Chief Administrative Officer, per the Charter, and liaison to the BOCC, the citizens, Constitutional Offices, elected officials, and County staff. The office is responsible for facilitating inter-governmental relations and implementing the directives and policies of the BOCC. Provides leadership throughout County Government to ensure the efficient and effective delivery of services to the citizens in accordance with the policies established by the County Commission.

General Government Summary of Services

Division Name	Program Name	Description
County Manager	County Manager's Office Support	Administrative staff who perform daily activities of the Community and Administrative Services Department and General Government Department. Assists the general public, over the telephone and in person, with all questions and requests for service, ensuring that the public is directed to the appropriate office able to resolve special inquiries. Provide the following: schedules meetings with citizens, manages incoming and outgoing correspondence and coordinates services provided to the County Manager, handles travel arrangements, and procurement and accounts payable.
County Manager	Administration/ Chief of Staff	Executive staff who oversees, manages, coordinates, and performs daily activities of the Community and Administrative Services Department, General Government Department, and Commission Services.
County Manager	Accreditation Office	Oversees the accreditation process and identifies applicable grants for County departments. Accreditation compliance is accomplished by offering guidance, training, and support to facilitate the review, and if necessary, revision of departmental policies and procedures to ensure compliance with established accreditation standards. Accreditation will conduct assessments, reviews, and inspections of departmental records and operations to determine compliance with policies and procedures, state and national standards, best practices and prior audit findings. Represents the County at professional associations and with state and national accrediting bodies. Researches and communicates to the appropriate department grant opportunities. Supports departments in grant writing, application completion, and submittal, when requested.

General Government Summary of Services

Division Name	Program Name	Description
County Manager	Agenda Office	Develops the County Commission's meeting agendas for regular meetings, special meetings, Commission retreats, public hearings, and other publicly noticed Commission meetings throughout the year. Manages the agenda and advisory board software, trains end users, and assists departmental agenda liaisons and advisory board liaisons as needed.
County Manager	Alachua County Citizens Academy and Advanced Citizens Academy Coordination	Coordinates and oversees the County's Citizens Academy and Advanced Citizens Academy programs to provide education and outreach to interested stakeholders on all local county government level programs. The Annual Citizens Academy program runs weekly for 8 weeks and the Advanced program runs over 10 weeks.
County Attorney	County Attorney	Provides Legal representation in litigation filed against and by the County; review and/or prepares contracts; provides advice and support for County Boards and meetings; provides advice and memoranda to the BOCC, County Manager, Constitutional Officers, County Departments, and various advisory boards and committees; prepares ordinances, resolutions, and other legal documents.
Communications	Meeting broadcast/ Video Production/ Audio/Visual technical support.	The Communications Office broadcasts meetings for the County Commission (Public Hearings, Special Meetings, and Joint City/County MTPO) the Planning Commission, Development Review, and Codes Enforcement Board. Communications produces County informational programming including the County Manager's Annual Report, Alachua County Talks, public service announcements, and Channel 12 Bulletin Board information. The Communications staff provides audio/visual technical support for the Board Room, the Grace Knight Conference Room, the EOC, and a variety of other audio/visual projects and presentations.

General Government Summary of Services

Division Name	Program Name	Description
Communications	External/ Internal Communications	<p>External: The Communications Director acts as the spokesperson for the Board and is the lead Communicator in the event of an emergency. The Communications Department coordinates and communicates with the media. It produces and distributes press releases, the Community Update newsletter, and many other publications. The website homepage, communications page, and Video on Demand pages are maintained by Communications. The County currently has over 110,000 social networking (Facebook, Twitter, and Instagram, and Nexdoor) subscribers. Internal: We provide design, copy writing, editorial, and public and media relations services for all County Departments. Every Monday morning the weekly media update is emailed to all County staff. The update includes newspaper articles and links to television stories that relate to County issues.</p>

Growth Management Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of building inspections performed - Reported Quarterly (Building)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 4,500 and 6,500	N/A	N/A
3/31/2025	Maintaining between 4,500 and 6,500	On Track	6,327
9/30/2024	Maintaining between 4,500 and 6,500	Off Track	6,770
9/30/2023	Maintaining between 4,500 and 6,500	At Risk	6,837

Percent of building inspections completed within 24 hours - Reported Quarterly (Building)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	93.1%
9/30/2024	Staying above 90%	On Track	94.9%
9/30/2023	Staying above 90%	On Track	95.0%

Number of days, on average, to review building permits - Reported Quarterly (Building)

Target Date	Target	Status	Actual
9/30/2025	Staying below 15	N/A	N/A
3/31/2025	Staying below 15	On Track	8
9/30/2024	Staying below 15	On Track	9
9/30/2023	Staying below 15	On Track	8

Growth Management Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Number of Development Review Applications reviewed - Cumulative Year-to-Date (Comprehensive Planning)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80	N/A	N/A
3/31/2025	Staying above 80	On Track	45
9/30/2024	Staying above 80	On Track	126
9/30/2023	Staying above 80	On Track	144

Percent of final residential development plan dwelling units that are located within the Urban Cluster - 3-Year rolling average - Reported Quarterly (Comprehensive Planning)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	98.0%
9/30/2024	Staying above 90%	On Track	98.3%
9/30/2023	Staying above 90%	On Track	95.5%

2025 Comment: There were no new residential developments that received final development plan approval this quarter, therefore there was no new data to report. The 3-year rolling average remained at 98.0%, which is still meeting the goal.

Number of units per acre average in approved residential developments in Urban Cluster, or zero if no developments approved - Reported Quarterly (Comprehensive Planning)

Target Date	Target	Status	Actual
9/30/2025	Staying above 5	N/A	N/A
3/31/2025	Staying above 5	On Track	0
9/30/2024	Staying above 5	On Track	0.00
9/30/2023	Staying above 5	On Track	10.1

2025 Comment: There were no new residential developments within the Urban Cluster that received final development plan approval this quarter.

Growth Management Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Number of calendar days on average to process Development Review Applications - Statutorily required time frame is 180 calendar days or less - Reported Quarterly (Comprehensive Planning)

Target Date	Target	Status	Actual
9/30/2025	Staying below 180	N/A	N/A
3/31/2025	Staying below 180	On Track	30.6
9/30/2024	Staying below 180	On Track	15.85
9/30/2023	Staying below 180	On Track	11.27

Number of Development Review Applications reviewed - Reported Quarterly (Comprehensive Planning)

Target Date	Target	Status	Actual
9/30/2025	Staying above 20	N/A	N/A
3/31/2025	Staying above 20	Off Track	15
9/30/2024	Staying above 20	On Track	33
9/30/2023	Staying above 20	On Track	36

Growth Management Summary of Services

Division Name	Program Name	Description
Building	Administration	Administrative support for the Building Division (including Zoning and Land Development Regulations). Provides leadership, management, supervision, training, and oversight in program operations. This program is responsible for providing operations support for personnel through management of equipment and managing records relating to building and zoning issues. Also supplies liaison support for various boards and committees, including the Board of County Commissioners and Development Review Committee. Provides Structural Damage Assessment Management for EOC during disasters.
Building	Building	Responsible for enforcement of building code requirements through the Florida Building Code. Provides permitting, plan review, and inspections on building construction within unincorporated areas and within four of the municipalities under inter-local agreement. Provides initial damage assessment field teams, during catastrophic events.
Comprehensive Planning	Administration	Administrative support for Comprehensive Planning, Development Services, GIS, and Transportation Planning. Providing leadership, management, supervision, training, and oversight in program operations. This program is responsible for providing operations support for personnel through management of equipment and managing records relating to comprehensive plan and development services issues. Also supplies liaison support for various boards and committees, including the Board of County Commissioners, Planning Commission, and Development Review Committee.

Growth Management Summary of Services

Division Name	Program Name	Description
Comprehensive Planning	Comprehensive Planning	Development, update, maintenance, administration, and implementation of the Comprehensive Plan and related data bases. This includes County initiated comprehensive plan amendments, annual review and update as needed of the Capital Improvements Program, joint planning and annexation-related strategies, including possible Interlocal Service Boundary Agreements, and special area plans. Other activities related to the Comprehensive Plan include intergovernmental coordination activities such as review of comprehensive plan amendments proposed by municipalities and adjoining counties relative to impacts on the County Comprehensive Plan, coordination with the University of Florida on the update of the UF Campus Master Plan and Campus Development Agreement, and coordination with the School Board in accordance with the Public School Facilities Comp Plan Element and the Interlocal Agreement for Public School Facilities Planning, as well as review of proposed annexations for consistency with statutory requirements, and implementation in coordination with pertinent County Departments of policies in various elements of the Comprehensive Plan, and Charter Amendments related to Growth Management. Program staff supports several advisory committees including: Rural Concerns Advisory Committee, Economic Development Advisory Committee, Historic Commission (including review and preparation of tax exemptions for improvements to qualified historic properties), and Recreation and Open Space Advisory Committee..
Comprehensive Planning	Development Services	Administers both the Zoning Application and Comprehensive Plan Amendment Review and Development Plan Review Processes (including Developments of Regional Impacts, Sector Plans and other large scale development proposals), disaster recovery planning, assistance to emergency support functions, provides information to the public, provides support for the Planning Commission, the Development Review Committee, reviews privately initiated Comprehensive Plan amendments, updates, maintains and implements the Unified Land Development Code.

Growth Management Summary of Services

Division Name	Program Name	Description
Comprehensive Planning	GIS	Development, maintenance and public distribution of geographic data, as well as development and maintenance of online building permit, building inspections, codes enforcement and other data tools. Growth Management's GIS functions are responsible for coordinating data storage and delivery techniques and reviewing software licensing for the GIS functions, within the Board Departments. The GIS functions are responsible for developing and maintaining new Electronic Plan Review and GIS applications, including the County's E-Permitting application and the Map Genius Web mapping application. Two-year program using GIS and mapping service for sustainability, equity, and economic development.
Comprehensive Planning	Transportation Planning/ Concurrency/ Impact Fees	Development and administration of the County's Impact Fee Ordinance and Multimodal Transportation Mitigation Program. Planning and programming of transportation projects for the Capital Improvements Program. Development and administration of the County's concurrency management program. Review of Comprehensive Plan amendments, zoning applications and development plans for transportation impacts and required transportation facilities. Represent Board's policies and priorities during the development of the MTPO's Long Range Transportation Plan and Transpiration Improvements Program. Represents County on the Bicycle/Pedestrian Advisory Board and MTPO Technical Advisory Committee.

Human Resources Department Measures Summary

Mandatory and Discretionary Programs

Governance

Turnover rate - Percent of new hires, as compared to active filled positions, who leave employment within the first 12 months of start date. Reported Quarterly (Human Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying below 1.0%	N/A	N/A
3/31/2025	Staying below 1.0%	Off Track	1.93%
9/30/2024	Staying below 1.0%	Off Track	1.77%
9/30/2023	Staying below 1.0%	Off Track	2.32%

2025 Comment: Comprised of mostly resignations and probation/involuntary terminations.

Turnover rate - Percent of new hires, as compared to active filled positions, who leave employment within 13 to 36 months of start date. Reported Quarterly (Human Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying below 1.5%	N/A	N/A
3/31/2025	Staying below 1.5%	On Track	1.32%
9/30/2024	Staying below 1.5%	On Track	1.14%
9/30/2023	Staying below 1.5%	On Track	1.41%

Number of days to fill a position - from referral of applicants to date Alachua County receives back the background and drug screen results (Offer Date) - Reported Quarterly (Human Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying below 30	N/A	N/A
3/31/2025	Staying below 30	Off Track	36
9/30/2024	Staying below 30	On Track	28
9/30/2023	Staying below 30	On Track	24

2025 Comment: Recruitment of a position was delayed due to a new manager transitioning and being assigned to oversee the hiring of the position. The first choice offered candidate failed pre-employment testing, after failure, the offer process had to be re-started with the next candidate.

Human Resources Department Measures Summary

Mandatory and Discretionary Programs

Governance

Percent of positions filled by internal promotional opportunity - Reported Quarterly (Human Resources)

Target Date	Target	Status	Actual
9/30/2025	Staying above 20%	N/A	N/A
3/31/2025	Staying above 20%	Off Track	12.30%
9/30/2024	Staying above 20%	On Track	21.57%
9/30/2023	Staying above 20%	On Track	24.51%

2025 Comment: There were some lower level positions that would not qualify as promotions. There were no internal candidates for some of the vacancies. For some of the positions that had internal applicants, the internal applicants may not have met the minimum requirements, or the external candidates were selected for various reasons linked to interviews.

Percent of employees, for the courses measured, who report they will use what they learned in professional development training on the job - Reported Quarterly (Organizational Development and Training)

Target Date	Target	Status	Actual
9/30/2025	Staying above 90%	N/A	N/A
3/31/2025	Staying above 90%	On Track	97.50%
9/30/2024	Staying above 90%	On Track	97.50%
9/30/2023	Staying above 90%	On Track	97.32%

Number of total online training hours completed by learners accessing online training system - Reported Quarterly (Organizational Development and Training)

Target Date	Target	Status	Actual
9/30/2025	Staying above 500	N/A	N/A
3/31/2025	Staying above 500	On Track	1,016.6
9/30/2024	Staying above 500	On Track	1,024.0
9/30/2023	Staying above 500	On Track	1,664.0

Human Resources Department Measures Summary

Mandatory and Discretionary Programs

Governance

Number of in-person training courses newly developed or revised and implemented - Cumulative Year-to-Date (Organizational Development and Training)

Target Date	Target	Status	Actual
9/30/2025	Staying above 3	N/A	N/A
3/31/2025	Staying above 3	On Track	2
9/30/2024	Staying above 3	On Track	4
9/30/2023	Staying above 3	On Track	8

Number of self-directed professional development courses completed - Reported Quarterly (Organizational Development and Training)

Target Date	Target	Status	Actual
9/30/2025	Staying above 25	N/A	N/A
3/31/2025	Staying above 25	On Track	36

Number of hours of organizational development time spent within departments to develop employee skills - Cumulative Year-to-Date (Organizational Development and Training)

Target Date	Target	Status	Actual
9/30/2025	Staying above 15	N/A	N/A
3/31/2025	Staying above 15	On Track	30

Human Resources Department Measures Summary

FOCUS AREA: Achieve Social and Economic Opportunity for All

Percent of targeted positions filled by under-represented groups. Reported Quarterly (Equal Opportunity)

Target Date	Target	Status	Actual
9/30/2025	Staying above 40%	N/A	N/A
3/31/2025	Staying above 40%	On Track	73%
9/30/2024	Staying above 40%	On Track	62%
9/30/2023	Staying above 40%	On Track	62%

2025 Comment: 30 of 41 targeted positions filled by female/minority applicant.

Complaint Resolution Process - Percent of investigations (internal and external) closed. Reported Quarterly (Equal Opportunity)

Target Date	Target	Status	Actual
9/30/2025	Staying above 50%	N/A	N/A
3/31/2025	Staying above 50%	On Track	83%
9/30/2024	Staying above 50%	On Track	50%
9/30/2023	Staying above 50%	On Track	83%

2025 Comment: 5 of 6 complaints closed.

Percent of wage theft complaints successfully conciliated - Reported Quarterly (Equal Opportunity)

Target Date	Target	Status	Actual
9/30/2025	Staying above 50%	N/A	N/A
3/31/2025	Staying above 50%	On Track	0%
9/30/2024	Staying above 50%	On Track	100%
9/30/2023	Staying above 50%	On Track	100%

2025 Comment: Received 4 wage theft intakes but no complaints filed during this quarter.

Human Resources

Summary of Services

Division Name	Program Name	Description
Human Resources	Policy Interpretation and Development	Guidance is provided to supervisors and employees who request clarification of the meaning, intent, or application of a policy or union contract article. Creating and revising policies is essential, to ensure that the County has adequate and innovative mechanisms in place, to deal with a myriad of employee issues. As cultures and technologies change, many policies and practices must change to keep pace. Revision of policies and procedures ensures that the County governs employees in a fair and consistent manner, that is also consistent with other like agencies' practices.
Human Resources	Record Keeping	HR Maintains all employee personnel files in accordance with Florida Statutes and Federal guidelines
Human Resources	Employee and Labor Relations	Assist supervisors in resolving employee and organizational issues and concerns. Promote effective communication with employees. Negotiate collective bargaining agreements. Coordinate and conduct grievance and administrative hearings. Coordinate and staff closed executive sessions. Conduct training of employees and supervisors.
Human Resources	Classification & Pay	Conduct position audits to ensure that positions are appropriately classified and assigned appropriate pay. Conduct comprehensive salary surveys to recommend equitable and competitive salaries and benefits for all county classifications.
Human Resources	Recruitment	Provide recruitment services for all County departments by placing ads, listing positions on the internet, staffing job fairs, screening applications, communicating with applicants, coordinating pre-employment tests, verifying degrees, assisting with the interview process and conducting new employee sign-ups and orientation. Responsible for ensuring that the hiring process is fair and open.

Human Resources

Summary of Services

Division Name	Program Name	Description
Human Resources	New Hire processing	Prepare and administer paperwork for new employees to sign. This paperwork may include acknowledgment of policies, I-9 forms, W4 forms, Secondary employment forms, Emergency Contact forms, Forms determining if they are "confidential employee's" etc. and completion of e-verify processing.
Human Resources	Employee Recognition	Seek innovative and creative ways to recognize and thank employees for their contributions to the successful running of County government and to develop mechanisms to encourage and motivate employees to remain with the County.
Human Resources	Employee Programs/ Employee Evaluations	Assist Human Resources Director with administration and oversight of county-wide employee and Human Resources program. Assist in programs that provide annual employee evaluations, employee incentives, educational reimbursements, and to encourage enhanced employee performance, goal achievement and employee development.
Human Resources	FMLA Administration	The County is required to ensure that all employees who meet the eligibility requirements are offered and afforded their rights under the Family Medical Leave Act. This involves notifying employees of their rights, requesting documentation from medical providers supporting their request to utilize Family Medical Leave(FML); verifying/confirming information from medical providers to determine if the employee will receive FML, and monitoring and tracking the use of that leave.

Human Resources Summary of Services

Division Name	Program Name	Description
Human Resources	Employee Skills Development	<p>The purpose of the Organizational Development and Training (ODT) Office is to develop, build and/or launch online and instructor-led professional competency and leadership development programs that build the capabilities of operational leaders, front-line leaders, high potential employees and other critical talent employees under the Board of County Commissioners. This is done by engaging divisional and departmental leaders and other key stakeholders in the program design and focus; managing the launch, metrics and modifications to address changing needs over time. Additionally, this office develops, builds and launches non-leadership related learning that builds the capabilities of existing and new County employees, and provides them with the skills, tools, knowledge and job aids/resources needed to perform efficiently and effectively.</p>
Human Resources	Compliance Training	<p>Through the use of live instructor-led and online learning courses, ODT partners with the Human Resources, Equal Opportunity, Procurement Offices and others to deliver compliance courses for current and new employees to support the Board's commitment to ensuring that all employees comply with federal, state and local rules, regulations, policies and procedures. By ensuring compliance, not only does our organization become a safer, more hospitable place to work and learn, but we also lower the risk of being financially penalized due to non-compliance. We also partner with other training providers and departments in order to centralize information and record-keeping related to department-specific compliance training efforts.</p>

Human Resources

Summary of Services

Division Name	Program Name	Description
Human Resources	Consulting	<p>The Organizational Development and Training (ODT) Office is dedicated to offering programs and services that recruit, retain, and develop top-quality and high-performing managers and staff. Our organizational development (OD) services focus on developing work units, divisions and teams. From strategic planning to managerial coaching, retreat facilitation, and leadership training, our services are delivered by an experienced OD practitioner dedicated to the County's success.</p> <p>Strategic Planning • Clarify strategic purpose, team values, goals, and action items to help move a team forward.</p> <p>Managerial Coaching • One-on-one sessions designed to help individuals gain new skills and overcome obstacles that stand in the way of a team's progress.</p> <p>WorkGroup/Division/Departmental Assessment • Tools such as interviews, surveys, and assessments, including the MBTI to identify key issues and opportunities for improving team/unit/department effectiveness. The E-Learning Content Developer consults with departmental staff to develop online coursework related to a specific function, practice or procedure required for employees. Examples of this content might be emergency management training procedures or protocols, customer service training, regulatory or compliance training or any County-focused training more cost-effectively delivered online.</p>
Human Resources	Leadership Development	<p>Provide new and existing managers and supervisors with the tools, skills, knowledge and job aids/resources they need in order to effectively lead their work group in the most cost-efficient, highly-productive manner, and with a focus on developing and grooming staff to advance within the County structure. These programs and ongoing workshops are based on a County-specific competency structure (knowledge, skills, and behaviors) needed to be a successful leader or manager in our environment.</p>

Human Resources

Summary of Services

Division Name	Program Name	Description
Equal Opportunity	Internal: Compliance with Equal Employment Opportunity Laws	Investigate employee complaints of harassment or discrimination; provide guidance to management on equal opportunity issues; conduct targeted recruitment efforts to increase the number of applications from demographic groups under-represented in the County's workforce, as identified by the current Alachua County Equal Employment Opportunity Plan; monitor the recruitment and selection process and other formal employee actions for compliance with federal and state equal opportunity laws; conduct equal opportunity training for management and employees; prepare and submit federal workforce reports as required. Assist in responding to discrimination charges filed with external agencies against the County.
Equal Opportunity	Internal: Compliance with disability accessibility laws and regulations and federal regulations governing the programs and services of public entities.	Ensure that County employment programs and services are accessible to persons with disabilities. Review newly constructed or renovated County facilities for ADA accessibility. Coordinate the activities of the Citizens Disability Advisory Committee and conduct public education and outreach events. Ensure non-discrimination in the provision of County programs and services based on protected status such as race, age, and national origin. Investigate citizen complaints of discrimination against a County program or service. The EO Manager serves as the County's designated ADA Coordinator as required by Title II of the ADA; and as the Title VI Coordinator.

Human Resources Summary of Services

Division Name	Program Name	Description
Equal Opportunity	External Programs: Human Rights Ordinance/Wage Recovery Ordinance	Administer the County's Human Rights Ordinance which prohibits discrimination in employment, housing and public accommodations. Receive and investigate/resolve complaints; conduct public education and outreach efforts. Serve as liaison to the Human Rights Advisory Board. Administer Wage Recovery Ordinance which prohibits the non-payment or under-payment of wages. Conciliate/resolve complaints.
Equal Opportunity	Small Business Enterprise Ordinance	Administer the County's Small Business Enterprise (SBE) Ordinance, designed to promote the growth and development of local small businesses. Certify small businesses, maintain online SBE directory and notify SBEs of procurement opportunities. Conduct public education and outreach efforts.

Information and Telecommunications Services Department Measures Summary

Mandatory and Discretionary Programs

Governance

Percent of website uptime - Reported Quarterly (Information Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 98%	N/A	N/A
3/31/2025	Staying above 98%	On Track	99.95%
9/30/2024	Staying above 98%	On Track	99.00%
9/30/2023	Staying above 98%	On Track	99.00%

Percent of Help Desk calls answered - Reported Quarterly (Information Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 95%	N/A	N/A
3/31/2025	Staying above 95%	On Track	98%
9/30/2024	Staying above 95%	On Track	99%
9/30/2023	Staying above 95%	On Track	98%

Percent of internet uptime - Reported Quarterly (Telecommunications Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 98%	N/A	N/A
3/31/2025	Staying above 98%	On Track	99%
9/30/2024	Staying above 98%	On Track	99%
9/30/2023	Staying above 98%	On Track	99%

Information and Telecommunications Services Department Measures Summary

Mandatory and Discretionary Programs

Infrastructure/Capital Improvements

Percent of email uptime - Reported Quarterly (Information Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 98%	N/A	N/A
3/31/2025	Staying above 98%	On Track	99.33%
9/30/2024	Staying above 98%	On Track	99.00%
9/30/2023	Staying above 98%	On Track	99.00%

Percent of virtual server farm availability - Reported Quarterly (Information Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 98%	N/A	N/A
3/31/2025	Staying above 98%	On Track	99.98%
9/30/2024	Staying above 98%	On Track	100.00%
9/30/2023	Staying above 98%	On Track	100.00%

Percent of SAN (Storage Area Network) availability - Reported Quarterly (Information Services)

Target Date	Target	Status	Actual
9/30/2025	Staying above 98%	N/A	N/A
3/31/2025	Staying above 98%	On Track	99%
9/30/2024	Staying above 98%	On Track	99%
9/30/2023	Staying above 98%	On Track	99%

Information and Telecommunication Services

Summary of Services

Division Name	Program Name	Description
Leadership & Admin	Administration	Provide department leadership, administrative, and managerial support for the entire department, to produce more effective services consistent with Board policy.
Application & Web Development	Web Support Services	The Web Support Services Team provides support and maintenance of Alachua County Websites. They provide general maintenance pertaining to website content updates and creation. They assist in the review and remediation of documents for ADA compliance. This team's main responsibility is to support the Alachua County Public Website.
Application & Web Development	Database Development and Support	The Database Development and Support team creates, modifies, maintains and supports Alachua County's database data and backups. The team aids in the development of software specific database code, system integrations and data normalization. The team verifies that all database backups are up to date and that the latest security patches are applied to our database systems and operating systems. The team also assists in the creation and maintenance of numerous Alachua County data reports that are run by departments as needed. Data migration is also performed by this team, as needed.

Information and Telecommunication Services

Summary of Services

Division Name	Program Name	Description
Application & Web Development	In-house Software Development & Maintenance (including Web Development)	The In-house Software Development & Maintenance Team creates, modifies, maintains and supports software applications for County business processes and web-based applications, content and services for citizens and internal Alachua County departments. They provide software analysis support, develop integrations between various systems, software implementation, and software user testing, for both in-house and third-party solutions. They develop and maintain software that enables Alachua County information and data to be shared across Alachua County departments and other software systems. This team is responsible for the management of software releases, software version control and patch management for Web Servers. Lastly, this team provides ongoing services for the migration and modernizing of legacy systems.
Application & Web Development	3rd Party Software Implementation & Support	The 3rd Party Software Implementation & Support team provides direct assistance with the analysis, maintenance and implementation of 3rd Party Applications. They provide technical assistance and work with vendors to resolve issues and coordinate support and training. This team reviews requirements and provides software analysis and quotes to complete projects.
Network Services	Data Storage Management	Provides maintenance and support services, including installation and configuration of storage hardware and software used to operate the storage area network (SAN) and network area storage devices (NAS). Manages storage volumes snapshots and recovery methods, volume replication and duplication. Executes across-site data replication between Wilson Building and EOC Center for disaster recovery purposes. Provides storage infrastructure design as well as performance recommendations, to the application development team, to ensure optimal storage utilization.

Information and Telecommunication Services

Summary of Services

Division Name	Program Name	Description
Network Services	Enterprise Server Support and Maintenance	Install, support and maintain hardware and software for servers in the BOCC network. Ensure that servers (physical and virtual) are running efficiently by performing the necessary upgrades to the systems, and maintenance tasks on hardware and software; resolving technical problems, overseeing their activity levels, and ensuring server security. Continuously monitor server health status (Performance, disk utilization, server availability, CPU load, security patches updates) for all physical and virtual servers. Create, deploy, and maintain network and server infrastructure that relies on VMware Vsphere products. Maintain and troubleshoot virtual server environment to guarantee maximum performance. Monitor server availability and establish methods for virtual servers' replication and backups. Works closely with Storage Area Network (SAN) and Network Area Storage (NAS) administrators to assign disk resources to virtual servers.
Network Services	Backup and Disaster Recovery	Install and maintain the backup and media servers to manage, create and configure backup schedules for servers, files and databases to be backed-up to disk and tape. Create and maintain backup schedules and verify backups are completed successfully. Install and configure client software, as necessary, in servers to be backed-up. Perform activities related to install, configure and managing Tape Library, and perform periodic tape rotation and move tapes to safe location. Ability to restore data from disk or tape as needed and ensure data restores are tested periodically.

Information and Telecommunication Services

Summary of Services

Division Name	Program Name	Description
Network Services	Email Admin	Day to day administration of the County's Exchange Email System. These duties may include handling user support requests, email server maintenance (security patches and updates), data migrations, backups, and deployments. Provide email records associated with the Alachua County BOCC employees as required by public records requests. Administrate ListServer list to publish Commissioners' email, in an easy accessible and searchable format, on the County web page. Setup and support of all county own smartphones and tablets by providing access to county email and systems. Provide text archive capabilities for county owned smartphones.
Network Services	Infrastructure Admin	Maintain the Alachua County Active Directory. Oversee the creation of users, security groups, and group policy (GPO). Administer access rights to files, directories and objects in the Active Directory structure. Administer and maintain the Domain Naming Services (DNS), domain controllers; maintain and administer all the Dynamic Host Control Protocol (DHCP) entries, defined among various servers, for the assignment of IP addresses to devices connected to the network; support and maintain Active Directory Federation Services (ADFS) as the Single Sign-On solution to access multiple applications in use by county employees. Issue and manage the secure certificates used by multiple applications installed on county servers. Use centralized console to monitor power load, performance, and alarms in order to make recommendations for corrective actions.

Information and Telecommunication Services

Summary of Services

Division Name	Program Name	Description
Client Services	Help Desk Support	Responsible for handling over 7,000 customer support calls, on an annual basis, regarding hardware and software support issues. Respond to customer service requests pertaining to all computer and telephone matters throughout County government. Provide remote support and troubleshooting, such as password resets, printer configurations, as well as break/fix solutions via phone. The team interfaces with all Board departments and Constitutional Offices and provides technical support for BoCC meetings. Technicians gather and analyze information about the issue and determines the best way to resolve their problem, or escalate to higher support if required.
Client Services	Field & Elevated Support	Handles onsite break/fix, configuration issues, troubleshooting, software installations, hardware repair (including in-house repair or coordinating depot services). Setup and configuration of network printers/ scanners. Manages Active Directory user and equipment accounts. They also image and deploy new desktop computers, laptops and tablet devices. The team schedules and provides resources for ITS equipment moves.
Security and Telecom Services	Security Monitoring	Configure, maintain and monitor the anti-SPAM and anti-virus appliances. Responsible for the distribution of the latest security patches and virus definitions for desktops. Monitor Internet traffic and bandwidth utilization. Monitor internal traffic for anomalies and issue alerts to the respective areas as needed. Provide security awareness training and reinforce that training through simulated phishing attacks. Stay up to date with changing threats and security vulnerabilities and mitigate and/or share with affected IT staff as needed. Maintain password manager for IT staff.

Information and Telecommunication Services

Summary of Services

Division Name	Program Name	Description
Security and Telecom Services	Security Infrastructure	Responsible for the configuration and maintenance of the hardware firewalls that provide perimeter security for the county network. Monitor the live traffic and firewall logs for suspicious or unwanted traffic. Administer the county fileshare system used to securely share large files externally. Manage county VPN access used to remotely access internal resources by county staff and other authorized users.
Security and Telecom Services	Telecom Voice	Provide maintenance and support for the County's telecommunication services network. Supports the voice services for all BOCC departments and the Constitutional Offices. The county phone system consists of approximately 2,400 telephones stationed at various facilities throughout the County. Responsible for maintenance and repair of the county copper and fiber infrastructure. Perform locates for underground, county owned, cabling,
Security and Telecom Services	Telecom Data	Maintain county data network comprised of 110 data switches and routers in 29 locations throughout the County. Responsible for county wireless infrastructure that provides connectivity for county staff and guests. Design solutions to install or improve connectivity between county locations. Manage ip address distribution and usage for county equipment. Monitor bandwidth usage of connections between county sites and to the internet.

Parks and Open Space Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Percent of residential units in unincorporated Alachua County that have access to a County-operated neighborhood park (within 1-mile for urban or 2-miles for rural) or a community park (within 3-miles for urban or 6-miles for rural) – Reported Annually (Parks and Open Space)

Target Date	Target	Status	Actual
9/30/2025	Stay above 62%	N/A	N/A
12/31/2024	Stay above 62%	On Track	62%

FOCUS AREA: Accelerate Progress on Infrastructure

Number of Parks and Open Spaces capital projects completed - Cumulative Year-to-Date (Parks and Open Space)

Target Date	Target	Status	Actual
9/30/2025	Staying above 2	N/A	N/A
3/31/2025	Staying above 2	On Track	4
9/30/2024	Staying above 2	On Track	3
9/30/2023	Staying above 2	Off Track	1

Number of parks acres – activity-based recreation sites per 1,000 unincorporated residents per the Comprehensive Plan - Reported Quarterly (Parks and Open Space)

Target Date	Target	Status	Actual
9/30/2025	Staying above 0.5	N/A	N/A
3/31/2025	Staying above 0.5	On Track	1.89
9/30/2024	Staying above 0.5	On Track	1.89
9/30/2023	Staying above 0.5	On Track	1.33

Parks and Open Space Department Measures Summary

Mandatory and Discretionary Programs

Governance

Percent of operating expenditures recuperated through revenue at Cuscowilla - Reported Quarterly (Parks and Open Space)

Target Date	Target	Status	Actual
9/30/2025	Staying above 60%	N/A	N/A
3/31/2025	Staying above 60%	Off Track	15.90%

Percent of operating expenditures recuperated through revenue at the Equestrian Center - Reported Quarterly (Parks and Open Space)

Target Date	Target	Status	Actual
9/30/2025	Staying above 100%	N/A	N/A
3/31/2025	Staying above 100%	Off Track	49.6%

Number of days recreation fields or courts are utilized for programming by contracted partners - Cumulative Year-to-Date (Parks and Open Space)

Target Date	Target	Status	Actual
9/30/2025	Staying above 200	N/A	N/A
3/31/2025	Staying above 200	At Risk	14

Number of days Cuscowilla is utilized for community benefit, including internal County use or fee waivers - Cumulative Year-to-Date (Parks and Open Space)

Target Date	Target	Status	Actual
9/30/2025	Staying above 26	N/A	N/A
3/31/2025	Staying above 26	On Track	18

Parks and Open Space Summary of Services

Division Name	Program Name	Description
Parks and Open Spaces	Parks and Open Spaces Administration	Responsible for 30 parks totaling nearly 1,360 acres and provide parks operation services through the design, development, and maintenance of the county's park system. Manages and maintains the Freedom Community Center, Cuscowilla and Poe Springs Park. Administers management and security agreements, and construction contracts. Prepares and administers annual budgets and capital improvement program. Staffs the Recreation and Open Space Advisory Committee (ROSCO). Provides for staff training and evaluation.
Parks and Open Spaces	Parks and Open Spaces Maintenance	Constructs, maintains, and repairs park facilities and amenities. Conducts park safety inspections, maintains equipment, and procures supplies for park related maintenance. Provides public rental/meeting space at the Freedom Community Center, Poe Springs and Cuscowilla.
Parks and Open Spaces	Parks and Open Spaces Capital Projects	Provides capital project coordination and contract administration for the construction or installation of improvements in County parks. Improvements include both new construction and restoration of visitor oriented features and facilities necessary for the enhanced operation of the parks.
Parks and Open Spaces	Agriculture & Equestrian Center	The Visitors and Convention Bureau coordinates the supervision of the management of the Alachua County Equestrian Center for rentals and advertising to event producers.

Public Works Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of miles of unimproved roads graded - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 500	N/A	N/A
3/31/2025	Staying above 500	Off Track	272.2
9/30/2024	Staying above 500	On Track	462.77
9/30/2023	Staying above 500	On Track	645.68

Pavement marking maintenance - miles completed - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 25	N/A	N/A
3/31/2025	Staying above 25	Off Track	17.73
9/30/2024	Staying above 25	At Risk	0
9/30/2023	Staying above 25	Off Track	13.6

Number of miles of trees trimmed on right-of-way - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 8	N/A	N/A
3/31/2025	Staying above 8	On Track	106.40
9/30/2024	Staying above 8	On Track	46.77

Number of linear feet of sidewalk repaired / replaced - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 1500	N/A	N/A
3/31/2025	Staying above 1500	On Track	7,386
9/30/2024	Staying above 1500	On Track	7,445

Public Works Department Measures Summary

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of miles of right-of-way mowed (internal and contracted) - Cumulative Year-to-Date (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 500	N/A	N/A
3/31/2025	Staying above 500	Off Track	357.02
9/30/2024	Staying above 500	On Track	640.59

FOCUS AREA: Invest in and Protect Our Environment

Number of stormwater basins maintained - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 50	N/A	N/A
3/31/2025	Staying above 50	Off Track	32
9/30/2024	Staying above 50	On Track	106
9/30/2023	Staying above 50	On Track	66

FOCUS AREA: Accelerate Progress on Infrastructure

Number of maintenance service requests received - Cumulative Year-to-Date (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Maintaining between 1,500 and 2,000	N/A	N/A
3/31/2025	Maintaining between 1,500 and 2,000	On Track	912
9/30/2024	Maintaining between 1,500 and 2,000	On Track	2,267
9/30/2023	Maintaining between 1,500 and 2,000	On Track	1,813

Public Works Department Measures Summary

FOCUS AREA: Accelerate Progress on Infrastructure

Number of miles of ditches cleaned - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 8	N/A	N/A
3/31/2025	Staying above 8	Off Track	2.89
9/30/2024	Staying above 8	At Risk	1.6
9/30/2023	Staying above 8	At Risk	1.5

Number of work orders initiated - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 1500	N/A	N/A
3/31/2025	Staying above 1500	Off Track	1,258
9/30/2024	Staying above 1500	On Track	1,678

Number of work orders completed - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 1700	N/A	N/A
3/31/2025	Staying above 1700	Off Track	1,127
9/30/2024	Staying above 1700	Off Track	1,500

Percent of service requests closed - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 80%	N/A	N/A
3/31/2025	Staying above 80%	Off Track	64%
9/30/2024	Staying above 80%	Off Track	45%

Public Works Department Measures Summary

FOCUS AREA: Accelerate Progress on Infrastructure

Number of driveway requests received - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 50	N/A	N/A
3/31/2025	Staying above 50	On Track	95
9/30/2024	Staying above 50	On Track	94

Number of driveway requests approved - Reported Quarterly (Transportation)

Target Date	Target	Status	Actual
9/30/2025	Staying above 45	N/A	N/A
3/31/2025	Staying above 45	On Track	73
9/30/2024	Staying above 45	On Track	104

Mandatory and Discretionary Programs

Governance

Percent labor rate is below market rate - Reported Quarterly (Fleet Management)

Target Date	Target	Status	Actual
9/30/2025	Staying above 16%	N/A	N/A
3/31/2025	Staying above 16%	On Track	50%
9/30/2024	Staying above 16%	On Track	63%
9/30/2023	Staying above 16%	On Track	58%

Percent of unsatisfactory fleet repairs - Reported Quarterly (Fleet Management)

Target Date	Target	Status	Actual
9/30/2025	Staying below 2%	N/A	N/A
3/31/2025	Staying below 2%	On Track	0%
9/30/2024	Staying below 2%	On Track	1.0%
9/30/2023	Staying below 2%	On Track	0.8%

Public Works Department Measures Summary

Mandatory and Discretionary Programs

Governance

Percent of breakdowns resulting in unscheduled downtime not identified during preventive maintenance service - goal is to reduce preventable breakdowns - Reported Quarterly (Fleet Management)

Target Date	Target	Status	Actual
9/30/2025	Staying below 2%	N/A	N/A
3/31/2025	Staying below 2%	On Track	0%
9/30/2024	Staying below 2%	On Track	1.0%
9/30/2023	Staying below 2%	On Track	0.6%

Percent of time Fleet Technicians report as accountability time - Reported Quarterly (Fleet Management)

Target Date	Target	Status	Actual
9/30/2025	Staying above 95%	N/A	N/A
3/31/2025	Staying above 95%	On Track	84%
9/30/2024	Staying above 95%	On Track	97%
9/30/2023	Staying above 95%	On Track	99%

2025 Comment: Lower accountability time due to transition to new version of fleet software.

Public Works

Summary of Services

Division Name	Program Name	Description
Fleet Management	Maintenance and Repair Operations	The Fleet maintenance operations provides vehicle and equipment repair and maintenance for county departments, other external customers, and support for emergency events.
Fleet Management	Vehicle & Equipment Replacement Funds	These vehicle and equipment replacement funds are to ensure the availability of funds for the future replacement of Fleet vehicles and equipment when their economical life is up.
Fleet Management	Fuels	Fleet Fuels: gasoline, diesel and bio-diesel. Fleet Management provides fuel from 2 bulk stations (County Owned) an on site fuel delivery truck, and manages contracts with an outside vendor with multiple fuel sites throughout the county.
Fleet Management	Generators	Fleet Management manages 34 stationary generators at County owned facilities, providing maintenance and repair, fuel and fuel storage management, annual load testing, weekly test runs and detailed data logging. Telematics are used to remotely monitor unit run time, fault history, availability and fuel levels.
Fleet Management	Fleet Administration	Fleet Management Administration supports the fleet operation by providing services in the following areas: Accounting, Budgeting, Vehicle Replacement Funds, Vehicle Replacement Schedule, Tags/Titles, Customer Billing, Vehicle Procurement and Disposal, Parts Inventory, and County Fueling.
Transportation	Real Property, Right of Way, GIS, and Surveying	Reviews surveys and plats, Acquires and disposes of real property, right-of-way and easements, Maintains records for all County real property, Provide advice to public and other departments on land rights issues, Supports Operations with surveying needs using two in-house survey crews, provides construction & maintenance project layout and Maintains contracts with private survey consultants and appraisal companies.

Public Works

Summary of Services

Division Name	Program Name	Description
Transportation	Construction Inspections	The Division manages all major rehabilitation, capacity and safety enhancement projects related to the County's transportation infrastructure of 900 miles of roads, 200 storm water basins, 79 signals, and 9 bridges. Duties include permitting, construction inspections, and construction.
Transportation	Roadway Maintenance	The Engineering & Operations Division performs the following mandated functions related to roadway safety & maintenance: Pavement maintenance (pot-hole, drop-off repair, rehabilitation); Receive & respond to citizen requests for roadway maintenance and safety issues; Localized dust control applications on unpaved roads for documented medical cases; Plantings and landscaping in medians, pedestrian facilities, and drainage areas; Right-of-way mowing; Permit and inspect all utility installations, driveway access, and private landscaping construction within County road rights-of-way; Street Light and Fire Hydrant Agreement; Coordinate public street light requests and installations required to be performed by other local utilities; Construct new sidewalk connections between existing sidewalks, capacity enhancement, and BOCC priorities and maintain existing sidewalks for tripping hazards and ADA requirements; Repair, replacement & maintenance of traffic control devices (signs, markings and signals); Sight distance clearing for signs, clear zone trimming; Unpaved roadway grading & maintenance. Stormwater basin maintenance.
Stormwater	Stormwater Maintenance	The Stormwater Division performs the following mandated functions related to roadway safety & drainage maintenance: Receive & respond to citizen requests for drainage maintenance and safety issues; Plantings and landscaping in drainage areas; Stormwater basin maintenance. Re-establish drainage ways county-wide.

Public Works

Summary of Services

Division Name	Program Name	Description
Transportation	Pollutant Discharge and Flood Mitigation	The Road & Bridge Division performs the following mandated functions related to meeting the requirements of its State National Pollutant Discharge Elimination System (NPDES) permit: Litter and debris removal from rights-of-way; Right-of-way mowing; Ditch & basin cleaning, permitting, and erosion & sediment control; Tree trimming in drainage areas (swales, ditches and basins).
Transportation	Emergency Response	First response in disasters, event control, and debris disposal. The Division is responsible for management of emergency operations relating to transportation, public works, and energy. All crews and personnel are trained and ready for emergency situations and Road & Bridge equipment and resources are loaned to other agencies as needed. Keep in mind, no emergency service vehicle (Fire/rescue, sheriff, etc.) can pass until roadways are cleared of debris by Road & Bridge personnel.
Transportation	Engineering	Provides professional engineering support on County functions, including but not limited to: Transportation planning, traffic operations, roadway design, storm water system design, permitting and compliance. Provides long-range transportation planning; Prepares grant applications; Coordinates the Alachua County Transportation Needs Plan update; Coordinates the submittal of projects to the FDOT District 2 Work Program; Provides customer support, Represents the Department at MTPO functions; Reviews and certifies that all record plats are compliant with technical standards; Performs all services necessary to acquire land and land rights for all County Departments; Reviews and processes all applications for plat vacations or street closings; Provides GIS support; Maintains roadway and facilities inventory and as-built files and collects and compiles vehicle crash report data; Performs traffic speed studies; Administers the County traffic calming program; Performs design, permitting and contract management for transportation projects.

Public Works

Summary of Services

Division Name	Program Name	Description
Transportation	Engineering (Pavement Management Plan)	Provides professional engineering support on County functions related to the County's Pavement Management Program (PMP) within the Transportation Capital Improvement Program. Functions include but are not limited to: Transportation planning, roadway design, storm water system design, permitting and compliance. Provides assistance on long-range Pavement Management Program planning. Provides customer support and reviews and certifies that all PMP projects are compliant with technical standards. Performs design, permitting and contract management for transportation projects.
Transportation	Engineering: Signs and Markings	In-house sign shop for the repair, replacement and maintenance of traffic signs and responds to citizens roadway safety & ops concerns.
Transportation	Engineering: Multimodal Accommodations	Establish and maintain a safe, convenient, efficient automobile, bicycle and pedestrian transportation system, RTS service in the unincorporated service area of the County and Receive & response to citizen request for multi-modal needs.

Public Works

Summary of Services

Division Name	Program Name	Description
Transportation	Development Review	Provides engineering support by performing reviews of paving and grading improvements associated with proposed developments; determines flood zone and flood hazard areas and evaluates infrastructure needs. Administers development regulations for land subdivisions, private site development, storm water management, access management and flood plain management. Makes recommendations to the Development Review Committee on issues regarding transportation concurrency, storm water, parks and solid waste issues and provides technical expertise to issues regarding comprehensive land amendments and rezoning requests. Makes recommendations to the Board of Adjustment on zoning variances and subdivision regulations. Reviews and issues commercial access, paving and drainage improvement permits; flood prone area permits. Provides flood information and assistance to the public upon request. Provides pre-application screening for all building permits.

Solid Waste and Resource Recovery Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Number of total outreach events - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 35	N/A	N/A
3/31/2025	Stay above 35	On Track	88

Number of Leveda Brown Environmental Park Tours - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 5	N/A	N/A
3/31/2025	Stay above 5	On Track	15

Number of Tools For Schools Events - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 17	N/A	N/A
3/31/2025	Stay above 17	On Track	36

Number of Public Education Events - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 8	N/A	N/A
3/31/2025	Stay above 8	On Track	19

Number of Other Outreach Events - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 10	N/A	N/A
3/31/2025	Stay above 10	On Track	18

Solid Waste and Resource Recovery Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Number of total tons of recycled materials in all categories – Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 3,300	N/A	N/A
3/31/2025	Stay above 3,300	On Track	3,514

Number of tons of mixed paper recycled - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 200	N/A	N/A
3/31/2025	Stay above 200	On Track	258

Number of tons of cardboard recycled - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 2,200	N/A	N/A
3/31/2025	Stay above 2,200	On Track	2,327

Number of tons of aluminum cans recycled - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 40	N/A	N/A
3/31/2025	Stay above 40	On Track	66

Number of tons of metal cans recycled - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 40	N/A	N/A
3/31/2025	Stay above 40	On Track	66

Solid Waste and Resource Recovery Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Number of tons of glass recycled - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 400	N/A	N/A
3/31/2025	Stay above 400	On Track	526

Number of tons of plastic containers recycled - Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay above 230	N/A	N/A
3/31/2025	Stay above 230	On Track	271

Number of total tons of hazardous materials collected in all categories – Reported Quarterly (Hazardous Waste)

Target Date	Target	Status	Actual
9/30/2025	Stay above 130	N/A	N/A
3/31/2025	Stay above 130	On Track	141.49

Number of tons of oil recycled - Reported Quarterly (Hazardous Waste)

Target Date	Target	Status	Actual
9/30/2025	Stay above 45	N/A	N/A
3/31/2025	Stay above 45	On Track	45.43

Number of tons of paint recycled - Reported Quarterly (Hazardous Waste)

Target Date	Target	Status	Actual
9/30/2025	Stay above 10	N/A	N/A
3/31/2025	Stay above 10	On Track	20.46

Solid Waste and Resource Recovery Department Measures Summary

FOCUS AREA: Invest in and Protect Our Environment

Number of tons of electronic waste recycled - Reported Quarterly (Hazardous Waste)

Target Date	Target	Status	Actual
9/30/2025	Stay above 40	N/A	N/A
3/31/2025	Stay above 40	Off Track	35.17

Number of tons of other hazardous waste materials recycled – Reported Quarterly (Hazardous Waste)

Target Date	Target	Status	Actual
9/30/2025	Stay above 40	N/A	N/A
3/31/2025	Stay above 40	On Track	40.43

Number of total tons of solid waste hauled to the landfill – Reported Quarterly (Waste Management)

Target Date	Target	Status	Actual
9/30/2025	Stay between 49,000 and 52,000	N/A	N/A
3/31/2025	Stay between 49,000 and 52,000	On Track	49,528

FOCUS AREA: Provide for the Welfare and Protection of the Public

Number of average pounds per day of residential and commercial solid waste collected per capita - Reported Annually (Waste Management)

Target Date	Target	Status	Actual
12/31/2025	Staying below 5	N/A	N/A
12/31/2024	Staying below 5	Off Track	5.19
12/31/2023	Staying below 5.5	On Track	5.19
12/31/2022	Staying below 5.5	On Track	5.19

Solid Waste and Resource Recovery

Summary of Services

Division Name	Program Name	Description
Waste Management	Transfer Station	Provides for environmentally sound countywide solid waste collection and disposal through transfer operations and hauling to an out-of-county landfill. Provides for recycling of vegetative waste, pallets, waste tires, scrap metal, and appliances.
Waste Management	Materials Recovery Facility	Provides countywide service for the processing, marketing, and sale of recyclable materials collected in Alachua County. This program provides services to both governmental and private industries for the recycling of commercial and residential recyclable materials.
Waste Management	Curbside Collection	Provides solid waste, recycling, yard waste, bulk, and white goods collection in the unincorporated curbside collection area. Provides collection of commercial solid waste in the unincorporated area. Provides support for all county special assessments. Provides support for system changes to meet the state recycling goals.
Waste Management	Rural Collection Centers	Provides for environmentally sound collection sites for rural residents to drop off solid waste, recycling, yard waste, and household hazardous waste.
Waste Management	Special Assessments	Develops or assists other departments in developing Alachua County's non-ad valorem assessments. Accurately maintains the solid waste assessments within the deadlines and requirements of FSS Ch. 197. Provides information to the Office of Management and Budget for coordination to implement.

Solid Waste and Resource Recovery

Summary of Services

Division Name	Program Name	Description
Waste Management	Hazardous Waste Collection	Provide a countywide system for the proper disposal, reuse, and recycling of hazardous materials and waste generated by households and small businesses. Manages a central hazardous waste collection and management facility and provides and maintains five hazardous Hazardous Waste drop-off locations throughout the county. Conducts mobile hazardous waste collection events in neighborhoods and small municipalities. Provide public education on the proper disposal of hazardous waste.
Waste Management	Waste Alternatives	Produce the solid waste management and recycling report as required by the Florida Department of Environmental Protection (FDEP). Provides educational and community outreach programs to promote waste reduction and recycling efforts in an effort to meet the state recycling goals. Additionally, it manages the waste reduction programs in all county offices, the commercial solid waste collection franchises, and the Tools for Schools facility.
Waste Management	Engineering/ Compliance	Provides permit and compliance monitoring of county-operated solid waste management facilities and closed landfills. Manages a reverse osmosis system for dewatering the closed Southwest landfill. Provides continual analysis and evaluation of solid waste systems and makes recommendations for system improvements.
Waste Management	Solid Waste Administration	Provides leadership, direction, oversight, and administrative support to the various solid waste programs. Serves as a liaison with the New River Solid Waste Authority, regulatory agencies, and county municipalities on solid waste matters.

Non-Departmental Services

Summary of Services

Division Name	Program Name	Description
Non-Departmental - Debt Service	Debt Service Management	Used to record budget, liabilities, and payment of principal and interest related to the long term debt.
Non-Departmental - Special Expense	Special Expense - Discretionary	Accounts for expenditures which are not easily connected to a specific department or program. This budget is administered by the OMB staff through the County Manager. It includes such expenditures as national organization membership fees; bank fees; audio visual equipment replacement; municipal code management (ordinances); financial advisors and special audit costs.
Non-Departmental - Special Expense	Special Expense - Mandated	Accounts for expenditures which are not easily connected to a specific department or program. This budget is administered by OMB through the County Manager. It includes expenditures such as unemployment compensation costs, the external auditor, the Value Adjustment Board attorney, TRIM notice mailings, and legal document filing fees.
Non-Departmental - Special Expense	Tax Collector Fees	Fees due to the Tax Collector, for collection of ad valorem revenues based on millage rate and property values, for Board of County Commissioners and School Board.
Non-Departmental - Special Expense	CareerSource NCF	Provides various services to CareerSource North Central Florida is a one-stop center for job searches, career support and training. The Workforce Innovation and Opportunity Act of 2014 provides for basic career services and vocational and occupational training opportunities for eligible Adults, Dislocated Workers and Youth participants.



Long Term Financial Forecasting

LONG-TERM FINANCIAL FORECASTING

Long-term financial planning involves projecting revenues, expenses, and key factors that have a financial impact on the organization. Understanding long-term trends and potential risk factors that may impact overall financial sustainability allows the community to proactively address these issues.

Long-term financial planning:

- Creates a long-term outlook into other planning processes like budgeting, capital planning, and revenue forecasting.
- Help to diagnose potential risks and causes of fiscal distress.
- Stimulates “big picture thinking”
- Provides a tool for evaluating long-term compliance with financial policies.
- Allows for pre-emptive action to mitigate forecasted financial distress.
- Defines parameters for decision-making.
- Communicates long-term financial position to residents and other stakeholders, including rating agencies and bond investors.

WHAT IS A LONG-TERM FINANCIAL PLAN?

A long-term financial plan serves as a "road map" for the County's financial goals and the strategies to achieve them. The following sections include discussions and explanations of revenue, historical expense, and economic impacts. The forecasts are prepared after State Revenues are published. Revenues illustrate the sources of the County's funding, what controls these revenues, and future projections based on past and current collections as well as economic factors. Expenses demonstrate the costs related to personal services, operating and capital over time.

WHO BENEFITS FROM HAVING A LONG-TERM FINANCIAL PLAN?

- Citizens: Effective financial stewardship enhances the community's quality of life, making it a more desirable place to live.
- Commission: Long-term financial plans guide Commission members and provide a consistent framework for Commission decisions, ensuring quality control.
- Businesses: Long-term financial plans provide certainty for business decisions, making the community a more attractive location for businesses.
- Management, Department Heads, and Staff: Financial planning sets priorities and direction from the elected Commission

DEVELOPING THE FINANCIAL PLAN

ELEMENTS

Time Horizon: Preliminary financial forecasts include an overview of the prior- year performance; expectations for the current year; and revenue estimates for the budget year. A further 3–5-year forecast projection will be developed.

Frequency: OMB works with each County department to develop expense requests and revenue estimates. OMB also works with departments to identify repurpose opportunities and provide advice based on the County's overall revenue and expense outlook. OMB monitors financial performance and economic conditions underlying the financial forecast. Forecasts are reviewed annually during the budget process as well as monitored due to economic conditions impacting revenue collections.

Scope: The General Fund, MSTU-Law Enforcement, MSBU Fire Solid Waste, Stormwater, One Cent Surtax and Gas Tax Fund.

Content: Development will include analysis of the financial environment, revenue and expenditure forecasts, debt position and affordability analysis, strategies for achieving and maintaining financial balance and plan monitoring mechanisms.

Our financial model is always changing as we study and adjust our assumptions. It is a tool that shows how our decisions and trends can impact our finances.

BUDGET PRINCIPLES

We have a set of budget principles to guide us when we make our budget and financial plans:

- Funding ongoing operating expenditures with ongoing revenue sources.
- Using one-time revenues for one-time expenditures (capital projects, for example).
- Maintaining sufficient reserve balances to address unforeseen events.
- Using a conservative approach to revenue estimation to avoid budget shortfalls during the fiscal year.
- Preparing equipment replacement and building maintenance schedules (and providing appropriate funding for these schedules).
- Budgeting Estimated Ending Fund Balances at a minimum of 10% of projected revenue.
- Budgeting Estimated Reserve Balances at a level not less than 5% of the General Fund operating revenues and not greater than 10% of the total budget of the General Fund.

MOBILIZATION PHASE

- Alignment of Resources
- Preliminary Analysis
- Identification of Service Policies and Priorities
- Validation and Promulgation of Financial Policies
- Definition of Purpose and Scope of Planning

ANALYSIS PHASE

- Information Gathering
- Trend Projection
- Analysis

DECISION PHASE

- Decide How to Use the Information Provided
- Participative Process
- Review with Stakeholders
- Process for Executing the Plan

EXECUTION PHASE

- Strategies Become Operational Through:
- The Budget
- Performance Measures
- Action Plans
- Monitoring

Alachua County Commission meets throughout the fiscal year to discuss future projects and needs of the community. The County holds Special Budget Meetings for which staff prepares documentation as to the County's long-term needs and the County's current and future funding sources.

All County agenda items reference the fiscal impact related to the item being presented to the Board. Quarterly a revenue/expenditure financial report is provided to the Board and citizens on the meeting agenda. The County's financial position is continually reviewed and discussed which ensures all are informed as to the County's financial resources and health as these long-term plans are implemented. Throughout the year at Commission meetings projects and needs are discussed as information becomes available and as the County works toward their goals and objectives.

Readers can find more in-depth information regarding the County's long-term financial planning in the following budget sections:

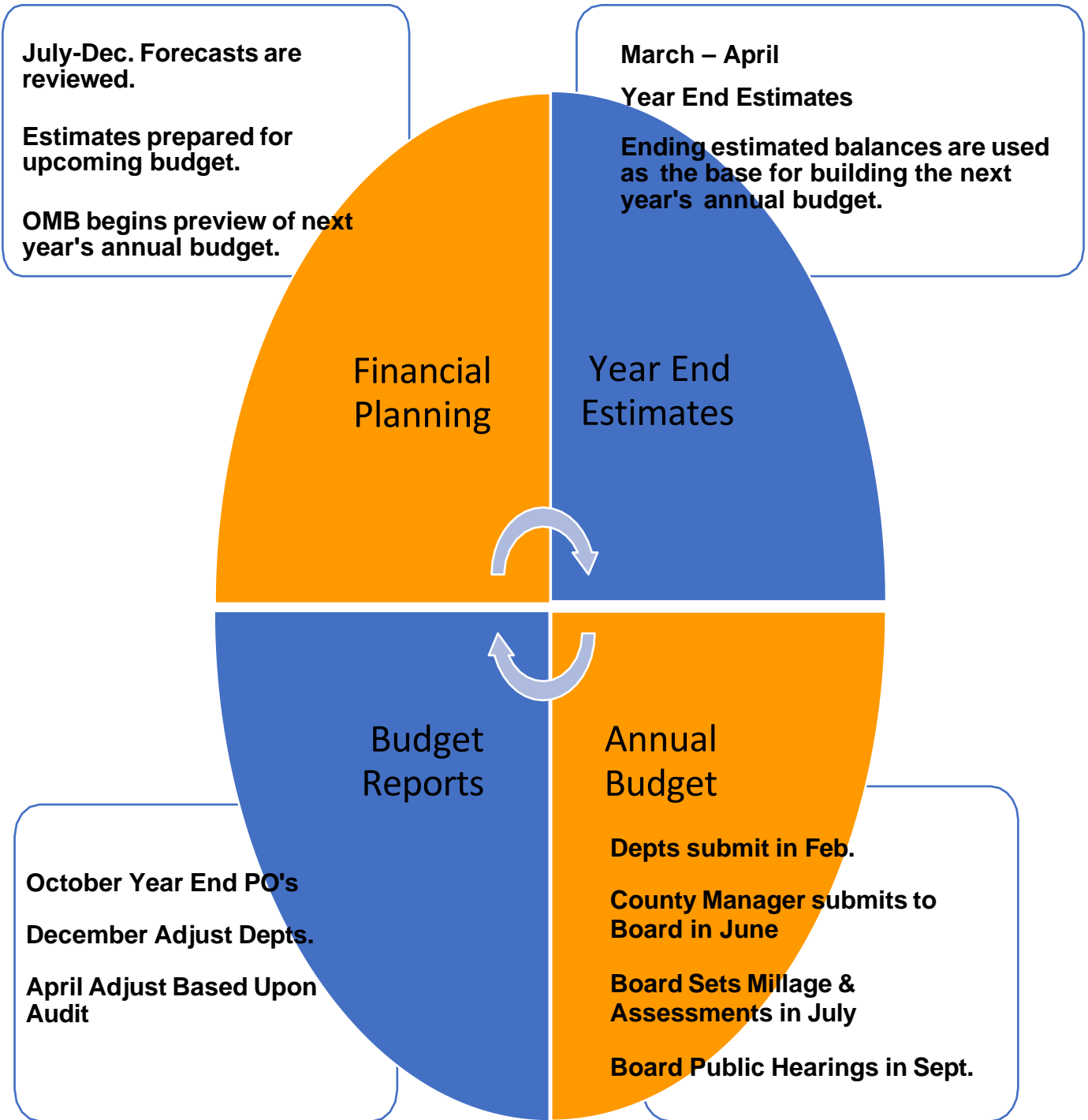
- Budget Overview and Policies
- Overview of Funds
- Fund Balance History (Fund Balance is where the County saves dollars for future projects)
- Strategic and Long-Term Planning
- Debt Information
- Capital Information

While the primary focus of a County's budget is to address the needs for the upcoming fiscal year, a broader range of economic factors must also be considered. These factors are crucial not only for determining the annual budget but also for planning future budgets, including allocating reserves or savings for future projects and purchases.

It is imperative that historical analysis be completed to determine what fiscal needs and impacts have changed and why. It is imperative to look forward to what dollars the County will need in the future to address infrastructure and operational needs.

It is crucial to consider external impacts and trends that will affect the County's budgets. Analysis is needed to determine:

- What external factors will impact the County financially?
- Whether these factors can be adjusted for or controlled by the County.
- How will the County need to adjust or change to compensate for both negative and positive external impacts?



COUNTY REVENUES

Revenue estimates for the budget come from multiple sources:

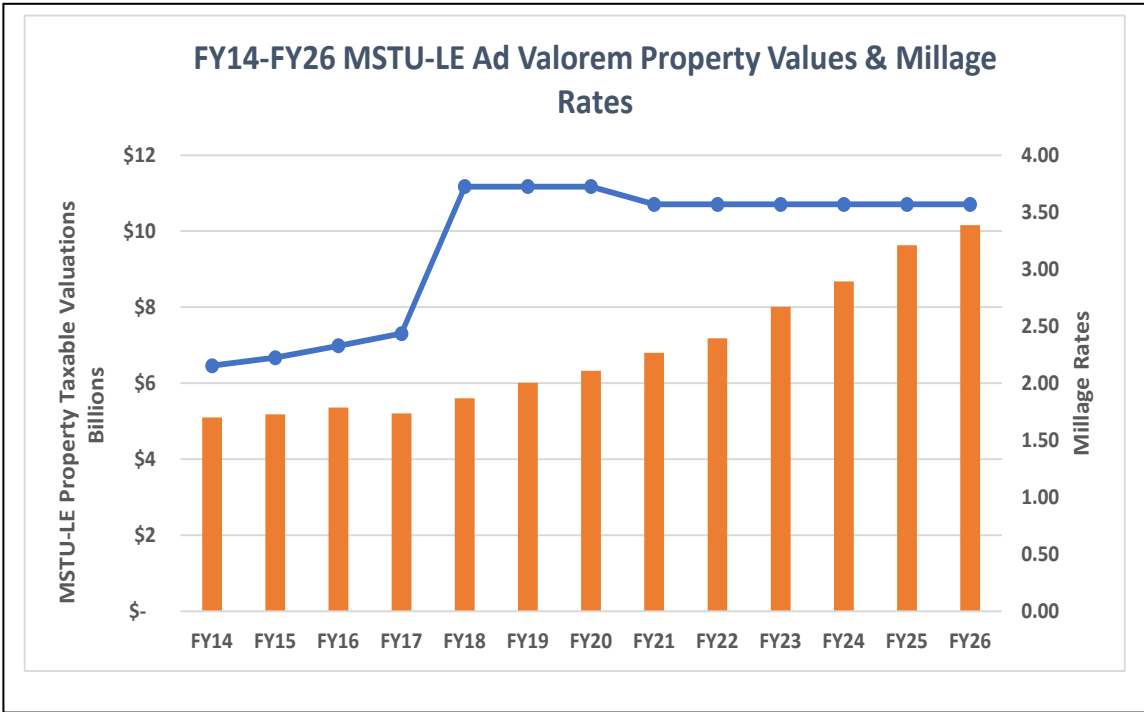
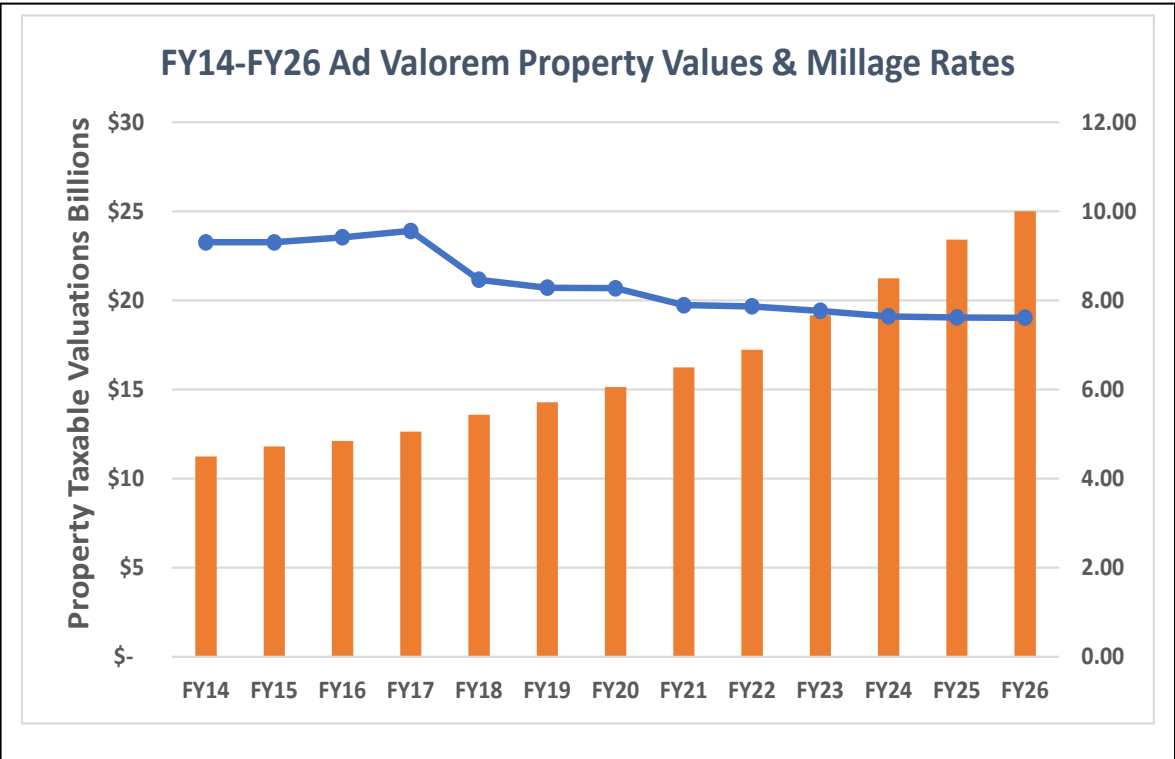
- Operating departments, agencies, and Constitutional Officers provide estimates for program-related fees, grants, licenses, permits, and fines based on past trends and current conditions.
- The Florida Department of Revenue provides estimates for the Local Government Half-Cent Sales Tax, state-collected gasoline taxes, and the State Revenue Sharing program.
- Ad valorem tax revenue, a major source, is estimated using taxable property values provided by the Property Appraiser by July 1st each year, along with the applicable millage rates.

Alachua County funds its operations and capital projects through various revenue sources, including taxes, special assessments, fees, intergovernmental funding, and service charges. Key factors affecting these revenues are changes in taxable property values and millage rates, county population, service demands, real disposable income, and inflation. These "drivers" can directly or indirectly impact revenues. Therefore, the budget process includes forecasting and trend analysis to predict future revenue changes. To create the long-term financial plan, we start by reviewing County revenues and their historical changes.

AD VALOREM TAXES

Taxes obtained are affected by population, restrictions for use, distribution factors and other things outside the County's control and most often controlled by the State. While the County controls the millage rate that creates the property taxes obtained, there is still a cap (10 mil/\$1,000 of value) to how much the County can obtain in property taxes.

Other jurisdictions within the county also have the authority to levy property taxes. These entities include cities, the St. John's River Water Management District, the Suwannee River Water Management District, the Alachua County Library District, the Children's Trust, and the Alachua County School District. All these tax levies are itemized on a consolidated tax bill sent to individual taxpayers.



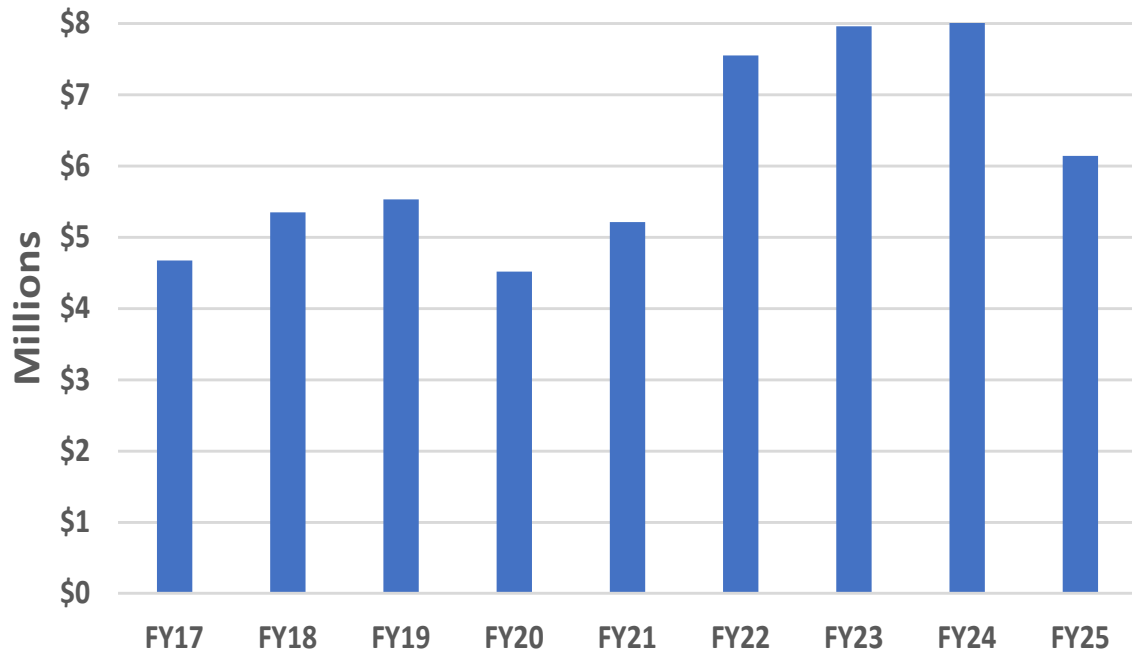
		Total Millage if Suwannee	Total Millage if St Johns
2024 Millage Rates			
County	7.6180		
MSTU-Law	3.5678		
Library	1.0000		
Children's Trust	0.4500		
Suwannee Water Mgt.	0.2936		
St Johns Water Mgt.	0.1793		
School Discretionary	3.2480		
School Required Local	3.0130		
Alachua	5.9500	21.5726	
Archer (includes MSTU Law)	5.5479	24.7383	
Gainesville	6.4297	22.0523	21.9380
Hawthorne (includes MSTU Law)	6.4322		25.5083
High Springs	6.7400	22.3626	
Lacrosse	6.5410	22.1636	
Micanopy	5.2000		20.7083
Newberry	5.9000	21.5226	
Waldo (includes MSTU Law)	6.4000	25.5904	25.4761
Unincorporated		19.1904	19.0761

OTHER TAXES

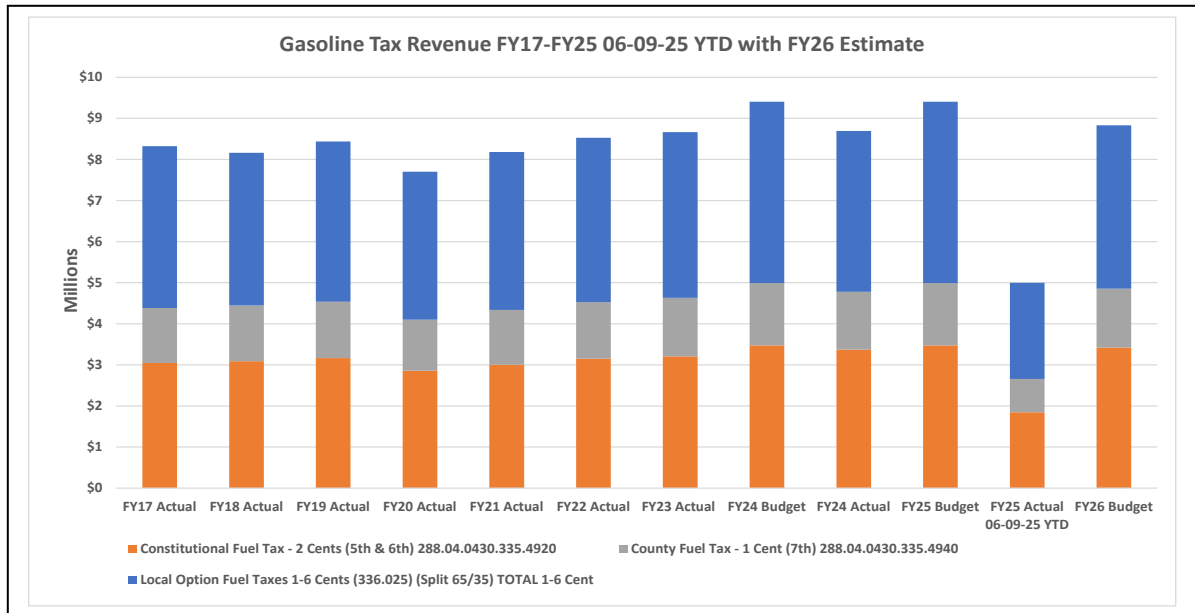
The Other Taxes category includes receipts from non-ad valorem sources such as certain types of locally imposed gasoline and sales taxes, and tourist development taxes.

Local Option Tourist Development Tax – This tax is imposed primarily on tourist-related resorts and facilities and provides funding for tourist enhancement activities. Changes in this revenue are largely dependent on fluctuations in the hotel occupancy rate, which in turn depends on the performance of the state economy in general. A 1st and 2nd cent tax has been imposed and is used to fund capital projects and marketing. A 3rd cent tax funds the Tourism Grant Program. A 4th and 6th cent Tourist Development Tax was imposed during FY10; this revenue is used to fund operations of the Alachua County Visitors and Convention Bureau, known as Visit Gainesville, Alachua County, FL.

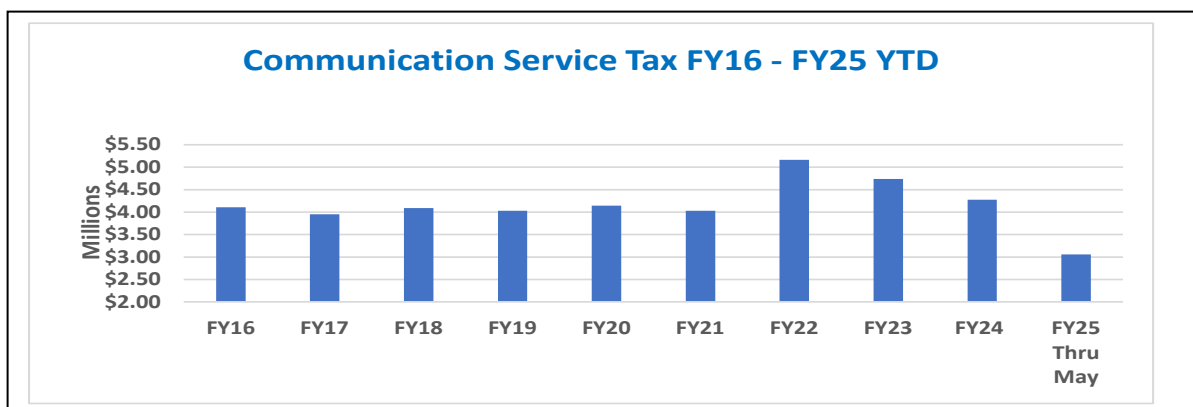
Tourist Development Tax FY17-FY25 thru May 2025



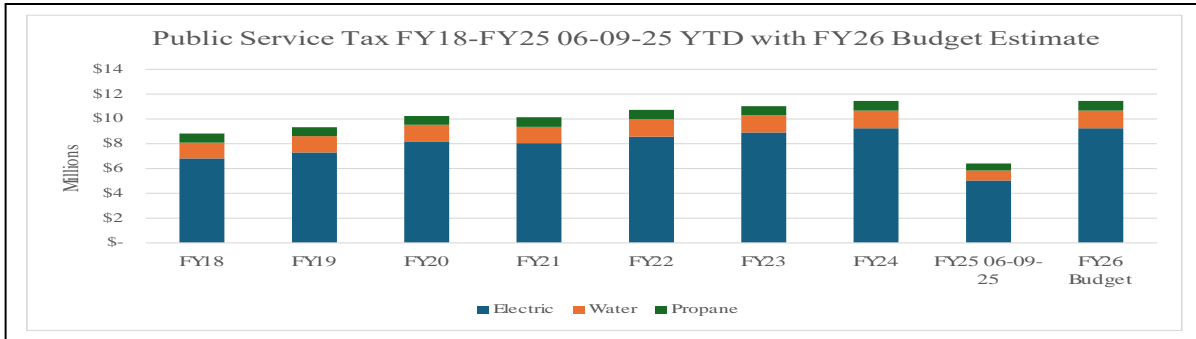
Fuel Taxes – This revenue category includes the Voted (9th Cent) Gasoline Tax and two Local Option taxes: the 1-6 cent Local Option Fuel Tax and the 1-5 cent Local Option Fuel Tax. The County Commission approved the 1-5 cent Local Option Fuel Tax in 2007, and it took effect on January 1, 2008, along with a two-cent constitutional tax and a one-cent county tax. Fuel taxes collected within Alachua County are distributed among the County and its nine municipalities. Fuel taxes are an important source of funds for road network improvement, maintenance, and road resurfacing. It is important to note that this tax is per gallon of gasoline and is not based upon the price of the fuel. Increases in fuel prices do not increase the revenue to the County.



Communications Services Tax – In 2001, Florida established the Communications Services Tax, which consolidated several state and local taxes into a single tax with two components: the Florida communications services tax and the local communications services tax. Alachua County currently has a rate of 6.90% for this tax, which is applied only in the unincorporated areas. Each of the nine municipalities levy their own communications services tax. This tax is likely to be affected by rapid changes in the communications industry, complicating revenue forecasting.



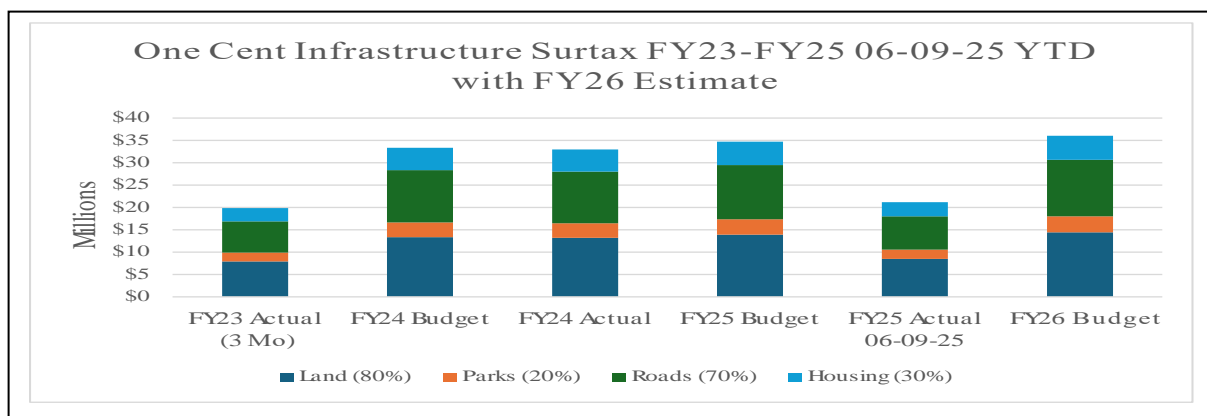
Public Service Tax – The public service tax is a 10% surcharge on consumption of utilities including electric, water, diesel, and propane.



Wild Spaces Public Places - 0.5% Infrastructure Surtax – In November 2016, Alachua County voters approved a 0.5 percent local government infrastructure surtax, to be effective for eight years, from January 1, 2017, through December 31, 2024. The total is split among the municipalities within the county and Alachua County received 57% of the total. This infrastructure tax ended December 31, 2022, and the County will spend the remainder of unspent funds that have been collected to that date split 90% for land conservation and 10% for parks and recreational locations.

1.0% Infrastructure Surtax – On November 8, 2022, Alachua County voters approved a 1.0 percent local government infrastructure surtax, to be effective for ten years, from January 1, 2023, through December 31, 2032. The total is split among the municipalities within the county and Alachua County receives 57% of the total.

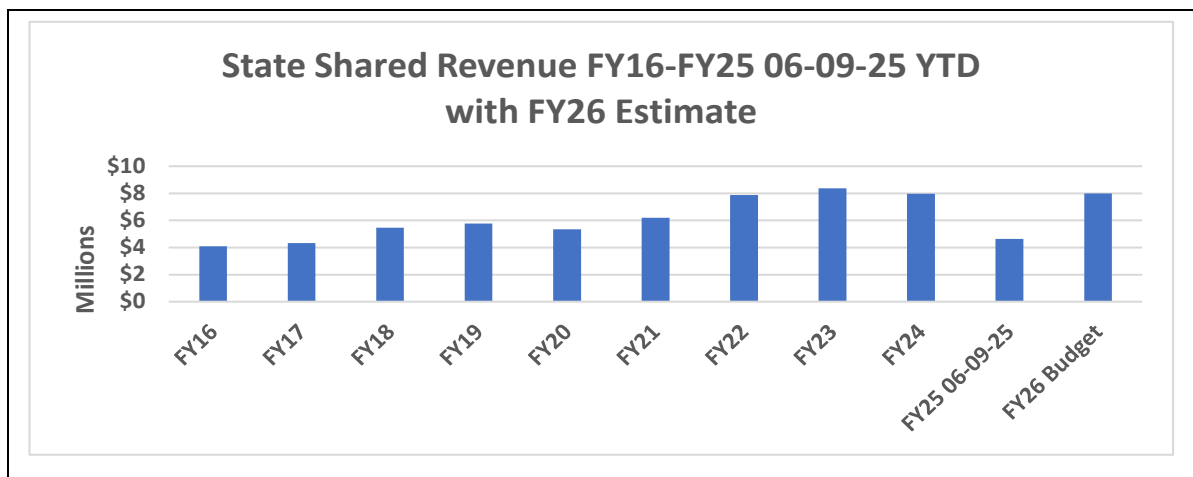
One half of revenues from this surtax is to be used to acquire and improve conservation lands, and create, improve, and maintain parks and recreational facilities. This portion is split 80% for land conservation and 20% for parks and recreational locations. The other half of revenues is to be used for other infrastructure, including repaving, repairing roads and acquiring or building affordable housing. This portion is split by 70% for roads and 30% work force housing.



INTERGOVERNMENTAL REVENUES

Grants – Major grants received by the county include funding for Foster Grandparents, Victims of Crime Advocacy (VOCA), anti-drug and mental health programs, environmental issues, and housing grants for community development and housing rental.

State-Shared Revenues – The County Revenue Sharing and Local Government Half-Cent Sales Tax Programs are important sources of funding for the County.

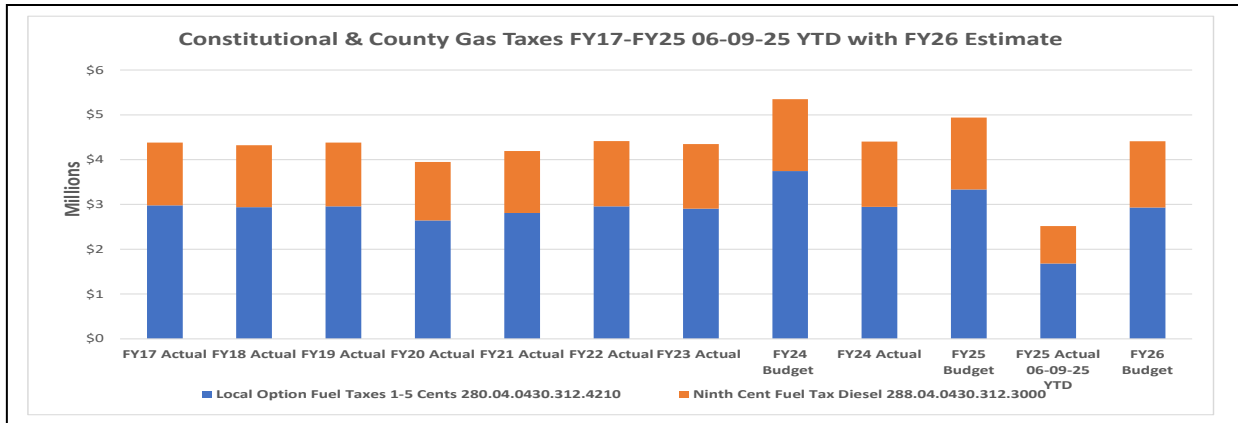


County Revenue Sharing Program created through The Florida Revenue Sharing Act of 1972 was an attempt to ensure a minimum level of revenue parity across units of local government. This program is funded by net cigarette tax and sales and use tax collections.

Local Government Half-Cent Sales Tax Program was authorized in 1982, this program generates the largest amount of revenue for local governments among the state-shared revenue sources. It distributes a portion of state sales tax revenue, and a portion of communications services tax revenue. This program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing revenues for local programs.

The Constitutional Fuel Tax is a 2-cent levy shared with counties only. Eighty percent of the revenue can be used for debt service, if any, to be managed by the State Board of Administration. Any remainder of the 80 percent portion is then distributed to the County. The other 20 percent is given to the County for the acquisition, construction, and maintenance of roads. This revenue will remain a continuous source of income.

The County (1 Cent) Fuel Tax is considered a State-Shared Revenue since its distribution is based on a State-set formula – not based solely on total collections within the county of collection. This revenue, along with other gasoline taxes and road network impact fees, is used to finance road network improvements and maintenance.



The Documentary Stamp Tax is levied at the rate of \$.70 per \$100 (or portion thereof) on documents that transfer interest in Florida real property, such as warranty deeds and quit claim deeds. This tax is paid to the Clerk of Court when the document is recorded. The Clerk of Court sends the money to the Department of Revenue which then distributes the funds according to law. Portions of the documentary stamp tax are transferred into the Local Government Housing Trust Fund for distribution to eligible county and municipal governments to fund the implementation of local housing assistance plans.

CHARGES FOR SERVICES

Charges for Services comprise receipts from such services as ambulance transports, pet adoptions, parking fees at Poe Springs Park, internal service charges, fees for housing federal prisoners, and municipal, commercial and franchise solid waste disposal fees. In preparing the County's annual budget, the departments whose operations are supported by these fees provide the estimates of anticipated revenue. Departments rely upon past trends and their accumulated expert knowledge to construct these estimates.

Enhanced 911 Fee is a fee paid by landline telephone subscribers within Alachua County to fund the 911 emergency service programs. The monthly rate is 40 cents per access line. There is a similar fee imposed by the State of Florida on cellular telephone subscribers to fund the electronic 911 system. Part of this levy is shared with the Counties.

MISCELLANEOUS REVENUES

Miscellaneous Revenues account for interest, special assessments, impact fees, rental income, sale of surplus equipment, property and land, and contributions and donations. The County does not currently budget for unrealized changes in the value of its investments, but they are reflected in its financial statements, and they impact future years' budgets through changes in the fund balance brought forward.

Fines and Forfeitures consist mainly of court and local ordinance violation fines.

Interest Earnings are revenues earned from the County's investments. The majority of the County's investments are with the State Board of Administration. All interest earned is remitted to the County.

Impact Fees on new construction were implemented to finance capital facilities needed to maintain service levels in areas of growth, including roads, parks, and fire.

FIRE PROTECTION ASSESSMENT

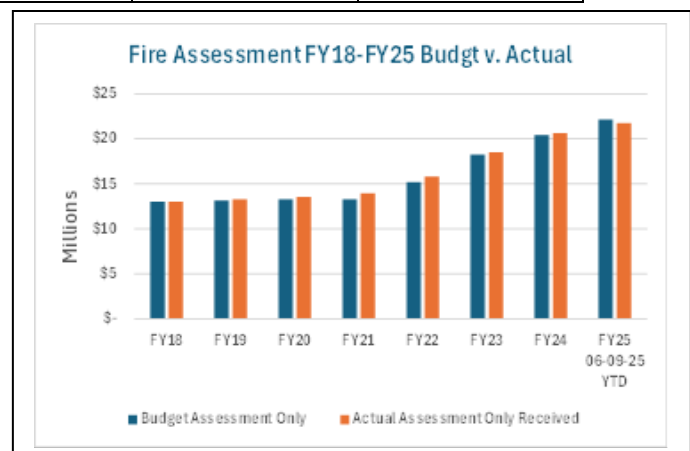
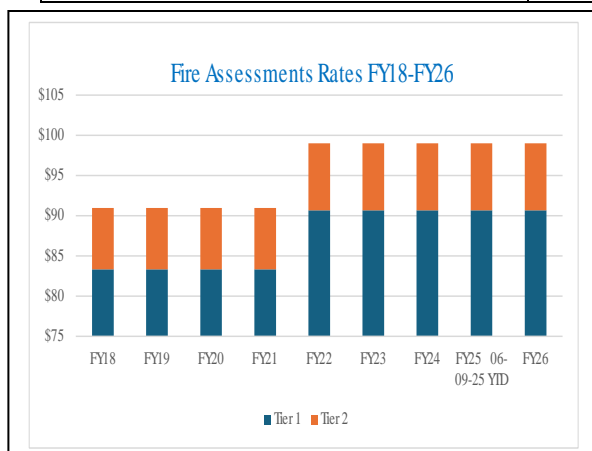
The fire assessment in Alachua County is a non-ad valorem fee imposed on property owners to fund fire protection services. This assessment is designed to cover the costs associated with fire prevention, fire suppression, emergency response, and related services provided by the county.

Tier 1 – Based on the simple availability of Fire Protection service which is available equally to all parcels of all types within the County by virtue of the continued state of fire protection readiness provided and maintained by the County. This tier is equal for all parcels.

Tier 2 – In order for the assessment to be fairly and reasonably apportioned among the properties that receive the special benefit, Tier 2 is based on the level of improvement related to each parcel. Thus, the higher the level of improvement, the higher the Tier 2 Assessment that would be charged. This tier is based on Equivalent Benefit Units (EBUs). Each EBU is representative of each \$5,000 of structure value. For example, a structure with a value of \$15,000 would equate to 3 EBUs.

Exemptions include government, agricultural, faith based, and charitable properties.

Fire Assessment	Unit Type	FY25 Assessment (Per Unit)	FY26 Proposed Assessment (Per Unit)
Tier 1 - Response Readiness	Per Parcel	\$90.69	\$132.47
Tier 2 - Structure Loss Protection	Per EBU	\$8.31	\$7.28



STORMWATER ASSESSMENT

The Florida Legislature mandates that local governments, including the County, develop compatible storm water management programs aligned with state and local regulations. The County's storm water management system includes inlets, conduits, manholes, channels, ditches, drainage easements, retention and detention basins, infiltration facilities, and natural waterways. These elements benefit properties by managing storm water collection, storage, treatment, and conveyance. Costs for operating, maintaining, repairing, and improving the system should be allocated based on the benefits received, services provided, or burdens imposed. Poor storm water management adversely affects public health, safety, and welfare due to poor water quality and flooding.

Benefitted Property gains from the operation of the storm water management system through:

- Storm water management services and facilities for safe detention, retention, conveyance, or treatment of discharged storm water.
- Stabilized or increased property values.
- Increased safety and better property access.
- Improved property appearance.
- Enhanced adaptability for current or future higher uses.
- Alleviation of storm water runoff burdens.
- Promotion of environmentally responsible use and enjoyment of natural resources.
- Storm water charges equitably fund capital improvements and service costs by allocating expenses based on the storm water burden generated by each property's physical characteristics and use.

Stormwater Assessments shall be collected pursuant to the Uniform Assessment Collection Act, and the County shall comply with all applicable provisions thereof.

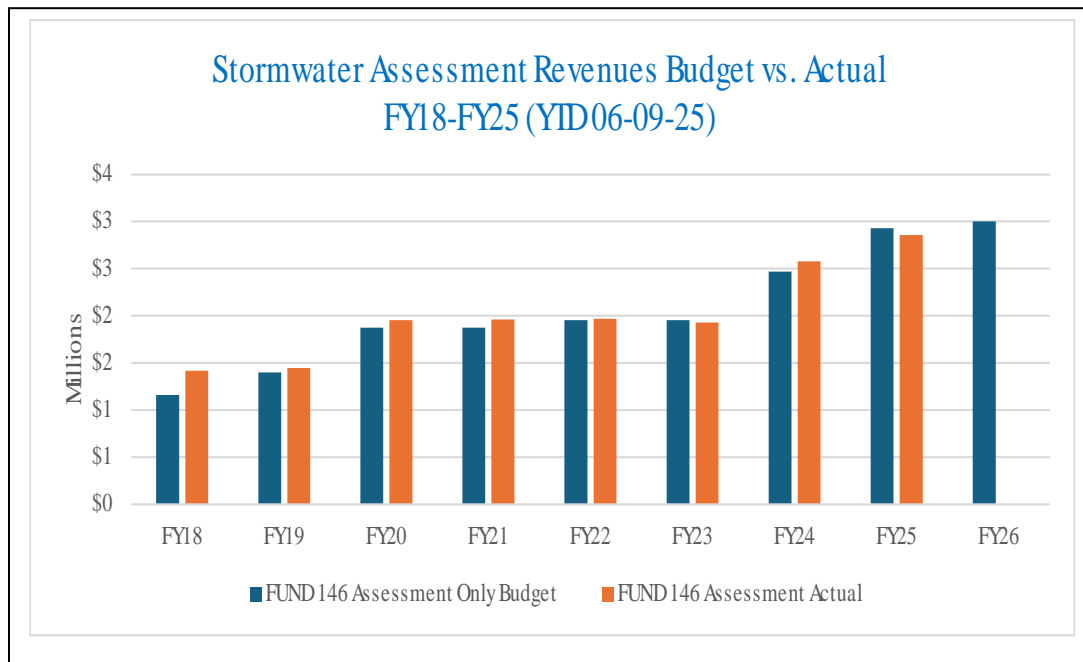
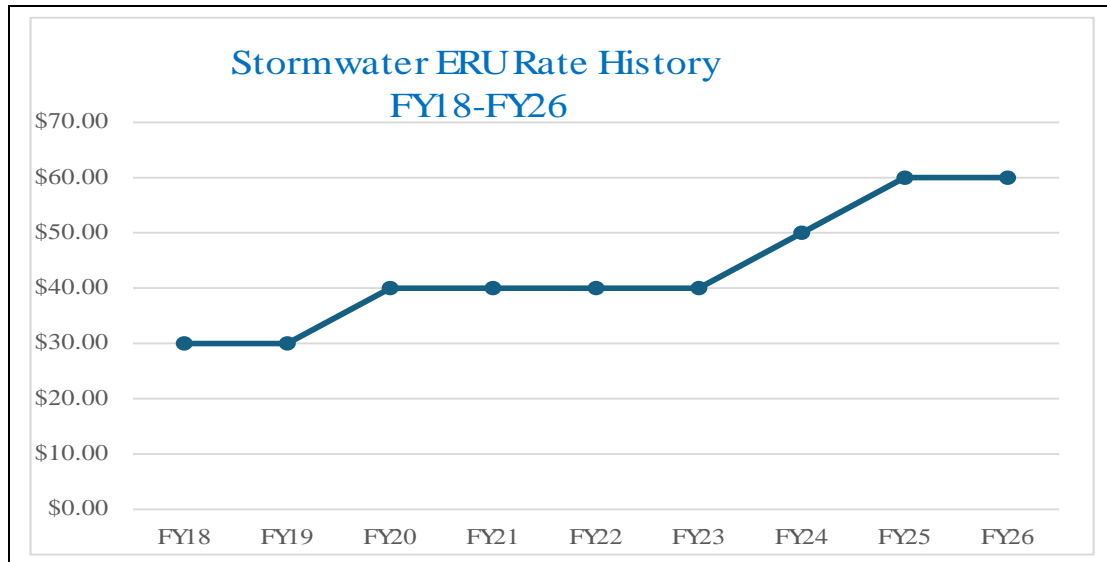
STORMWATER EXEMPTIONS

Florida law provides specific exemptions to reduce the value of property subject to taxation exemptions.

Hardship Exemption – To qualify for a hardship exemption for residential property, the owner must meet the following criteria:

- Occupy the property and have a homestead exemption per Chapter 196, Florida Statutes.
- For the 12 months prior to the application, the combined income of all occupants must be below the Income Exemption Standard, or the owner must have received AFDC, Supplemental Security Income, or services from the Office of Social Services within the past year.
- Intend to maintain the property as their permanent residence for the entire Fiscal Year for which the exemption is sought.
- Entities also exempt include charitable, religious non-profit organizations, burial grounds, or Disabled Veterans.

STORMWATER ASSESSMENT	Unit Type	FY25 Assessment (Per Unit)	FY26 Propose Assessment (Per Unit)
Equivalent Residential Unit (ERU)	ERU	\$60.00	\$60.00



SOLID WASTE ASSESSMENT

The Solid Waste Assessment is a non-ad valorem fee imposed by the County on residential property to fund solid waste management, including collection and disposal services, and to generate necessary revenue.

Solid waste cost includes:

- The annual funding required for solid waste management, recycling, and disposal services.
- The estimated costs for collecting the assessment, including Tax Collector and Property Appraiser fees, and discounts for early payment.
- This regulation serves a public purpose by promoting the health, safety, and welfare of Alachua County residents.

SOLID WASTE EXEMPTIONS

Florida law provides specific exemptions to reduce the value of property subject to taxation exemptions. The Solid Waste Assessment exemptions include those of the property taxation exemptions, as well as:

[Hardship Exemption](#) – To qualify for a hardship exemption for Residential Property, the owner must meet the following criteria:

- Occupy the property and have a homestead exemption per Chapter 196, Florida Statutes.
- For the 12 months prior to the application, the combined income of all occupants must be below the Income Exemption Standard, or the owner must have received AFDC, Supplemental Security Income, or services from the Office of Social Services.
- Intend to maintain the property as their permanent residence for the entire Fiscal Year for which the exemption is sought.

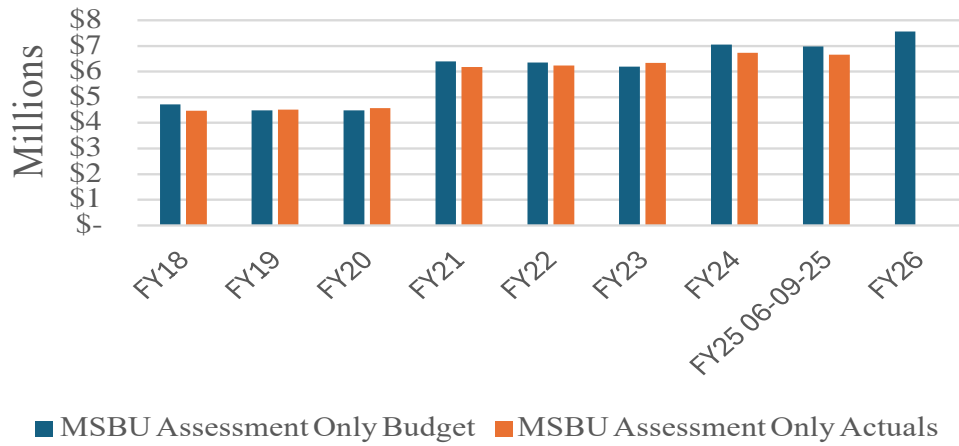
[Exemption for Inaccessibility](#)- Residential property in the Mandatory Area, which is inaccessible to a contractor, may apply for a partial exemption from the Solid Waste Assessment.

SOLID WASTE RESIDENTIAL ASSESSMENTS

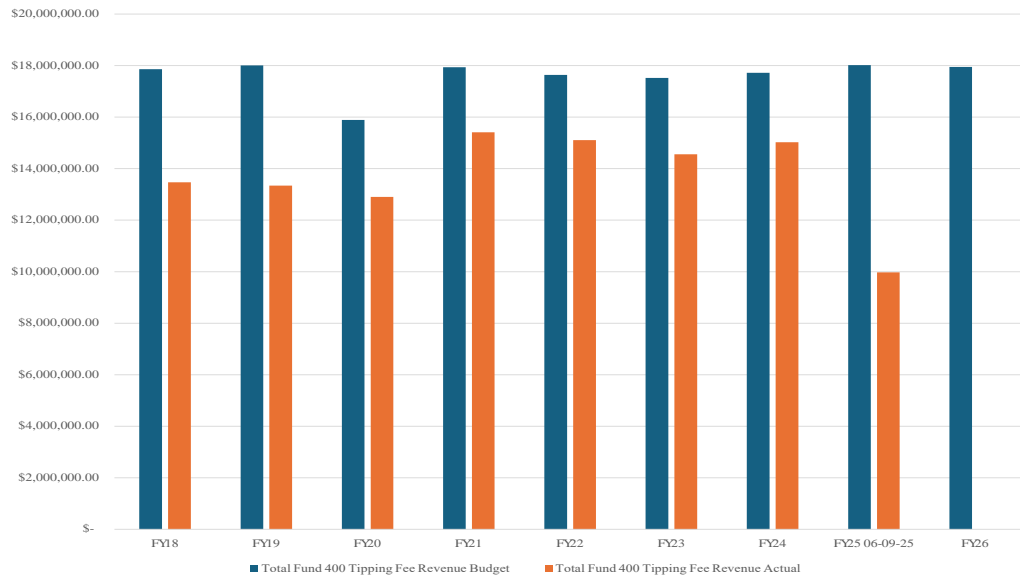
Non-ad valorem assessments, which appear on the ad valorem tax bill, fund residential solid waste collection and disposal, providing a stable revenue source. These assessments began in the mid-1980s, requiring all County residents to pay for refuse disposal. The fee varies based on residency in an incorporated town, the "mandatory collection urban area," or rural areas. Additionally, a management assessment is charged. Most residents are charged based on the quantity of refuse, and franchise haulers must purchase a franchise license. All users of the transfer station pay a tipping fee.

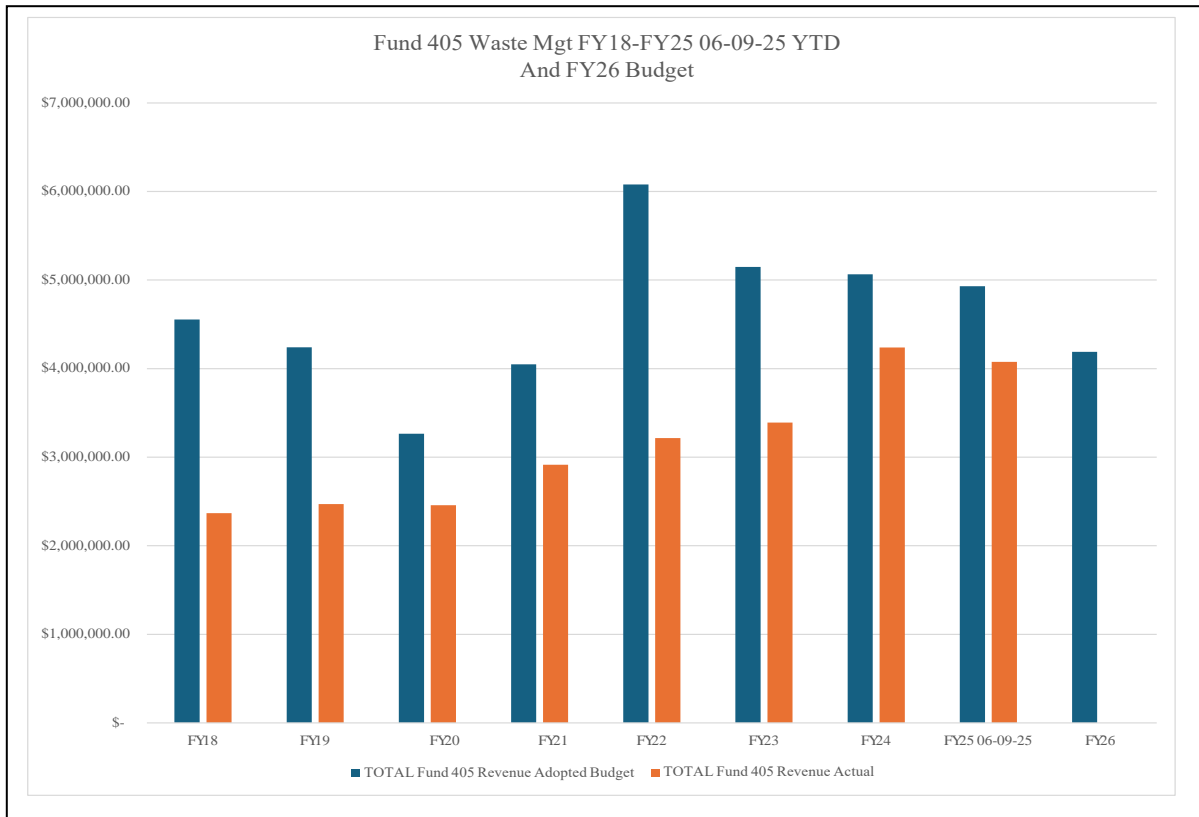
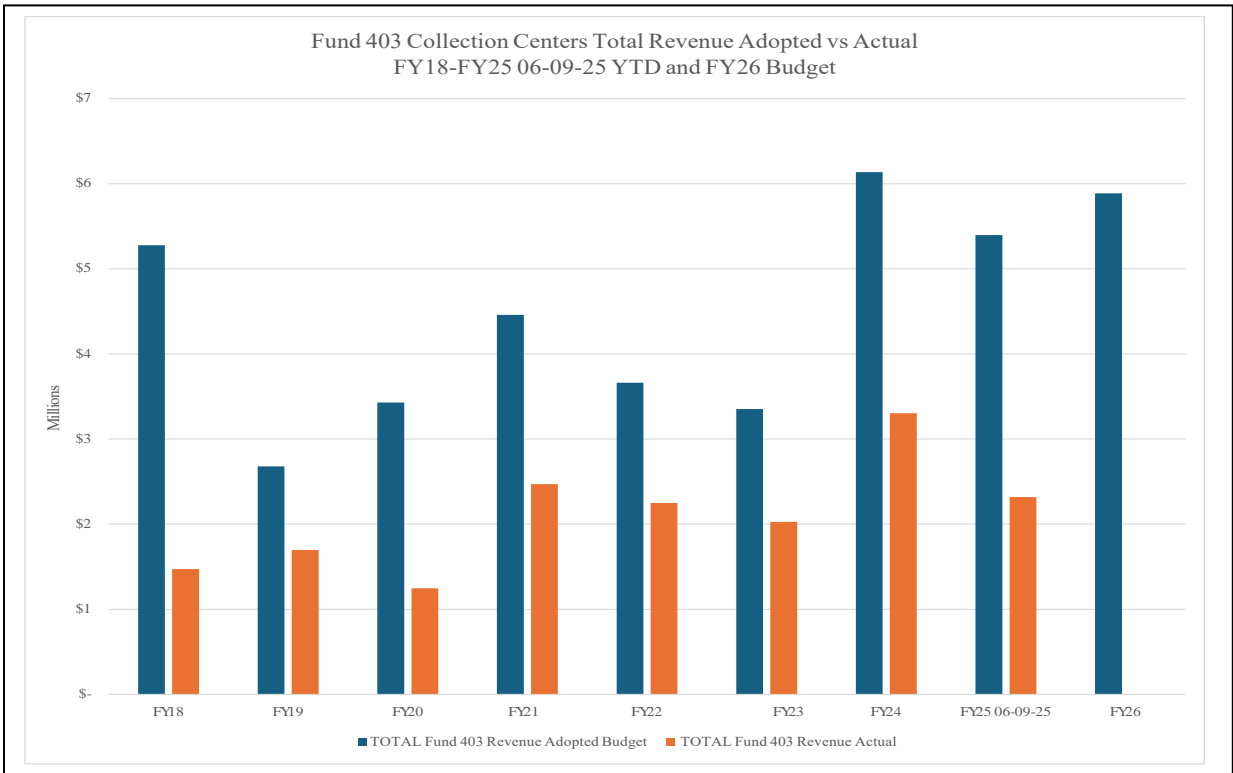
Universal Collection Assessment			
	Code	FY25 Rates	FY26 Proposed Rates
Residential Mandatory Collection Area			
appx. 20 gal cart	0120	\$203.89	\$203.89
35 gal cart	0135	\$227.08	\$227.08
64 gal cart	0164	\$276.86	\$276.86
96 gal cart	0196	\$330.00	\$330.00
Multi-Family Residential			
appx. 20 gal cart	0220	\$203.89	\$203.89
35 gal cart	0235	\$227.08	\$227.08
64 gal cart	0264	\$276.86	\$276.86
96 gal cart	0296	\$330.00	\$330.00
Condo - Residential			
appx. 20 gal cart	0320	\$203.89	\$203.89
35 gal cart	0335	\$227.08	\$227.08
64 gal cart	0364	\$276.86	\$276.86
96 gal cart	0396	\$330.00	\$330.00
Rural Collection Assessment			
	Code	FY25 Rates	FY26 Proposed Rates
Rural Collection Area	501	\$132.01	\$132.01
Solid Waste Management Assessment			
	Code	FY25 Rates	FY26 Proposed Rates
Residential			
Residential (Mandatory and Municipal)	710	\$25.27	\$25.27
Commercially Collected Residential	720	\$25.27	\$25.27
Non-Mandatory Residential	730	\$15.81	\$15.81
Commercial			
0-4.9 tons	801	\$23.61	\$23.61
5-9.9 tons	802	\$71.78	\$71.78
10-19.9 tons	803	\$144.05	\$144.05
20-29.9 tons	804	\$240.40	\$240.40
30-39.9 tons	805	\$336.76	\$336.76
40-49.9 tons	806	\$433.11	\$433.11
50-74.9 tons	807	\$601.73	\$601.73
75-99.9 tons	808	\$842.61	\$842.61
100-149.9 tons	809	\$1,203.94	\$1,203.94
150-199.9 tons	810	\$1,685.71	\$1,685.71
200-499.9 tons	811	\$3,371.90	\$3,371.90
500-999.9 tons	812	\$7,226.05	\$7,226.05
1000-1899.9 tons	813	\$13,970.82	\$13,970.82
1900 < tons	814	\$21,197.84	\$21,197.84

Fund 148 MSBU Assessment Only Fund Refuse Collection Revenues FY18-FY25 YTD



Fund 400 Tipping Fee FY18-FY25 06-09-25 YTD with FY26 Budget





ECONOMIC CONDITIONS TO CONSIDER

Items	Impact	Strategy
Property Values		
Increase in property values over the past three years has been an average of 9.11%	Increased property values have provided the County the ability to reduce millage rates	Monitoring of home sales throughout the year to determine stability of property values as well as concern for plateau
Property Values		
Concern that housing market will slow or plateau	Lower property values affect baseline to calculate millage rates.	Monitor trends and evaluate service levels to determine impacts
Property Values		
Foreclosures	Increased foreclosures can result in lower property values	Monitor foreclosure and home value rates
State Revenue Sharing	Consistent – return to pre-pandemic levels but cautious due to rising food and fuel prices	Monitor monthly trends to watch for mix of purchasing goods and services, savings, and inflation levels
Gas Tax Revenues	Increased gas price does not directly increase gas tax revenue	Monitor monthly revenues taking into account seasonal adjustments for trend analysis
Supply Chain	Impacts on project timelines, vendor hesitancy to commit due to fluctuating labor and materials costs	Review of vehicle and technology assets will occur to determine supply chain delay impacts as well as future project related cost updates
Energy Costs	Rising cost of Gasoline and Diesel	Quarterly review of gasoline and diesel pricing to monitor the impact on County operational expenses
Employment	Multiple impacts, Job Recruitment & Retention, Remote Work, Hybrids, Work-Life Balance	Monitor employment industry changes and unemployment rates

LONG-TERM FINANCIAL FORECASTING OVERVIEW

The Office of Management and Budget (OMB) uses multi-year financial models for Alachua County's primary funds to forecast long-term financial impacts and trends. These primary funds, representing about 79% of the County's total budget, include:

- General Fund
- Other Special Revenue Fund
- Capital Projects

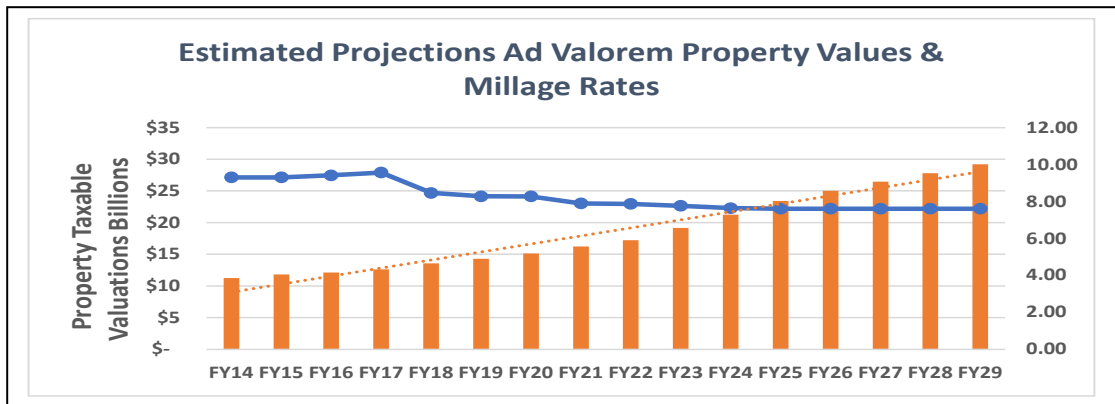
Taking a multi-year perspective helps the County better understand future financial opportunities and challenges. These financial models are dynamic, allowing OMB to adjust assumptions as conditions evolve. They serve as analytical tools for examining potential policy impacts and trends. To ensure robust forecasting, the County uses the following budget principles:

- Recurring operating costs should be covered by recurring revenue.
- One-time revenue should fund one-time expenses like capital projects.
- Reserve balances should be maintained for unforeseen events.
- Conservative revenue estimations help avoid budget shortfalls.
- Planned future growth and maintenance schedules should be funded accordingly.

Disclaimer: The long-range projections provided herein are intended solely as a planning tool. They are based on information, assumptions, and conditions available at the time of publication and are subject to change. These projections do not represent official direction, policy, or commitment by the Board of County Commissioners (BoCC) and should not be interpreted as such.

GENERAL FUND

The primary revenue source for the General Fund is property tax, influenced by the millage rate and property values. Over the past eight years, the millage rate has steadily decreased, while property value growth has continued to support infrastructure and operational needs. Current forecasts assume that the millage rate will remain at 7.6100, with property tax revenue increasing due to rising assessed property values and new construction. In the last five years, taxable assessed values in Alachua County have grown by an average of 9.04%. However, FY26 demonstrates a return to single digit growth (6.85% increase over FY25 10.17% increase and a gradual economic slowdown is anticipated.

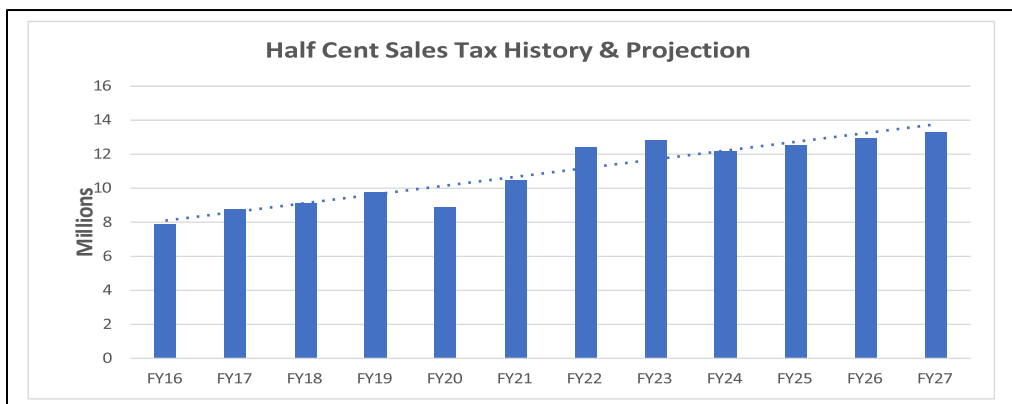


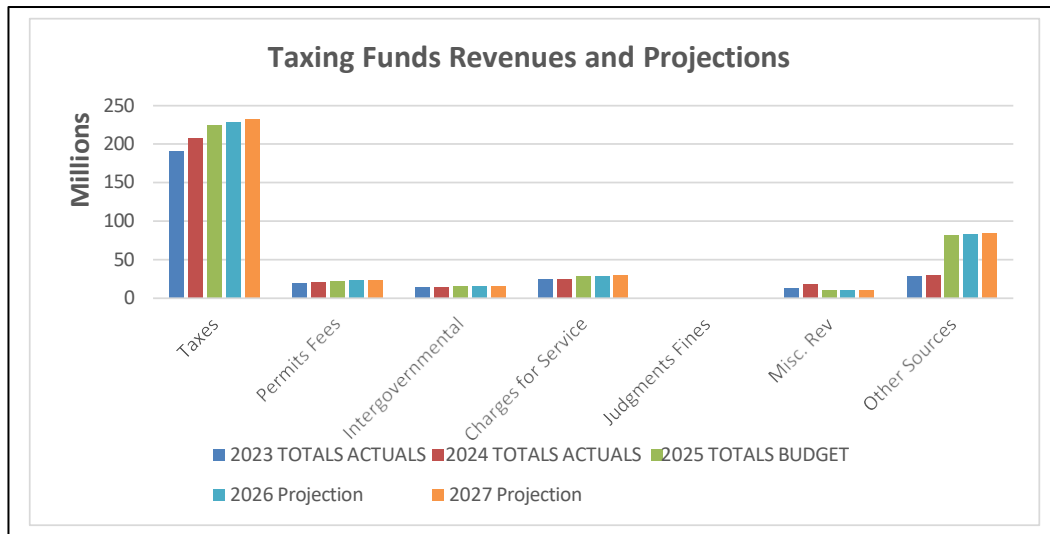
SPECIAL REVENUE FUNDS

Population growth also impacts revenue, with slower growth expected to taper to a 2.65% increase by FY 2026 before stabilizing to an estimated 5.39% increase by FY 2030. (Information provided by Projections of Florida Population by County, 2025–2050, with Estimates for 2023 Florida Bureau of Economic Research <https://bebr.ufl.edu/population/>).

The half-cent sales tax is the largest source of state-shared revenue for local governments. Revenue in this area has recovered to pre-pandemic levels, with a 3% increase projected for FY25, driven by tourism and other economic factors.

Charges for services, franchise taxes, and internal interdepartmental charges follow simple projections based on historical patterns, assuming a stable mix of revenues.





CAPITAL PROJECTS

Alachua County’s Capital Program focuses on infrastructure and community growth, including transportation, public safety, parks and recreation, and stormwater management. Project prioritization aligns with community needs, economic impact, and sustainability goals. Rising construction costs—driven by inflation, labor shortages, and material price volatility—make early project planning critical. Strategies to manage these costs include:

- **Early Planning and Forecasting:** Market analysis and predictive analytics will help anticipate cost escalations, with flexible timelines and contingency funds allowing adjustments for economic fluctuations.
- **Strategic Sourcing and Partnerships:** Partnerships with reliable suppliers and diversified sourcing reduce cost volatility, supply bottlenecks, and overall financial exposure.
- **Enhanced Contingency Planning:** Allocating additional contingency funds and flexible financing arrangements will help absorb unexpected costs and capitalize on bulk purchasing opportunities.
- **Continuous Monitoring and Adjustment:** Real-time project monitoring allows early detection of cost increases and responsive financial adjustments to keep projects on track.

Please see the Capital Planning and Budgeting Section of the book for the 5-year cost estimates.

THREE-YEAR PROJECTIONS*

This Section will further update after State Revenue Estimates Post

Three-Year Projections focus on major funds which incorporate yearly revenue and expense assumptions based primarily on historic trends, economic conditions, and population estimates. This section will outline assumptions included in projections of each major funding source. The projections shown for each fund represent 100% of anticipated revenue and expense.

Projection Assumptions:

Salary: A 4.00% salary increase is proposed as of October 1, 2026 and a 2.00% annual increase projected thereafter.

Health Insurance: A 2.00% increase is budgeted in FY 26, and a 3.00% annual increase is projected thereafter.

Employee Benefits: A 2.00% annual increase is projected thereafter.

Interest Revenue: Interest revenue is budgeted at 3.50% for FY26 and FY27.

Operating Costs: Increase 2% per year along with **Capital Increase** 2% per year

GENERAL GOVERNMENT

General Fund covers numerous Board of County Commissioners divisions and the Elected Officials. The primary sources of revenue are taxes, including Property Tax, Sales Tax, Communications Services Tax, and Public Service Tax. Most of the revenue sources in this fund may be utilized for any County function.

Property Tax revenue projections are based on a 10.17% property value increase in FY 24/25, a 9.0% increase in FY 25/26, and a 9.50% in FY26/27. Other taxes reflect a moderate increase of 3.00%.

Other Revenue reflects expected increases and decreases in revenue for other charges for services and fine collections, as well as transfers in from other funds.

Board of County Commissioners expenditures reflect a 2.00% increase for the Board's goals for needed capital expenditures and grant sharing costs, based on historical actuals.

Fund Balance represents the sum of forecasted revenue and expenditures. The unassigned plus assigned fund balance for the MSTU Law Enforcement and MSBU Fire Funds, at each fiscal year end, shall not be less than 5% of the following year's projected operating revenue and the unassigned plus assigned fund balance of the General Fund shall be 10%.

In any fiscal year where the County is unable to maintain the minimum fund balance as required in this section; the County shall reestablish the minimum amount over a period not to exceed 3 years. During the re-establishment period, the County shall not appropriate any amounts of such fund balance for the purpose of balancing the budget until the minimum is reached.

Strategic Planning has been identified by the Board of County Commissioners and implemented through the individual divisions within the General Fund; more detailed information may be found in the program budgets and in the strategic performance section of the book.

ECONOMIC DEVELOPMENT – TOURIST DEVELOPMENT TAX

Revenue is from the five-cent tourism tax on hotels and motels, also known as the “Bed Tax.” Tourism taxes are restricted by Florida Statute and must be used to promote tourism in Alachua County.

Tourism Tax Revenue

Alachua County’s Tourist Development Tax (TDT), or “bed tax,” is a 5% levy on short-term lodging revenue, collected by hosts and used to promote tourism through funding local events, cultural programs, and nature-based attractions. Grants support county nonprofits and agencies, requiring recipients to allocate at least 35% of funds for external marketing to attract visitors.

In March 2025, Alachua County hosted the World Masters Athletics Indoor Championships at the Alachua County Sports and Events Center—the first time this prestigious event was held in the U.S., drawing athletes and spectators worldwide. This event was a part of the county’s broader tourism strategy, which bolstered the local economy by over \$738 million last year, creating jobs, generating \$8.2 million in TDT revenue, and funding community improvements.

Tourism is central to Alachua County’s economy, supporting thousands of jobs and funding vital infrastructure.

Major Expense Impacts

Dedicated reserves are being maintained for Tourist Development Tax debt, covering both the Equestrian Center and the Sports Event Center. Notably, the Sports Event Center has a balloon payment of \$16,947,295 due in 2036.

Strategic Planning

Alachua County's tourism strategy centers on offering unique, culturally rich, community-focused experiences to attract diverse visitors. Utilizing the Tourist Development Tax, the county funds local arts, culture, and nature-based initiatives that highlight its unique character.

A key program, the Nature and Culture Destination Enhancement Grant, supports events within the county that showcase natural landscapes, arts, and historical attractions while promoting sustainable tourism. By prioritizing projects with cultural and environmental value, this grant aligns with the county's goals of economic growth, environmental stewardship, and community-centered tourism, fostering long-term sustainability and meaningful partnerships.

Tourist Development Taxes	Adopted Budget FY25	Projection FY26	Projection FY27
004 Tourist Development - Sports/Bid Pool	\$ 1,019,100	\$ 1,039,482	\$ 1,060,272
005 Tourist Development - Grants	\$ 770,000	\$ 785,400	\$ 801,108
006 Tourist Development - Destination Enhancement	\$ 2,290,000	\$ 2,335,800	\$ 2,382,516
150 Tourist Development - 4th & 6th Cent Tax	\$ 8,350,000	\$ 8,517,000	\$ 8,687,340
168 Tourist Development Tax Fund	\$ 973,124	\$ 992,586	\$ 1,012,438
299 2021 TDT Revenue Bonds - Sports Complex	\$ 5,700,000	\$ 5,814,000	\$ 5,930,280
299 2021 TDT Revenue Bonds - Sports Complex Non-Departmental	\$ 5,097,832	\$ 5,199,789	\$ 5,303,784
TOTAL REVENUES	\$ 24,200,056	\$ 24,684,057	\$ 25,177,738
004 Tourist Development - Sports/Bid Pool	\$ 1,019,100	\$ 1,039,482	\$ 1,060,272
005 Tourist Development - Grants	\$ 770,000	\$ 785,400	\$ 801,108
006 Tourist Development - Destination Enhancement	\$ 1,300,000	\$ 1,326,000	\$ 1,352,520
006 Tourist Development - Destination Enhancement Reserves	\$ 990,000	\$ 1,009,800	\$ 1,029,996
150 Tourist Development - 4th & 6th Cent Tax	\$ 6,377,961	\$ 6,505,520	\$ 6,635,631
150 Tourist Development - 4th & 6th Cent Tax Reserves	\$ 1,972,039	\$ 2,011,480	\$ 2,051,709
168 Tourist Development Tax Fund	\$ 973,124	\$ 992,586	\$ 1,012,438
299 2021 TDT Revenue Bonds - Sports Complex	\$ -	\$ -	\$ -
299 2021 TDT Revenue Bonds - Sports Complex Non-Departmental	\$ 10,797,832	\$ 11,013,789	\$ 11,234,064
TOTAL EXPENSES	\$ 24,200,056	\$ 24,684,057	\$ 25,177,738

GROWTH MANAGEMENT – BUILDING

Alachua County's Building Division, under the Growth Management Department, generates revenue primarily through building permits, contractor licenses, plan reviews, and inspections, with funds restricted by Florida Statute for enforcing the Florida Building Code. The division ensures all construction meets state and local standards, handling permits, inspections, and code compliance.

Using the Citizenserve digital platform, contractors and residents can apply for permits, schedule inspections, and monitor applications online. Permit fees vary by project type and scope, starting at \$100 for residential and \$200 for commercial projects needing Fire Marshal review. For new construction, fees are based on project value or a per-thousand-dollar rate, with potential discounts for homesteads under \$50,000 and for projects using private providers for reviews and inspections.

Major Revenues

The Alachua County Building Division generates revenue primarily through fees associated with building permits, inspections, plan reviews, and other services related to construction and development. These fees are typically charged to individuals, contractors, or developers seeking to build, renovate, or expand structures within the county.

Major Expense Impacts

Material shortages and high supply costs are expected to remain challenging in FY 25/26. Due to rising mortgage rates, new construction permits may stabilize. Various factors, such as impacts of inflation and rising consumer costs including food costs, could negatively affect the housing industry. However, if mortgage rates and home prices start to decrease, the County could experience renewed demand for development. New legislation may increase the demand on permit delivery turnaround, resulting in the need for additional staff and further automation of the permitting system.

Strategic Planning

The Alachua County Building Division is prioritizing innovative technologies to streamline the permitting process, focusing on enhancing customer experience with advanced digital tools. A key objective is to simplify public access to permitting services.

The county's GIS services provide valuable tools and datasets for public access across property information, zoning, and environmental resources. Key offerings include:

- **Map Genius:** An interactive tool for residents to view parcel details, zoning, flood zones, and utility information.
- **Interactive GIS Maps:** An online portal with frequently updated parcel data, accessible via the Property Appraiser's Office.
- **Public GIS Datasets:** Available through ArcGIS, these datasets cover school zones, water districts, and land use, aiding residents and planners. In FY25, the county will establish a unified GIS team to drive technology enhancements, improve user experience, and streamline access to geographic data, supporting better-informed decisions in development and land use.

Building Division	Adopted Budget FY25	Projection FY26	Projection FY27
32 - Permits, Fees & Spec Assessment	\$ 2,137,000	\$ 2,179,740	\$ 2,223,335
34 - Charges for Services	\$ 7,200	\$ 7,344	\$ 7,491
36 - Miscellaneous Revenues	\$ 105,400	\$ 107,508	\$ 109,658
38 - Other Sources	\$ 2,002,031	\$ 2,042,072	\$ 2,082,913
TOTAL REVENUES	\$ 4,251,631	\$ 4,336,664	\$ 4,423,397
10 - Personal Services	\$ 2,434,800	\$ 2,483,496	\$ 2,533,166
20 - Operating Expenditures	\$ 464,998	\$ 474,298	\$ 483,784
30 - Capital Outlay	\$ 100,000	\$ 102,000	\$ 104,040
60 - Other Uses - Reserves	\$ 1,251,833	\$ 1,276,870	\$ 1,302,407
TOTAL EXPENSES	\$ 4,251,631	\$ 4,336,664	\$ 4,423,397

TRANSPORTATION – ROADS

Alachua County, FL, has launched a series of road projects funded by local surtaxes, federal grants, and state support as part of a 10-year plan to improve its 700-mile road network. With over \$242 million allocated, efforts focus on both major and minor roads to enhance safety and accessibility.

Key projects include the \$4.7 million widening of County Road 241 near Archer to improve traffic flow with wider lanes and shoulders, and the \$1.4 million Southwest 20th Avenue Complete Streets upgrade, which will add separated bike lanes, wider sidewalks, and safer pedestrian crossings. An interactive map allows residents to track progress on these initiatives, which prioritize long-term safety and accessibility across all transportation modes.

Major Revenues

Transportation Trust Fund Revenue is composed of various gas taxes and is restricted by statute for building and maintaining roads.

Gas Tax County gas tax revenue projections remain constant with slight increases for the next three years. Gas taxes will be monitored each year should a trend begin to emerge.

Infrastructure Surtax The Alachua County infrastructure surtax for roads, is a sales tax specifically intended to fund local infrastructure improvements, including road repairs, maintenance, and enhancements. Approved by voters, this surtax aims to improve the quality of public infrastructure by addressing the county's backlog of roadway issues, such as potholes, road resurfacing needs, and other essential maintenance. 70% of ½ penny is allocated to road projects.

Major Expense Impacts

Due to inflation, the costs for design, right-of-way, and construction are increasing at an accelerated rate.

Strategic Plan

Alachua County's transportation strategy promotes a sustainable, multimodal system to reduce car dependency, environmental impact, and accommodate growth. Key initiatives include mixed-use developments that encourage walking and cycling, as well as "Urban Transportation Mobility Districts" which support compact, transit-friendly areas with express bus services and dedicated bike lanes.

The county also emphasizes Transit-Oriented Developments (TODs) and Traditional Neighborhood Developments (TNDs) within the Urban Cluster, providing residents with convenient access to essential services by transit, walking, or cycling. This Mobility Plan aligns with long-term goals for sustainability, balancing transportation needs with infrastructure to curb sprawl.

Transportation	Adopted Budget FY25	Projection FY26	Projection FY27
001 General Fund	\$ 30,000	\$ 30,600	\$ 31,212
008 MSTU Unincorporated	\$ 155,730	\$ 158,845	\$ 162,021
134 Resilient Florida Grant Fund	\$ -	\$ -	\$ -
142 50% of 1 cent Surtax Other Uses	\$ -	\$ -	\$ -
142 50% of 1 cent Surtax Other Uses Revenues	\$ 12,132,459	\$ 12,375,108	\$ 12,622,610
142 50% of 1 cent Surtax Other Uses Fund Balance	\$ 7,000,000	\$ 7,140,000	\$ 7,282,800
146 Stormwater Management	\$ 1,464,476	\$ 1,493,766	\$ 1,523,641
149 Gas Tax Uses	\$ 14,795,653	\$ 15,091,566	\$ 15,393,397
149 Gas Tax Uses Communication Service Tax	\$ 936,953	\$ 955,692	\$ 974,806
149 Gas Tax Uses Candlewood Special Assessment	\$ 3,524	\$ 3,594	\$ 3,666
240 Safe Streets/Roads for All Grant	\$ -	\$ -	\$ -
280 Gas Tax Revenue Bond Series 2008	\$ 3,336,204	\$ 3,402,928	\$ 3,470,987
280 Gas Tax Revenue Bond Series 2008 Beginning Fund Balance	\$ 3,181,097	\$ 3,244,719	\$ 3,309,613
301 Capital Project - Public Works	\$ -	\$ -	\$ -
311 NW 210 Ave Area SAD	\$ 500	\$ 510	\$ 520
314 SW 8th Ave-Debt Issue	\$ 300,000	\$ 306,000	\$ 312,120
329 FDOT Grant Fund	\$ 15,427,045	\$ 15,735,586	\$ 16,050,298
336 Impact Fee-NW Trans District	\$ 1,500,000	\$ 1,530,000	\$ 1,560,600
337 Impact Fee-SW Trans District	\$ 1,500,000	\$ 1,530,000	\$ 1,560,600
338 Impact Fee-East Trans District	\$ 800,000	\$ 816,000	\$ 832,320
341 Transportation Trust Fund	\$ 6,627,108	\$ 6,759,650	\$ 6,894,843
350 5-Cent Local Option Gas Tax	\$ -	\$ -	\$ -
350 5-Cent Local Option Gas Tax Transfer in from Debt Service Fund 280	\$ 2,637,914	\$ 2,690,672	\$ 2,744,486
350 5-Cent Local Option Gas Tax Beginning Fund Balance	\$ 1,000,000	\$ 1,020,000	\$ 1,040,400
354 Multi-Modal Transp Mit NW Dist	\$ -	\$ -	\$ -
354 Multi-Modal Transp Mit NW Dist Fund Balance	\$ 700,000	\$ 714,000	\$ 728,280
355 Multi-Modal Transp Mit SW Dist	\$ 3,000,000	\$ 3,060,000	\$ 3,121,200
356 Multi-Modal Transp Mit East Dist	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 76,528,663	\$ 78,059,236	\$ 79,620,421
Interfund Revenues 001, 008	\$ 9,553,486	\$ 9,744,556	\$ 9,936,447
001 General Fund	\$ 6,657,108	\$ 6,790,250	\$ 6,926,055
008 MSTU Unincorporated	\$ 3,082,108	\$ 3,143,750	\$ 3,206,625
134 Resilient Florida Grant Fund	\$ -	\$ -	\$ -
142 50% of 1 cent Surtax Other Uses	\$ 19,132,459	\$ 19,515,108	\$ 19,905,410
146 Stormwater Management	\$ 1,562,900	\$ 1,493,766	\$ 1,523,641
146 Stormwater Management Adjustment	\$ (98,424)	\$ -	\$ -
149 Gas Tax Uses	\$ 14,730,589	\$ 15,025,201	\$ 15,325,705
149 Gas Tax Uses - Reserves	\$ 879,584	\$ 897,176	\$ 915,119
149 Gas Tax Uses - Non-Departmental	\$ 125,957	\$ 128,476	\$ 131,046
240 Safe Streets/Roads for All Grant	\$ -	\$ -	\$ -
280 Gas Tax Revenue Bond Series 2008	\$ -	\$ -	\$ -
280 Gas Tax Revenue Bond Series 2008 Debt Service	\$ 1,879,387	\$ 1,916,975	\$ 1,955,314
280 Gas Tax Revenue Bond Series 2008 Transfer Out Capital Fund 350	\$ 2,637,914	\$ 2,690,672	\$ 2,744,486
280 Gas Tax Revenue Bond Series 2008 Reserves	\$ 2,000,000	\$ 2,040,000	\$ 2,080,800
301 Capital Project - Public Works	\$ -	\$ -	\$ -
311 NW 210 Ave Area SAD	\$ 500	\$ 510	\$ 520
314 SW 8th Ave-Debt Issue	\$ 300,000	\$ 306,000	\$ 312,120
329 FDOT Grant Fund	\$ 15,427,045	\$ 15,735,586	\$ 16,050,298
336 Impact Fee-NW Trans District	\$ 1,500,000	\$ 1,530,000	\$ 1,560,600
337 Impact Fee-SW Trans District	\$ 1,500,000	\$ 1,530,000	\$ 1,560,600
338 Impact Fee-East Trans District	\$ 800,000	\$ 816,000	\$ 832,320
341 Transportation Trust Fund	\$ 6,627,108	\$ 6,759,650	\$ 6,894,843
350 5-Cent Local Option Gas Tax	\$ 3,637,914	\$ 3,710,672	\$ 3,784,886
354 Multi-Modal Transp Mit NW Dist	\$ 700,000	\$ 714,000	\$ 728,280
355 Multi-Modal Transp Mit SW Dist	\$ 3,000,000	\$ 3,060,000	\$ 3,121,200
356 Multi-Modal Transp Mit East Dist	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 86,082,149	\$ 87,803,792	\$ 89,559,868

SOLID WASTE AND RESOURCE RECOVERY

Alachua County's Solid Waste and Resource Recovery Department manages waste disposal, recycling, and hazardous waste, supported by fees set by the Board of County Commissioners. The Leveda Brown Environmental Park and Transfer Station processes residential and commercial waste, which is then transported to the New River Regional Landfill.

The county operates a dual-stream recycling system—separating paper/cardboard from plastics, glass, and metals—offering curbside pickup and Rural Collection Centers for residents without curbside access. Additionally, the Household Hazardous Waste Collection Center safely disposes of items like chemicals, electronics, and automotive fluids, with a fee-based option for small businesses.

Focused on sustainability, the department promotes waste reduction through education, facility tours, and community awareness initiatives, including a collection reminders program to help residents manage pickup schedules.

Major Revenues

Assessment Revenue The FY24/25 annual assessment did not change. The department is beginning development of its 5-year plan and will incorporate rates to cover the plan's estimated costs.

Tipping Fees Tipping fees increased from \$57.00 per ton to \$65.00 per ton.

Major Expense Impacts

Staff is working to establish a Rural Collection Center in western Alachua County, and developing a Hazardous Waste Collection Facility and completion of the Eco Loop—an industrial park focused on recycling and sustainable waste management site offering strategic access to major roads, airports, and Florida ports, enhancing logistical efficiency and regional economic growth.

Strategic Planning

Alachua County's solid waste strategy focuses on sustainability, efficiency, and environmental protection to ensure clean, cost-effective services. The county aims to maintain a waste capacity of 0.8 tons per person annually to support growth, with the Leveda Brown Environmental Park as the central facility.

Stringent compliance measures include groundwater monitoring and rapid pollution response at landfill sites. Privately operated landfills must follow strict safety and reporting standards. Incineration is generally prohibited, except for specific vegetative

waste, reflecting the county's commitment to non-polluting disposal methods. This approach balances community growth with environmental stewardship and high public service standards.

Solid Waste	Adopted Budget FY25	Projection FY26	Projection FY27
400 Solid Waste System	\$ 18,015,897	\$ 18,376,215	\$ 18,743,739
403 Collection Centers	\$ 5,396,268	\$ 5,504,193	\$ 5,614,277
405 Waste Management Assessment	\$ 4,930,709	\$ 5,029,323	\$ 5,129,910
406 Landfill Closure/postclosure	\$ 134,563	\$ 137,254	\$ 139,999
TOTAL REVENUE	\$ 28,477,437	\$ 29,046,986	\$ 29,627,925
400 Solid Waste System	\$ 18,015,897	\$ 18,376,215	\$ 18,743,739
403 Collection Centers	\$ 5,396,268	\$ 5,504,193	\$ 5,614,277
405 Waste Management Assessment	\$ 4,930,709	\$ 5,029,323	\$ 5,129,910
406 Landfill Closure/Post Closure	\$ 134,563	\$ 137,254	\$ 139,999
TOTAL EXPENSES	\$ 28,477,437	\$ 29,046,986	\$ 29,627,925

ENVIRONMENTAL PROTECTION AND LAND CONSERVATION

Alachua County's Environmental Protection Division (EPD) preserves natural resources through land conservation, water quality management, and environmental protection. The division acquires and manages conservation lands, improves stormwater systems, enforces environmental codes, and leads pollution prevention efforts, including hazardous materials and petroleum cleanup. Under the Alachua County Forever Program, the county acquires ecologically important lands for conservation and recreation.

EPD also promotes community engagement through volunteer opportunities in tree planting and habitat restoration, supporting the county's climate resilience strategy. Climate initiatives, like the 2024 Climate Vulnerability Assessment, address risks from extreme heat and flooding, especially in low-income areas, by expanding tree canopies, mitigating urban heat islands, and promoting energy conservation and waste reduction. These efforts strengthen resilience to climate change and enhance sustainable living conditions for residents.

Major Revenues

Environmental Protection receives its revenues from the General Fund, grants and stormwater assessment. Alachua County's surtax for land conservation is part of the "Wild Spaces & Public Places" program, a ten-year, one-cent sales tax that funds land preservation, parks, roads, and affordable housing. Approved by voters in 2022, this surtax dedicates 80% of a half a penny specifically for acquiring and preserving conservation lands.

Major Expense Impacts

Both environmental protection and land conservation face substantial expenses across several key areas:

- **Compliance and Regulation:** Adhering to environmental laws involves costs for monitoring, reporting, and system upgrades to meet evolving standards.
- **Water Quality and Stormwater Management:** Costs include pollutant monitoring, wastewater treatment, stormwater control, and ecosystem impact mitigation, along with necessary infrastructure projects.
- **Wildlife Conservation and Habitat Restoration:** Funding supports habitat restoration, species protection, and conservation land acquisition, especially costly on large tracts.
- **Air Quality Monitoring and Control:** Expenses arise from tracking pollutants, data collection, and programs to reduce emissions.
- **Climate Adaptation and Resilience:** Measures for flood control, fire prevention, and erosion control often require costly infrastructure upgrades and preventive installations.

Strategic Planning

Alachua County's environmental protection strategy centers on preserving natural resources, enhancing sustainability, and addressing key challenges such as water quality, waste management, and habitat conservation. Land Conservation and Biodiversity: The County works to preserve green spaces and protect ecosystems through strategic land acquisition and management programs. Water Quality and Conservation: To safeguard water sources, particularly the aquifer and surface waters, the County enforces stormwater regulations, pollution prevention, and promotes water conservation practices. Climate Adaptation and Resilience: Recognizing the impacts of rising temperatures, increased storms, and sea-level rise, the County emphasizes climate adaptation through disaster preparedness and resilient infrastructure planning.

Environmental Protection & Land	Adopted Budget FY25	Projection FY26	Projection FY27
001 General Fund	\$ 138,200	\$ 140,964	\$ 143,783
008 MSTU Unincorporated	\$ 75,000	\$ 76,500	\$ 78,030
021 Wild Spaces PP 1/2 Cent Sales Tax Beginning Fund Balance	\$ 12,355,774	\$ 12,602,889	\$ 12,854,947
087 Npdes Stormwater Cleanup	\$ 247,900	\$ 252,858	\$ 257,915
116 Fdep Ambient Groundwater	\$ 35,823	\$ 36,539	\$ 37,270
125 Fdep Tank Inspection Contract	\$ 1,077,051	\$ 1,098,592	\$ 1,120,564
140 50% of 1 cent Surtax WSPP	\$ 7,000,000	\$ 7,140,000	\$ 7,282,800
140 50% of 1 cent Surtax WSPP	\$ 13,865,668	\$ 14,142,981	\$ 14,425,841
146 Stormwater Management	\$ 2,119,118	\$ 2,161,500	\$ 2,204,730
167 Donation Fund	\$ 25,000	\$ 25,500	\$ 26,010
178 Hazardous Materials Code Environmental Protection	\$ 479,738	\$ 489,333	\$ 499,119
201 Fdep Petro Clean-up GC888	\$ 1,329,280	\$ 1,355,866	\$ 1,382,983
258 Landscape/Irrigation Cost Share Grants	\$ 210,000	\$ 214,200	\$ 218,484
260 Water Conservation Grant Fund	\$ 1,738,925	\$ 1,773,704	\$ 1,809,178
261 Land Conservation	\$ 2,258,770	\$ 2,303,945	\$ 2,350,024
264 Tree Mitigation	\$ 1,100,000	\$ 1,122,000	\$ 1,144,440
405 Waste Management Assessment	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 44,056,247	\$ 44,937,372	\$ 45,836,119
Interfund Revenues 001, 008, 405	\$ 4,156,978	\$ 4,240,118	\$ 4,324,920
001 General Fund	\$ 3,326,041	\$ 3,392,562	\$ 3,460,413
008 MSTU Unincorporated	\$ 659,114	\$ 672,296	\$ 685,742
021 Wild Spaces PP 1/2 Cent Sales Tax	\$ 9,328,114	\$ 9,514,676	\$ 9,704,970
021 Wild Spaces PP 1/2 Cent Sales Tax Reserves	\$ 3,027,660	\$ 3,088,213	\$ 3,149,977
087 Npdes Stormwater Cleanup	\$ 247,900	\$ 252,858	\$ 257,915
116 Fdep Ambient Groundwater	\$ 35,823	\$ 36,539	\$ 37,270
125 Fdep Tank Inspection Contract	\$ 914,871	\$ 933,168	\$ 951,832
125 Fdep Tank Inspection Contract Reserves	\$ 162,180	\$ 165,424	\$ 168,732
140 50% of 1 cent Surtax WSPP	\$ 20,865,668	\$ 21,282,981	\$ 21,708,641
146 Stormwater Management	\$ 1,947,210	\$ 1,986,154	\$ 2,025,877
146 Stormwater Management	\$ 171,908	\$ 175,346	\$ 178,853
167 Donation Fund	\$ 25,000	\$ 25,500	\$ 26,010
178 Hazardous Materials Code Environmental Protection	\$ 479,738	\$ 489,333	\$ 499,119
201 Fdep Petro Clean-up GC888	\$ 1,329,280	\$ 1,355,866	\$ 1,382,983
258 Landscape/Irrigation Cost Share Grants	\$ 210,000	\$ 214,200	\$ 218,484
260 Water Conservation Grant Fund	\$ 1,738,925	\$ 1,773,704	\$ 1,809,178
261 Land Conservation	\$ 2,258,770	\$ 2,303,945	\$ 2,350,024
264 Tree Mitigation	\$ 1,100,000	\$ 1,122,000	\$ 1,144,440
405 Waste Management Assessment	\$ 385,023	\$ 392,723	\$ 400,578
TOTAL EXPENSES	\$ 48,213,225	\$ 49,177,490	\$ 50,161,039

PUBLIC SAFETY

Fire Rescue and Emergency Medical Services: Alachua County Fire Rescue (ACFR), provides essential emergency services, including fire suppression, EMS, and rescue operations. Operating 24/7, ACFR achieved accreditation from the Commission on Accreditation of Ambulance Services in 2022, demonstrating its commitment to high-quality patient care. In October 2023, ACFR expanded its services to the Town of Micanopy, enhancing fire and rescue coverage. The department also offers community training and participates in local initiatives, reflecting its dedication to public safety.

Alachua County Emergency Management (ACEM) prepares for and coordinates disaster response and recovery efforts, including hurricanes and floods. ACEM provides disaster preparedness education, conducts training exercises, and develops emergency plans. During emergencies, the division manages shelters, disseminates evacuation information, and works with utility companies to restore services. ACEM also maintains a damage reporting portal to support federal recovery assistance, ensuring the community receives essential aid after disasters.

Major Revenues

Fire Rescue and Emergency Medical Services are funded through the General Fund and various grants. The primary revenue for the Municipal Service Benefit Unit (MSBU) Fire Fund is non-ad valorem special assessments levied upon real estate parcels containing any building or structure in the unincorporated areas of Alachua County, as well as some cities that contract with the County. Use of these funds are restricted by Florida Statute and Board resolution. The current fee structure which has remained unchanged at \$90.69 for Tier 1 and \$8.31 for Tier 2.

Major Expense Impacts

Overall, the major expense impacts for fire services in Alachua County are primarily related to infrastructure improvements, personnel costs, and the rising demand for emergency services, particularly as the population grows and the community experiences increasing emergency call volumes.

The expense impacts for Alachua County's emergency operations, particularly for disaster and hurricane preparedness, are significant and multi-faceted. These include costs associated with personnel, equipment, training, public communication, sheltering, and recovery efforts.

Strategic Planning

One significant project is the Fire/EMS Services Master Plan, which evaluates the county's fire departments and recommends improvements to their organizational structure, facilities, and staffing levels. The plan outlines a vision for the next 20 years, including adding new fire stations, relocating others, and increasing staffing to meet growing service demands driven by population growth projections.

The Alachua County Sheriff's Office (ACSO) is dedicated to public safety and community engagement through several key divisions:

- **Patrol Operations:** Uniformed patrols handle general law enforcement, traffic enforcement, and emergency response, with specialized units like K-9 and Aviation enhancing capabilities.
- **Support Services:** Focuses on administrative tasks and jail management, ensuring efficient allocation of resources.
- **Victim Services:** The Victim Advocate Unit provides crisis intervention, emotional support, and legal assistance to crime victims, promoting recovery with dignity.
- **Community Programs:** ACSO offers outreach initiatives, including youth education, self-defense classes, senior crime prevention, and internships for aspiring law enforcement professionals.
- **Public Information Office:** Manages communication with the public and media, providing updates on incidents, crime trends, and events.

The ACSO promotes transparency and encourages community involvement in safety programs to enhance public safety.

Major Revenues

The Law Enforcement Municipal Taxing Unit (MSTU-LE) Fund is a non-ad valorem special assessment levied on real estate parcels containing any building or structure in the unincorporated areas of Alachua County, as well as in some cities that contract with the county. The use of these funds is governed by Florida Statute and specific Board resolutions.

Major Expense Impacts

The Alachua County Sheriff's Office (ACSO) faces several major expense impacts, largely tied to staffing, salaries, and operational needs. A significant ongoing issue is the struggle to attract and retain deputies which is experienced nationwide. The Board of County Commissioners has tasked a review of the Law Enforcement Municipal Taxing Unit millage rate for discussion in the FY26 budget.

NOTE: Public Safety Projections not calculated as Fire 5-year plan is under review and MSTU-Law Enforcement Assessment is being reviewed for FY26 budget.

COMMUNITY SUPPORT SERVICES AND HOUSING

Alachua County's Community Support Services (CSS) offers programs focused on improving resident well-being, particularly in poverty, health, and community revitalization. Key initiatives include:

- Crisis Center: Providing 24/7 crisis intervention and counseling, handling approximately 45,000 calls annually, including mobile responses.
- Community Stabilization Program: Revitalizing neighborhoods through partnerships to address poverty and health issues.
- Community Self-Sufficiency Program: Helping individuals break the poverty cycle with job referrals, GED preparation, and social services.
- Housing Programs: Assisting residents with stable housing, including support for veterans and domestic violence victims, and providing home repair assistance.

CSS also runs several housing programs for low- to moderate-income residents, such as:

- Owner-Occupied Rehabilitation Program: Offering funding for home repairs to eligible homeowners.
- State Housing Initiative Partnership (SHIP): Allocating funding for housing preservation and code compliance.

- Down Payment Assistance: Helping first-time homebuyers with down payments, based on income levels.

Major Revenue Impacts

Community Support Services is funded through various grants and the County's General Fund.

Housing programs are a combination of General Fund, State and Local Grant funding. Dedicated funding includes the Alachua County Trust Fund and 30% of ½ cent Infrastructure Surtax.

The Alachua County Trust Fund is designed to support the development of affordable housing and to address homelessness within the county. Established by the Alachua County Board of County Commissioners, the fund is aimed at creating and preserving affordable housing options for low- to moderate-income residents.

Key features of the Alachua County Trust Fund include:

Funding Mechanism: The trust fund provides financial resources for various housing initiatives, including new construction, rehabilitation of existing units, and rental assistance programs. It is often used to leverage additional funding from state and federal sources.

Affordable Housing Projects: The fund supports projects that increase the availability of affordable housing, particularly for families and individuals facing economic challenges. This includes partnerships with non-profit organizations and private developers to create housing solutions that meet community needs.

Major Expense Impacts

Community Support Services impacts are associated with the expansion of services and increasing demand for support across multiple departments. As the county's population grows and its needs become more complex, the demand for efficient support services—including housing assistance, medical examiner services, and community support initiatives—will likely escalate. This expansion could require additional resources such as personnel, which has been a challenge to fill vacant positions, and expanding or initiating new services, such as outreach programs or community partnerships, can lead to higher costs, including staffing, supplies, and logistical support.

Strategic Plan

Alachua County's Community Support Services is committed to building a healthier, more resilient community by ensuring residents have access to essential resources. The county has taken significant steps to address affordable housing and homelessness through key initiatives:

In 2024, the county acquired the Sunrise Apartments for \$2.5 million to prevent displacement and ensure affordable housing for low-income residents. Plans include repairs to improve living conditions while maintaining affordability for current tenants.

Rehabilitation of Budget Inn and Scottish Inn: The county plans to convert these properties into transitional housing for individuals and families experiencing homelessness, offering stable living conditions and support services.

These efforts reflect Alachua County's dedication to enhancing housing stability and addressing homelessness in the community.

Community Support Services	Adopted Budget FY25	Projection FY26	Projection FY27
001 General Fund	\$ 900	\$ 918	\$ 936
008 MSTU Unincorporated	\$ -	\$ -	\$ -
010 Choices	\$ 811,901	\$ 828,139	\$ 844,702
017 FCASV TFGR Grant Fund	\$ 103,719	\$ 105,793	\$ 107,909
018 VOCA Grant Fund	\$ 339,043	\$ 345,824	\$ 352,740
019 Foster Grandparents Grant Fund	\$ 169,401	\$ 172,789	\$ 176,245
023 Crisis Center - 988 Grant Fund	\$ 481,924	\$ 491,562	\$ 501,394
031 Choices Influenza Vaccine Trust	\$ 631,432	\$ 644,061	\$ 656,942
047 Opioid Abatement Settlement Fund	\$ 679,910	\$ 693,508	\$ 707,378
052 Revenue Recovery - ARPA	\$ 3,344,764	\$ 3,411,659	\$ 3,479,892
057 Sugarfoot Preservation Special Assessment	\$ 104,739	\$ 106,834	\$ 108,970
142 50% of 1 cent Surtax Other Uses Fund Balance	\$ 6,100,000	\$ 6,222,000	\$ 6,346,440
142 50% of 1 cent Surtax Other Uses Annual Revenue	\$ 5,199,626	\$ 5,303,619	\$ 5,409,691
142 50% of 1 cent Surtax Other Uses	\$ -	\$ -	\$ -
167 Donation Fund	\$ 101,410	\$ 103,438	\$ 105,507
202 CDBG - CV (coronavirus response)	\$ 3,773,189	\$ 3,848,653	\$ 3,925,626
203 CDBG Neighborhood Stabilization	\$ 336,982	\$ 343,722	\$ 350,596
205 Alachua County Apartments	\$ 19,115	\$ 19,497	\$ 19,887
206 Affordable Housing Trust Fund Fund Balance	\$ 1,773,026	\$ 1,808,487	\$ 1,844,656
206 Affordable Housing Trust Fund	\$ 1,000,000	\$ 1,020,000	\$ 1,040,400
207 CDBG FY11 Neighborhood Stabilization	\$ 79,254	\$ 80,839	\$ 82,456
221 Alcohol and Other Drug Abuse	\$ 21,582	\$ 22,014	\$ 22,454
242 Local Housing Assistance - SHIP	\$ 3,250,734	\$ 3,315,749	\$ 3,382,064
263 GPD-Violence Against Women	\$ 80,689	\$ 82,303	\$ 83,949
265 Metamorphosis Grant Fund	\$ 791,132	\$ 806,955	\$ 823,094
275 Crisis Mobile Resp Team Grant	\$ 165,123	\$ 168,425	\$ 171,794
295 2020A Capital Improv Rev-Med Examiner	\$ 407,086	\$ 415,228	\$ 423,532
850 Alachua County Housing Finance Authority	\$ 671,085	\$ 684,507	\$ 698,197
TOTAL REVENUES	\$ 30,437,766	\$ 31,046,521	\$ 31,667,452
Interfund Revenues 001, 008	\$ 20,733,384	\$ 21,148,052	\$ 21,571,013
001 General Fund	\$ 20,544,184	\$ 20,955,068	\$ 21,374,169
008 MSTU Unincorporated	\$ 190,100	\$ 193,902	\$ 197,780
010 Choices	\$ 757,590	\$ 772,742	\$ 788,197
010 Choices Reserves	\$ 54,311	\$ 55,397	\$ 56,505
017 FCASV TFGR Grant Fund	\$ 103,719	\$ 105,793	\$ 107,909
018 VOCA Grant Fund	\$ 339,043	\$ 345,824	\$ 352,740
019 Foster Grandparents Grant Fund	\$ 169,401	\$ 172,789	\$ 176,245
023 Crisis Center - 988 Grant Fund	\$ 481,924	\$ 491,562	\$ 501,394
031 Choices Influenza Vaccine Trust	\$ 100,000	\$ 102,000	\$ 104,040
031 Choices Influenza Vaccine Trust Reserves	\$ 531,432	\$ 542,061	\$ 552,902
047 Opioid Abatement Settlement Fund	\$ 679,910	\$ 693,508	\$ 707,378
052 Revenue Recovery - ARPA	\$ 3,344,764	\$ 3,411,659	\$ 3,479,892
057 Sugarfoot Preservation Special Assessment	\$ 104,739	\$ 106,834	\$ 108,970
142 50% of 1 cent Surtax Other Uses	\$ 11,299,626	\$ 11,525,619	\$ 11,756,131
167 Donation Fund	\$ 101,410	\$ 103,438	\$ 105,507
202 CDBG - CV (coronavirus response)	\$ 3,773,189	\$ 3,848,653	\$ 3,925,626
203 CDBG Neighborhood Stabilization	\$ 336,982	\$ 343,722	\$ 350,596
205 Alachua County Apartments	\$ 19,115	\$ 19,497	\$ 19,887
206 Affordable Housing Trust Fund	\$ 2,773,026	\$ 2,828,487	\$ 2,885,056
207 CDBG FY11 Neighborhood Stabilization	\$ 79,254	\$ 80,839	\$ 82,456
221 Alcohol and Other Drug Abuse	\$ 21,582	\$ 22,014	\$ 22,454
242 Local Housing Assistance - SHIP	\$ 3,250,734	\$ 3,315,749	\$ 3,382,064
263 GPD-Violence Against Women	\$ 80,689	\$ 82,303	\$ 83,949
265 Metamorphosis Grant Fund	\$ 760,132	\$ 775,335	\$ 790,841
265 Metamorphosis Grant Fund Utilities	\$ 31,000	\$ 31,620	\$ 32,252
275 Crisis Mobile Resp Team Grant	\$ 165,123	\$ 168,425	\$ 171,794
295 2020A Capital Improv Rev-Med Examiner	\$ 407,086	\$ 415,228	\$ 423,532
850 Alachua County Housing Finance Authority	\$ 671,085	\$ 684,507	\$ 698,197
TOTAL EXPENSES	\$ 51,171,150	\$ 52,194,573	\$ 53,238,464

Future Challenges and Considerations

Alachua County's financial model is designed to remain flexible in response to changing economic conditions. Key priorities for the future include:

- **Rising Operational Costs and Inflation:** The County will manage inflation-driven cost increases by adjusting pricing and focusing on operational efficiencies.
- **Supply Chain Management:** To mitigate ongoing global logistics challenges, the County will strengthen supplier relationships, diversify sourcing, and improve inventory management.
- **Strategic Investments and Financial Planning:** Investments in technology and a strengthened cash reserve will enhance resilience against inflation and supply chain disruptions.

This proactive, adaptable approach will ensure the County's financial stability and sustainable growth while delivering value to stakeholders.

Appendices

CITIZENS GUIDE TO BUDGET TERMS

ACCRUAL is a method of accounting that recognizes the financial impact of transactions, events, and inter-fund activities when they occur, regardless of the timing of the cash flow.

AD VALOREM TAX is a tax levied in proportion (usually expressed in mills) to the assessed value of the property on which it is levied. This tax is also called **PROPERTY TAX**.

ADOPTED BUDGET is the financial plan for the fiscal year beginning October 1. Florida Statutes require the Board of County Commissioners to approve this budget at the second of two public hearings.

AMENDED OR REVISED BUDGET is the current year adopted budget adjusted to reflect all budget amendments approved by the Board of County Commissioners through the date indicated.

AMORTIZATION is the gradual elimination of a liability, such as a mortgage in regular payments over a specified period of time and the method used to prorate the cost of a specific type of asset to the asset's life.

ANNEXATION is the legal process of merging land from one governing authority to another. An example would be when an incorporated body annexes land previously governed as unincorporated by a county.

APPROPRIATION is the legal authorization of funds granted by a legislative body such as Alachua County's Board of County Commissioners to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to a time period within which it may be expended. It is the act of appropriation that funds a budget.

ARBITRAGE is a term used to describe the exploitation of inefficiencies within the financial market resulting in risk-free profit.

ASSESSED VALUE is a value set upon real estate or other personal property by a government as a basis for levying taxes. The assessed value in Alachua County is set by the Property Appraiser.

AUDIT is an unbiased examination and evaluation of the financial statements of the organization. Conducted to provide an opinion whether the financial statements are stated in accordance with specified criteria.

BALANCED BUDGET is a budget in which revenues and expenditures are equal.

BEGINNING FUND BALANCE is the Ending Fund Balance of the previous period. See the definition for **ENDING FUND BALANCE**.

BOARD OF COUNTY COMMISSIONERS is the five-member legislative body of Alachua County's general-purpose government. This board is governed by State law and County Charter.

BOND is written evidence of the issuer's obligation to repay a specified principal amount on a certain date (maturity date), together with interest at a stated rate, or according to a formula for determining that rate.

BUDGET is a comprehensive financial operating plan that allocates limited revenues among competing expenditure requirements for a given time period. The budget, once adopted, is the legal authorization to expend County funds during the fiscal year. It may be amended during the fiscal year by the governing body and/or management in accordance with procedures, rules, and regulations. The Alachua County budget progresses in three stages: Tentative Budget, Final Budget, and Adopted Budget. See the definitions for each term.

BUSINESS UNIT is similar to a "division" as it is a sub-unit of a business center and provides one of the many functions of a larger governmental program.

CAPITAL BUDGET is the financial plan of capital project expenditures for the fiscal year beginning October 1. It incorporates anticipated revenues and appropriations included in the first year of the five- year Capital Budget Financial Plan (CBFP), and any anticipated unspent budget appropriation balances from the previous fiscal year. It is adopted by the Board of County Commissioners as part of the annual County budget.

CAPITAL BUDGET FINANCIAL PLAN (CBFP), formerly the COMPREHENSIVE CAPITAL IMPROVEMENT PROGRAM (CCIP) is the financial plan of approved capital projects, their timing and cost over a five-year period. The plan is designed to meet County infrastructure needs in a responsive and efficient manner. It includes projects which are, or will become, the property of Alachua County, as well as projects that although not owned by the county, will be part of a joint project agreement.

CAPITAL OUTLAY or **CAPITAL EQUIPMENT** is an item such as office furniture, fleet equipment, data processing equipment or other operating equipment with a unit cost of \$5,000 or more.

CAPITAL PROJECT is any improvement or acquisition of major facilities with a useful life of at least five years such as roads, bridges, buildings, or land.

CAPITAL PROJECT FUNDS are used to account for financial resources to be used for acquisition or construction of major capital facilities (other than those financed by proprietary or trust funds).

CONDUIT DEBT incorporates limited obligation revenue bonds, certificates of participation, or similar debt instruments issued by state or local government entities for the express purpose of providing capital financing for a specific 3rd party that is not part of the issuer's financial reporting entity. Although the bonds issued bear the name of the governmental issuer, it has no debt service, or any other obligation beyond the resources provided to sell the debt on the 3rd party's behalf.

CONTINGENCY is an appropriation of funds set aside to cover unforeseen events that occur during the fiscal year, such as new federal mandates, shortfalls in revenue and unanticipated expenditures.

DEBT SERVICE is the dollars required to repay funds borrowed by means of an issuance of bonds or a bank loan. The components of the debt service payment typically include an amount to retire a portion of the principal amount borrowed (i.e., amortization), as well as interest on the remaining outstanding unpaid principal balance.

DEBT SERVICE FUNDS are used to account for accumulation of resources for, and payment of, general long-term debt principal and interest. Specific revenue sources are pledged to provide repayment of various bond issues.

DEMAND is a type of measurement category. Demand represents the external factors that demonstrate the needs for the service(s) or program(s), i.e., population, service area, complaints, and waiting lists.

DEPARTMENT is, for budgeting purposes, any distinct government organizational entity receiving direct funding approved by the Board of County Commissioners in order to provide a major governmental function, such as public safety or public works.

DEPRECIATION is the process of estimating and recording lost usefulness, expired life or decrease of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

DIVISION is a sub-unit of a department engaging in the provision of a large multi-service program. An example would be the division of Procurement within the department of Budget and Fiscal Services that provides numerous administrative functions.

ECONOMIC INDICATOR is economic information such as consumer price index, population, personal income, housing, wages, business activity and unemployment.

EFFECTIVENESS is a type of measure category sometimes referred to as quality indicators. Effectiveness measures examine the degree to which services are responsive to the needs and desires of the customers (both external and internal). These measures tell how well the job is being performed, how well the intent is being fulfilled. Effectiveness encompasses both quality and quantity. Demand and the response to demand are often linked in these measures. These are the most difficult measures to collect and use, because the organization must develop a method of retrieving the information from outside those served.

EFFICIENCY is a type of measurement category sometimes called productivity. This is often measured in terms of unit costs over time, increased timeliness of responses, or reduction in previous delays. Efficiency refers to the ratio of the quantity of service (tons, gallons, hospital care days, etc.) to the cost in dollars or labor or the time required to produce the service. An efficiency measure can be either an output or input ratio (e.g., the number of trees trimmed per crew per day or the dollar cost per permit application processed).

ENCUMBRANCE is an obligation in the form of a purchase order, contract, or formal agreement that is chargeable to an appropriation and for which a part of the appropriation is reserved.

ENDING FUND BALANCE is funds carried over at the end of the fiscal year. Within a fund, the revenue on hand at the beginning of the fiscal year, plus revenues received during the year, less expenses equals ending fund balance.

ENTERPRISE FUND is a fund used to account for operations that are financed and operated in a manner similar to private business enterprises, wherein the stated intent is that the costs (including depreciation) of providing goods and services be financed from revenues recovered primarily through user fees.

EXPENDITURES are amounts of money actually paid or obligated for payment from County funds.

FACILITY PRESERVATION EXPENSES are asset preservation costs generally considered to be outlays that extend the useful life of an asset beyond its original estimated useful life but do not increase the capacity or efficiency of the asset. Preservation costs are expensed under the modified approach and capitalized under the depreciation approach if they meet the capitalization threshold.

FIDUCIARY FUNDS are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds.

FINAL BUDGET is the Board's modification to the budget made at the first public hearing (basis for the second public hearing).

FINANCIAL STATEMENTS show the revenue collected and the amounts the government spent for the fiscal year.

FISCAL YEAR is a twelve-month financial period used by the County, which begins October 1 and ends September 30 of the following year. A fiscal year is identified by the year in which it ends. Example, October 1, 2022, to September 30, 2023, is identified as fiscal year 2023 (also FY 2023 or FY23).

FIXED ASSETS are of a long-term character that are intended to continue to be held or used, such as land, infrastructure, buildings, construction in progress, improvements other than buildings, and equipment.

FULL-TIME EQUIVALENT (FTE) is one position funded for a full year. For example, a permanent employee funded and paid for 40 hours/week and 52 weeks/year, or 2 employees funded and paid for 20 hours/week and 52 weeks/year would be equal to one full-time equivalent.

FUND is an accounting entity used to record cash and other financial resources as well as an offsetting amount of liabilities and other uses. The resources and uses are segregated from other resources and uses for the purpose of carrying on specific activities or attaining specific objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE represents the excess of a fund's current assets over its current liabilities. For accounting purposes, fund balance is calculated as of year-end and is based on the difference between actual revenues and expenditures for the fiscal year. If revenues exceed expenditures, fund balance is positive and carries forward as revenue to the following year. If expenditures exceed revenues, any existing fund balance from a prior year is reduced. A study of changes in fund balances can indicate financial trends and fiscal health. Extreme quantities of fund balances or large fluctuations may indicate possible policy adjustments by the governing body or changes in budget procedures.

FUNDING SOURCES is a term referring to the type or origination of funds to finance recurring or non-recurring expenditures. Examples include revenues such as ad valorem taxes, user fees, licenses, permits, and grants and non-revenues such as fund balance and interfund transfers.

FY 24 ADOPTED BUDGET refers to the budget period beginning October 1, 2023, and ending September 30, 2024.

FY 25 ADOPTED BUDGET refers to the budget period beginning October 1, 2024, and ending September 30, 2025.

GENERAL REVENUE FUND (GENERAL FUND) is a fund that accounts for all financial transactions except those required to be accounted for in all other funds. The fund's resources, ad valorem taxes, and other revenues provide services or benefits to all residents of Alachua County.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) comprises the uniform minimum standard of, and guidelines for, financial accounting and reporting. They govern the form and content of an entity's basic financial statements. GAAP encompasses the convention, rules, and procedures necessary to define accepted accounting practices at a particular time.

GOVERNMENTAL FUNDS are used to account for tax supported activities. Alachua uses four different types of governmental funds: the general fund, special revenue funds, debt service funds, and capital project funds.

GRANTS AND AIDS includes all grants, subsidies, and contributions from other government agencies or private organizations.

HOMESTEAD EXEMPTION is a deduction from the total taxable assessed value of owner-occupied property. The current maximum exemption is \$25,000 for all homesteaded properties, and an additional \$25,000 on the assessed value between \$50,000 and \$75,000. Exemptions must be requested by taxpayers.

IMPACT FEES are a type of charge for services imposed on new construction to support specific new demands on a given service, e.g., transportation, schools, parks, and fire protection.

INFRASTRUCTURE is a permanent installation such as a building, road, or water transmission system that provides public services.

INTER-FUND TRANSFER is the movement of funds from one accounting entity to another within a single government.

INTERGOVERNMENTAL REVENUES are revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

INTERNAL SERVICE FUND is a fund established from the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

LEVY is the action of imposing taxes, special assessments, or service charges for the support of County activities.

LIABILITY is debt or other obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances. See the definition of **ENCUMBRANCE**.

LOCAL OPTION SALES TAX is an infrastructure surtax to be levied by local governments as approved by referendum at a rate of 1/2 cent or 1 cent. Tax may be effective for up to fifteen years from the date of levy. Proceeds must be expended on fixed capital expenditures or fixed capital costs for construction, reconstruction, or improvement of public facilities that have a life expectancy of five or more years and land acquisition, land improvement, and related design and engineering costs. See also "Voter Approved Indigent Care Surtax."

MAJOR FUND is a title given a fund within the County that is large in proportion to other funds (e.g., General Fund, the MSTUs, and the Gas Tax Fund).

MANDATE is a requirement imposed by a legal act of the federal, state, or local government.

MEASURE is a term referring to any one of four different types of measure: a count, a ratio, a percentage, or a dollar amount. Before developing any measure, it is necessary to identify something that can be counted. To identify what is to be counted, the event being assessed must be determined, i.e., days spent in the hospital, certificates of occupancy issued, gallons of water treated, etc.

MILL is a monetary measure equating to 0.001 of a dollar. When referring to the **AD VALOREM TAX**, it means that a 1-mill tax is one dollar of tax on \$1,000 of taxable value.

MILLAGE RATE is the rate per one thousand dollars of taxable property value which, when multiplied by the taxable value, yields the tax billing for a given parcel.

MISCELLANEOUS (FUNDING SOURCE) is revenue other than those received from standard sources such as taxes, licenses and permits, grants and user fees.

MISSION STATEMENT is a broad statement of purpose derived from an organization's and/or community's values and goals.

MODIFIED ACCRUAL is the basis of accounting that is used in governmental funds where the focus is to measure current financial resources. Revenues are not recognized until they are measurable and available. Expenditures are recognized when the related liability is liquidated not when the liability is first incurred.

MUNICIPAL SERVICES BENEFIT UNIT (MSBU) A special assessment district authorized by Florida Statutes 125.01 to provide for improvements and/or services to a specifically defined area of the county and financed by a special assessment on only those properties receiving benefits of those improvements or services.

MUNICIPAL SERVICES TAXING UNIT (MSTU) is the taxing district authorized by State Constitution Article VII and Florida Statute 125.01 encompassing the unincorporated area of the County. It provides services typically provided by a municipality (e.g., Sheriff's patrol, paramedic services, fire protection, parks and recreation, code enforcement and road network maintenance) to the residents and businesses in the unincorporated area. The services are financed primarily by an ad valorem tax levied on all taxable property located in the unincorporated area.

NON-AD VALOREM ASSESSMENT is a fee levied on certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit those properties. The value of the property is not considered when calculating a non-ad valorem assessment. Instead, the cost of the facility or the service is allocated proportionately to the benefited properties in a defined area. It is sometimes referred to as a "Special Assessment". Generally, this is collected by the Tax Collector's Office on the annual consolidated tax bill like ad valorem taxes.

NON-OPERATING EXPENDITURES are costs of government services that are not directly attributable to a specific County program or operation. Examples include debt service obligations and contributions to community service organizations.

NON-OPERATING REVENUES comprise income received by a government not directly attributable to providing a service. An example would be interest on investments.

OBJECTIVE is a specific step, with measurable terms, that contributes to achieving organizational goals. Considered a pre-requisite for budget planning.

OPERATING BUDGET is the budget including appropriations for recurring and certain one-time expenditures that will be consumed in a fixed period of time to provide for day-to-day operations (e.g., salaries and related benefits, operating supplies, contractual and maintenance services, professional services, and operating equipment). The operating budget does not include debt service payments (principal and interest), budgeted reserves, transfers between funds, and the capital projects program budget. It does include the Internal Service and Trust funds.

OPERATING EXPENDITURES / EXPENSES are the costs (expenses) directly related to a fund's primary service activities on an on-going or regular basis.

OPERATING REVENUES are the incomes (revenues) directly related to a fund's primary service activities. They consist primarily of user charges for services.

OPERATING TRANSFERS are legally authorized transfers of money from one fund to another fund from which the resources are to be expended.

PERFORMANCE MEASURES comprise a set of measures of service efforts and accomplishments. Six measure types include: 1) measure of efforts (inputs), 2) activity or process measures, 3) output measures, 4) service quality measures, 5) outcome measures, and 6) efficiency measures.

PERSONAL SERVICES characterize expenses for salaries, wages, and related employee benefits provided for all persons employed by the County whether on a full-time, part-time, or temporary basis. Employee benefits include employer contributions to a retirement system, social security, insurance, sick leave, and similar direct benefits as well as other costs such as Workers' Compensation and Unemployment Insurance.

PORTABILITY is a legislative provision that was enacted as part of Constitutional Amendment 1 that allows Florida homeowners to transfer a portion of their Save Our Homes taxable value reduction when they move to another homesteaded property in the State of Florida. Portability reduces the local government tax base by reducing taxable values of homesteaded properties. Portability benefits must be requested by taxpayers.

PROPERTY TAX is another term for ad valorem tax. See the definition for **AD VALOREM TAX**.

PROPRIETARY FUND is a fund category which often emulates the private sector and focuses on the measurement of net income. Expenditures are funded by user charges and fees.

PROPRIETARY FEES are home rule revenue sources, which are based on the assertion that local governments have the exclusive legal right to impose such fees. Examples of proprietary fees include admissions fees, franchise fees, user fees, and utility fees.

REGULATORY FEES are home rule revenue sources that may be imposed pursuant to a local government's police powers in the exercise of a sovereign function. Examples of regulatory fees include building permit fees, impact fees, inspection fees, and stormwater fees.

RESERVES AND REFUNDS refers to a budget category for funds required to meet both anticipated and unanticipated needs; the balance of anticipated earmarked revenues not required for operation in the budget year; estimated reimbursements to organizations, state, or federal governments for revenues received and not spent, and those required to be set aside by bond covenants.

RETAINED EARNINGS is a term the County uses as the amount of budget/cash set aside within an enterprise fund for possible, unforeseen expenditures. Similar to fund balance.

REVENUE are funds that governments receive as income, including such items as tax payments, fees for specific services, receipts from other governments, fines and forfeitures, grants, shared revenues, and interest income.

REVENUE BONDS are bonds usually sold for constructing or purchasing capital projects. Reliable revenue other than ad valorem taxes is pledged as the source for funding to pay bond principal and interest.

ROLLED-BACK RATE is the millage rate needed to be levied in the new fiscal year to generate the same amount of tax dollars as adopted in the previous fiscal year. Voter approved debt levies are excluded from the calculation. Value of new construction is excluded from the current year total. Rolled-back rate adjusts prior year for reappraisals based on market value of property and represents "no tax increase." The only source of additional tax revenue, if the rolled-back rate is levied, is the tax on new construction.

SAVE OUR HOMES is a voter approved amendment to the Florida Constitution which limits the size of the annual increase in the assessed value of owner-occupied residential properties which have homestead status. Increases in the annual assessment of homesteaded property shall not exceed the lower of either 1) three percent (3%) of the assessment of the prior year or 2) the percent increase in the Consumer Price Index for all urban consumers in the United States.

SPECIAL ASSESSMENT is the term used to designate a unique charge that government units can assess against real estate parcels for certain public projects.

SPECIAL REVENUE FUNDS are funds used to account for proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

STATUTE is a written law enacted by a duly organized and constituted legislative body. Citations are often followed by "F.S." to indicate Florida Statute.

TANGIBLE PERSONAL PROPERTY is the non-real estate property, excluding motor vehicles, inventory, and household goods, that is owned by business enterprises and subject to ad valorem taxation. Constitutional Amendment 1 provides that the first \$25,000 of tangible personal property is exempt from ad valorem taxes starting with FY 09. It also imposes a 10% cap on annual increases in tangible property valuation.

TAX RATE is the amount of tax stated in terms of a unit of the tax base. For example, 5.000 mills yield \$5 per \$1,000 of taxable value.

TAXABLE VALUE is the value used for computing ad valorem taxes levied against property. Taxable value is the assessed value less any exemptions allowed by law. The most common exemption is the \$25,000 homestead exemption allowed when the owner uses the property as a principal residence, and an additional homestead exemption of \$25,000 on assessed value between \$50,000 and \$75,000 enacted as part of Constitutional Amendment 1 in January of 2008. Exemptions are also granted for disability, government owned and non-profit owned property.

TENTATIVE BUDGET is the County Manager's recommendation of the budget plan to the Board of County Commissioners.

TRANSFER IN/OUT TO CONSTITUTIONALS. There are five elected constitutional officers per Florida Constitution; the expenditure budgets for these officers are transferred out to each entity to manage on its own and revenues received from them are also accounted and recorded separately, in order to meet GASB/GAAP and statutory requirements. The details of the budgets are managed by the officers and not through the County system.

TRUTH IN MILLAGE LAW (TRIM) is a Florida Law enacted in 1980 which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of various taxing authorities.

TRUST AND AGENCY FUNDS are funds used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

USER (FEES) CHARGES are payments of a fee for receipt of a public service by those individuals benefiting from the service.

UNASSIGNED FUND BALANCE is the residual classification that includes amounts that are not included in other classifications. Unassigned amounts are the portion of fund balance which is not obligated or specifically designated and available for any purpose. The General Fund is the only accounting fund that can report unassigned fund balance.

UNINCORPORATED AREA is the portion of the County not within the boundaries of any municipality.

ABBREVIATIONS & ACRONYMS

AAA	Automatic Aid Agreement - assistance that is dispatched automatically by a contractual agreement between two fire departments, communities, or fire districts.
ACF	Alachua County Forever https://alachuacounty.us/Depts/LandConservation/Pages/LandConservation.aspx
ACFR	Alachua County Fire Rescue https://www.alachuacounty.us/Depts/PublicSafety/Pages/fr.aspx
ACLD	Alachua County Library District https://www.aclib.us/
ACPA	Alachua County Property Appraiser https://www.acpafl.org/
ACSO	Alachua County Sheriff's Office https://acso.us/
ADA	Americans with Disabilities Act - federal civil rights law that prohibits discrimination against people with disabilities in everyday activities. The ADA prohibits discrimination on the basis of disability just as other civil rights laws prohibit discrimination on the basis of race, color, sex, national origin, age, and religion. The ADA guarantees that people with disabilities have the same opportunities as everyone else to enjoy employment opportunities, purchase goods and services, and participate in state and local government programs.
AFDC	Aid to Families with Dependent Children - established by the Social Security Act of 1935 as a grant program to enable states to provide cash welfare payments for needy children who had been deprived of parental support or care because their father or mother was absent from the home, incapacitated, deceased, or unemployed.
ALS	Advanced Life Support - a set of life-saving protocols and skills that extend beyond Basic Life Support (BLS). It is used to provide urgent treatment for cardiac emergencies such as cardiac arrest, stroke, myocardial infarction, and other conditions.
ARP or ARPA	American Rescue Plan Act – federal aid that delivered \$350 billion to state, territorial, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency.
BCC or BOCC	Board of County Commissioners https://www.alachuacounty.us/Depts/BOCC/Pages/BOCC.aspx
CABHI	Cooperative Agreements to Benefit Homeless Individuals - CABHI Federal grants will increase capacity to provide accessible, effective, comprehensive, coordinated, integrated, and evidence-based treatment services; permanent supportive housing; peer supports; and other critical services.

CAPP	Community Agency Partnership Program - utilizes a competitive funding process for programs offered by area non-profit organizations that reduce the impact of poverty among Alachua County residents.
CARES Act	Coronavirus Aid, Relief, and Economic Security Act – federal funding implemented a variety of programs to address issues related to the onset of the COVID-19 pandemic. The Consolidated Appropriations Act continued many of these programs by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic.
CBFP	Capital Budget and Financial Plan https://alachuacounty.us/Depts/OMB/BudgetInformation/Pages/BudgetBook.aspx
CBA	Covenant to Budget and Appropriate – legally available non-ad valorem revenue that is used to pay debt.
CCC	Combined Communications Center – joint dispatch services for Alachua County.
CDBG	Community Development Block Grant – Federal program supports community development activities to build stronger and more resilient communities. To support community development, activities are identified through an ongoing process.
CDC	Centers for Disease Control and Prevention https://www.cdc.gov/index.htm
CEMP	Comprehensive Emergency Management Plan - in accordance with 27P-6.0023, Florida Administrative Code, County Comprehensive Emergency Management Plans and County Emergency Management Programs shall comply with established criteria.
CHOICES	Community Health Offering Innovative Care and Educational Services - created by the Board of County Commissioners (BoCC) and supported by residents of Alachua County via a voter-approved local referendum in August, 2004. The enabling state legislation, Florida Statute Chapter 212, allows counties to levy a special sales tax to fund health care needs.
CIE	Capital Improvement Element [of the Comprehensive Plan] – a component of a comprehensive plan adopted pursuant to Chapter 70 of this title which sets out projected needs for system improvements during a planning horizon established in the comprehensive plan, a schedule of capital improvements that will meet the anticipated need for system improvements, and a description of anticipated funding sources for each required improvement.
CIP	Capital Improvement Plan - lays out the financing, location, and timing for capital improvement projects over several years. A capital improvement plan typically consists of one or more capital improvement projects, which are financed through a capital budget.

CCIP	Comprehensive Capital Improvements Program https://alachuacounty.us/Depts/OMB/BudgetInformation/Pages/BudgetBook.aspx
CJMHSAG	Criminal Justice, Mental Health, and Substance Abuse Grant - State of Florida grant program.
CM	County Manager - County Manager directs the County's organizational, operational, management, budget and administrative operations and activities as well as providing oversight for all Division Heads in the County.
COOP	Continuity of Operations Plan - effort within individual agencies to ensure they can continue to perform their mission essential functions during a wide range of emergencies. It's the initiative that ensures that governments, departments, businesses, and agencies are able to continue their essential daily functions. COOP requires planning for any event – natural, human-caused, technological threats and national security emergency – causing an agency to relocate its operations to an alternate or other continuity site to assure continuance of its essential functions.
CP	Capital Projects - a project to construct either new facilities or make significant, long-term renewal improvements to existing facilities.
CPI	Consumer Price Index - measures the monthly change in prices paid by U.S. consumers. The Bureau of Labor Statistics (BLS) calculates the CPI as a weighted average of prices for a basket of goods and services representative of aggregate U.S. consumer spending.
CSP	Community Stabilization Program - provides engagement that focuses on the revitalization of challenged neighborhoods and community. CSP also focuses on building partnerships with businesses, faith-based organizations, neighborhoods, educational institutions, other County departments, and social services agencies that address issues related to poverty, health, and well-being.
CSSP	Community Self Sufficiency Program - is designed to break the cycle of poverty and improve the quality of life of those citizens in need of supportive services. The CSSP provides support and guidance to the clients receiving services from divisions within Alachua County Department of Community Support Services and other County Departments.
CST	Centralized Screening Team - screens eligible detainees who remain in custody after First Court Appearance to determine eligibility for any court related programs.
DEO	(Florida's) Department of Economic Opportunity https://www.floridajobs.org/
DOR	(Florida's) Department of Revenue https://floridarevenue.com/Pages/default.aspx
E-911	Enhanced 911 - part of the 911 system that automatically ties a location to the call—whether it's a specific address or coordinates.

EAR	Evaluation and Appraisal Report - Pursuant to Rule Chapter 73C-49, Florida Administrative Code, at least every seven years, local governments shall determine whether the need exists to amend the comprehensive plan to reflect changes in state requirements since the last time the Comprehensive Plan was updated.
EBU	Equivalent Benefit Units - the assessment unit used to determine the assessment for each tax parcel included on the assessment roll.
E-CIP	Energy Conservation Investment Program - promote capital investments which conserve resources and reduce utility costs. The policy is intended as an annual investment in projects that promote utility conservation, efficiency and or renewable energy.
EDAC	Economic Development Advisory Committee - advises the County Commission on issues related to economic development.
EEO	Equal Employment Opportunity - ensures that everyone is treated fairly in employment decisions, including hiring, promotion, and compensation. It prohibits discrimination based on characteristics like race, gender, age, religion, and disability, ensuring that all individuals have an equal chance for employment.
EMS	Emergency Medical Services - system that responds to emergencies in need of highly skilled pre-hospital clinicians.
EO	Equal Opportunity https://alachuacounty.us/Depts/EO/Pages/EqualOpportunities.aspx
EOC	Emergency Operations Center https://alachuacounty.us/Depts/EM/Pages/EM.aspx
EPD	[Alachua County] Environmental Protection Department https://alachuacounty.us/Depts/epd/Pages/EPD.aspx
ER	Emergency Room - department of a hospital that provides immediate treatment for acute illnesses and trauma.
ERP	Enterprise Resource Planning - a platform companies use to manage and integrate the essential parts of their businesses.
ERU	Equivalent Residential Unit - a billing unit for the amount of storm water runoff from the impervious area of the average-sized residential parcel. It is a measure that serves to compare runoff generated by different size and type of properties with different storm water generation characteristics.
ESF	Emergency Support Function - grouping of governmental and certain private sector capabilities into an organizational structure to provide support, resources, program implementation, and services that are most likely needed to save lives, protect property and the environment.
EWIT	Empowering Women in Technology Startups https://innovate.research.ufl.edu/2019/01/09/empowering-women-in-technology-startups/

FAC	Florida Association of Counties https://www.fl-counties.com/
FDEP	Florida Department of Environmental Protection https://floridadep.gov/
FDLE	Florida Department of Law Enforcement https://www.fdle.state.fl.us/About-Us
FDOT	Florida Department of Transportation https://www.fdot.gov/
FEMA	Federal Emergency Management Agency https://www.fema.gov/
FRS	Florida Retirement System https://www.dms.myflorida.com/workforce_operations/retirement
FS	Florida Statutes - a permanent collection of state laws organized by subject area into a code made up of titles, chapters, parts, and sections. The Florida Statutes are updated annually by laws that create, amend, transfer, or repeal statutory material.
FTE	Full-Time Equivalent [Position] - means the total number of regular straight-time hours worked (i.e., not including overtime or holiday hours worked) by employees divided by the number of compensable hours applicable to each fiscal year.
FY	Fiscal Year - accounting period is defined as a period of 12 months that the government uses for its accounting purposes. Alachua County Fiscal year begins October 1 through September 30; as does the Federal government, The State of Florida uses the fiscal year July 1 through June 30.
GAAP	Generally Accepted Accounting Principles - standards that encompass the details, complexities, and legalities of business and corporate accounting. The Financial Accounting Standards Board (FASB) uses GAAP as the foundation for its comprehensive set of approved accounting methods and practices.
GALP	Guardian Ad Litem Program https://www.myfloridalegal.com/victim-services-providers/guardian-ad-litem-8th-judicial-circuit
GASB	Government Accounting Standards Board - establishes accounting and financial reporting standards for U.S. state and local governments that follow generally accepted accounting principles (GAAP). The Governmental Accounting Research System™ (GARS) provides access to those standards.
GFOA	Government Finance Officers Association https://www.gfoa.org/
GIS	Geographic Information Systems - a system that creates, manages, analyzes & maps all types of data.

GO	General Obligation [Bonds] - a municipal bond backed solely by the credit and taxing power of the issuing jurisdiction. The jurisdiction pledges its full faith and credit to their repayment.
GOC	Gainesville Opportunity Center https://goclubhouse.org/
GPD	Gainesville Police Department https://police.gainesvillefl.gov/Home
GRU	Gainesville Regional Utilities https://www.gru.com/
GSC	Gainesville Sports Commission https://www.gainesvillesportscommission.com/
HAVA	Help America Vote Act - passed by the United States Congress to make sweeping reforms to the nation's voting process. HAVA addresses improvements to voting systems and voter access that were identified following the 2000 election.
HIPAA	Health Insurance Portability & Accountability Act - federal law that required the creation of national standards to protect sensitive patient health information from being disclosed without the patient's consent or knowledge.
HR	Human Resources https://alachuacounty.us/Depts/HR/Pages/HumanResources.aspx
HSIP	Highway Safety Improvement Plan - federal-aid program with the purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned roads and roads on tribal land. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads with a focus on performance.
HUD	Housing & Urban Development [Department] https://www.hud.gov/
HVAC	Heating, Ventilation & Air Conditioning - comfort system used to heat and cool buildings.
ICMA	International City/Council Management Association https://icma.org/
IG	Innovation Gainesville https://gainesvilleinnovationdistrict.com/
IFAS	Institute of Food and Agricultural Sciences https://sfyl.ifas.ufl.edu/alachua/
ITS	Information & Telecommunications Services https://alachuacounty.us/Depts/ITS/Pages/ITS.aspx
LDR	Land Development Regulations - ordinance enacted by a local governing body for the regulation of any aspect of development, including a subdivision, building construction, landscaping, tree protection, or sign regulation or any other regulation concerning the development of land.

LMS	Local Mitigation Strategy - identify the natural hazards that may affect a single or multiple local jurisdictions, such as a town, city, or county.
LOS	Level of Service - number of units of capacity per unit of demand, or similar objective measure of the extent or degree of service provided by a public facility.
LRSP	Local Road Safety Plan - provides a framework for identifying, analyzing, and prioritizing roadway safety improvements on local roads.
MHFA	Mental Health First Aid - help you give to someone developing a mental health problem, experiencing a worsening of a mental health problem or in a mental health crisis.
MRT	Mobile Response Team - meant to provide 24/7 emergency behavioral health care to anyone in the state of Florida. These teams are prepared to meet anyone having a severe emotional or behavioral health crisis in their home, school, or wherever they are.
MSA	Metropolitan Statistical Area - geographic entity based on a county or a group of counties with at least one urbanized area with a population of at least 50,000 and adjacent counties with economic ties to the central area.
MSBU	Municipal Services Benefit Unit - a special assessment on a one-time benefit for improvements within an established district without ongoing maintenance requirements.
MSTU	Municipal Services Taxing Unit - a tax based on the assessed property value and addresses capital improvements that typically require continued maintenance obligations.
MTPO	Metropolitan Transportation Planning Organization - is responsible for the continuing, comprehensive, and cooperative urban transportation planning program for the Gainesville Metropolitan Area. This planning program is required in order to receive federal and state funds for highway, transit, bicycle, and pedestrian transportation projects. http://www.ncfrpc.org/mtpo/
NACo	National Association of Counties https://www.naco.org/
NAPSA	National Association of Pre-trial Service Agencies https://napsa.memberclicks.net/home
NPDES	National Pollutant Discharge Elimination System - permit program addresses water pollution by regulating point sources that discharge pollutants to waters of the United States.
NWRDC	Northwest Regional Data Center https://www.nwrdc.fsu.edu/
ODT	[Office of] Organizational Development & Training https://alachuacounty.us/Depts/HR/Pages/HumanResources.aspx
OMB	Office of Management & Budget https://alachuacounty.us/Depts/OMB/Pages/OMB.aspx

PDRP	Post Disaster Redevelopment Plan - to facilitate pre- disaster planning in a way that guides long-term recovery efforts (five years or. more) following a disaster.
PM	Performance Management - performance management comprises the concerted actions an organization takes to apply objective information to management and policy making in order to improve results. Performance management uses evidence from measurement to support governmental planning, funding, and operations.
PPE	Personal Protective Equipment - equipment worn to minimize exposure to hazards that cause serious workplace injuries and illnesses. These injuries and illnesses may result from contact with chemical, radiological, physical, electrical, mechanical, or other workplace hazards.
PSH	Permanent Supportive Housing - housing assistance (e.g., long-term leasing or rental assistance) and supportive services are provided to assist households with at least one member (adult or child) with a disability in achieving housing stability.
QTI	Qualified Target Industry - tool available to Florida communities to encourage quality job growth in targeted high value-added businesses. If approved, the applicant may receive refunds on the taxes it pays.
RFP	Request for Proposals - procurement tool used in negotiated acquisitions to communicate government requirements to prospective contractors and to solicit proposals.
RRH	Rapid Rehousing - provides short-term rental assistance and services. The goals are to help people obtain housing quickly, increase self-sufficiency, and stay housed.
SAMSA	Substance Abuse and Mental Health Administration - agency within the U.S. Department of Health and Human Services that leads public health efforts to advance the behavioral health of the nation.
SF	Santa Fe College https://www.sfcollege.edu/
SF CIED	Santa Fe Center for Innovation and Economic Development https://www.sfcollege.edu/incubators/
SF GTEC	Santa Fe Gainesville Technology Entrepreneurship Center - a community program providing early-stage startup companies with tools, training, and infrastructure to help them get started, grow, and develop into financially viable enterprises.
SHIP	State Housing Initiative Partnership - provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. The program was designed to serve very low-, low- and moderate-income families. SHIP funds are distributed on an entitlement basis to all 67 counties and 55 Community Development Block Grant entitlement cities in Florida.

SJRWMD	St. Johns River Water Management District https://www.sjrwmd.com/
SOE	Supervisor of Elections https://www.votealachua.com/
TEFRA	Tax Equity & Fiscal Responsibility Act of 1982 - Tax Equity and Fiscal Responsibility Act of 1982 (TEFRA) is a law passed in 1982 that was designed to reduce the federal budget deficit through a combination of tax increases, spending cuts, and tax reform measures.
TDC	Tourist Development Council - Makes recommendations for the use of the Tourist Development Tax Revenue and performs other duties to promote Tourism.
TRIM	Truth-In-Millage - 1980, the Florida Legislature passed the Truth in Millage (TRIM) Act. This law is designed to inform taxpayers which governmental entity is responsible for the taxes levied and the amount of tax liability taxpayers owe to each taxing authority.
UF	University of Florida https://www.ufl.edu/
ULDC	Unified Land Development Code - collection of zoning, subdivision and other regulations that implement the policies of the Comprehensive Plan. New development in the unincorporated area is required to meet the standards of the ULDC.
UPS	Uninterruptible Power Supply - type of continual power system that provides automated backup electric power when the input power source fails.
VA	Veterans Affairs [Department of] - federal agency providing health, education, disability, and financial benefits earned by Veterans of the United States Armed Forces.
VCA	Volunteer Child Advocate - through the Guardian Ad Litem Program Volunteer Child Advocates visit children regularly to understand their circumstances, wishes, and needs.
VCB	Visitors & Convention Bureau https://www.visitgainesville.com/
VOCA	Victims of Crime Act - VOCA grant provides program funding to support and assist victims of violent and traumatic crime in Alachua, Bradford, and Union Counties.
WSPP	Wild Spaces Public Places https://alachuacounty.us/Depts/LandConservation/Pages/LandConservation.aspx
YES	Youth Employment Services https://www.childrenstrustofalachuacounty.us/programs/page/teenswork-alachua

Alachua County

Florida's 24th most populous county
with 1.3% of Florida's population



Census Population

Census Population	Alachua County	Florida
1980 Census	151,369	9,746,961
1990 Census	181,596	12,938,071
2000 Census	217,955	15,982,824
2010 Census	247,336	18,801,332
2020 Census	278,468	21,538,187
% change 2010-2020	12.6%	14.6%
Age		
% Under 18 years of age	18.2%	19.5%
% Aged 65 and over	15.1%	21.2%
Median Age	32.2	43.0
Gender		
% Male	48.1%	48.6%
% Female	51.9%	51.4%
Race (alone) & Ethnicity		
% Not Hispanic-White	57.6%	51.5%
% Not Hispanic-Black or African American	18.4%	14.5%
% Not Hispanic-American Indian and Alaska Native	0.2%	0.2%
% Not Hispanic-Asian	6.4%	2.9%
% Not Hispanic-Native Hawaiian and Other Pacific Islander	0.0%	0.1%
% Not Hispanic-Some Other Race	0.6%	0.6%
% Not Hispanic-Two or More Races	4.7%	3.7%
% Hispanic or Latino (of any race)	12.1%	26.5%

Population Estimates

	Alachua County	Florida
2021 Estimate	284,607	21,898,945
% change 2020-2021	2.2%	1.7%
2022 Estimate	287,872	22,276,132
% change 2020-2022	3.4%	3.4%
2023 Estimate	293,040	22,634,867
% change 2020-2023	5.2%	5.1%
2024 Estimate	296,313	23,014,551
% change 2020-2024	6.4%	6.9%
Based on 2023 Estimate		
2025	300,783	23,292,200
2030	316,957	24,698,545
2035	329,319	25,814,954
2040	338,390	26,682,030
2045	345,608	27,409,376
2050	351,991	28,065,018

Population Characteristics

	Alachua County	Florida
(% of total persons aged 5 and over)		
Speak only English	83.9%	69.9%
Speak a language other than English	16.1%	30.1%
Speak English "very well"	12.7%	18.0%
Place of birth		
Foreign born	11.4%	21.4%
Veteran status		
Civilian population 18 and over	6.4%	7.7%

Migration

Residence 1 Year Ago	Alachua County	Florida
Persons aged 1 and over		
Same house	77.6%	86.0%
Different house in the U.S.	21.5%	13.0%
Same county in Florida	10.5%	6.9%
Different county in Florida	8.1%	3.1%
Different county in another state	3.0%	3.0%
Abroad	0.9%	1.0%

Real Gross Domestic Product

Real GDP (Thousands of Chained 2017 Dollars)	Alachua County	Florida
2017 GDP	13,230,632	1,014,866,863
Percent of the State	1.3%	
2018 GDP	13,699,099	1,050,433,812
Percent of the State	1.3%	
2019 GDP	14,130,088	1,084,913,903
Percent of the State	1.3%	
2020 GDP	14,002,876	1,069,758,799
Percent of the State	1.3%	
2021 GDP	15,014,305	1,170,526,307
Percent of the State	1.3%	
2022 GDP	15,617,706	1,239,883,625
Percent of the State	1.3%	
2023 GDP	16,176,855	1,292,787,615
Percent of the State	1.3%	

Population by Housing Type

	Alachua County	Florida
Household Population	260,839	21,073,604
Household Population per Occupied Housing Unit	2.31	2.47
Group Quarters Population	17,629	464,583

Census Housing

	Alachua County	Florida
Housing units	123,359	9,865,350
Occupied	112,723	8,529,067
Vacant	10,636	1,336,283

Building Permits

Units Permitted	Alachua County	Florida
2000	1,973	155,269
2010	454	38,679
2020	1,767	164,074
2021	2,179	213,494
2022	2,827	211,962
2023	1,556	193,788
2024	1,750	173,326

Density

Persons per square mile	Alachua County	Florida
2000	249.3	296.4
2010	282.7	350.6
2020	318.0	401.4
2023	334.7	421.9
2024	338.4	429.0

Households and Family Households

	Alachua County	Florida
Households		
Total households, 2000 Census	87,509	6,338,075
Family households, 2000 Census	47,819	4,210,760
% with own children under 18	46.2%	42.3%
Total households, 2010 Census	100,516	7,420,802
Family households, 2010 Census	53,500	4,835,475
% with own children under 18	41.3%	40.0%
Average Household Size, 2010 Census	2.32	2.48
Average Family Size, 2010 Census	2.91	3.01
Total households, 2020 Census	112,723	8,529,067
Family households, 2020 Census	60,557	5,571,482
% with own children under 18	40.2%	36.0%

According to Census definitions, a household includes all of the people who occupy a housing unit. The occupants may be a single family, one person living alone, two or more families living together, or any other group of related or unrelated people who share living quarters. A family includes a householder and one or more other people living in the same household who are related to the householder by birth, marriage, or adoption.
Census counts may be corrected for Census Count Question Resolution (CQR).

Employment and Labor Force

Establishments 2023	Alachua County	Florida	Establishments % of All Industries	Alachua County	Florida
All industries	8,275	878,947	All industries	8,275	878,947
Natural Resource & Mining	103	5,771	Natural Resource & Mining	1.2%	0.7%
Construction	651	82,738	Construction	7.9%	9.4%
Manufacturing	209	25,599	Manufacturing	2.5%	2.9%
Trade, Transportation and Utilities	1,322	151,500	Trade, Transportation and Utilities	16.0%	17.2%
Information	186	19,752	Information	2.2%	2.2%
Financial Activities	775	95,132	Financial Activities	9.4%	10.8%
Professional & Business Services	2,041	226,936	Professional & Business Services	24.7%	25.8%
Education & Health Services	1,232	100,498	Education & Health Services	14.9%	11.4%
Leisure and Hospitality	822	66,309	Leisure and Hospitality	9.9%	7.5%
Other Services	601	59,548	Other Services	7.3%	6.8%
Government	132	5,830	Government	1.6%	0.7%
Average Annual Employment					
% of All Industries, 2023	Alachua County	Florida	Average Annual Wage 2023	Alachua County	Florida
All industries	138,531	9,678,557	All industries	\$61,446	\$66,446
Natural Resource & Mining	1.1%	0.7%	Natural Resource & Mining	\$37,960	\$46,398
Construction	4.1%	6.5%	Construction	\$58,081	\$66,902
Manufacturing	3.0%	4.4%	Manufacturing	\$70,134	\$78,331
Trade, Transportation and Utilities	15.0%	20.2%	Trade, Transportation and Utilities	\$47,637	\$59,161
Information	1.1%	1.6%	Information	\$87,790	\$112,704
Financial Activities	4.2%	6.9%	Financial Activities	\$72,824	\$101,130
Professional & Business Services	11.5%	16.7%	Professional & Business Services	\$68,160	\$83,076
Education & Health Services	21.1%	15.1%	Education & Health Services	\$62,469	\$63,868
Leisure and Hospitality	11.1%	13.4%	Leisure and Hospitality	\$27,021	\$35,528
Other Services	2.3%	3.0%	Other Services	\$42,275	\$49,293
Government	25.3%	11.2%	Government	\$80,100	\$67,715

Industries may not add to the total due to confidentiality and unclassified.

Labor Force as Percent of Population Aged 18 and Older	Alachua County	Florida	Unemployment Rate	Alachua County	Florida
2000	66.7%	61.8%	2000	3.0%	3.7%
2010	62.7%	63.7%	2010	7.8%	10.8%
2020	58.7%	58.0%	2020	5.8%	8.0%
2021	58.7%	58.9%	2021	4.0%	4.7%
2022	58.6%	59.8%	2022	3.1%	3.0%
2023	59.7%	60.4%	2023	3.1%	2.9%
2024	58.2%	60.3%	2024	3.8%	3.4%

Income and Financial Health

Personal Income (\$000s)	Alachua County	Florida	Per Capita Personal Income	Alachua County	Florida
2000	\$5,481,047	\$471,588,082	2000	\$25,072	\$29,387
2010	\$8,792,539	\$730,690,145	2010	\$35,484	\$38,778
% change 2000-2010	60.4%	54.9%	% change 2000-2010	41.5%	32.0%
2020	\$13,339,533	\$1,220,782,745	2020	\$47,686	\$56,540
% change 2010-2020	51.7%	67.1%	% change 2010-2020	34.4%	45.8%
2021	\$14,539,654	\$1,358,786,260	2021	\$51,579	\$62,242
% change 2020-2021	9.0%	11.3%	% change 2020-2021	8.2%	10.1%
2022	\$14,890,571	\$1,436,107,237	2022	\$52,424	\$64,557
% change 2021-2022	2.4%	5.7%	% change 2021-2022	1.6%	3.7%
2023	\$15,979,104	\$1,553,426,399	2023	\$55,872	\$68,703
% change 2022-2023	7.3%	8.2%	% change 2022-2023	6.6%	6.4%
Earnings by Place of Work (\$000s)					
2000	\$4,473,884	\$308,751,767	Median Income		
2010	\$6,879,255	\$439,036,383	Median Household Income	\$59,659	\$71,711
% change 2000-2010	53.8%	42.2%	Median Family Income	\$94,435	\$86,127
2020	\$10,041,301	\$684,270,758			
% change 2010-2020	46.0%	55.9%	Percent in Poverty, 2023		
2021	\$10,919,042	\$771,654,020	All ages in poverty	18.5%	12.4%
% change 2020-2021	8.7%	12.8%	Under age 18 in poverty	17.5%	16.0%
2022	\$11,585,767	\$841,921,275	Related children age 5-17 in families in poverty	17.1%	15.3%
% change 2021-2022	6.1%	9.1%			
2023	\$12,425,052	\$908,440,362			
% change 2022-2023	7.2%	7.9%			

Workers Aged 16 and Over Place of Work in Florida	Alachua County	Florida	Personal Bankruptcy Filing Rate (per 1,000 population)	Alachua County	Florida
Worked outside county of residence	5.2%	17.2%	12-Month Period Ending December 31, 2023	0.52	1.20
Travel Time to Work			12-Month Period Ending December 31, 2024	0.60	1.53
Mean travel time to work (minutes)	21.5	28	State Rank	59	NA
			NonBusiness Chapter 7 & Chapter 13		

Reported County Government Revenues and Expenditures

Revenue 2021-22	Alachua County	Florida*	Expenditures 2021-22	Alachua County	Florida*
Total - All Revenue Account Codes (\$000s)	\$980,433.6	\$100,987,094.3	Total - All Expenditure Account Codes (\$000s)	\$982,389.16	\$87,375,419.16
Per Capita \$	\$3,405.80	\$4,753.99	Per Capita \$	\$3,412.59	\$4,113.22
% of Total	100.0%	100.0%	% of Total	100.0%	86.5%
General Government Taxes (\$000s)	\$201,751.9	\$38,773,224.6	General Government Services** (\$000s)	\$501,397.57	\$36,715,485.34
Per Capita \$	\$700.84	\$1,825.26	Per Capita \$	\$1,741.74	\$1,728.39
% of Total	20.6%	38.4%	% of Total	51.0%	36.4%
Permits, Fee, and Special Assessments (\$000s)	\$36,808.1	\$4,209,936.0	Public Safety (\$000s)	\$161,810.83	\$13,363,472.90
Per Capita \$	\$127.86	\$198.18	Per Capita \$	\$562.09	\$629.09
% of Total	3.8%	4.2%	% of Total	16.5%	13.2%
Intergovernmental Revenues (\$000s)	\$57,958.0	\$8,275,034.7	Physical Environment (\$000s)	\$50,482.62	\$5,823,076.34
Per Capita \$	\$201.33	\$389.55	Per Capita \$	\$175.36	\$274.12
% of Total	5.9%	8.2%	% of Total	5.1%	5.8%
Charges for Services (\$000s)	\$612,726.0	\$25,774,652.2	Transportation (\$000s)	\$16,768.08	\$6,146,973.86
Per Capita \$	\$2,128.47	\$1,213.35	Per Capita \$	\$58.25	\$289.37
% of Total	62.5%	25.5%	% of Total	1.7%	6.1%
Judgments, Fines, and Forfeits (\$000s)	\$2,288.0	\$2,289,306.5	Economic Environment (\$000s)	\$15,816.05	\$2,095,127.71
Per Capita \$	\$7.95	\$107.77	Per Capita \$	\$54.94	\$98.63
% of Total	0.2%	2.3%	% of Total	1.6%	2.1%
Miscellaneous Revenues (\$000s)	\$8,594.3	\$8,397,909.0	Human Services (\$000s)	\$17,550.01	\$4,845,695.64
Per Capita \$	\$29.85	\$395.33	Per Capita \$	\$60.96	\$228.11
% of Total	0.9%	8.3%	% of Total	1.8%	4.8%
Other Sources (\$000s)	\$60,307.3	\$13,267,031.3	Culture / Recreation (\$000s)	\$26,315.31	\$2,101,309.57
Per Capita \$	\$209.49	\$624.55	Per Capita \$	\$91.41	\$98.92
% of Total	6.2%	13.1%	% of Total	2.7%	2.1%
			Other Uses and Non-Operating (\$000s)	\$59,237.30	\$12,196,205.02
			Per Capita \$	\$205.78	\$574.14
			% of Total	6.0%	12.1%
			Court-Related Expenditures (\$000s)	\$133,011.39	\$4,088,072.79
			Per Capita \$	\$462.05	\$192.45
			% of Total	13.5%	4.0%

* All County Governments Except Duval - The consolidated City of Jacksonville / Duval County figures are included in municipal totals rather than county government totals.

** (Not Court-Related)

Quality of Life

Crime	Alachua County	Florida
Crime rate, 2020 (index crimes per 100,000 population)	3,208.5	2,158.0
Admissions to prison FY 2023-24	629	27,227
Admissions to prison per 100,000 population FY 2023-24	212.3	118.3

Health Insurance Status

Percent Insured by Age Group	Alachua County	Florida
Under 65 years	89.8%	86.1%
Under 19 years	93.2%	92.7%
18 to 64 years	88.7%	83.8%

Education

Public Education Schools	Alachua County	Florida
Traditional Setting (2024-25)	School District	
Total (state total includes special districts)	54	3,791
Elementary	29	1,868
Middle	9	562
Senior High	11	728
Combination	5	633
Educational attainment		
Persons aged 25 and older	Alachua County	Florida
% HS graduate or higher	94.2%	89.6%
% bachelor's degree or higher	47.7%	33.2%

State and Local Taxation

2024	Alachua County	
	County-Wide	Not County-Wide*
County	7,6180	1,4588
School	6,2610	
Municipal		3,8072
Special Districts	1,4500	0,2145

* MSTU included in Not County-Wide "County" category

State Infrastructure

Transportation	Alachua County	Florida
State Highway		
Centerline Miles	295.0	12,189.9
Lane Miles	1,046.1	45,742.2
Conservation Land (land acres only)		
State-Owned (includes partially-owned)	76,409	5,689,323
% of Total Conservation Land (CL)	74.9%	54.9%
% of Total Area Land	13.6%	16.6%
% of Florida State-Owned CL	1.3%	

Other County Profiles

Criminal Justice County Profiles
School District Profiles

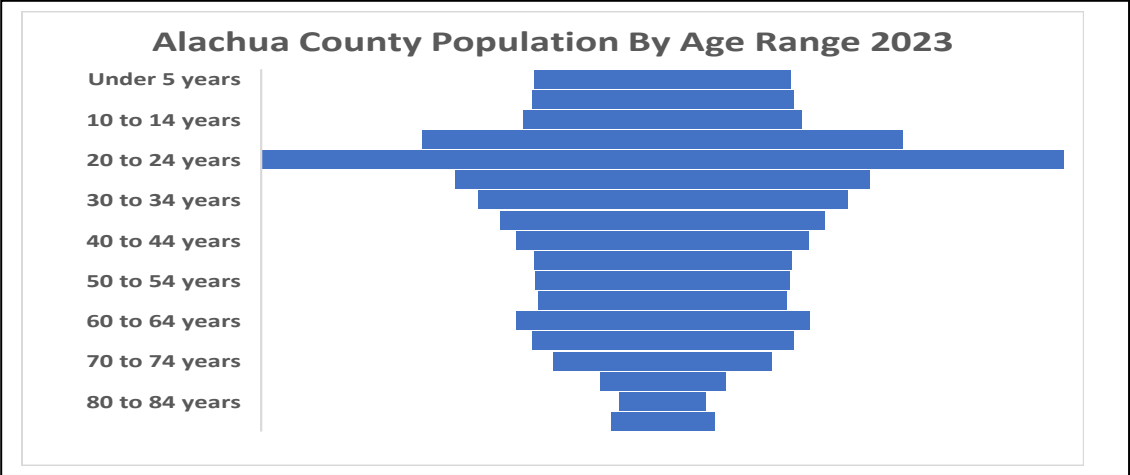
Prepared in May 2025 by: Florida Legislature
Office of Economic and Demographic Research
111 W. Madison Street, Suite 574
Tallahassee, FL 32399-6588
(850) 487-1402 <http://edr.state.fl.us>



Office of
Economic & Demographic Research

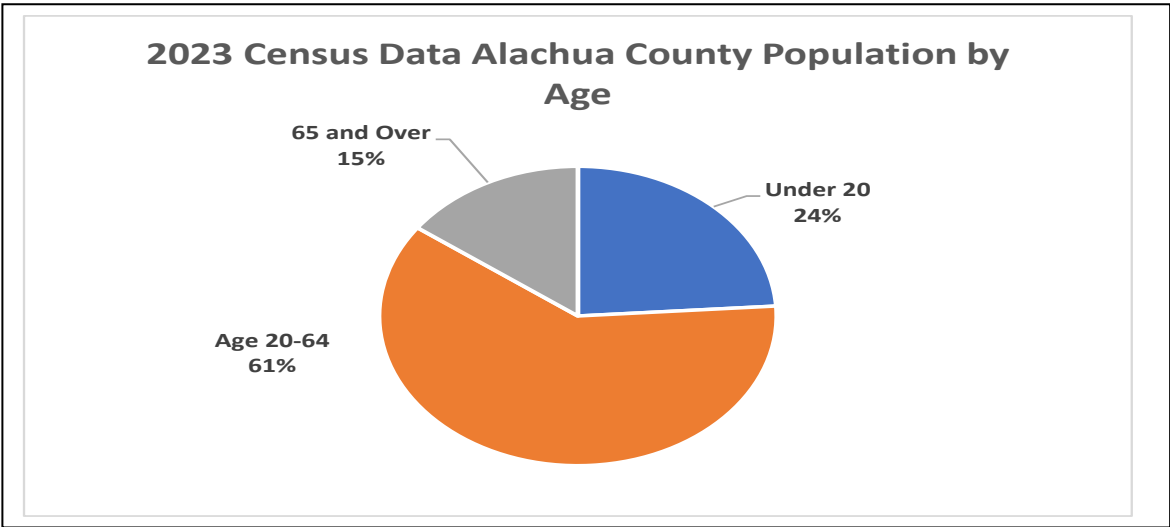
BUDGET RESEARCH & ECONOMIC FACTORS

DEMOGRAPHICS & POPULATION



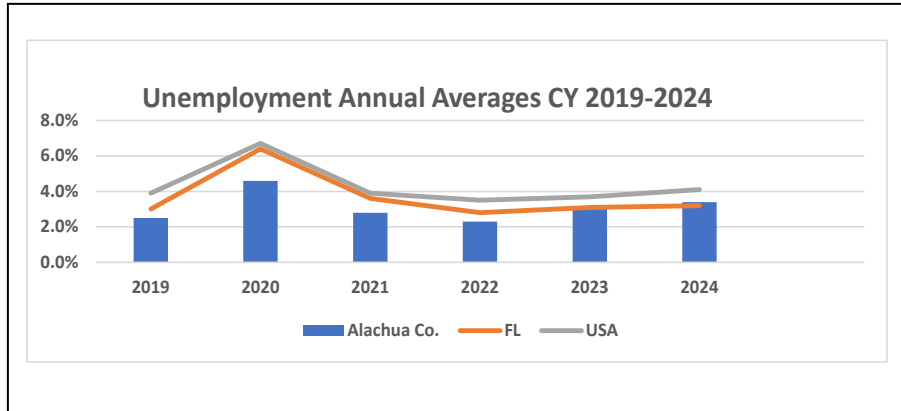
Alachua County’s Population per the 2024 Florida Bureau of Economic Research estimate is 296,313, a 1.1% increase over last year, with 61.46% living in incorporated areas and 38.54% in unincorporated areas. 2020 Total County population increased by 12.6% since the 2010 Census. Alachua County’s 2023 median age is 32.2.

County population of Veteran status consists of 5.27% of the population compared to 7.8% of the state population. *Source: US Census Bureau and Florida Bureau of Economic Research*

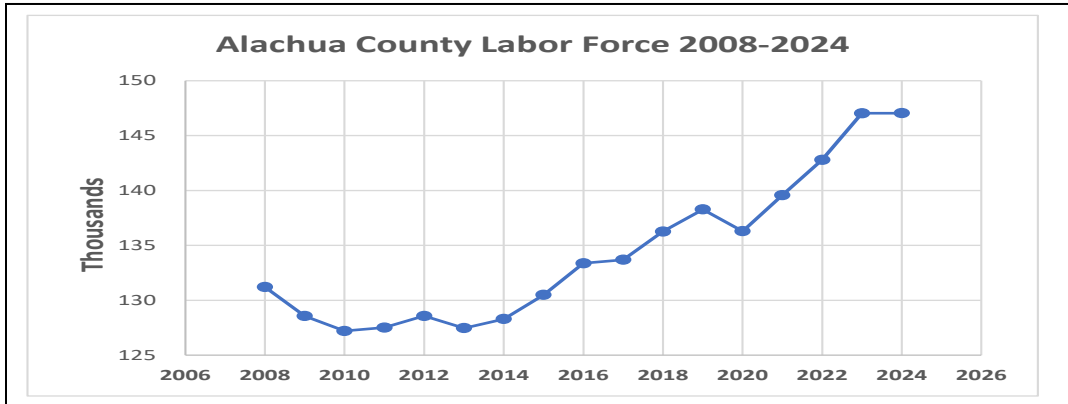


EMPLOYMENT & LABOR FORCE

County Labor Force chart utilizes data for the month of December, not seasonally adjusted and is taken from the Florida Department of Economic Opportunity, Bureau of Workforce Statistics and Economic Research, Local Area Unemployment Statistics.



Alachua County has a history of lower unemployment rates as compared to the State of Florida and the United States. 2024 the unemployment rate was 3.4%. The five-year County average was 3% and Florida was 3.8%. *Source: US Bureau of Labor Statistics*



The 10-year average is 138,480. *Source: Florida Jobs.org*

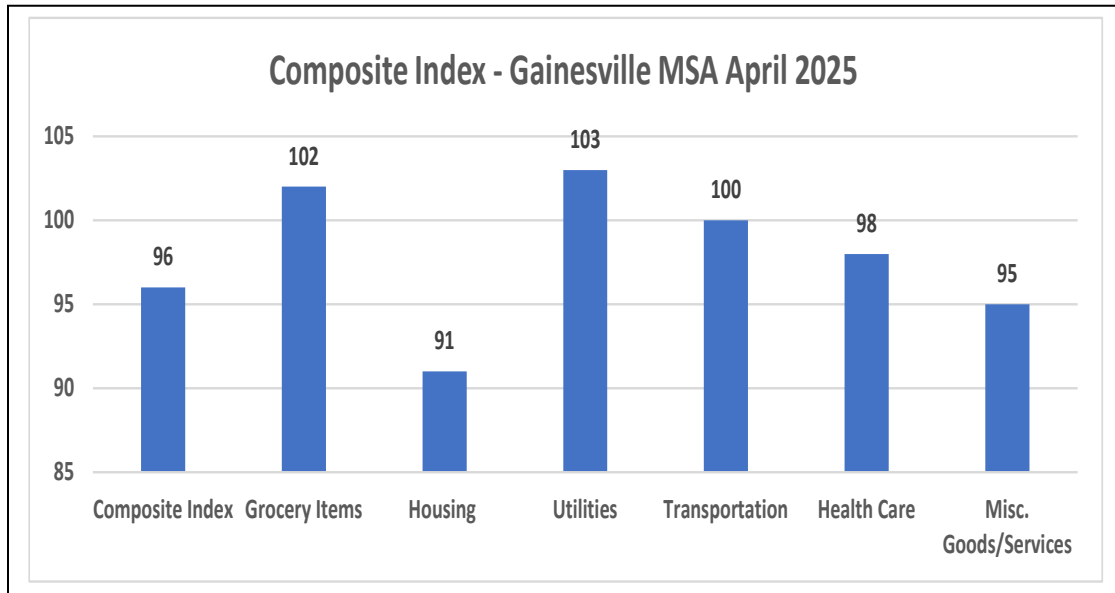
Top Employers	
Employer	Industry
1. University of Florida	Education
2. Shands Teaching Hospital	Healthcare
3. Alachua County School District	Education
4. Malcolm Randall Veterans Affairs Medical Center	Healthcare
5. Publix Supermarkets	Grocery
6. City of Gainesville	Government
7. North Florida Regional Medical Center	Healthcare
8. Santa Fe College	Education
9. Tacachale	Disability Center
10. Alachua County Board of County Commissioners	Government
<i>Source: Career Source North Central Florida Accessed June 2, 2025</i>	

Employment by Industry	Employment	%
1. State Government	32,500	19%
2. Education & Health Services	33,600	20%
3. Professional & Business Services	17,900	11%
4. Leisure & Hospitality	18,200	11%
5. Retail Trade	16,600	10%
6. Local Government	12,100	7%
7. Financial Activities	6,700	4%
8. Mining, Logging & Construction	7,300	4%
9. Federal Government	5,400	3%
10. Other Services	5,100	3%
11. Manufacturing	5,100	3%
12. Transportation, Warehousing & Utilities	4,600	3%
13. Wholesale Trade	3,400	2%
14. Information	1,900	1%
TOTAL	170,400	100%
<i>Source: floridajobs.org</i>		Through May 16, 2025

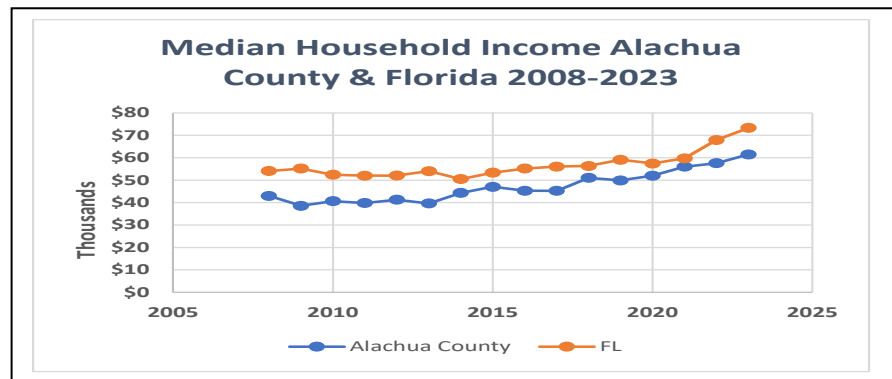
Employment By Sector/Industry	
Over-the-Year Change In Employment Sector April 2024-April 2025	
1. Education & Health Services	48,200
2. Transportation, Warehousing & Utilities	26,200
3. Total Government	18,400
4. Other Services	12,600
5. Construction	12,400
6. Mining, Logging & Construction	12,300
7. Professional & Business Services	12,200
8. Financial Activities	5,500
9. Leisure & Hospitality	3,100
10. Manufacturing	3,000
11. Information	2,600
TOTAL	156,500
Source: Floridajobs.org	

Employment by Sector	Count	Percentage
Agriculture, Forestry, Fishing and Hunting	996	0.80%
Mining, Quarrying, and Oil and Gas Extraction	32	0.03%
Utilities	357	0.29%
Construction	5,657	4.54%
Manufacturing	4,088	3.28%
Wholesale Trade	2,738	2.20%
Retail Trade	11,189	8.98%
Transportation and Warehousing	3,186	2.56%
Information	1,841	1.48%
Finance and Insurance	3,893	3.12%
Real Estate and Rental and Leasing	2,321	1.86%
Professional, Scientific, and Technical Services	6,950	5.58%
Management of Companies and Enterprises	649	0.52%
Administration & Support, Waste Management and Remediation Services	8,093	6.49%
Educational Services	22,796	18.29%
Health Care and Social Assistance	27,321	21.92%
Arts, Entertainment, and Recreation	1,631	1.31%
Accommodation and Food Services	10,422	8.36%
Other Services (excluding Public Administration)	2,656	2.13%
Public Administration	7,833	6.28%
Total	124,649	100.00%

INCOME & FINANCIAL STATS



Source: <https://www.bestplaces.net/cost-of-living>

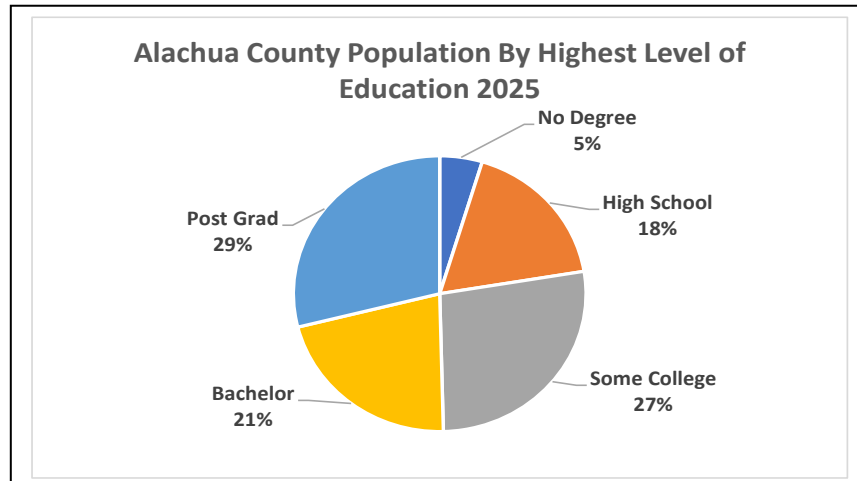
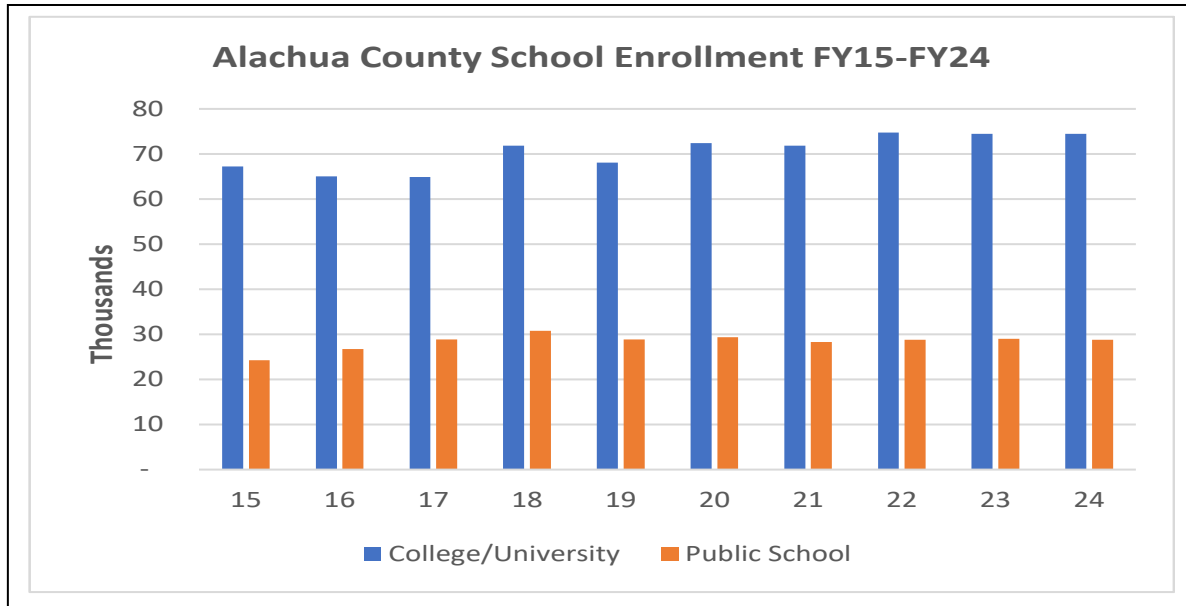


Consumer Price Index - South Bureau of Labor Statistics													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
FY21/FY20	1.6%	2.0%	2.9%	4.4%	5.6%	5.8%	5.8%	5.6%	5.8%	6.6%	7.2%	7.4%	5.1%
FY22/FY21	7.8%	8.4%	9.1%	8.8%	9.2%	9.8%	9.4%	8.9%	8.7%	8.1%	7.7%	7.0%	8.6%
FY23/FY22	6.9%	6.4%	5.3%	5.5%	4.4%	3.3%	3.4%	4.1%	4.2%	3.7%	3.4%	3.7%	4.5%
FY24/FY23	3.4%	3.7%	3.8%	3.3%	3.2%	2.9%	2.9%	2.3%	2.1%	2.5%	2.7%	2.8%	3.0%
FY25/FY24	2.8%	2.3%	1.9%	2.0%									2.2%

Alachua county's median household income is \$59,659 compared to the state median income of \$71,711. The median family income is \$94,435 compared to the state median family income of \$86,127 *Source: Florida Office of Economic & Demographic Research*

EDUCATION

Alachua County is home to the University of Florida and Santa Fe State College.

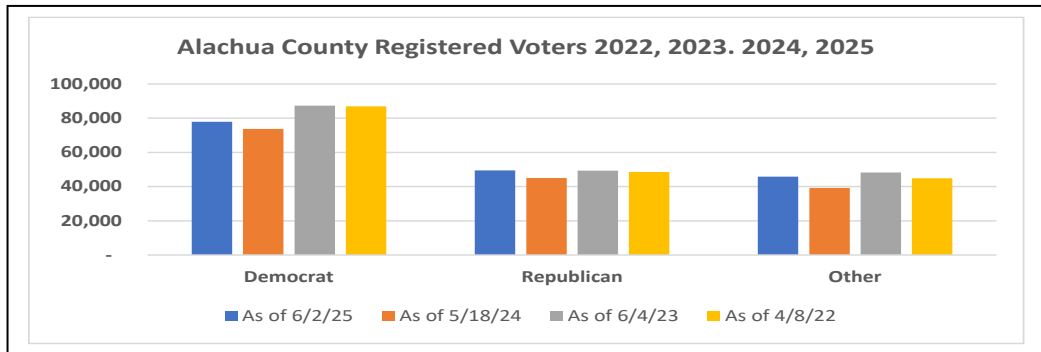


Alachua County Public Schools District Facts

85 Languages Spoken	16:1 Student/Instructional Employee Ratio	54% Certified Teachers with Advanced Degrees	29,000+ Total Students
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Committed to the success of every student. To find more information visit the school district's website at <https://www.sbac.edu/>.

VOTING INFORMATION



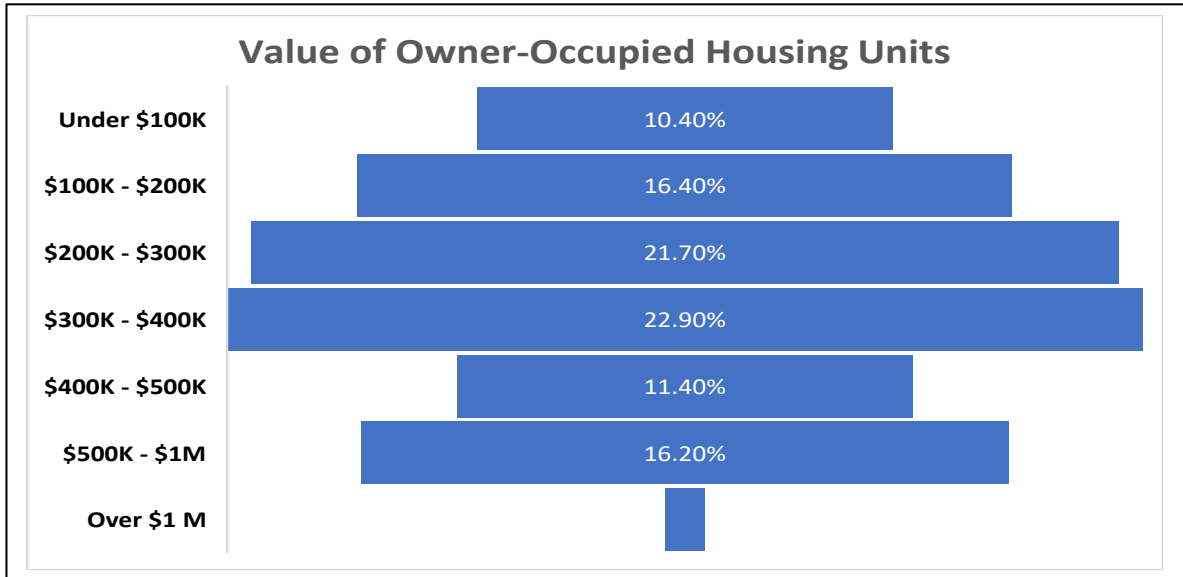
As of June 2, 2025, there are 173,081 registered voters, 15,195 more than May 18, 2024.

Source: Alachua County Supervisor of Elections

Election	Nov 2014	Nov 2016	Nov 2018	Nov 2020	Nov 2022	Nov 2024
Total Voters	157,849	177,952	180,938	190,451	180,902	163,369
Ballots Cast	79,236	130,979	116,172	143,633	96,195	138,156
% Voting In Election	50.20%	73.60%	64.21%	75.42%	53.18%	84.57%

For information about voter registration, redistricting boundaries and ballots please contact the Alachua County Supervisor of Elections Office. Phone 352-374-5252 or visit the website: <https://www.votealachua.com/>

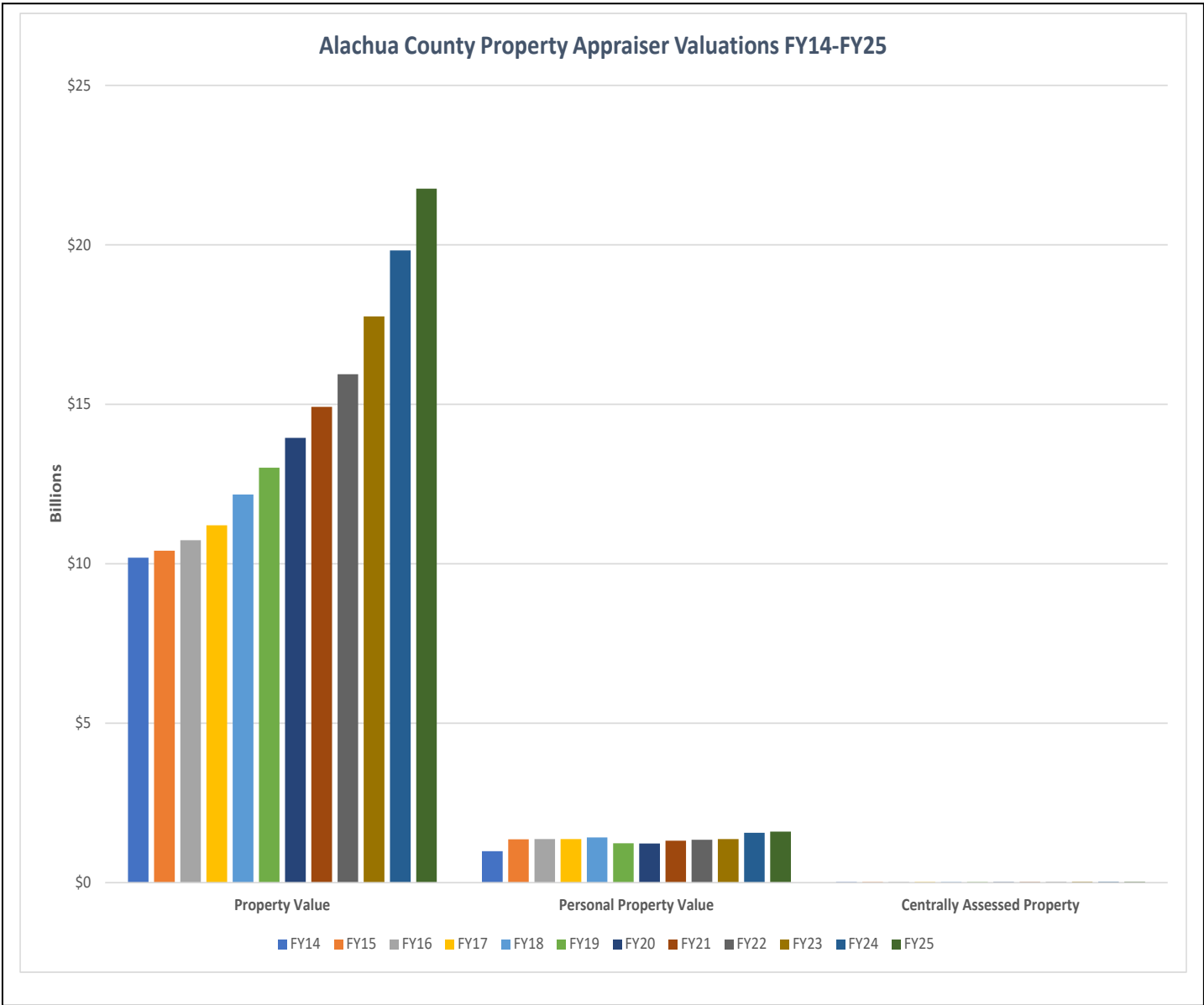
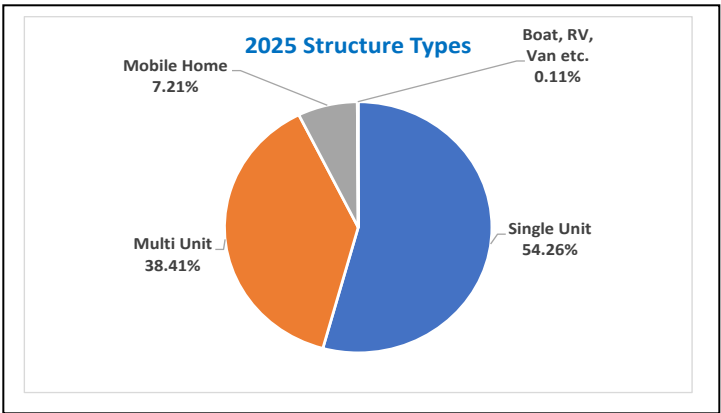
REAL ESTATE AND PROPERTY VALUES



Source: Census Reporter.org

The median listing home price in Alachua County, FL was \$345,500 in April 2025, trending upward 1.1% from April 2024. The median listing home price per square foot was \$206 with the median sale price per square foot of \$196.

Source: Redfin



Parcels By Type	2021	2022	2023	2024
Vacant Residential	8,399	8,708	8,948	8,456
Single family	61,597	62,376	63,281	64,875
Mobile Homes	5,531	5,562	5,608	5,638
Condos	7,201	7,200	7,199	7,215
Multi < 10 Units	1,594	1,596	1,609	1,608
Multi > 10 Units	337	341	357	375
Vacant Commercial & Industrial	1,389	1,367	1,329	1,377
Improved Commercial & Industrial	4,170	4,174	4,218	4,216
Agricultural	8,013	7,927	7,902	7,645
Institutional	1,044	1,048	1,048	1,044
Governmental	1,954	1,941	1,930	1,941
Other	4,102	4,074	3,874	3,652
Total Parcels	105,331	106,314	107,303	108,042
Homestead Exemptions	53,004	53,446	54,076	54,495

Source: Alachua County Property Appraiser

In 2024, Tangible Personal Property was responsible for approximately 7.2% (down from 10.5%) of the total taxable value for Alachua County. Total Tangible Taxable Value is \$1,686,298,992 which represents 9.7% of Total County Market Value. Total Personal Property Total Market Value is \$4,345,851,739 with 10,306 accounts.

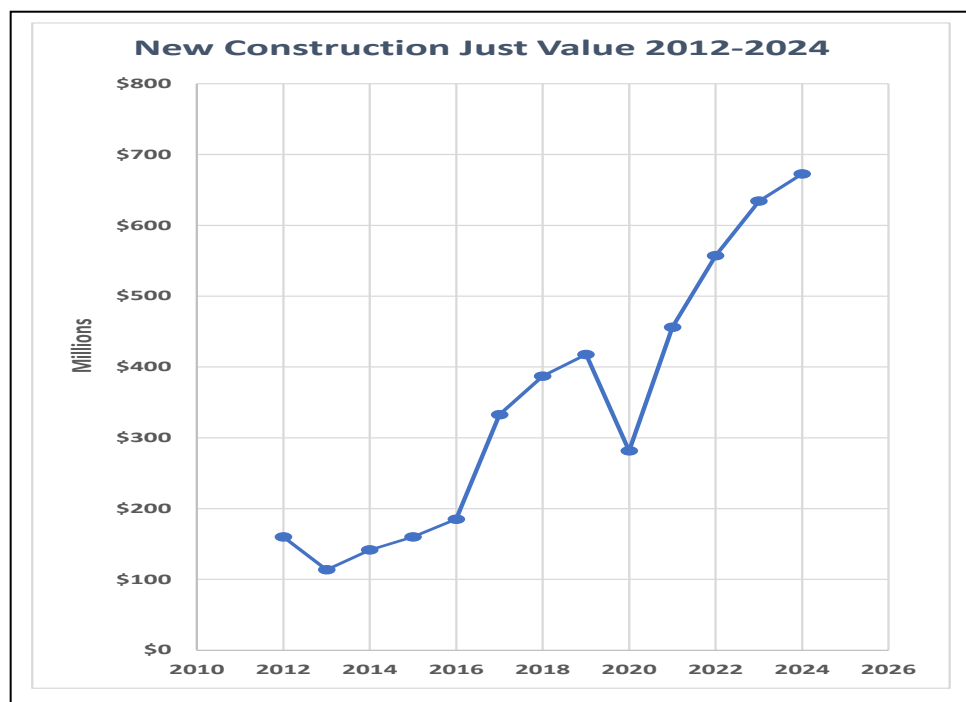
Alachua County			
Top Ten Tangible Personal Property Principal Taxpayers		Overall Taxable Value	% of Total Tax. Value
1	ARGOS USA LLC	\$145,702,993	8.64%
2	DUKE ENERGY FLORIDA LLC	\$124,473,869	7.38%
3	NORTH FLORIDA REGIONAL MEDICAL CENTER INC	\$93,480,946	5.54%
4	CLAY ELECTRIC COOPERATIVE INC	\$67,987,269	4.03%
5	COXXOM LLC	\$54,547,361	3.23%
6	SIVANCE LLC	\$45,221,487	2.68%
7	WALMART STORES EAST LP	\$44,967,442	2.67%
8	RESILIENCE GOVERNMENT SERVICES INC	\$38,415,777	2.28%
9	BELLSOUTH TELECOMMUNICATIONS LLC	\$38,198,754	2.27%
10	AT&T MOBILITY LLC	\$32,226,726	1.91%
TOTALS		\$685,222,624	40.63%
Source: Tangible Personal Property Alachua County Property Appraiser 2024 Annual Report.			

In 2024, the total real property taxable value was \$21,597,766,481.

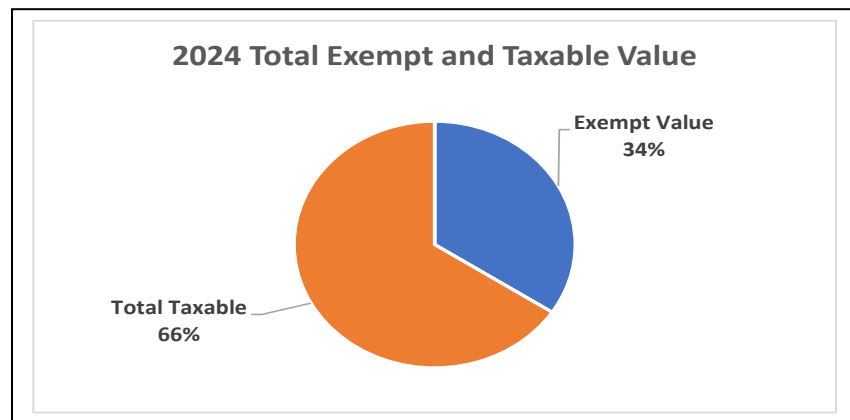
Alachua County			
Top Ten Real Property Taxpayers		Overall Taxable Value	% of Total Tax. Value
1	LM Gainesville LLC	\$110,526,900	0.51%
2	HCA Health Services of Florida Inc.	\$95,882,317	0.44%
3	Robert E Stanley	\$87,471,048	0.41%
4	UFORA LL LLC	\$74,025,800	0.34%
5	Gainesville Property Investors LLC	\$69,382,400	0.32%
6	Wal-Mart Stores East LP	\$63,959,268	0.30%
7	West 20 Owner LLC	\$62,295,200	0.29%
8	West University Gainesville Owner LLC	\$62,134,200	0.29%
9	Core Gainesville 13th & 3rd LLC	\$60,227,700	0.28%
10	Resilience Government Services Inc.	\$58,496,421	0.27%
TOTALS		\$744,401,254	3.45%

The Value Adjustment Board (VAB) provides property owners with the opportunity to appeal a property value or denied exemption. Per Florida Statutes, the petition filing period begins when the Notices of Proposed Property Taxes are mailed in August and ends 25 days later, usually in mid-September. In 2024, the number of Value Adjustment Board petitions was 509 down 54 from 509 in 2023 and there were 76 Value Adjustment Board Hearings, down 198 from 274 the previous year.

In 2024, new construction values increased \$38,242,400 over 2023. The trend history demonstrates the 79.85% increase in 2017 and the 62.05% increase in 2021. The 13-year average is 11.27%.



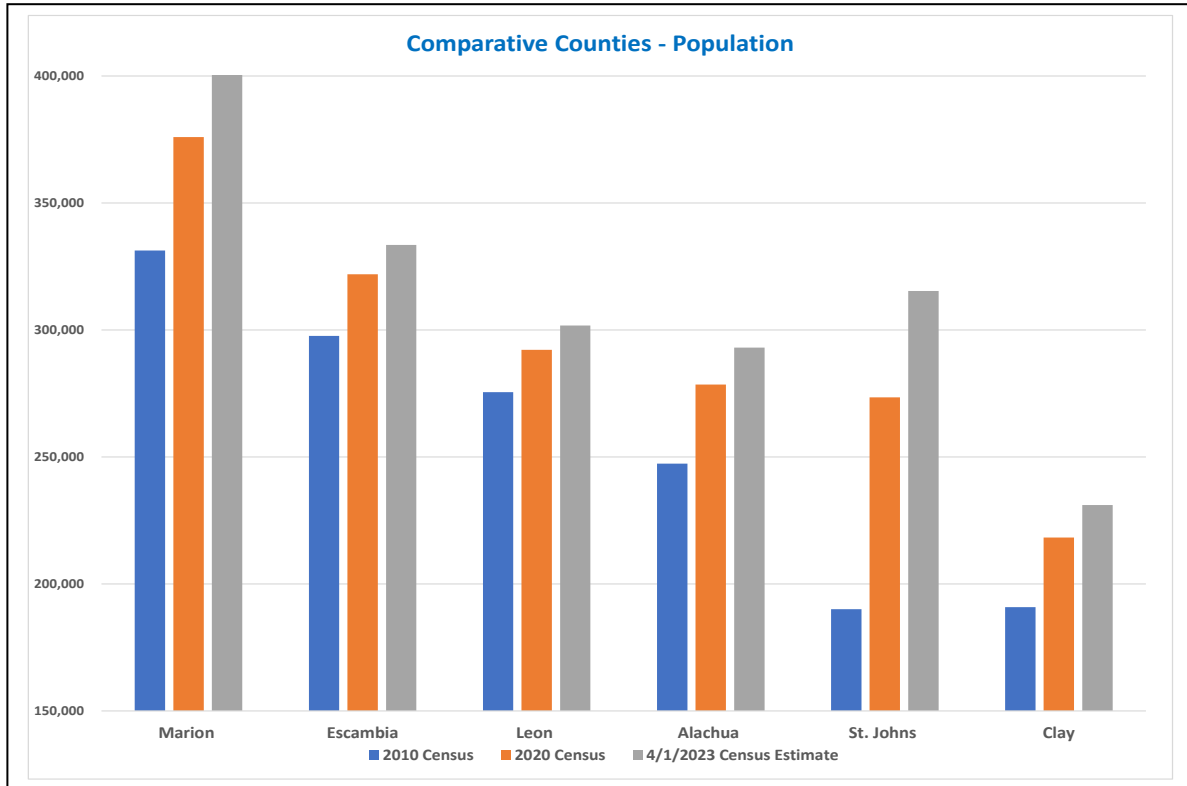
Property owners in Florida may be eligible for exemptions and additional benefits that can reduce their property tax liability. The homestead exemption and Save Our Homes assessment limitation help thousands of Florida homeowners save money on their property taxes every year. Further benefits are available to property owners with disabilities, senior citizens, veterans, and active-duty military service members, disabled first responders, and properties with specialized uses.



For more information, you can contact the Alachua County Property Appraiser at 352- 374-5230 or their website <https://www.acpaf1.org/>

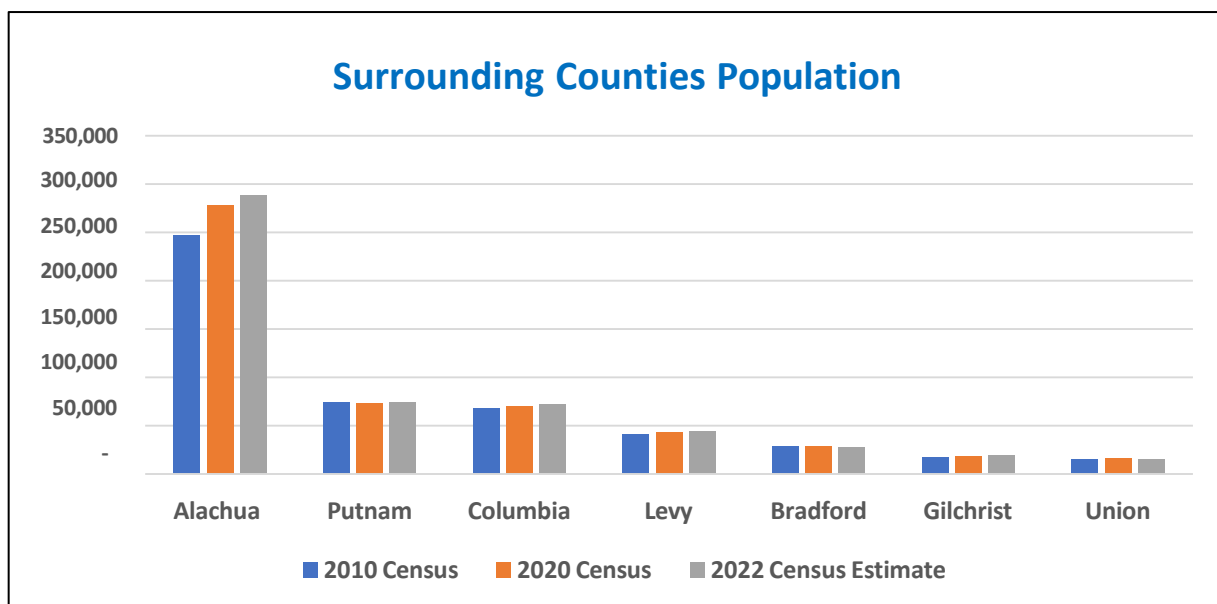
COMPARABLE & SURROUNDING COUNTIES

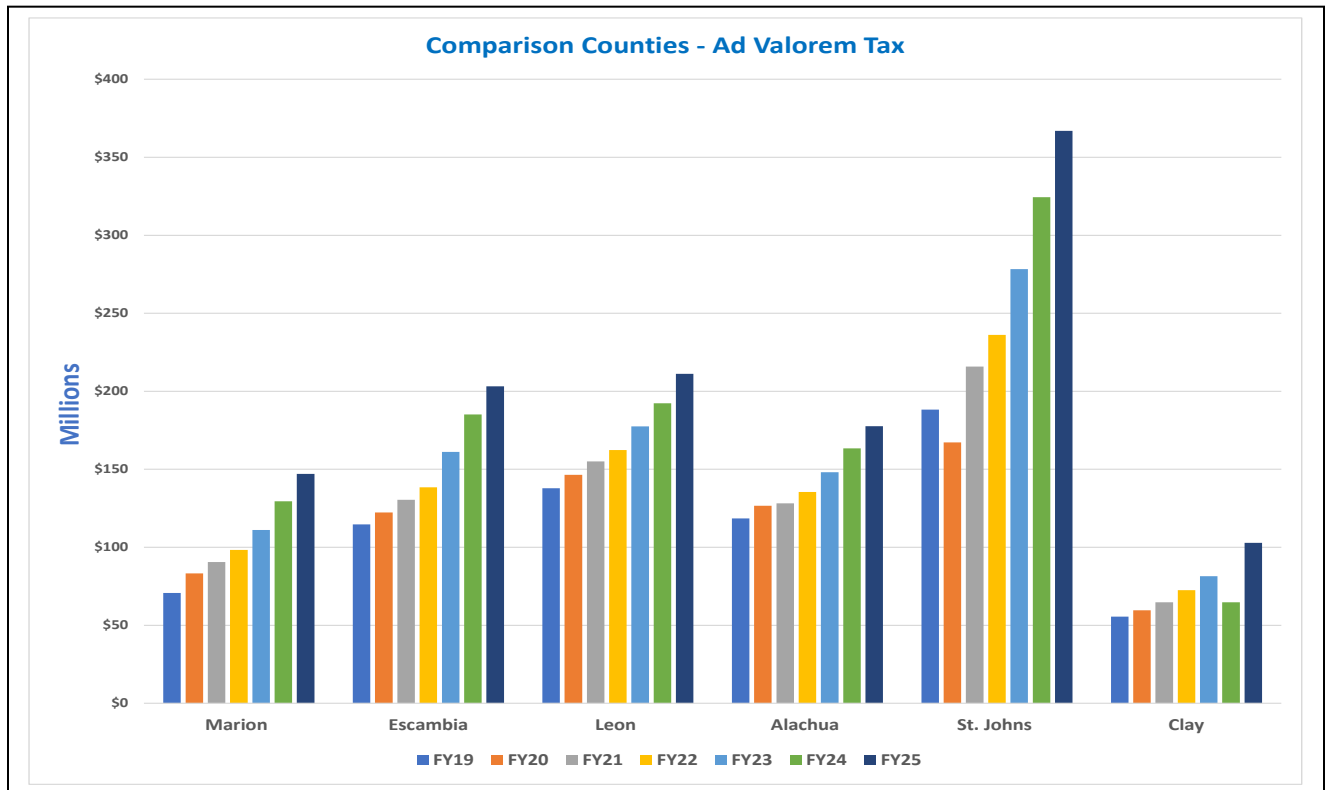
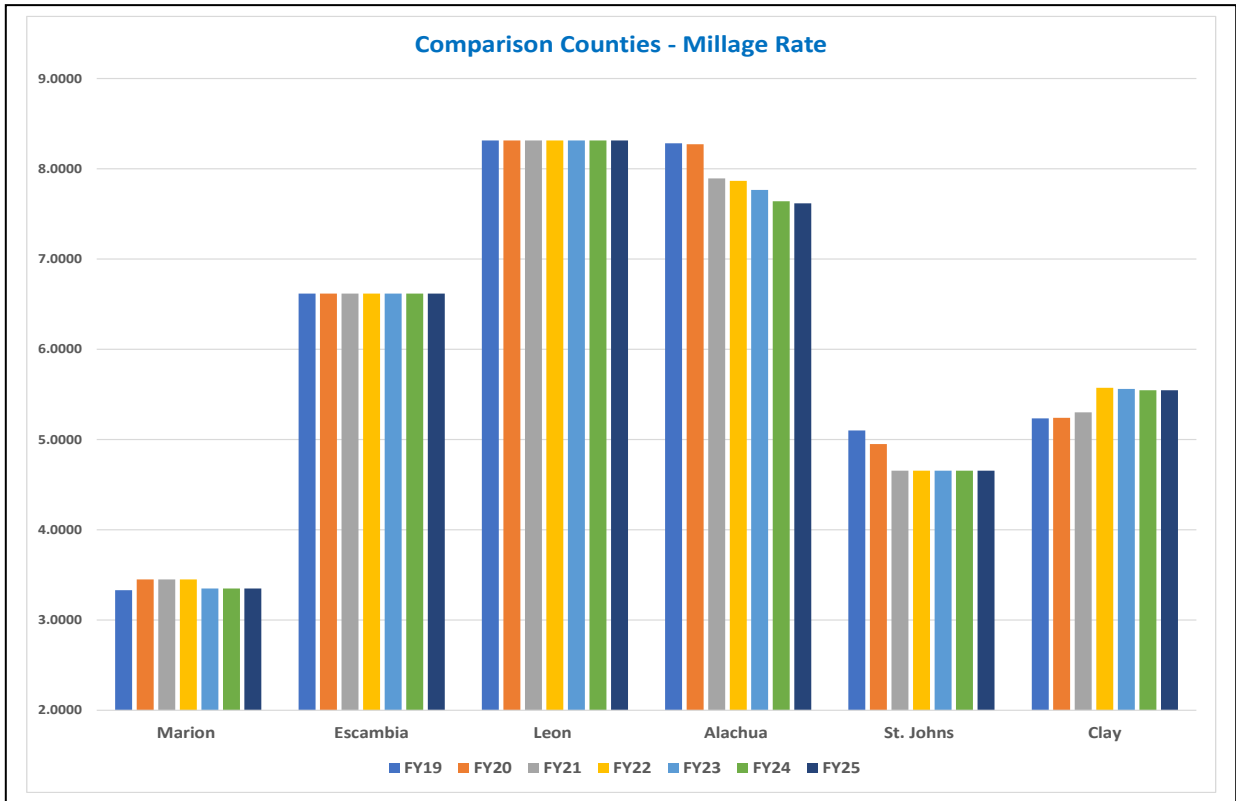
To provide comparison information, we utilize the following counties:
Marion, Escambia, Leon St. John's, and Clay.

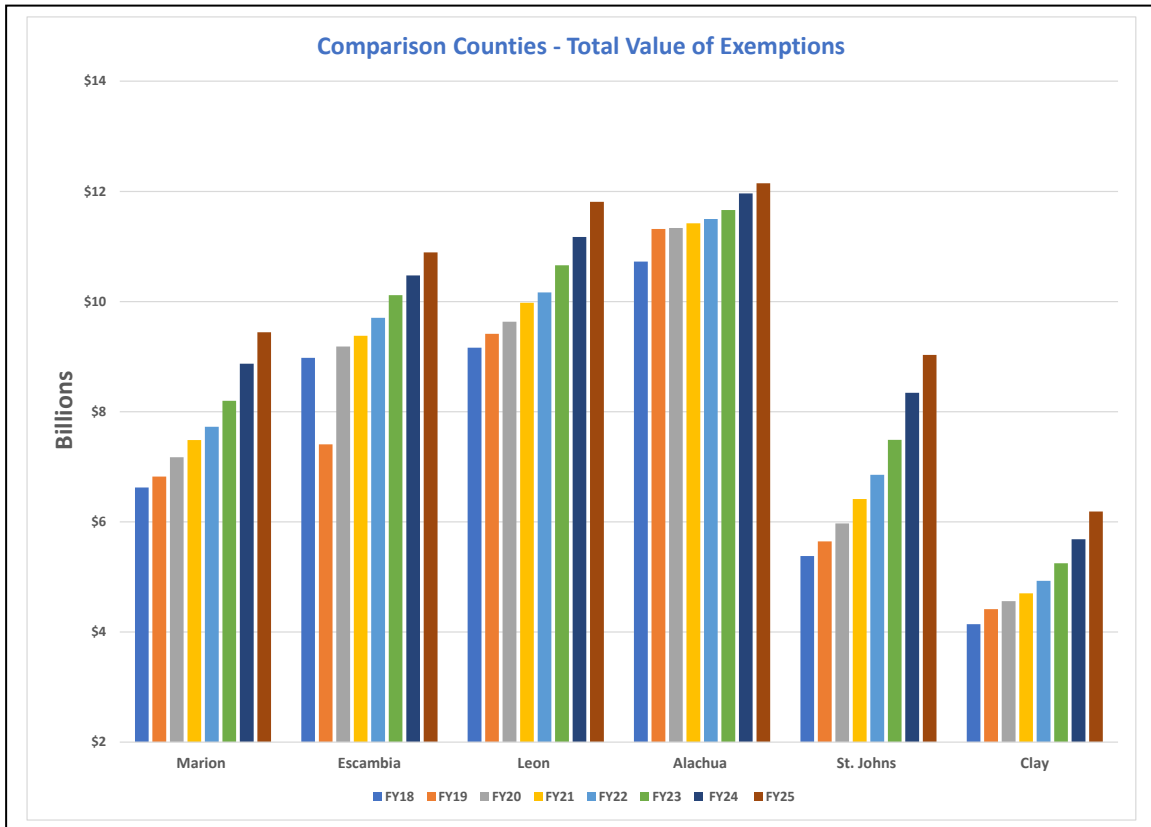
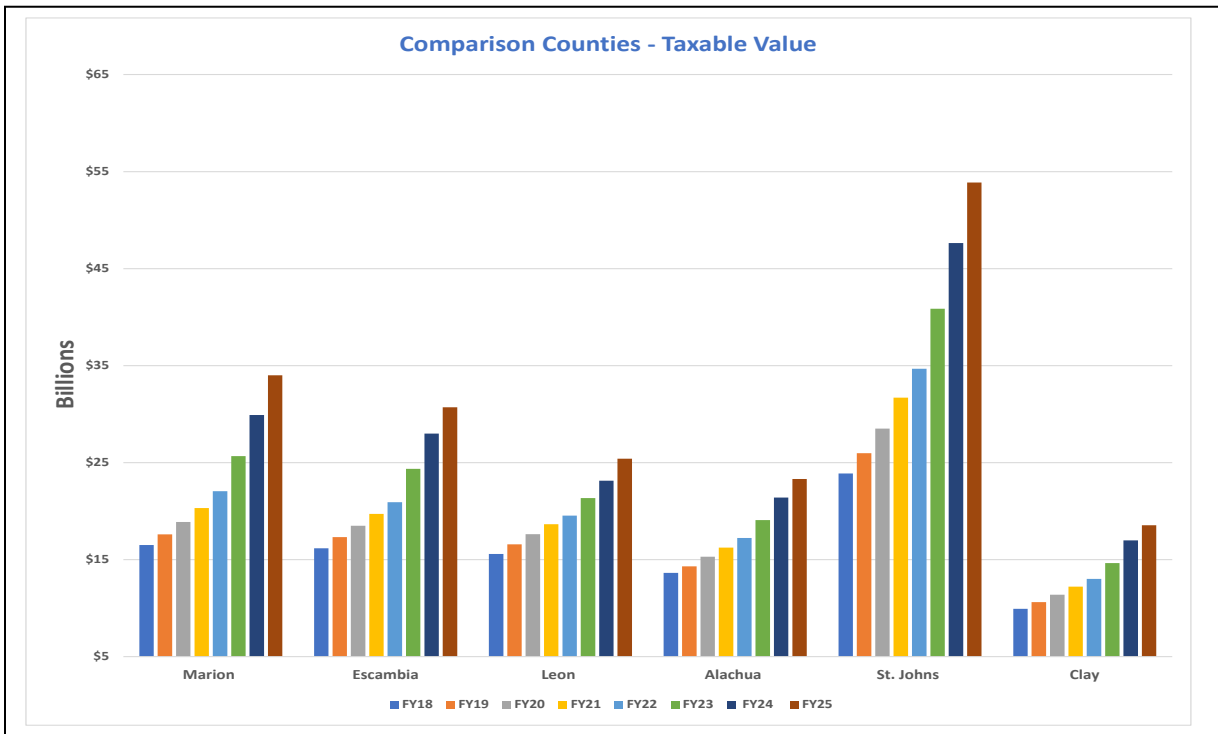


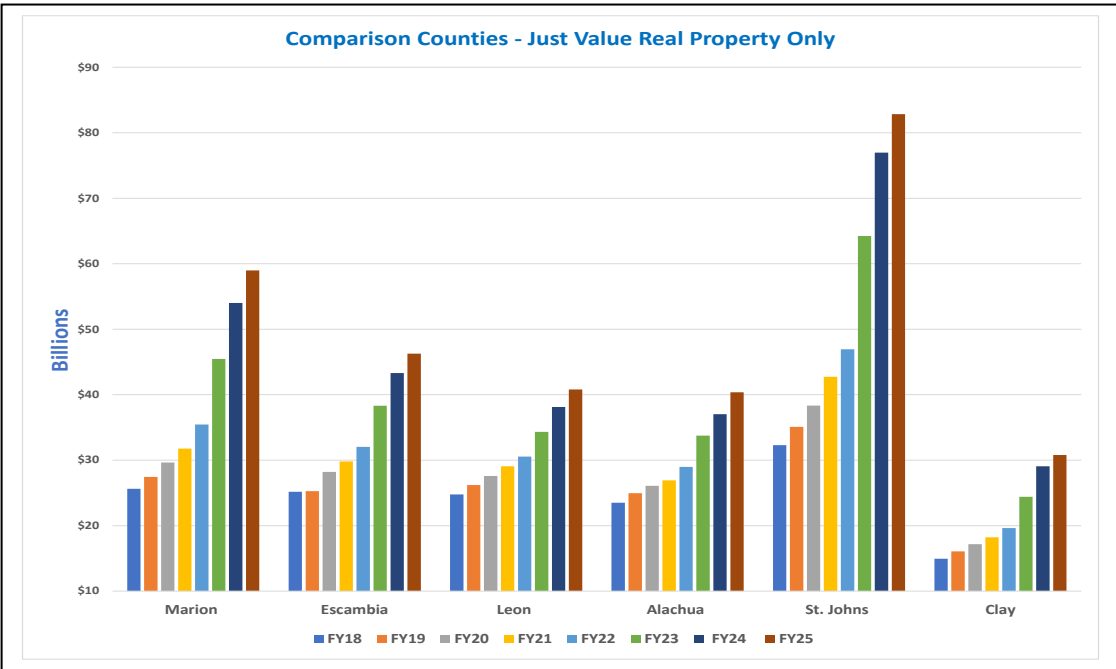
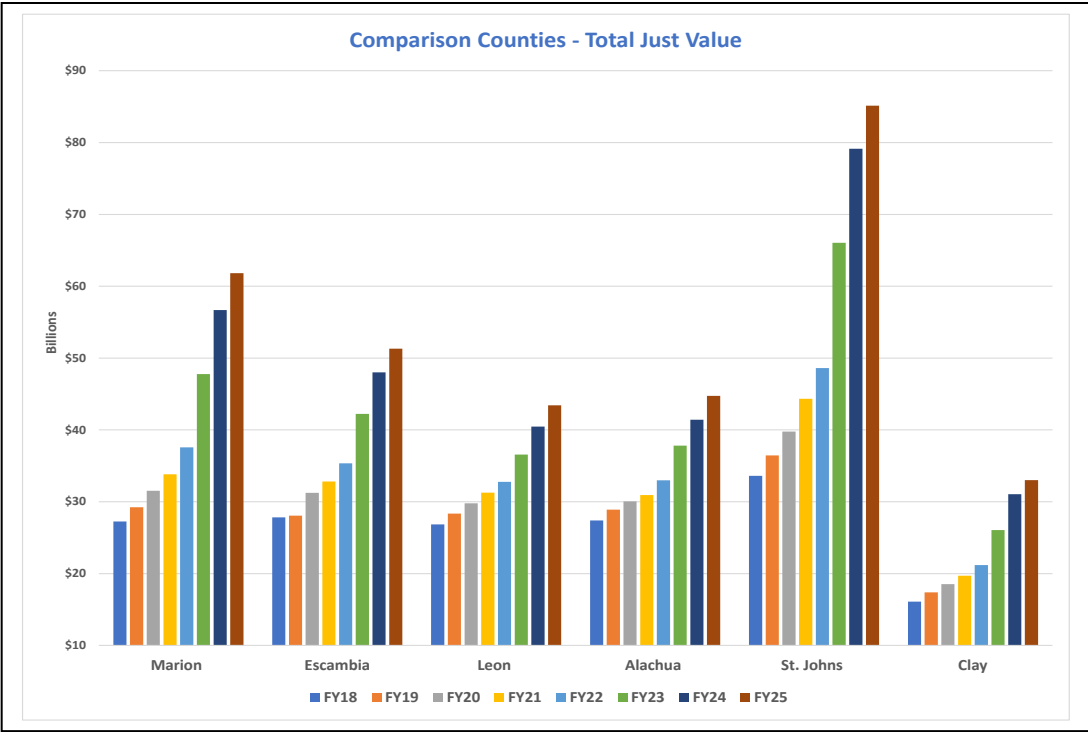
The growth rate of neighboring counties since the 2010 Census is Bradford -.8%, Columbia 3.2%, Gilchrist 5.5%, Levy 5.2%, Putnam -1.4% and Union 3.9%.

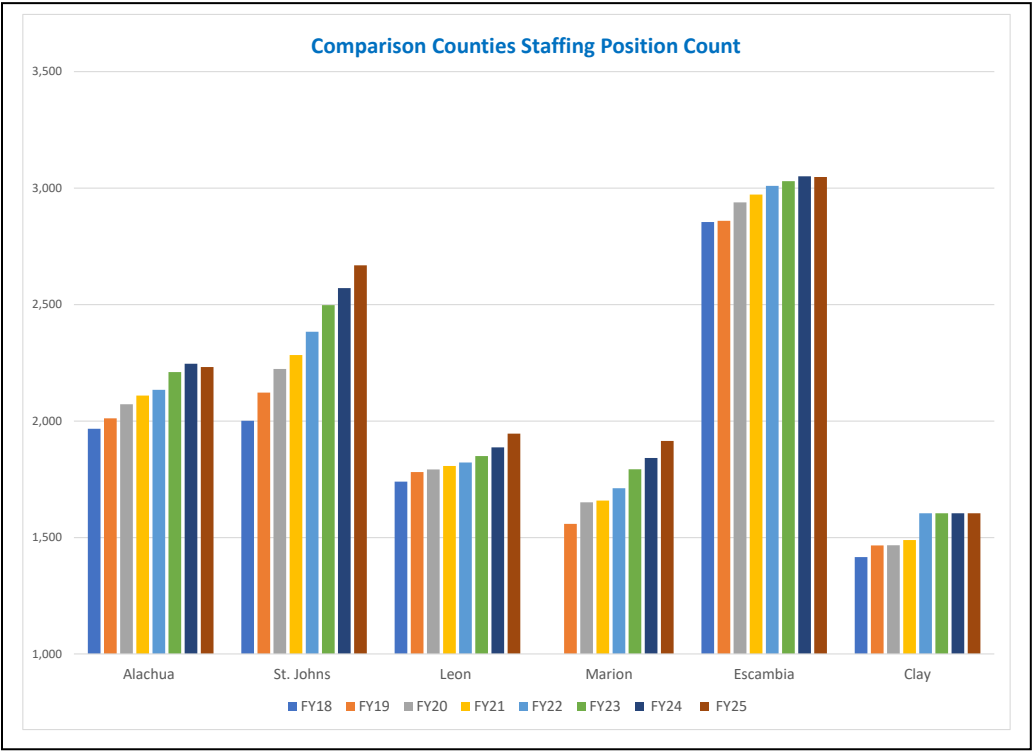
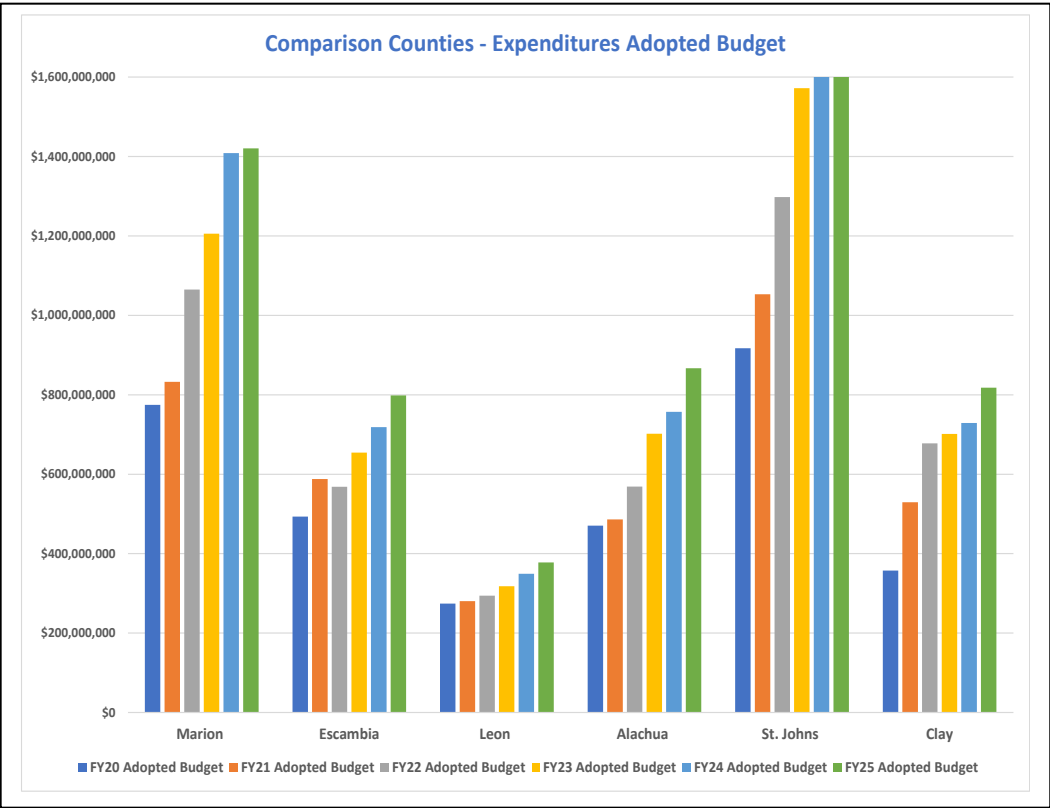
Source: US Census Bureau and UF Bureau of Economic & Business Research











BASIC INFORMATION ON PROPERTY TAXES

The calculation of assessed value of real and tangible personal property and how much of this value is subject to ad valorem taxation varies from state to state. In Florida, each county has an elected Property Appraiser whose office supervises the property valuation process following the appropriate state laws, regulations, and professional guidelines.

EXEMPTIONS

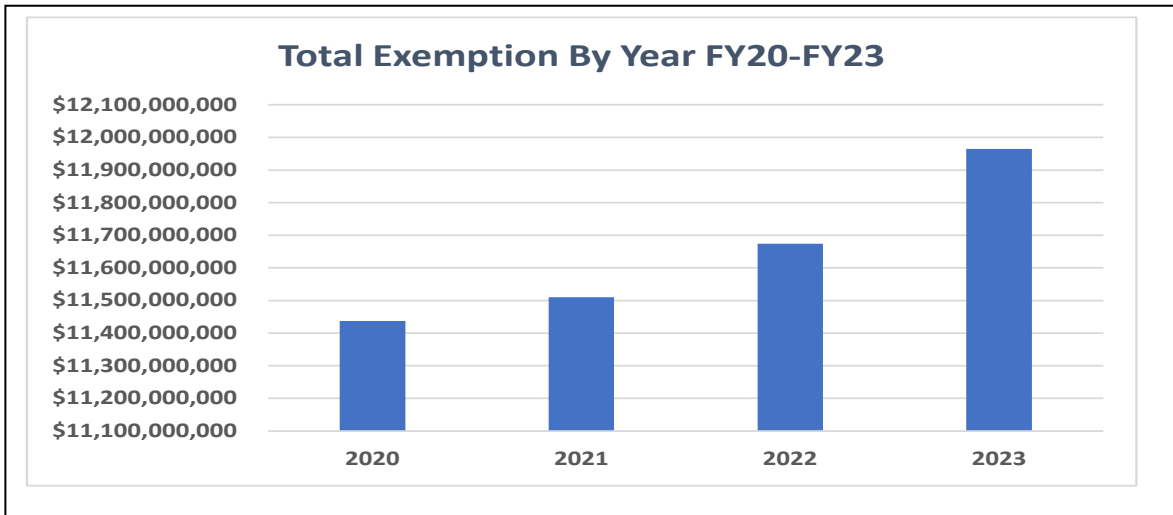
Florida law provides specific exemptions to reduce the value of property subject to taxation. Some of the more frequently used exemptions are:

- Homestead Exemption (Section 196.031, F.S.)
- Homestead Exemption Portability (Section 196.031, F.S.)
- Disabled Veterans Homestead Property Tax Discount (Section 193.461, F.S.)
- \$500 Widow's Exemption (Section 196.202, F.S.)
- \$500 Widower's Exemption (Section 196.202, F.S.)
- \$500 Disability Exemption (Section 196.202, F.S.)
- \$5000 Disabled Veteran (Section 196.24, F.S.)
- \$500 Exemption for blind persons (Section 196.202, F.S.)
- Service-Connected Total and Permanent Disability Exemption (Section 196.081, 196.24 F.S.)
- Exemption for totally and permanently disabled persons (Section 196.101 F.S.)
- Local Option Homestead for Persons 65 and Older (Section 196.075 (4)(d), F.S.)
- Disabled Veteran Discount, age 65 and older which carries over to the surviving spouse (Section 196.082 F.S.)
- Veteran confined to wheelchair; service connected totally disabled (Section 196.091 F.S.)
- Deployed Military Exemption (Section 196.173, F.S.)
- Religious, Literary, Scientific or Charitable Exemption (Sections 196.195 - 196.197, 196.2001, 196.2002 F.S.)
- Charter School Facilities Exemption (Section 196.1983 F.S.)
- Hospitals, Nursing Homes, and Homes for Special Services (Section 196.197 F.S.)
- First Responder Total and Permanent Disability Exemption (Section 196.102 F.S.)
- Homestead Property Tax Exemption for Surviving Spouse of Military Veteran or First Responder (Section 196.081 F.S.)

Exemptions are filed with the Alachua County Property Appraiser

Phone: (352) 374-5230 <https://www.acpafl.org/>

Exemption Type	2020	2021	2022	2023
Homestead	\$ 1,292,880,730	\$ 1,312,678,989	\$ 1,325,771,947	\$ 1,340,193,607
Add Homestead \$25K	\$ 1,109,222,556	\$ 1,137,695,498	\$ 1,167,155,585	\$ 1,200,414,736
Additional Homestead Age 65 and Older	\$ 32,287,568	\$ 35,389,726	\$ 39,471,236	\$ 42,791,347
Tangible Personal Property Exemption	\$ 76,266,899	\$ 78,207,072	\$ 78,612,101	\$ 83,563,051
Governmental (County Value)	\$ 7,667,823,843	\$ 7,663,169,371	\$ 7,701,121,756	\$ 7,814,904,133
Institutional	\$ 1,160,297,240	\$ 1,172,755,646	\$ 1,226,297,507	\$ 1,291,367,284
Widow/Widowers	\$ 1,685,899	\$ 1,690,002	\$ 1,704,922	\$ 17,881,225
Disability/Blind	\$ 76,783,208	\$ 87,651,752	\$ 110,664,224	\$ 146,116,926
Land Dedicated in Perpetuity for Conservation Purposes	\$ 336,431	\$ 333,831	\$ 667,054	\$ 703,793
Historic Property	\$ 1,233,545	\$ 1,133,883	\$ 984,683	\$ 984,683
Economic Development Exemption	\$ 11,000	\$ 11,000	\$ -	\$ -
Lands Available for Taxes	\$ 1,313,519	\$ 824,942	\$ 51,827	\$ 61,644
Disabled Veterans Discount (County Value)	\$ 7,992,789	\$ 8,103,031	\$ 8,952,708	\$ 10,663,285
Deployed Service Members Homestead Exemption	\$ 181,210	\$ 386,703	\$ 257,218	\$ 949,803
Additional Homestead Age 65 and 25 year Residence	\$ 8,658,264	\$ 10,332,224	\$ 12,357,838	\$ 13,974,756
Total	\$ 11,436,974,701	\$ 11,510,363,670	\$ 11,674,070,606	\$ 11,964,570,273



Exemption Comparison to Valuations	2020	2021	2022	2023
Total Taxable Valuation	\$ 16,235,962,239	\$ 17,228,900,917	\$ 19,075,288,457	\$ 21,393,215,066
Total Assessed Valuation	\$ 27,655,081,235	\$ 28,728,753,805	\$ 30,736,914,671	\$ 33,357,785,339
Total Exemption Valuation	\$ 11,436,974,701	\$ 11,510,363,670	\$ 11,674,070,606	\$ 11,964,570,273
Exemption % of Total Taxable Value	70.44%	66.81%	61.20%	55.93%
Exemption % of Total Assessed Value	41.36%	40.07%	37.98%	35.87%

Budget & Financial Policies

Financial Policy Ethics

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions.

Statement of Ethics

Purpose: Professional ethics are the foundation of an organization. Ethics represent our standards that are documented as the principles we believe in, the values to which we adhere to be of benefit to those we serve, those to whom we are accountable, and ourselves.

The Office of Management and Budget embrace the following professional ethics as recommended by the Government Finance Officers Association:

Integrity

Maintain high standards of personal conduct, practicing honesty in all our professional relationships and endeavors. Be truthful in our actions and words. Let our decisions and deeds be based on the greater good of the County. Actively avoid the occurrence or the appearance of a conflict of interest and exude prudence and integrity in safeguarding County resources. Use fairness, impartiality, and objectivity to guide decisions.

Respect

Treat those with whom we work and those we serve with civility and consideration. Actively strive to merit the respect, trust, and confidence of colleagues, customers, and the public.

Diligence

Exercise due professional care in the performance of every aspect of our work. Diligently devote our time, abilities, and energies to our responsibilities and duties.

Reliability

Perform our professional duties with dependability, being watchful of compliance aspects, fully understand and be responsive to the needs of those we serve while embracing accountability for our work and service.

Competence

Continually strive to enhance our professional skills so we may improve service to the community. Seek out and participate in professional development opportunities for us and our colleagues, to maintain, as well as enhance, competencies.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 2023-08, Dated 02/28/2023.

Resolution 2024-15, Dated 03/12/2024.

Resolution 2025-11, Dated 04/01/2025.

Financial Policy Budget Management

Resolution Number 2025-11

Effective for the FY26 Budget 10/01/2025

This Financial Policy supersedes and replaces any previous versions

BUDGET MANAGEMENT

Purpose: To establish and maintain practices for the adoption, administration, and amendment of the annual budget in accordance with Florida Statute Chapter 129.

Policy: To exercise the highest level of budgetary control per Florida Statute Chapter 129 with an emphasis on transparency to communicate the County's annual budget process from conception to finality including budget amendments and adjustments made throughout the fiscal year.

The Board of County Commissioners designates the County Manager to be the County Budget Officer pursuant to Florida Statute 129.025(1)

Procedure:

1. Revenues

- A.** The Office of Management and Budget (OMB) will estimate revenues as early as possible in the budget process in order to limit appropriation request. The Board of County Commissioners will establish the County's budget priorities based upon the revenue estimates and expenditure priorities.
- B.** The budget must be balanced, so that the total of the estimated receipts available from taxation and other sources, including balances brought forward from prior fiscal years, equals the total of appropriations for expenditures and reserves in accordance with Florida Statute Chapter 129.01(2)(c).
- C.** In general, current operating revenue should be sufficient to support current operating expenditures, with budget amendments and adjustments made to budgeted fund balance and/or appropriations if necessary.
- D.** "Earmarking" of available revenues that would unnecessarily restrict the full range of potential uses of such revenues will be limited. The use of various funds, however, will be consistent with generally accepted accounting principles and Florida Statute Chapter 129.02. Law Enforcement will be funded 54% from the MSTU-LE taxes and 46% from the General County taxes. State shared half-cent sales taxes that are in excess of debt obligation payments will be split 90% to the General Fund and 10% to the MSBU-Fire Fund. Public Service Tax will be split 60% to the General Fund and 40% to the MSBU-Fire Fund. Communications

Service Tax will be split 40% to the General Fund, 40% to the MSBU-Fire Fund, and 20% to the Gas Tax Operational Fund.

- E. One-time revenues will be utilized to fund one-time expenditures wherever possible. If one-time revenues are assigned to pay for recurring expenditures a plan for transferring the expenditure to a recurring revenue source, upon depletion of the one-time revenue, will be identified by OMB and presented to the BOCC as a part of the decision .
- F. The Board of County Commissioners is authorized to establish and collect fees and charges for certain services rendered by the County. These services are available to all residents of the County but are not needed by the majority of residents, therefore, those utilizing the services are charged for the service.
 - I. All Proprietary Fees, payments for use of facilities and services, are to be reasonable in relation to the County provided privilege or service to the fee payer that receives the special benefit.
 - II. All Regulatory Fees, payments, whether designated as license fees, permit fees or by another name, which are required as an exercise of police power and as a part of or as an aid to regulation of an occupation, profession, or business, may not exceed the actual cost to the County of providing the service to the individual fee payer. Additionally, fees are solely based on the actual cost of providing what the user is consuming or are charged per direction from a regulatory authority.
 - III. All requested changes to the Schedule of Fees during the fiscal year are presented to the Board of County Commissioners for its review and approval.
 - IV. A fee schedule is therefore adopted and amended by resolution each fiscal year. Annually, fees will be reviewed by Departments and any requested modifications will include the full cost of activities, including direct and indirect costs currently supported by the fees to identify the impact of inflation and other cost increases. Supporting documentation showing calculations for fees changed will be submitted by Departments as part of the annual budget process. Departments shall retain supporting documentation for a period of two (2) years. A thorough review of the countywide fee schedule will be conducted periodically.

2. Expenditures

- A. The financial impact associated with new programs or program modifications will be analyzed and determined prior to presentation to,

and adoption by the Board. When new programs or increased levels of service are proposed, departments will identify any applicable Federal or State mandates; outline client benefits and strategic initiatives; demonstrate alignment to organizational goals, objectives, and agreements; identify related health and safety issues; demonstrate conformance to industry/professional standards; and identify all funding sources including fees or tax increases needed to partially or fully fund the program or service. The department will document any offsetting revenue or cost avoidance associated with this issue as well as consequences of not funding the proposal.

- B.** Understanding what a program or activity costs, and what benefits are derived from these programs or activities allows the County to make informed funding decisions. To that end, all expenditures will be analyzed to ensure service alignment with current Board priorities.
- C.** Departments shall utilize performance measures to track performance, support operational improvement, and determine effective use of resources for each program.
- D.** Inflationary factors, changes in population, and economic efficiency will be considered in preparing cost of service delivery.
- E.** Internal Service Funds will be self-supporting whenever possible. Internal service fees and the direct impact to County operating budgets shall be analyzed annually as part of the budget process and will be budgeted centrally for all departments.
- F.** Grant applications to fund services/programs with state or federal funds will be recommended to the Board upon review by the Office of Management and Budget and the County Manager, with significant consideration given to:
 - I.** The cost of administering the grant relative to the amount of the grant
 - II.** The availability of matching funds
 - III.** The extent to which locally generated funds will be required to support the program when the grant funding is no longer available.
 - IV.** The personnel impact to the department.
 - V.** Time is of the essence with grant applications and should an opportunity for an application submittal arise that does not coincide with established Board of County Commission meetings, the County Manager, or designee shall have authority to submit

and sign the grant application and place the item on the next Board of County Commission agenda for an update.

- VI.** All grant acceptance awards will be placed on Board of County Commission agendas for final approval.

3. Operating Budget

For purposes of budgetary control, expenditures cannot legally exceed the total annual budgeted appropriations at the financial reporting fund level (The Laws of Florida Chapter 65-1236 Sub 1 and County Ordinance 233.01). The County maintains both accounting funds and financial reporting funds defined as:

- A.** Financial Reporting Fund – Also known throughout the County as a “Superfund”, is an accounting entity with a self-balancing set of accounts that whenever possible will include a combination of similar “accounting funds”.
- B.** Accounting Fund – an accounting entity with a self-balancing set of accounts which are segregated for the purpose of detailing compliance with special regulations, restrictions, or limitations.
- C.** A Municipal Services Taxing Unit (MSTU) for Law Enforcement Services - This fund, established by ordinance, shall be administered by the Board and follow the established reserve for contingency policy. Current policies for estimating revenues and appropriating expenditures shall be applied to this fund.
- D.** A Municipal Services Benefit Unit (MSBU) for Fire Protection Services - This fund, established by ordinance, shall be administered by the Board and follow the established reserve for contingency policy. Current policies for estimating revenues and appropriating expenditures shall be applied to this fund.
- E.** A Municipal Services Benefit Unit (MSBU) for Storm Water Management Services - This fund, established by ordinance, shall be administered by the Board and follow the established reserve for contingency policy. Current policies for estimating revenues and appropriating expenditures shall be applied to this fund.

4. Budget Request

The County shall develop a proposed budget to include personal services, operating, capital outlay, debt service, grants and aids, and other uses categories.

- A. All Board Departments shall submit a budget request in the manner and form prescribed by the County Manager and Office of Management and Budget no later than the date set forth in the budget calendar.
- B. The Clerk of Court, Sheriff, and Supervisor of Elections shall submit a budget request in the manner and form prescribed by the Board of County Commissioners through the Office of Management and Budget no later than May 1st (Florida Statute 129.03(2)).
- C. It is requested by Resolution, that the Property Appraiser, Tax Collector, and Judicial Officers submit their budgets no later than May 1st of each year.

Example: **001.17.1720.513.31.00**

Function is the 4th element in the activity code (513)

Sub-Object Code is the first two numbers in the Object Code.
To determine Object Classification, find where this number falls within the following chart.

Code	ject Codes (AKA “Categories”)
10	Personal Services Includes Sub-Object Codes 11-29
30	Operating Expenditures Includes Sub-Object Codes 31-59
60	Capital Outlay Includes Sub-Object Codes 61-68
70	Debt Service Includes Sub-Object Codes 71-73
80	Grants and Aids Includes Sub-Object Codes 81-83
90	Other Uses Includes Sub-Object Codes 91-99

5. Budget Appropriations, Amendments and Adjustments – Budgetary levels of authority are as follows:

A. Budget Appropriation

- I.** Appropriations will be made at the Fund (Superfund), Functional Category, and Object Classification (Also Known As “AKA” “categories”; personal services, operating expense, capital outlay, debt service, grants, and aids, and “other use” expenses).
- II.** The Office of Management and Budget will ensure that the application of the indirect charges do not adversely affect the provision of services of the fund receiving the indirect charge.
- III.** A fund for private, not-for-profit outside agencies may be maintained with an annual appropriation as available with consideration of budgetary constraints and Board Policies. All agencies seeking funding from the Board should do so during the annual open application process through the appropriate department, such as Community Support Services Department.
- IV.** All requests to fund discretionary court programs, otherwise known as “local requirements,” as defined within Article V of the Florida Constitution and the supporting Florida Statutes (28.24, 29.008) require Board approval during each budget process.

B. Amendments and Adjustments:

- I.** Budget amendments between reporting funds that change the fund’s total appropriation require the approval of the Board of County Commissioners and an advertised public hearing. .
- II.** Budget adjustments between Functions, as defined by the Uniform Chart of Accounts (Also Known As Uniform Accounting System Manual for Florida Local Governments), up to and including \$50,000 can be approved by the County Manager. Budget adjustments between Functions over \$50,000 require approval of the Board of County Commissioners. Budget adjustments between categories that do not impact Function or Accounting Fund totals can be approve by the County Manager. A quarterly report of budget adjustments will be generated and published in the Board agenda with the quarterly Financial Reports.
- III.** Florida Statute 129.06 (2) The board at any time within a fiscal year may amend a budget for that year, and may within the first 60 days of a fiscal year amend the budget for the prior fiscal year, as follows:

(a) Appropriations for expenditures within any fund may be decreased or increased by motion recorded in the minutes if the total appropriations of the fund does not change. The board of county commissioners may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund does not change.

(b) Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund, or to create an appropriation in the fund for any lawful purpose, but expenditures may not be charged directly to the reserve for contingencies.

(c) The reserve for future construction and improvements may be appropriated by resolution of the board for the purposes for which the reserve was made.

(d) A receipt of a nature from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursement for damages, may, by resolution of the board spread on its minutes, be appropriated and expended for that purpose, in addition to the appropriations and expenditures provided for in the budget. Such receipts and appropriations must be added to the budget of the proper fund. The resolution may amend the budget to transfer revenue between funds to properly account for unanticipated revenue.

(e) Increased receipts for enterprise or proprietary funds received for a particular purpose may, by resolution of the board spread on its minutes, be appropriated and expended for that purpose, in addition to the appropriations and expenditures provided for in the budget. The resolution may amend the budget to transfer revenue between funds to properly account for increased receipts.

IV. Appropriations related to prior year non-operating encumbrances, grants, and capital projects not completed will be submitted to the Board of County Commissioners as a budget amendment no later than the deadline set by OMB.

V. Upon completion of the prior fiscal year's Annual Comprehensive Financial Report, the operating budget may be adjusted to reflect actual beginning fund balances if deemed necessary by the Office of Management and Budget. Audited fund balances will be adjusted during this "Mid-Year" budget amendment process to

prevent spending of resources not available (Florida Statute 129.06(2)(f)).

- VI.** Amendments not specifically authorized in Florida Statute Chapter 129.06(2) (a-e) require the amendment to be authorized by resolution or ordinance of the Board of County Commissioners and adopted following a public hearing. The public hearing must be advertised at least two (2) days, but not more than five (5) days, before the date of the hearing. The advertisement and adoption procedures are similar to those required for adoption of the annual budget (Florida Statute 129.06(2)(f)) and Florida Statute 50.0311.
- VII.** Pursuant to Florida Statute 129.06(2)(f)2, budget amendments must be posted to the County's official website within 5 days of adoption/approval.

6. Fund Balance

A. Adopted Budget Fund Balances

- I.** General Fund – The budgeted Estimated Ending Fund balance will be at a minimum 10% of projected revenue.
- II.** MSTU Law Enforcement, MSBU Fire Fund and Gas Tax Fund – The budgeted Estimated Ending Fund Balance will be at a minimum 5% of projected revenue.
- III.** All Other Operating Funds – The amount of ending fund balance to be budgeted shall be analyzed and determined during the annual budget process; the Assistant County Manager for Budget and Fiscal Services and the Finance Director will jointly agree upon the ending fund balances.
- IV.** To the extent feasible, the actual unassigned plus assigned ending fund balances for the County's General Fund, MSTU Law Enforcement and MSBU Fire Funds will be at least 2 months (17%) of the appropriations.

B. During Carry Forward and Midyear budget amendments, fund balance may be used for:

- I.** Appropriations related to prior year non-operating encumbrances, grants, and capital projects not completed. The total carry-forward amounts will be reported in the prior year Annual Comprehensive Financial Report as assigned fund balances.

- II. Funding for authorized mid-year increases that will provide for a level of service that was not anticipated during the budget process.
- III. Funding for unexpected increases in the cost of providing existing levels of service.
- IV. Temporary and nonrecurring funding for unanticipated projects.
- V. Funding of a local match for public or private grants.
- VI. Funding to off-set losses in revenue caused by actions of other governmental bodies and/or unanticipated economic downturns.
- VII. Funding to accommodate unanticipated program mandates from other governmental bodies.
- VIII. Funding for emergencies, whether economic, natural disaster or acts of war.
- IX. Funding for market and economic fluctuations in enterprise and internal service funds.
- X. Funding for contamination remediation.
- XI. Funding for rate stabilization.

7. Budgeted Reserve for Contingency

- A. Reserve for contingency requests in the General Fund, MSTU Law Enforcement and MSBU Fire Funds and Gas Tax Fund must be approved by the Board of County Commissioners. The Board will use the procedures and evaluation criteria set forth in this, and other policies. Such requests will be evaluated as to the:
 - I. Urgency of the request
 - II. Scope of services to be provided.
 - III. Short and long-term fiscal impact of the request
 - IV. Potential for alternative methods of funding or providing the service(s)
 - V. Review for duplication of service(s) with other agencies
 - VI. Review of efforts to secure non-County funding.

VII. Discussion of why funding was not sought during the normal budget cycle.

VIII. Review of the impact of not funding or delaying funding to the next fiscal year.

- B.** A reserve for contingency shall be calculated and budgeted by the Office of Management and Budget at a level not less than 5% of the General Fund, MSTU Law Fund, and MSBU Fire Fund and Gas Tax Fund operating revenues, respectively, and an amount not greater than 10% of the total budget and in accordance with Florida Statute Chapter 129.01(2)(d) for each operating fund.
- C.** The reserve for contingency shall be separate from any unallocated fund balances.
- D.** The County's budget will be amended at such time as the Board of County Commissioners authorizes the use of contingency reserves (Florida Statute 129.06(2)(b)). All requests for the use of any reserve for contingency as referenced in 7.B. shall be accompanied by information prepared by the Office of Management and Budget showing the year-to-date activity of the reserve account as well as the current account balance and the net effect on the account balance.
- E.** Self-Insurance Risk Fund will be maintained at a level that, together with purchased insurance policies, will adequately indemnify the County's property and liability risks in accordance with Chapter 28 of the Alachua County Code.

 - I.** A qualified actuarial firm shall be retained on an annual basis in order to recommend appropriate funding levels.
 - II.** The Self-Insurance Risk Program will be funded at a confidence level of a minimum of 75 percent, based on an annual Cost of Risk Allocation Study and may include use of accumulated retained earnings to maintain this confidence level. Changes and budget for the Self-Insurance Risk Program are made by Board approval as stated in Alachua County Code Chapter 28.
 - III.** The County shall maintain two months of anticipated claims for a Reserve for Contingency/ Catastrophic Loss in the Self-Insurance Risk Fund. In the event that retained earnings fall below these designated levels due to a catastrophic loss, a recommendation to replenish retained earnings will be prepared by the Risk Management Division for the County Manager's review and submitted for Board approval.

- IV. The Self-Insurance Risk Fund shall be analyzed as part of the annual budget process.
- F. Health Insurance Fund will be maintained at a level that will, together with purchased insurance policies, adequately fund medical claims risk in accordance with Chapter 28 of the Alachua County Code, as outlined in the Health Insurance Management Policy.
 - I. A qualified actuarial firm shall be retained on an annual basis in order to recommend appropriate funding levels.
 - II. The Florida Office of Insurance Regulation strongly encourages at least 60 days of anticipated claims, as set by an actuary. An actuarial best practice is to establish ~~120~~ 180 days of anticipated claims as a reserve, and as such will be the requirement for the fund.
 - III. For both Board of County Commission (BoCC) departments and non-BoCC departments (Constitutional and Legislative Offices), any excess budgetary dollars remaining in the health insurance line item of a department's budget at the end of the fiscal year, will be returned to the Health Insurance Fund.
- IV. The Health Insurance Fund shall be analyzed as part of the annual budget process.
- G. Retained Earnings in the Solid Waste Fund shall be maintained at a beginning balance of \$2,500,000. If Retained Earnings are depleted during a fiscal year, a plan will be developed and presented to the Financial Oversight Committee to restore Retained Earnings in its entirety the following year. If it is not feasible, the Department will present a plan to the Financial Oversight Committee which will be forwarded to the Board of County Commissioners for their approval during the budget process.
- H. An Internal Process for Budget Adjustments and Amendments will be developed as an Administrative procedure by the Office of Management and Budget and approved by the County Manager.

other fiscal policies and may be amended or revised from time to time as determined by the County Board.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 20-07 Dated 10/01/2020

Resolution 23-08 Dated 02/28/2023

Resolution 24-15 Dated 03/12/2024

Resolution 2025-11, Dated 04/01/2025.

Financial Policy Capital Budget & Financial Plan

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions.

Capital Budget & Financial Plan

Purpose:

To promote fiscal responsibility in the funding of projects as adopted by the Board through the budget process and prepared work plans related to capital planning and infrastructure aligned with the objectives and level of service addressed in the "Comprehensive Plan 2019-2040, Capital Improvements Element (CIE)". The following financial policy is established for Alachua County's Capital Budget and Financial Plan (CBFP). As a matter of general policy, the goals of the CBFP are to:

1. Prioritize and align funding to create capital and infrastructure project budgets.
2. Properly identify and record capital assets related to the physical and economic development of the community.
3. Promote financial stability and focus attention on the County's long-term financial capacity to meet capital needs.
4. Recommend funding mechanisms and long-term financing of infrastructure.
5. Effectively communicate the County's priorities and plans for undertaking capital projects to internal and external stakeholders, including Citizens, County staff, Constitutional Officers, and Judicial Officers.

Formulation:

Process

The CBFP consists of cross departmental activities designed to identify, plan, finance, and undertake acquisition of long-lived capital assets necessary to meet service level goals and objectives as identified in the CIE. The CBFP functions as:

1. A multi-year projection of the County's major capital needs.
2. A formal mechanism for decision making related to planning and budgeting for major capital acquisitions.
3. A link to the County's long-range plans concerning the economic and physical development of the community, and the provision of public services.
4. A financial management tool identifying future financing requirements for major capital acquisitions over the planning period.
5. A communications device for reporting to internal and external stakeholders the County's capital priorities, and plans for implementing capital projects.

The major output of the program is the annually updated Capital Budget. The CBFP plans for the allocation of existing and anticipated financial resources to replace, renew, expand, or acquire new capital stock, facilities, and infrastructure. The CBFP is a five (5) year funding plan identifying the priority, scheduling, and financing of major capital projects to

Financial Policy Capital Budget & Financial Plan

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions.

be undertaken over the planning period. The CBFP represents a management and financial plan to guide capital financing and acquisition activities and is subject to annual review and modification by County staff, and approval by the Board of County Commissioners as part of the budget process.

Definition Statement of a Capital Project

Notwithstanding the definition of capital items and fixed assets established for capital budgeting and accounting, capital projects shall be defined for the purposes of the CBFP as follows:

A capital project is an outlay that results in or contributes to the acquisition of or addition to a capital asset with an anticipated cost equal to or exceeding one hundred and fifty thousand dollars (\$150,000) **and** with an anticipated useful life equal to or exceeding ten (10) years. This definition includes, but is not limited to, capital projects undertaken to:

1. Acquire new or expand existing physical facilities or infrastructure.
2. Acquire large scale renewal, improvement, or replacement of physical facilities or infrastructure that is not routine maintenance. Renewal and improvement expenditures are those that improve an asset's productivity, significantly extend its useful life, change the character of the asset, or be an element of the larger project which enhances or contributes to its functionality.
3. Acquire major pieces of equipment, vehicles, and other capital stock, including expenditures when aggregated or consolidated into a single project meet both criteria set forth above.
4. Procure engineering or architectural studies and services related to public improvements.
5. Acquire land or make improvements to land.

Projects meeting the above definition shall be eligible for consideration and inclusion in the annually updated CBFP. All expenditures meeting the criteria for fixed assets as defined by the County's Fixed Asset Policy shall continue to be budgeted and accounted for as capital expenditures, however, will not be eligible for inclusion in the CBFP unless they meet the above definition of a capital project. Staff with questions regarding the definition of a capital project should contact the Office of Management and Budget.

CBFP Development Responsibility

The Office of Management and Budget shall have lead responsibility in coordinating the tasks and activities, necessary to successfully develop and administer the CBFP, including but not limited to establishing policies, procedures, schedules, and deadlines for formulation, defining roles and responsibilities of participants, obtaining relevant and reliable documentation and information for capital projects, establishing project evaluation

Financial Policy Capital Budget & Financial Plan

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions.

criteria and rating systems, developing the Capital Budget document for governing body approval, and monitoring implementation of capital planning efforts.

Project Requests and Consideration

The basis of project identification will mainly be formulated from the Board approved or adopted “Master Plans” for County Facilities, Transportation, Parks and Recreation and Conservation Lands. To evaluate the merits of capital project requests and to allow each project due process in evaluations, capital projects proposed during the annual CBFP process shall be accompanied, at a minimum, by the following information:

1. Project Title, Physical Description, and Definition of Scope
2. Demonstration/Justification of Need – Classification of Asset & Service Expectations
3. Alignment with Level of Service in the CIE
4. Project Schedule
5. Capital Cost Estimate
6. Statement of Impact on the Operating Budget
7. Relationship to other Planned Projects
8. Project’s Department Rank Priority
9. Recommended/Anticipated Funding Sources

The Office of Management and Budget shall establish forms, instructions, deadlines, and procedures for project submittal and review.

Service Expectations

- A. Desired level of service of the asset. This includes the desired life span, functionality, and efficiency.
- B. Required or desired components, amenities and enhancements of the asset or components of the asset. This includes sustainability enhancements, energy conservation measure, or certification requirements.
- C. Identify options to augment life span or use consistent with the desired efficiency or level of service. This includes reviewing options for replacement, renovation, repair, or rehabilitation of the asset to meet desired service level, based on the cost of effectiveness of those options.

Needs Determination and Prioritization

Through a review of the condition assessment, level of service needs, and Board direction, each department can identify their needs and prioritize these needs for consideration in developing the 5 Year Capital Budget.

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Project Prioritization:

Step #1: Policy considerations for each asset.

The objective of this step is to determine the priority of asset improvements necessary and how they are affected by or are related to other assets. This is also the point to review potential policy updates that would drive changes to the asset or improvement considerations, such as location, energy efficiency, or relationship to other assets.

- Are there required system needs, improvements, or enhancements needed to meet code and legal requirements?
- Are there improvements, renovations, rehabilitation, or enhancements needed to meet the desired level of service to be provided by the asset?
- Are the ancillary or interrelated systems or assets to be considered?
- What is the mission critical systems or back up needs associated with the asset?

Step #2: Classification of Asset

Classify assets according to the following:

ADEQUATE: There is a high level of confidence that the asset is performing as designed and is reasonably meeting original design or engineering parameters and industry standards. There is limited to no probability that any degraded conditions are affecting operations or resulting in a loss of service.

PROBABLY ADEQUATE: The system is still performing and generally achieving the desired outcomes and level of service, but may not be meeting the design or engineering parameters. There is limited to low probability that any degraded conditions are resulting in significant loss of efficiency or degradation in level of service.

PROBABLY INADEQUATE: There is low level of confidence the system is performing as designed and as originally intended. Even though the asset is performing, it is not to the desired efficiency or level of service. The asset does not meet current design or engineering standards or parameters. The asset is resulting in inefficient operations and degradation of level of service.

INADEQUATE: There is a high level of confidence that the asset will not perform as designed or originally intended. The asset is not performing regularly and requires attention to address repeated deficiencies. The asset does not meet current design or engineering standards or parameters. The asset is resulting in inefficient operation and degradation of level of service.

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FAILED: The asset is not operational or is operating without any sustainable predictability. The asset experiences regular and random loss of operation and does not meet any current design or engineering parameters.

Step #3: Develop Cost Estimates

The goal is to develop the most accurate cost estimate for the project as possible, considering all aspects of delivering project from inception to completion of the project. This project estimate would include all necessary design, property needs, construction, and project support. The cost estimate should be itemized by component by the best method possible and address project synergies, interdependence, and interaction of critical asset types.

There are many factors to developing an estimate, including but not limited to architecture/engineering design estimates, unit cost, historical background for similar projects, as well as inflation and other economic factors. All relevant information known and available should be used to validate the cost estimate.

Step #4: Funding and Program Development

Funding options should be developed with the goal of optimizing the number of priority projects to be completed during the funded year. The funding should be identified and applied to project priorities to the extent the funds are available.

Program development for the next fiscal year shall start during the first/second quarter of the current fiscal year. Staff will review all projects underway or planned to be underway during the current fiscal year, as well as all anticipated projects in the next fiscal year proposed for adoption and the four years that follow the proposed year.

For projects underway or planned for the current fiscal year, a review of funding necessary to complete the project will be conducted, resulting in positive or negative funding adjustments for each project. Once a project is underway, the project progress and cash flow should be monitored, allowing for funding adjustments. Adding to the overall scope of the project because of available funding reviews is not permitted without County Manager, or County Manager Designee or Board of County Commissioner approval.

Each review period, the proposed year and the following four years will be programmed and fiscally balanced for the proposed fiscal year, as well as for the 5-year funding program.

Project estimates will be programmed by phase of the project (i.e., design, property/rights of way, construction, and project support) for the year the funds are to be anticipated to be needed.

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The current year and proposed year estimate will be based on the best estimation available at the time. The last four planned years of the Capital Budget will also be programmed with the best estimation available for the year being programmed. Consideration should be given to the change in costs expected due to the date of the project phase.

During the Board's budget workshops, staff will present the proposed fiscal year to be adopted and the planned projects for the next four years. The Board's review will result in adopting or revising staff recommendations for the proposed fiscal year as part of the budget approval in September of each year.

Other considerations in developing the CBFP include:

1. Capital expenditures for court-related facility needs should be funded first from revenue generated through the collection of a traffic citation surcharge as provided for by Florida Statute 318.18(13)(a) and Section 123.20 of the Alachua County Code. Revenues from this surcharge may also be used to fund Court Facilities, including office space leases and utilities.
2. The County shall utilize a combination of debt and pay-as-you-go financing for capital projects. The funding mechanism for each project will be determined and included in the CBFP, and the annual budget.
3. The Financial Oversight Committee, consisting of the Assistant County Manager for Budget and Fiscal Services, Assistant County Manager for Public Works and Growth Management, Budget Manager from OMB, Senior Administrative Support Manager for Fiscal Services, Facilities Management Director, an attorney from the County Attorney's office and financial staff representatives from the Clerk of the Court's office, Tax Collector's office, Sheriff's Office, and Judicial Offices, will review the CBFP for financial feasibility and funding availability.
4. Project Budgeting
In addition to the actual cost of a project, the following budgets shall be included:
 - A. Energy and Water Considerations for Capital Projects
 - I. Energy usage and costs shall be considered as part of the life cycle analysis required for capital project decisions by the County.
 - II. An energy and water conservation component shall be included for consideration by the Board.
 - III. Energy components shall include:
 1. Energy conservation power down plans that ensure all unnecessary energy consumption ends after business hours.
 2. Building envelope weatherization where possible
 3. Efficiency improvements to the building equipment and machinery

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4. Renewable energy additions for all new county construction and where possible existing buildings
5. Water conservation and efficiency improvements

B. Art in Public Places

- I. Art in Public Places funds will be used in accordance with Alachua County Code Chapter 29.
- II. Any original construction or major renovation of a County building, facility, park, or space (excluding transportation and land conservation projects) of at least \$300,000 shall include in its budget 1%, up to \$100,000, of the construction costs for architectural enhancements, special landscape treatments, paintings, sculpture, engravings, murals, mobiles, photographs, drawings and/or works in fabric for the project.
- III. The County will use the Alachua County Arts Council to assist in the selection of art from capital projects of \$1.0 million and above. For projects under \$1.0 million, staff may make recommendations consistent with Alachua County Code Chapter 29. The Board may make the final selection from those options presented or any option upon its own motion.

C. Project Audit

- I. A construction manager-at-risk contract audit shall be performed on all capital projects with budgets of \$5 million or more.
- II. A contract audit for unit cost bids shall be performed on all capital projects with a budget of \$5 million or more.
- III. Cost of the audit shall be included in the project's budget.
- IV. Audits will be conducted in coordination with the Office of Management & Budget upon completion.

Step #5: Updates

The Office of Management and Budget will report an updated summary to the Board on a quarterly basis.

Annual Capital Budget:

The CBFP represents the County's multi-year projection of capital needs and is a picture of future financing requirements, plans, and project scheduling. The CBFP does not impart spending authority for capital projects, but rather constitutes the primary basis upon which the annual capital budget is formulated. While the CBFP is a management plan, the annual capital budget is the current year spending authorization for capital expenditures, including capital projects identified in the CBFP.

The following policies apply to the relationship between the CBFP and the annual capital budget, and the formulation of the annual capital budget:

Financial Policy Capital Budget & Financial Plan

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions.

1. The County shall enact an annual capital budget based on capital project priorities and schedules as established in the multi-year CBFP.
2. The annual capital budget shall be developed and adopted concurrently with the annual operating budget. Operating impacts of capital expenditures shall be projected and included in operating budget forecasts.
3. Transition of a capital project from a planned expenditure in the CBFP to an appropriated one in the annual capital budget shall be achieved through the annual budget process by which staff submit capital outlay requests as part of their overall budget requests for the upcoming fiscal year.

Project Financing:

The County recognizes that an effective capital funding strategy requires consideration of a broad mix of funding mechanisms, including but not limited to pay-as-you-go, capital leases, and traditional debt. The County will maintain a balanced mix of financing sources without excessive reliance on any one source, and shall consider the following factors in evaluating the suitability of funding options for projects:

1. Legality
2. Liabe Capital
3. Effectiveness
4. Acceptability
5. Affordability
6. Ease of Administration
7. Efficiency

Pay-as-you-go and Pay-as-you-use Financing

Pay-as-you-go financing refers to the use of current financial resources to fund capital projects, including current revenues, fund balances, grants, and donations. Pay-as-you-use financing refers to the issuance of various debt instruments to fund capital projects. In considering which funding method to utilize for projects, the County shall strive to match benefit streams to cost streams as closely as possible over the anticipated useful life of the project and across constituency groups to achieve intergenerational and intra-jurisdictional sustainability respectively in project financing arrangements.

Regarding intergovernmental grants and private donations, the County will seek to leverage such resources whenever available, provided those capital projects identified are consistent with capital planning and infrastructure plans and County priorities, and whose operating impact have been documented in operating budget forecasts.

Financial Policy Capital Budget & Financial Plan

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

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Post Project Evaluation:

Capital Inventory

The County shall maintain its capital asset inventory at a level adequate to protect the County's capital investment, avoid disruption of service delivery, and to minimize future maintenance and replacement costs. To that end, the County shall conduct and prepare a capital assets inventory biannually to report on the age, condition, and replacement cost of major capital assets.

Recording and Controlling Capitalizable Assets

The Clerk of the Court has been delegated the responsibility to develop administrative guidelines in determining Capitalization thresholds and proper financial recording of assets. These guidelines include:

1. Capitalization of buildings, infrastructure, and equipment
2. Depreciation methodology and application
3. Procedures for control over items that are not capitalized

Project Progress Reporting

The Office of Management and Budget (OMB) shall establish procedural guidelines for project progress reporting as part of the annual capital budget and CBFP development processes.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 20-42 Dated 06/09/2020

Resolution 23-08 Dated 02/28/2023

Resolution 24-15 Dated 03/12/2024

Resolution 25-11 Dated 04/01/2025

Financial Policy Debt Management

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions

DEBT MANAGEMENT

Purpose: To provide a comprehensive and viable debt management policy which recognizes the capital improvement needs of the County.

Policy: Utilize debt to maximize the County's ability to provide the highest-level services and infrastructure taking into account existing legal, economic, financial, and debt market considerations while balancing the taxpayers' ability, and desire, to pay.

Procedure:

1. No County debt issued for the purpose of funding capital projects shall be authorized by the Board of County Commissioners unless it has been included in the Capital Budget and Financial Plan or the Board of County Commissioners has been notified.
2. The County shall issue long-term debt only for:
 - A. The purpose of constructing or acquiring capital facilities and other capital assets as defined by the Statement of Governmental Accounting Standards 34 (SGAS 34) (specifically, the approved schedule of capital improvements)
 - B. Making major renovations to existing capital facilities and other capital assets per SGAS 34
 - C. Refunding outstanding debt when sufficient cost savings can be realized, or it is advantageous to do so.
3. The County may enter leases or debt for the acquisition of major equipment or other capital assets when it is cost justifiable to do so.
4. Conduit debt, including bank eligible conduit bonds, may be issued/sponsored for activities (such as economic development, housing, or health facilities) that have a general public purpose and are consistent with the County's overall service and policy objectives. All conduit financings must insulate the County completely from any credit risk or exposure and must be approved by the County's bond counsel and financial advisor before being submitted to the Board of County Commissioners for authorization and implementation.
 - A. No conduit bonds shall be issued in any year if such conduit bonds constitute obligations ("bank eligible obligations") which would be taken into account in determining whether Alachua County, Florida is a "qualified small issuer" within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, for such year, unless (A) a bank eligible obligation issuance fee, in addition to the amounts imposed by the County

in connection with any TEFRA approval of the obligations, has been remitted to the County with respect to such bank eligible obligations, or (B) the County Manager or County Manager's designee shall determine that the County has no intent to issue bank qualified bonds during such calendar year.

- B.** At the beginning of each calendar year, the County's Finance Director shall calculate, based on then-current market rates and assuming a \$10 million issue of bonds maturing in 10 years, (A) the difference between interest rates on bank eligible obligations and non-bank eligible obligations of the County (the "differential") and (B) the net present value amount determined by applying said differential over the projected 10 year period and based on the principal amount described above (the "bank eligible obligation issuance fee").
- C.** If the bank eligible obligations are to be part of a single plan of finance for the issuance of multiple installments of bank eligible obligations during a calendar year, the bank eligible obligation issuance fee shall nonetheless be due upon the first installment issued.
- D.** All bank eligible obligation issuance fees collected shall be held in trust by the County until the end of the calendar year in which they are collected. Notwithstanding the foregoing, if after a bank eligible obligation issuance fee shall be paid by one entity a second entity requests County approval of bank eligible obligations, the amount that would otherwise be paid by the second entity shall be one-half the bank eligible obligation fee paid by the first entity, and such payment when received by the County shall be paid over to the first entity. If a subsequent entity, then requests County approval of bank eligible obligations, the same process would be repeated except that one third of the fee would be paid to the County, which would distribute the same equally to the first two entities, and so on. If the County did not issue any county debt during such calendar year that would have been bank qualified but for the fact that that conduit bonds constituting bank qualified obligations were issued during such calendar year, the bank eligible obligation issuance fees shall be returned in proportionate amount to the entities that paid them; otherwise, said fees shall be retained by the County.

5. Financing Requirements

- A.** Capital improvements related to enterprise fund operations should be financed solely by debt to be repaid from user fees and charges and other legally available sources generated from the respective enterprise fund's operation.
- B.** Capital improvements not related to enterprise fund operations shall be financed by debt to be repaid from legally available revenue sources able to be pledged for same.

- C.** Cash surpluses, to the extent available and appropriable, shall be used to finance scheduled capital improvements if it is deemed to be the best financing method for that particular improvement.
- D.** Revenue sources shall be pledged for debt only when legally available and, in those situations where they have previously been used for operation and maintenance expenses and/or general operating expenditures, they shall be pledged for debt only when other sufficient revenue sources are available to replace operation and maintenance expenses and/or general operating expenditures as deemed appropriate by the Board of County Commissioners.
- E.** Where possible, capital expenditures shall be funded through pay-as-you-go programs, debt restructuring, and alternative financing mechanisms, such as grants, state loan programs or federal pilot projects.

6. Maturity Limitations

- A.** All capital improvements financed through the issuance of debt shall be financed for a period not to exceed the useful life of the improvements, but in no event to exceed 30 years.
- B.** All capital improvements financed through lease-purchase obligations shall be financed for a period not to exceed the useful life of the improvements.

7. General Debt Limitations

- A.** Rapid debt repayment is a goal of the County's debt management policies. Each borrowing shall be structured to repay principal as rapidly as the amount of the pledged revenue source will allow. Adjustment in repayment time frames may be modified to reflect changes in the interest rate environment, which may argue for shorter or longer retirement plans.
- B.** The County shall manage its debt and sustain its financial position in order to seek and maintain the highest credit rating possible.
- C.** The County shall strive to maintain debt ratios within the median range of benchmarks (performed by the County's Financial Advisor).
- D.** The County shall not construct or acquire a public facility if it is unable to adequately provide for the identifiable annual operation and maintenance costs of the facility.
- E.** The County shall consider coordinating with other local government entities, to the fullest extent possible, so as to minimize the overlapping debt burden to citizens.

- F.** The County shall ensure that an adequate system of internal control exists so as to provide reasonable assurance as to compliance with applicable laws, rules, regulations, and covenants associated with outstanding debt.

8. Debt Issuance Restrictions

- A.** The County shall market its debt through the use of competitive bid whenever deemed feasible, cost effective, and advantageous to do so. However, it is recognized that, in some situations, certain complexities and intricacies of a particular debt issue are such that it may be advantageous to market the debt via negotiated sale.
- B.** The County shall use the services of outside finance professionals selected using competitive bid.
- C.** Credit enhancements (insurance, letters of credit, etc.) shall be used only in those instances where the anticipated present value savings in terms of reduced interest expense exceeds the cost of the credit enhancement.
- D.** In order to maintain a stable debt service burden, the County shall attempt to issue debt that carries a fixed interest rate. However, it is recognized that certain circumstances may warrant the issuances of variable rate debt. In those instances, the County should attempt to stabilize debt service payments through the use of an appropriate stabilization arrangement.

9. Refunding

- A.** The County shall continually monitor its outstanding debt in relation to existing conditions in the debt market and shall refund any outstanding debt when sufficient cost savings can be realized.
- B.** Outstanding debt shall be refunded as long as the net present value savings between the refunded bonds and the refunding bonds is equal to or greater than three (3) percent without extending the maturity of the debt being refunded, unless extenuating circumstances would justify a smaller percentage savings (e.g., historically low interest rates).
- C.** The County may also refund existing debt for the purpose of revising existing bond covenants to meet particular organizational and/or strategic needs of the County when it is advantageous to do so.

- 10. Disclosure Requirements** – It is the policy of the County to endeavor to provide full and fair disclosure in connection with the initial sale and distribution of its publicly marketed debt instruments and to provide appropriate ongoing secondary market information, in compliance with the requirements of applicable federal and state securities laws, rules, and regulations, including Securities and Exchange Commission Rule 15c2-12.

- 11. Arbitrage Reporting** – Finance and Accounting shall establish a system of record keeping and reporting (or procure the services of a company specializing in arbitrage) to meet the arbitrage rebate compliance requirements of the federal tax code. This includes tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting any rebate earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the County’s outstanding and future debt issues.
- 12. Investment of Bond Proceeds** – The investment of bond proceeds shall be governed by the County’s Investment Policy and any applicable bond covenants. In the event of conflicting policies, the more restrictive policy shall be enforced.
- 13. Short-Term and Interim Financing**

 - A. Bond Anticipation Notes** – Where their use is judged by the County/Clerk staff, County’s bond counsel and financial advisor to be prudent and advantageous to the County, the County may choose to issue Bond Anticipation Notes as a source of interim construction financing. Before issuing such notes, takeout financing for such must be planned for and determined to be feasible by the Financial Advisor.
 - B. Tax (Revenue) Anticipation Notes** – Where their use is judged by the County/Clerk staff, County’s bond counsel and financial advisor to be prudent and advantageous to the County, the County may choose to issue Tax or Revenue Anticipation Notes as a source of interim operating financing.
 - C. Other** – Where their use is judged by the County/Clerk staff, County’s bond counsel and financial advisor to be prudent and advantageous to the County, the County may choose to use other short-term financing tools such as a line of credit or pooled commercial paper programs.
- 14. Debt Affordability Assessment**

 - A.** Article VII Section 12 of the Florida Constitution requires that long-term debt pledged by the full faith and credit of the County can only be approved by voter referendum. For debt issues to be placed on the ballot, the Board must approve both the capital and financing proposals. There is no statutory limit on the amount of debt and corresponding tax levy the voters can approve.
 - B.** The Finance Team implements debt management policies throughout all funds. The Team consists of members including the Assistant County Manager for Budget and Fiscal Services, Finance Director, County Attorney or designee, and the County’s Financial Advisor. The Team is responsible for planning all debt issuance for the County including the use of short-term and long-term financing. The County shall not enter into financing

agreements without first having the alternatives reviewed by the Team and a recommendation forwarded to the County Manager or County Manager designee.

- C. The Finance Team shall be responsible for determining reasonable debt levels for the County as part of the annual budget process and capital improvement plan. Each year, the Team shall review the County's ability to absorb and pay for long-term obligations (including new bond issues). The review process shall include recommendations on how much new debt can be afforded by the County. The Team's recommendations shall be based on an analysis of the following measures using the below definitions:

The terms "Direct Debt" and "Revenue Debt" are defined in Government Finance Officers Association's Recommended Practice for Debt Management Policies as follows:

"Direct Debt" – Debt payable from general revenues, including General Obligation (G.O.) Bonds, capital leases, and notes payable.

"Revenue Debt" – Debt payable from a specific pledged revenue source.

Debt Limitations

1. Total current debt service on "Direct Debt" less any dedicated limited ad valorem debt service measured as a percent of the current total General Fund revenue less any General Fund ad valorem revenue (resulting in the Covenant to Budget and Appropriate (CBA) amount/limit). The current debt service costs without the dedicated limited ad valorem debt service shall not exceed 35% of the total General Fund CBA revenue.
2. Total current debt service on "Direct Debt" measured as a percent of current General Fund revenue. Debt service costs on "Direct Debt" shall not exceed 5% of total General Fund revenue.
3. Total current debt service on "Direct Debt" measured as a percent of General Fund operating expenditures. Debt service costs on "Direct Debt" shall not exceed 10% of total General Fund operating expenditures.
4. Total debt includes "Direct Debt" and "Revenue Debt" as a percent of assessed value. Total net direct indebtedness shall not exceed 3% of the full valuation of taxable property in the County.
5. Total debt includes "Direct Debt" and "Revenue Debt" per capita. Total net direct indebtedness shall not exceed \$750 per capita.

6. Per capita debt as a percentage of per capita income. Per capita debt shall not exceed 5% of per capita income.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 18-26 Dated 05/03/2018
Resolution 23-08 Dated 02/28/2023
Resolution 23-51 Dated 07/11/2023
Resolution 24-15 Dated 03/12/2024
Resolution 25-11 Dated 04/01/2025

Financial Policy Energy Conservation

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions

Energy Conservation Investment Program

Purpose: To promote capital investments which conserve resources and reduce utility costs. The policy is intended as an annual investment in projects that promote utility conservation, efficiency and or renewable energy.

Policy: The Energy Conservation Investment Program (E-CIP) will annually fund capital projects that meet the Board's energy and utility objectives as found in the Comprehensive Plan and Financial Policies. Any E-CIP funds not expended at the end of each fiscal year shall return to the account the following year.

Procedure: The County Manager or his/her designee shall consider annually and recommend a prioritized list E-CIP Eligible capital projects to the Master Capital Improvement Program. This policy is effective upon adoption by the Board.

At a minimum, projects shall be documented for their:

1. estimated return on investment;
2. project life and cost;
3. estimated utility and cost avoidance;
4. potential rebates, other funding sources; and
5. projected start date.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 19-37 Dated 10/01/2019

Resolution 23-08 Dated 02/28/2023

Resolution 24-15 Dated 03/12/2024

Resolution 25-11 Dated 04/01/2025

Financial Policy Financial Management

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions.

FINANCIAL MANAGEMENT

Purpose: To establish the framework for the County's overall financial planning and management.

Policy: To show the citizens, credit rating industry and prospective investors (bond buyers) the County's commitment to sound financial management and fiscal integrity. To improve the County's fiscal stability by helping County officials plan fiscal strategy in a consistent manner.

Procedure:

1. Financial Goals

- A.** To maintain the financial viability of the County to ensure adequate levels of County services.
- B.** To maintain financial flexibility to continually adapt to local and regional economic and demographic changes.
- C.** To maintain and enhance public infrastructure to provide for the health, safety, and welfare of the County's citizens.

2. Inter-fund Loan Policy –

Inter-fund Loan Policy is intended to provide parameters and guidance for the management of loans between funds. Inter-fund loans may be necessary to provide adequate cash flow for reimbursable grants and contractual obligations with deferred revenues.

- A.** Repayment of any loan shall not exceed one year without approval of the Board of County Commissioners. Loans outstanding at fiscal year-end will be reported to the Board of County Commissioners.
- B.** Any fund may receive an interfund loan of up to and including \$500,000 with approval from the Clerk of the Courts, Finance Director, and the Assistant County Manager for Budget and Fiscal Services or County Manager.
- C.** Any fund may receive an interfund loan in excess of \$500,000 with the approval from the Board of County Commissioners.
- D.** Due to the receipts of ad-valorem taxes not being sufficiently received until the end of November, the County may not have sufficient cash to maintain an adequate cash flow in the beginning of the fiscal year. Therefore, upon the approval from the Clerk of the Courts-Finance Director, Assistant

County Manager for Budget and Fiscal Services, and the County Manager or County Manager's designee, the General Fund, MSTU for Law Enforcement and MSBU – Fire Service Funds may borrow, short-term, from other appropriate funds until the receipts of ad-valorem tax or special assessment revenue provide adequate cash flow. In no instance,, without approval of the Board of County Commissioners, shall the loan remain unpaid past December 31 of the year the loan is made.

3. Replacement Funds

- A.** Vehicle, computer, and equipment replacements will be reviewed and presented as part of the annual budget process. Departments, in conjunction with the Fleet division, are responsible for identifying necessary replacements and including these requests in their budget submissions. Approvals for replacements will be subject to budget availability and prioritized based on operational needs, lifecycle assessments, and cost-effectiveness. Funding for approved replacements will be allocated within each department's budget to ensure proper financial planning and accountability.
- B.** Vehicle/Fleet Replacement surplus sale proceeds, insurance claims, and investment income will be maintained within the applicable Fund to help offset future vehicle and equipment costs.
- C.** An E-911 Equipment Replacement Reserve shall be maintained in the Emergency Communications E-911 System Fund to ensure adequate resources are available for the replacement and/or upgrade of equipment at the primary and back-up PSAP's (Public Safety Answering Point) as allowed by Florida Statute 365.172. Annual contributions will be made in accordance with Florida Statute. 365.173 which restricts the amount of E-911 carryover revenues.

4. Fund Balance

- A.** The County will report Fund Balance in accordance with Governmental Accounting Standards Board Statement No. 54 Fund Balance Reporting and Government Fund Type Definitions. Each financial reporting fund's Fund Balance shall be composed of non-spendable, restricted, committed, assigned, and unassigned amounts.
- B.** The unassigned plus assigned fund balance for the MSTU Law Enforcement and MSBU Fire Funds, at each fiscal year end, shall not be less than 5% of the following year's projected operating revenue and the unassigned plus assigned fund balance of the General Fund shall be 10%. In any fiscal year where the County is unable to maintain the minimum fund balance as required in this section, the County will modify appropriations during the following year to reestablish the minimum amount by the end of the next fiscal year-end. The County shall not appropriate any amounts of

such fund balance for the purpose of balancing the budget until the minimum is reached.

5. Reporting and Audits

- A.** Balanced revenue and expenditure forecasts will be prepared to examine the County's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements.
- B.** The County's accounting and financial reporting systems will be maintained in conformance with all state, federal and local laws, and generally accepted accounting principles as required in Florida Statute Chapters 129 and 200.
- C.** An annual audit will be performed by an independent public accounting firm, as required by Florida Statute. The results of the audit will be reported to the Board of County Commissioners and the audit opinion included in the County's Annual Comprehensive Financial Report.
- D.** The Clerk's Office will be asked to submit the Annual Comprehensive Financial Report to the Government Finance Officers Association (GFOA)'s Certificate of Achievement for Excellence in Financial Reporting Program.
- E.** The Office of Management and Budget will submit the County's Budget to the GFOA's Distinguished Budget Presentation Program.
- F.** Financial information including the Annual Comprehensive Financial Report and the Budget will be published on the Clerk's and County's websites, respectively.
- G.** Secondary market disclosures will be included in the Annual Comprehensive Financial Report.
- H.** The Office of Management and Budget will perform quarterly reviews to determine if the budgetary plan is being followed and if budgetary expectations are being achieved. Any problems discovered in this process will be corrected at the appropriate level of budgetary control.
- I.** Property control shall be applied to all assets valued at the level required by State Statute, the current minimum monetary threshold for capitalization and the item shall be tagged and identified by asset number when appropriate. Each item is physically identified and assessed as to its condition at least once per fiscal year.
- J.** Travel reimbursement will be in accordance with administrative procedures adopted in compliance with Florida Statute 112.061 (14).

6. Annexation

- A.** The Office of Management and Budget will be responsible for providing the County's Annexation Team with a fiscal analysis of the impact related to

proposed annexations. The analysis will be performed, upon receiving a request from the Annexation Team, using the following criteria:

- I. Unincorporated area population reduction between 1% and 3%-base analysis.
 - II. Unincorporated area taxable property value reduction between 1% and 3% - base analysis.
 - III. Unincorporated area population reduction greater than 3% - countywide analysis.
 - IV. Unincorporated area taxable property value reduction greater than 3% - countywide analysis.
- B.** A base analysis will include projections for all major revenues and expenditures that are impacted by unincorporated area population changes. A report on the base analysis will be sent to the Annexation Team within 5 business days of the request.
- C.** A countywide analysis will include a base analysis as well as a review by all departments of service delivery impacts in the area being annexed. A report on the countywide analysis will be sent to the Annexation Team within 30 days of the receipt of the request. A review checklist sent to all departments will be completed and returned within 14 days. OMB will also analyze the fiscal impact of annexations related to Constitutional Offices.
- D.** The Annexation Team has the discretion of requesting an analysis from OMB for annexations that do not meet the criteria listed above. Such requests may be used to address annexations that fall below the 1% thresholds or to address the cumulative impact of annexations over a certain time period.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 22-06 Dated 10/01/2019
Resolution 23-08 Dated 02/28/2023
Resolution 24-15 Dated 03/12/2024
Resolution 25-11 Dated 04/01/2025

Financial Policy – Health Insurance Management

Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions

HEALTH INSURANCE MANAGEMENT

Purpose: The Health Insurance Fund is an Internal Service Fund, created by Chapter 28 of the Alachua County Code, to account for health insurance transactions of the County where the County retains risk. The fund accounts for Health, Wellness, Prescriptions, Dental and Vision insurance coverage for employees and retirees of the County, Library, and Constitutional Officers. This document serves to establish the framework for the fund.

Policy: To show the citizens, elected officials, employees, unions, actuarial providers, health care providers and prospective investors (bond buyers) the County's commitment to sound financial management and fiscal integrity related to maintaining the County's health-insurance fund. To improve the County's fiscal stability by helping County officials plan fiscal strategy in a consistent manner.

Background: The County self-insures for the following employee benefits: health, primary care clinic, wellness program, and prescriptions. The County offers "off the shelf" policies for dental and vision. The County pays the premiums for the benefits as provided for in the union contracts and Board adopted shared rates. The employees pay a portion of the related costs and have the option to select and pay for additional benefits. Retirees and former employees and dependents covered by Consolidated Omnibus Budget Reconciliation Act (COBRA) may also purchase these benefits.

Procedure:

1) Financial Goals

- a) To maintain the financial viability of the Fund in order to ensure adequate levels to support the employee benefit.
- b) To maintain financial flexibility in order to continually adapt to claims and economic changes.
- c) To maintain and enhance appropriate levels of reserve to provide for the health, safety and welfare of the County's employees participating in the health plans.
- d) The Health Insurance Fund will be maintained at a level that will, together with purchased insurance policies, adequately fund medical claims risk in accordance with Chapter 28 of the Alachua County Code.
- e) A qualified actuarial firm shall be retained on an annual basis in order to recommend appropriate funding levels.

- f) The Health Insurance Fund shall be analyzed as part of the annual budget process.

2) Premiums

- a) Annually, the Risk Management Division shall recommend premium rates for each type of health benefit for single, employee+1, and family coverage. The rate shall be determined using current market data and the County's claims history.
- b) The Self Insurance Fund premiums charged to the various funds and departments will be the illustrated rate for the benefits selected by the employees assigned to them.
- c) Various credits and savings may be offered to offset premiums and employee cost, such as, wellness programs, vaccination programs, and HRA's for high deductible plans.
- d) Alachua County, Florida - Code of Ordinances Chapter 28 – Self-Insurance Programs Sec. 28.02(b)(2) – includes the administration of a health insurance supplement for employees retiring from Alachua County and participating governmental entities. Effective October 1, 2023, the supplement will match the State of Florida retiree health insurance supplement amount for the years of service with the County. Adjustments made by Florida legislative action that affect the retiree health insurance supplement rate will be incorporated into the County's plan and included in the budget pursuant to their effective date. All participants will follow the County's administrative procedures.

3) Reserve Funds

- a) The Florida Office of Insurance Regulation strongly encourages at least 60 days of anticipated claims, as set by an actuary. An actuarial best practice is to establish 180 days of anticipated claims as a reserve, and as such will be the requirement for the fund.
- b) No additional premiums will be charged to establish the reserve without County Commission approval.
- c) An annual evaluation will be made during the annual budget process to identify health insurance industry trends and projections to develop long range planning to fund reserves and premium costs to adequately support the funds claims and expenditures.

- d) In any fiscal year where the County is unable to maintain the minimum reserve as required in this section, Risk Management will present a strategy to comply within two (2) fiscal years.
- e) Funds for construction will be specifically identified within the reserve fund to ensure proper allocation and tracking.

4) Consultant Reviews

- a) An actuary will be retained to evaluate the position of the funds and project future costs to assist in establishing premium rates.
- b) The County may retain health consultants to review plan details, evaluate cost of changes, review programs such as the clinic or wellness efforts, notify and recommend changes based on industry activity, and assist with acquiring excess coverage or specialty insurances.

5) Reporting and Audits

- a) Balanced revenue and expenditure forecasts will be prepared to examine the County's ability to maintain health insurance benefits and control premium increases.
- b) The financial accounting of the fund will be included with the Annual Comprehensive Financial Report of the County and will be a part of the annual audit.
- c) Annual budget and actual reports will be presented to the Self-Insurance Review Committee (SIRC) to assist the committee in making recommendations to the Board of County Commissioners.
- d) As a part of the annual budget process, the County Manager will recommend appropriate premiums and funding levels to the Board of County Commissioners in conjunction with SIRC's recommendations.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 22-06 Dated 01/25/2022

Resolution 23-08 Dated 02/28/2023

Resolution 23-52 Dated 08/01/2023

Resolution 25-11 Dated 04/01/2025

Financial Policy
Citizen Initiated MSBU Publically Owned Roads
Resolution Number 2025-11 Effective for the FY26 Budget 10-01-2025
This Financial Policy supersedes and replaces any previous versions.

CITIZEN-INITIATED MSBU PROGRAM
FOR CAPITAL IMPROVEMENTS AND MAINTENANCE FOR
PUBLICALLY OWNED ROADS

Purpose: To provide Alachua County Citizens and the Board of County Commissioners (Board) a mechanism to receive and provide municipal services and improvements for benefitting properties within the unincorporated area of Alachua County.

The Program is responsible for coordinating the public services and capital improvements funded by non-ad valorem assessments requested by the property owners of the benefitting properties. Administration of each assessment district (MSBU) shall include financial management of the fund; ensuring assessments are levied accurately per local and state requirements; monitoring service contracts; maintaining records for active and closed MSBUs, and responding to property owner interests and inquiries.

The Citizens-Initiated MSBU Program outlines the administration of non-ad valorem assessments levied for publically owned roads, road related capital improvements, and periodic maintenance of included roads.

Policy: To provide an orderly and efficient method for utilizing the statutory authority given to the Alachua County Board of County Commissioners by Florida Statue 125.01(1)(q) and Alachua County Code Chapter 37 to create a Municipal Services Benefit Unit (MSBU) Program, driven by citizen request, within the unincorporated area of Alachua County. It is the intention of this Administrative Procedure to supplement the established Florida Statutes and Alachua County Code; therefore, any perceived contradictions or omissions shall cede to these controlling entities.

This hereby establishes a policy for the creation of citizen initiated MSBUs along with the procedures for levying, collecting, adjusting, supporting, and enforcing created MSBUs.

Definitions:

Assessment Roll – Area or group of properties assigned a pro-rata amount to fund an essential public service or improvement offering benefit to those properties.

Benefit – Direct or indirect assistance or advantage.

Assessment/Benefit Unit – Equitable base or measure used for allocating cost, such as parcel, acreage, or dwelling.

Capital Improvement Assessment/Assessable Cost – Amount levied for a constructed improvement for which the amount is levied once but may be repaid in annual installments over a period of years.

Fee (Petition) – A non-refundable amount which must be included with the initial Citizen-Initiated MSBU Petition for administration and review of the request.

Liaison – Applicant or person that voluntarily serves as a spokesperson for the community during the various phases of the MSBU process. The liaison acts as a go-between for the benefiting property owners and the County and is authorized to request or approve minor changes in services or project(s) scope (increase in annual cost and/or assessments of no more than 10%) without Board action.

Lien – A legal claim upon property to secure the payment of a debt or obligation.

Municipal Service – Assistance or improvement provided by a local government to serve a public purpose.

Municipal Services Benefit Unit (MSBU) – An assessment district created to fund a localized public service.

Non-Ad Valorem Assessment – Amount levied on a property by criteria other than property value; typically assigned by units of benefit.

Ordinance – An authoritative order or legislation enacted by a municipal authority such as the Alachua County Board of County Commissioners.

Petition (MSBU Petition) – Document originated by citizens in the form of a request for an MSBU which should include general scope of services or project(s), a map depicting the proposed Unit boundaries, and the level of benefitting property owner's support for its creation. The Petition is then further processed within the MSBU Program to determine a "honed" MSBU scope and cost including:

- Project analysis
- Engineering/design
- Construction
- Contracted services.
- Equipment Installation
- Utilities
- Administration
- Financing
- Reserves
- Contingencies
- Other direct and indirect costs

Pro-rata – A proportionate allocation.

Public Purpose – Available or pertinent to the people as a whole; open to all members of a community; may be provided by local authorities and supported by money from taxes, fees, or assessment.

Public Hearing – A special meeting which allows the public to comment on proposed plans and projects before the local government makes a final decision.

Public Service – Essential service provided by a government to people living within its jurisdiction.

Special Assessment District (SAD) – Also known as MSBU.

Unincorporated Area – A region of land outside the taxing boundary of a city; governed by the County.

Variable Rate Assessment – An amount levied annually to fund an ongoing service for which the service cost may change each year.

Procedure:

1. Creating and establishing an MSBU
 - A. It shall be the policy of the Board of County Commissioners to require an MSBU Petition and associated fee for consideration of a new MSBU. Such petition will define the general parameters of the MSBU, however; the Board, at its discretion, may establish a minimum service area requirement.
 - B. Petitions must be submitted by February in the year prior to the targeted beginning of MSBU revenue collections.
 - C. A petition process is used in establishing MSBUs to ensure community awareness and involvement in the decision-making process. This also increases recognition of the public nature of the improvements and the responsibility of property owners for payment of the assessments.
 - D. MSBUs must be created and utilized to provide road related services and/or infrastructure in accordance with Florida Statute 125.01(1)(q).
 - E. The Board will determine the best course of financing, including whether to provide initial internal or external funding, on a case-by-case basis.
 - F. If it is determined that outside funding (e.g., loans and bonds) is necessary to fund a requested MSBU the Board will absorb any issuance costs.
 - G. Each MSBU shall be maintained and managed individually in accordance with established “best practices” and Generally Accepted Accounting Principles (GAAP).

2. Processing requests

- A.** Citizen requests should be sent to the County Manager (CM) or County Manager designee in the form of a Petition for initial recording and collection of the associated fee. The County Manager or County Manager designee shall then forward the request to County staff ("staff") to continue formulating the MSBU request. It is the responsibility of the citizens to:
 - I.** Organize support for the MSBU.
 - II.** Develop a general scope of work and/or services.
 - III.** Prepare the petition for submittal to the Board via the County Manager or County Manager Designee.
 - IV.** Designate a liaison.
- B.** Once the completed petition and associated fee is submitted, staff will prepare a cost estimate for the proposed improvements using current County standards. Estimates may also include eventual replacement and ongoing maintenance costs. Estimate(s) will then be presented to the Board no later than May in the year prior to the targeted beginning of MSBU revenue collections.
- C.** The Board may choose to conduct a Property Owner Interest Poll and send a letter and vote card, via First Class Mail, to the benefiting property owners. The letter shall describe the proposed improvement, the area to be specially benefitted, the estimated improvement cost, and the allocation of the cost to each property owner.
- D.** The voting card must be signed and returned within 45 days of the date of the letter. The vote cards will be verified to determine that at least 50% of the responding benefiting property owners within the proposed unit boundaries signed in favor of the petition. For proposed improvements to unpaved roads owners representing at least 60% of the benefiting property must respond and of those responses at least 75% must be in support of creating the MSBU.
- E.** Such verification shall be accomplished by comparing the vote card with the existing tax rolls of the Property Appraiser and voter registration rolls if applicable. The Board may also, at its discretion, increase the required percentage of signatures on a letter/vote card.

- F.** Upon verification that the appropriate percent of benefiting property owners signed in favor of the MSBU, staff shall proceed with scheduling the MSBU creation.
 - I.** Staff shall abide by Florida Statute 197.3632 and Sections 37.10 thru 37.14 of the Alachua County Code.
 - II.** Staff shall prepare ordinances and resolutions.
 - III.** Staff shall publish required legal and display notices.
 - IV.** Staff shall mail each benefitting property owner a first-class notice advising them of the date and time of the public hearing for the purpose of adopting the ordinance creating the MSBU.
- G.** If the required percentage is not obtained within the 45-day period, the application will be deemed invalid, and a letter will be mailed to the applicant to notify them that the requested MSBU has not met the signature requirement.
- H.** The Board of County Commissioners reserves the right to approve, deny, or modify MSBU requests.
- 3.** Adopting MSBU budgets and assessment rolls
 - A.** Prior to January 1st of each year, the department will submit the proposed non-ad valorem assessment roll as part of a public hearing for adoption of each new MSBU created during the preceding year as prescribed in Florida Statute 197.3632(3)(a) through (4)(b).
 - B.** Prior to January 1 of each year, the Board of County Commissioners may adopt a resolution at a public hearing stating its intent to utilize the uniform method of collection of non-ad valorem assessments for all new MSBUs created during the preceding calendar year.
 - C.** All costs associated with publishing the public hearing notice will be divided equally among the MSBUs being brought to the Board and charged to the appropriate MSBU Fund and paid for by the non-ad valorem assessment levied against the benefitting property owners and included on the annual tax bill.
 - D.** The content of the resolution and conduct of the public hearing must be in accordance with Florida Statute. Chapter 197.3632(3)(a).
 - E.** First class mail notice shall be sent to each person owning property within the proposed MSBU boundaries.

- F.** A public hearing will be required in following years whenever there are changes in the boundaries or the purpose of the MSBU as outlined in Florida Statute. Chapter 197.3632(4)(a).
- G.** Any proposed revision resulting in an increase or decrease in the services provided by the MSBU shall be reviewed by County staff. If the revision cost is 10% or below the Board approved amount the approval authority is with the MSBU Citizen Liaison. Any changes above 10% require Board approval via the Public Hearing Process.
- H.** Staff shall prepare the budgets for their MSBUs during the annual budget process. The Office of Management & Budget shall prepare the resolutions documenting the Board's approval of the MSBU budgets at the public hearing adopting the County-wide budget and its corresponding resolutions.
- I.** Staff shall prepare the MSBU assessment rolls annually and submit them to the Office of Management and Budget so they may be included for adoption at the same time as the MSBU and County-wide budget resolutions go before the Board.
- J.** Staff will ensure that the assessment roll certifications are submitted to the Property Appraiser and Tax Collector for billing and collection as set forth by Florida Statute 197.

4. Levying and collecting MSBU assessments

- A.** An MSBU may be created at any time during the fiscal year as long as previously described deadlines have been met. However, implementation shall coincide with the adoption of the annual County budget beginning October 1.
- B.** All new MSBUs must be created (resolution adopted) by January 1 of each year in order to be implemented the following October.
- C.** The Board will levy the special assessment to be collected through the Uniform Method of Collection authorized by Florida Statute 197.3632.
- D.** In the case when an individual MSBU is closed out, residual monies remaining in the Fund totaling 5% or more of the original Board approved budget shall be refunded back to the property's current owner of record on a pro rata share as originally assessed. Any residual monies remaining in the fund totaling less than 5% of the original budget will be transferred to the responsible department's primary fund.

5. Contract and Purchasing

All contract and purchasing scenarios must be processed and managed by the responsible department in accordance with existing County policies and procedures.

6. Property Appraiser

The Property Appraiser will be asked to provide a section map(s) detailing the proposed MSBU area, the benefitting property owner's name, address, property value, and applicable frontage as well as the size and type of property structures.

7. Tax Collector

A. The Tax Collector is responsible for the annual billing and collection of the non-ad valorem assessments in the same fashion as the tax rolls are billed and collected each year.

B. Assessments become delinquent after April 1, and failure to pay may result in a lien levied against the property and may result in the sale of a tax certificate in accordance with Florida Statute 197.432.

8. Clerk of Court

The Clerk is responsible for recording and, when required, the administering of liens on unpaid non-ad valorem assessments.

9. Processing appeals of assessments.

A. Property owners wishing to appeal or request a review of their initial assessment may contact the responsible department to document the nature of the request.

B. All requests received prior to the deadline set forth by Florida Statutes (30 days after certification of the tax roll) each year shall be handled so as to allow payment of taxes before they become delinquent.

C. Staff shall investigate the request in consultation with the Property Appraiser and make a determination as to whether or not an adjustment is warranted.

D. In the event an adjustment to the initial assessment is warranted, staff shall prepare a "Certificate of Correction" and submit it to the Tax Collector and Property Appraiser. If a determination of adjustment is

made prior to payment of the current tax bill, a revised tax bill will be sent by the Tax Collector reflecting the adjusted assessment. If a determination of adjustment is made after payment of the current tax bill, the property owner may request a reimbursement for the assessment overpayment; otherwise, the overpayment will be reflected on the following year's tax bill.

E. Adjustments to initial assessments resulting from appeal/review requests received after the deadline will be documented on a "Certificate of Correction" by the responsible department and reflected on the following year's tax bill.

I. Reimbursement will only be made on assessments paid within the previous three years.

II. Reimbursement will be reviewed and processed by the responsible department with the funding source being the appropriate MSBU Fund.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 19-37 Dated 10/01/2019.

Resolution 23-08 Dated 02/28/2023.

Resolution 24-15 Dated 03/12/2024.

Resolution 25-11 Dated 04/01/2024.

Financial Policy – Performance Management

Resolution Number 2025-11

Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions.

PERFORMANCE MANAGEMENT

Purpose: To establish the framework for the County's commitment to performance management.

Policy: Performance Management has specific guidelines and best practices documented by the Government Finance Officers Association (GFOA) and the International City/County Management Association (ICMA). Performance Management is mandated to receive any Federal grants and/or pass-through grants as described in the Federal OMB Circular (2CFR Chapter 1 and Chapter 2 Part 200) Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Additionally, Performance Management is considered as part of Florida State Statute 212.055(11) Performance Audit, where any jurisdiction requesting consideration of a discretionary sales surtax referendum would have to submit to a performance audit including program efficiency, effectiveness, goals, objectives, and performance measures used by the program to monitor and report program accomplishments.

Alachua County's performance program is managed by Budget and Fiscal Services. The program ensures performance results support identified strategies and requires regular reporting of the County's performance efforts and outcomes.

Performance management improves organizational capacity by providing managers with data on established measures and operational performance. Performance data empowers managers by supplying data and information necessary to make effective, efficient, and timely management decisions to achieve desired results.

Performance management is a powerful tool used to integrate strategic planning, multi-year departmental planning, budgeting, and management with evaluation and reporting in a system that helps create an accountable, transparent, and responsive organization.

Department Responsibilities:

1. Document alignment of departmental performance to the County's Mission, Values, Board Level Strategic Guide, and Comprehensive Plan.
2. Set program deliverables and ensure operational priorities match those of the community via the Board's guidance.
3. Develop meaningful measures, focusing on key performance indicators and outcome measures, to gauge program success and inform future policy and budget decisions.
4. Increase organizational coordination to eliminate waste and duplication.

5. Make data available to the public periodically through the annual Adopted Budget documents, presentations to the Board, and the County's website thereby keeping government accountable and transparent to all stakeholders.

A. Process

I. Establish and update the following:

- 1) Mission Statement
- 2) Vision Statement
- 3) Executive Summary
- 4) Current Year Accomplishments/Future Year Priorities
- 5) Significant Budget Variances (if applicable)
- 6) Budget Allocation by Board established Focus Area
- 7) List of Services Provided
- 8) Description of Services Provided and, as applicable, state the relevant Governing Authority
- 9) Quarterly Performance Measures

II. Identify and provide quarterly updates to performance measures and targets in the Performance Management (PM) system.

- 1) Establish, review, and update performance measures on a quarterly basis, to ensure the regular collection and reporting of specific information about the effectiveness, the quality, and the efficiency of government services and programs.
- 2) Periodically add or modify existing performance measures as the need arises based upon changes in the Board's Strategic Guide, Comprehensive Plan, changes to the agency's objectives, changes in program scope or establishment of new programs, based upon mandated reporting requirements, or where program evaluation results in the need for additional measures.
- 3) Once a measure is established, and annually thereafter, record future projections in the Performance Management system based upon targets identified by staff and/or

published benchmarks. Typically, performance measures will have two to three years of targets identified within the system.

- 4) Track and record measures, on a monthly or quarterly basis, as determined by the Department, Division, or program, depending on the reporting frequency needed to effectively and efficiently react to performance changes that are out of line with performance targets and change management strategy, and direction to provide the best results to stakeholders. The preferred reporting frequency is quarterly.
- 5) Ensure all performance management components reported within the budget document, performance chapter, website, and all other reporting methods are accurate and factual.
- 6) Identify and link showcase measures and community indicators to improve transparency.

Budget and Fiscal Services Operational Performance Staff Responsibilities:

1. Provide training and support for development of performance measures and key performance indicators, ensuring their relevance, effectiveness, and alignment with the Board's Strategic Guide.
2. Review all narratives, measures, indicators, and level of service information prior to the submission of the final budget.
3. Review quarterly all performance measures and reported actuals within the Performance Management system to ensure alignment and consistency within the agency.
4. Publish performance measures, outcomes, and narratives through the Annual Budget Document, Performance Chapter, and/or website, as appropriate.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 21-08 Dated 10/01/2021.

Resolution 23-08 Dated 02/28/2023

Resolution 24-15 Dated 03/12/2024

Resolution 25-11 Dated April 1, 2025

Financial Policy Public Purpose

Resolution Number 2025-11

Effective for the FY26 Budget 10-01-2025

This Financial Policy supersedes and replaces any previous versions.

PUBLIC PURPOSE

Purpose: To establish the framework for the County's use of taxpayer's money for public purpose.

Policy: Revenues received by the County are public funds and as such their use must serve a public purpose. Public Purpose is defined as a county action or direction the primary purpose for which provides a declared public benefit. The Board hereby declares that the following objectives support the County's overall mission and serve a valid public purpose.

- A. Educate, inform, and maximize the involvement and participation of citizens in County government, including increased partnerships and economic development ventures with the private sector.
- B. Recognize employees to improve and enhance morale resulting in increased efficiency and effectiveness.
- C. Recognize employees for retirement, length of service or other milestone achievements.
- D. Recognize and encourage the continued participation of volunteers in various County programs.
- E. Promote tourism within the County.

Procedure: A proposed expenditure identified by a Department Director or his/her designee that meets one or more of the above declared objectives and supports the County's overall mission shall be submitted on a Public Purpose Form, with description and backup, for review by the Office of Management and Budget and approval by the County Manager or County Manager Designee according to procedures developed by the County Manager.

For any request, the County Manager or County Manager Designee may request the Board to declare a public purpose.

The Office of Management and Budget will report Public Purpose approved requests to the Board on a quarterly basis.

AS ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS

History:

Resolution 19-37 Dated 10/01/2019

Resolution 23-08 Dated 02/28/2023

Resolution 24-15 Dated 03/12/2024

Resolution 25-11 Dated 04/01/2025

PUBLIC PURPOSE GUIDELINES AND PROCEDURES

**Require submission and all approvals before commitment or purchase.
Require available budget be identified prior to submission to Department Director
& OMB**

EXPENDITURES:

In considering whether an expenditure is a necessary expense it is important to remember that an expenditure should be more than merely desirable or even important to be approved under the necessary expense doctrine.

In addition, an expenditure should not be approved simply because it is considered a good idea or because it is like a practice engaged in by private businesses or other governmental entity.

County staff **shall not use appropriated funds** (whether from an annual appropriation, multi-year appropriation, appropriated user fee, mandatory appropriation, or reimbursements from such appropriations, etc.) **to purchase food** (whether for conferences or meetings; for meals, light refreshments, or beverages; or for participants) unless the funding source specifically allows for the use of funds for the specific expenditure or receives prior approval from the County Manager or County Manager Designee.

Public outreach engagements are designed to educate and inform the community, ensuring transparency and awareness of County initiatives. These events are not intended to provide meals, and if any food is offered it should be minimal. Beverages should be economical and comply with County policies on procurement and expenditures. i.e. water stations vs. individualized water bottles. Departments should prioritize cost-effective outreach methods that maximize public education while maintaining fiscal responsibility and adherence to County guidelines.

This process does not circumvent established procurement regulations but rather supplements them by providing documentation that justifies the necessity and appropriateness of expenditures. All purchases must still adhere to competitive bidding requirements, contract guidelines, and financial controls set forth by the county. The public purpose form serves as an additional layer of accountability, ensuring transparency and proper use of public funds in alignment with procurement standards.

GRANTS AND COOPERATIVE AGREEMENTS:

Public funds garnered from state/federal grants cannot be expended for refreshments/meals unless there is a line item in the approved grant budget expressly detailed for meals/refreshments.

When a grantee conducts a conference as an ancillary effort under its grantor cooperative agreement, food-related costs may be considered allowable as prescribed in OMB Circular A-21 (cost principles applicable to educational institutions), OMB Circular A-122 (cost principles applicable to non-profits), and shall be documented utilizing the Public Purpose Form.

The type and amount of meals/refreshment shall be in concordance with the type of employee function. There should not be any question that the amount/meal type fits the type of the function. Any question on the type and amount of the meals/refreshments can be directed to the Deputy County or Assistant County Managers.

The intent is to not use public funds to offset a meal that the public / employees would normally consume, but rather to further the public interest by ensuring that County meetings are run efficiently with fewer/shorter breaks for meals. The County Manager or designee will manage and approve all public fund expenditures used for meals/refreshments consumed during public and/or County meetings.

DONATION FUNDS:

Although donated funds may not be subject to all the restrictions applicable to direct appropriations, they are still “public funds” and accounted for according to policy and procedures. When determining whether to use donation funds for food and beverage, sponsoring department should carefully consider the donor’s expectation on how the donation funds would be utilized. The purchase of refreshments should reflect that the purchase:

- (a) carries out the Alachua County mission.
- (b) satisfies the conditions of the donation.
- (c) is consistent with County policy on donations; and
- (d) is a necessary expense.

The recommending official role/responsibility will be at the Department Director or Deputy or Assistant County Manager.

Many donors might not expect that their donations are to be used for food and beverage for meetings, rather, to directly benefit a program or service or operational cost. Before such funds are used planners and approving officials need to consider that sensitivity and recognize that use of these funds for food and beverage, above exceptions notwithstanding, will likely be the subject of increased external scrutiny.

PROHIBITED USES:

1. Alcoholic Beverages: Any beverage containing alcoholic liquor – Alcoholic Beverages are never acceptable as a public purpose or County expense.

2. Food, unless funding source specifically allows, or County Manager or County Manager Designee provides pre-approval.
3. Political organizations, including events directly or indirectly associated with a political party, campaign, candidate, or group engaged to influence legislation, elections, referenda, or similar activities.
4. Holiday celebrations or meals for employees; Office parties or employee entertainment (both internal and external).
5. Refreshments or meals generally may not be provided in conjunction with ordinary, recurring staff meetings or other regularly scheduled business meeting of employees.
6. Ad-hoc committee meetings and informal meetings consisting solely of employees should not include breakfast, lunch, dinner, or coffee/beverage service expenses (except events paid with pre-approval through the grant budget).

PARTICIPANTS:

Guest: Person who renders a service to the County or to whom the County wishes to extend goodwill and who is present at an event or meeting with an underlying business purpose. Typically, guests are visiting speakers, advisory board members, employees of outside Governmental agencies, citizens or other individuals not employed by the County.

Volunteers: Individuals assisting with a program, event, or other official function who must remain on site during mealtime.

County Employee: Individual who is as an employee selected by the appointing authority for a county department, agency, or office.

MEALS, FOOD, BEVERAGE, REFRESHMENTS

When allowable, prudent judgment for incurring meal and refreshment expenses is essential. Resources are limited, and meals and refreshments are subject to close public examination and audit. Meals and refreshments must be fully necessary, reasonable, and supportable in all instances.

Alcoholic Beverages: Any beverage containing alcoholic liquor – Alcoholic beverages are never acceptable as a public purpose or County expense.

Meals are defined to include food and non-alcoholic beverages provided at breakfast, lunch, or dinner to attendees of County-sponsored functions.

Refreshments are defined to include beverages such as coffee, tea, water, and food items such as pastries, fruit, chips, cookies, and cake.

EVENT TYPES:

Public Functions:

There must be a direct correlation between the event delineated on a calendar, supplanting a normal mealtime, the public benefit, and funding source in the organization/program budget.

A public function is when the majority of attendees are community members rather than County employees.

The type and amount of meals/refreshment shall be appropriate with the type of public event. There should not be any question that the amount/meal type fits the type of the meeting. Any question on the type and amount of the meals/refreshments can be directed to the Deputy County or Assistant County Managers for determination.

Department Sponsored Event or Programmatic Activities:

- Be an event is open to the public.
- Staff or community activities including orientation programs, organization meetings, or similar department & community-centered functions that serve a county business purpose. Attendance is mandatory.
- There is a published agenda.
- The meeting/training has an intended duration of six (6) or more hours.
- The location of the meeting or scheduling conflicts do not lend themselves to a meal recess.
- The meeting's business is furthered by speeches, presentations, or interpersonal exchange that would not normally occur daily; and
- The total cost per attendee per day cannot exceed the partial day per diem allowance for breakfast as established by the County.
- Funding sources must provide for the allowable use of funds.
- Expenditures for sponsored project related activities must comply with the terms and conditions of the sponsored project.

Must be pre-approved at the Deputy County Manager or Assistant County Manager level or above.

ALACHUA COUNTY DECLARATION OF PUBLIC PURPOSE EVENTS AUTHORIZATION FORM

Submission of Public Purpose Form and Backup should be received by the Office of Management and Budget, Budget Manager **at least 2 weeks in advance** of the event to ensure full approvals and signatures are obtained. OMB Recommends submissions come during the first week of each month.

Section 1 Provide the name of the event, department, event date and event location.

Section 2 Provide the appropriate Public Purpose Mission Number from the Legend.
(You may select more than one)

Public Purpose Legend:

- 1) Educate, inform, and maximize the involvement and participation of citizens in County government, including increased partnerships and economic development ventures with the private sector
- 2) Recognize employees to improve and enhance morale resulting in increased efficiency and effectiveness
- 3) Recognize employees for retirement, length of service or other milestone achievements.
- 4) Recognize and encourage the continued participation of volunteers in various County programs.
- 5) Promote tourism within the County

Provide a narrative description of the public purpose – **Do not reiterate the information from the legend list.** Provide an explanation.

Section 3

Department identifies all related items needed for the event with costs, Reminder All County purchasing policies apply, including quotes and p-card purchases.

Account line code to be charged, Place current available balance in that line item.
A brief description of the items relating to promotional items and miscellaneous supplies.

Section 4

Signatures – Do not use encrypted signatures The department head signature is obtained and if needed the Deputy County Manager or Assistant County Manager signature.

The form is then submitted to the Budget Manager for Review and Tracking, and it is recorded so information may be compiled for the Board of County Commissioners

Once approved it is then forwarded to the County Manager for signature, per County Manager approved procedures and upon final signatures will be re-routed back to OMB, fiscal services, and the department.

